

# POST

## \*\*\* NOTICE OF PUBLIC MEETING \*\*\*

### BOARD OF EXAMINERS

---

**LOCATION:** Capitol Building  
The Guinn Room  
101 N. Carson Street  
Carson City, Nevada

**DATE AND TIME:** June 5, 2012 at 10:00 a.m.

---

Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk (\*).** Items on the agenda may be taken out of the order presented, items may be combined for consideration by the public body; and items may be pulled or removed from the agenda at any time at the discretion of the Chairperson.

---

### AGENDA

1. PUBLIC COMMENTS
- \*2. FOR POSSIBLE ACTION – APPROVAL OF THE MAY 8, 2012 BOARD OF EXAMINERS’ MEETING MINUTES
- \*3. FOR POSSIBLE ACTION – AUTHORITY TO PAY MINING CLAIM REFUNDS

**A. Department of Taxation – \$19,210**

Pursuant to Senate Bill 493, Section 16.7 of the 2011 Legislature, the Department of Taxation must submit mining claim refund requests to the Board of Examiners for approval. The Department of Taxation is requesting authority to pay six refund requests totaling \$19,210.

**\*4. FOR POSSIBLE ACTION – APPROVAL TO PAY A CASH SETTLEMENT**  
Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

**A. Department of Transportation – Administration – \$5,900**

This is an eminent domain action filed by the Nevada Department of Transportation (NDOT) to acquire a land parcel of 8,880 square feet (.20 acre) from Khoury Leasing for use as part of a turnabout on State Route 227 (Lamoille Highway) in Elko County. Negotiations resulted in a cost of .60 per square foot, plus accumulated interest for a total lump sum settlement of \$5,900.

**B. Department of Transportation – Administration – \$19,000**

This is an eminent domain action filed by the Nevada Department of Transportation (NDOT) to acquire three parcels from Spring Creek Association for use as part of a turnabout on State Route 227 (Lamoille Highway) in Elko County. Negotiations resulted in lump sum settlement of \$19,000, including land value and accumulated interest.

**\*5. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND**

Pursuant to NRS 353.268, an agency or officer shall submit a request to the State Board of Examiners for an allocation by the Interim Finance Committee from the Contingency Fund.

**A. Department of Public Safety – Nevada Highway Patrol – \$15,766**

The Nevada Highway Patrol is requesting an allocation of \$15,766 from the Interim Finance Committee Contingency Fund to cover costs associated with visiting dignitary protection. The requested funding will allow the Division to reimburse the Governor’s Protection and Highway Patrol budgets for costs incurred when securing visiting dignitary.

**B. Department of Corrections – High Desert State Prison and Northern Nevada Correctional Center – \$31,880**

The Department of Corrections is requesting an allocation of \$31,880 from the Interim Finance Committee Contingency Fund to cover two pending stale claims:

1. High Desert State Prison - Military Leave for fiscal years 2008, 2009 and 2010 in the amount of \$23,950
2. Northern Nevada Correctional Center - A hearing decision for salaries owed in fiscal year 2010 in the amount of \$7,930

**C. Department of Employment, Training and Rehabilitation – Employment Security Division – \$23,900,000 in SFY 2012 and \$40,100,000 in SFY 2013**

Pursuant to Assembly Bill 484, Sections 3 and 4 (2011 Session), the Division is requesting an allocation of \$23,900,000 in SFY 2012 and \$40,100,000 in SFY 2013 from the Interim Finance Committee's Contingency Fund for interest payments due to the federal government for the loan made available to the state upon depletion of Nevada's Unemployment Compensation Fund.

**\*6. FOR POSSIBLE ACTION – REQUEST FOR HIGHWAY FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND**

Pursuant to NRS 353.268, an agency or officer shall submit a request to the State Board of Examiners for an allocation by the Interim Finance Committee from the Contingency Fund.

**A. Department of Motor Vehicles – Central Services – \$39,313**

The Department of Motor Vehicles, Central Services Division is requesting an allocation of \$39,313 from the Interim Finance Committee's Highway Contingency Fund for one new position for the License Plate Factory.

**B. Department of Business and Industry – Transportation Authority – \$37,802**

The Department of Business and Industry, Transportation Authority is requesting an allocation of \$37,802 from the Interim Finance Committee's Highway Contingency Fund due to an anticipated shortfall in the Personnel Services category.

**\*7. FOR POSSIBLE ACTION – SALARY ADJUSTMENTS**

**Distribution of retirement buyouts and terminal leave for eliminated positions to Departments, Commissions and Agencies, pursuant to Assembly Bill 487 of the 2011 Legislative Session.**

**The 2011 Legislative Session made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet certain salary deficiencies created by the elimination of positions resulting in a layoff and consequently a payment for employee retirement buyouts and terminal leave payouts. Under this legislation, the following amounts from the General Fund and/or Highway Fund are recommended:**

BA #	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
2666	Commission on Post Secondary Education	\$1,562	
3922	Department of Business and Industry, Transportation Services Authority		\$26,281
	<b>Total</b>	<b>\$1,562</b>	<b>\$26,281</b>

**\*8. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

**A. Department of Education**

Pursuant to Assembly Bill 240, Section 1, Subsection 2 - 3 of the 2011 Legislature, the Department of Education requests authority to contract with a former employee for assistance with Distributive School Account (DSA) payments.

**\*9. FOR POSSIBLE ACTION – VICTIMS OF CRIME 2012 3<sup>rd</sup> QUARTER REPORT AND FY 2012 4<sup>th</sup> QUARTER RECOMMENDATION**

NRS 217.260 requires the Board of Examiners to estimate available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs that claim payments must be reduced proportionately. The Victims of Crime Program Coordinator recommends paying the Priority 1 & 2 claims at 100% and Priority 3 claims at 100% of the approved amount for the 4<sup>th</sup> quarter of FY 2012.

**\*10. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

**Pursuant to NRS 334.010**, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Public Works Division – Building and Grounds Division	1	\$32,500
Department of Business and Industry – Industrial Relations	2	\$53,022
Peace Officer Standards and Training	1	\$5,600
<b>Total:</b>		<b>\$91,122</b>

**\*11. FOR POSSIBLE ACTION – STATE ADMINISTRATIVE MANUAL**

The State Administrative Manual (SAM) is being submitted to the Board of Examiners’ for approval of additions in the following Chapter: **1600 – Information Technology.**

**\*12. FOR POSSIBLE ACTION – TORT CLAIM**

Approval of tort claim pursuant to NRS 41.037

**A. Parker Nelson & Associates Client Trust Account – TC 15717  
Amount of Claim - \$450,000**

**\*13. FOR POSSIBLE ACTION – LEASES**

BOE #	LESSEE	LESSOR	AMOUNT
1.	Department of Business and Industry – Taxicab Authority	McCarran Center, LC	\$1,927,960
	<b>Lease Description:</b> This is a relocation lease which has been negotiated to house the Taxicab Authority. <b>Term of Lease:</b> 08/01/2012 – 07/31/2019		
2.	Governor’s Office of Economic Development – Nevada Film Office	Pacific Peninsula, LLC	\$180,925
	<b>Lease Description:</b> This is an extension of an existing lease to house Economic Development’s Nevada Film Office. <b>Term of Lease:</b> 09/01/2012 – 07/31/2017		
3.	Board of Massage Therapists	JS Park Sahara, LLC	\$31,325
	<b>Lease Description:</b> This is an extension of an existing lease which has been negotiated to house the Board of Massage Therapists. A projected savings of \$78,628.97 for the term of the lease. <b>Term of Lease:</b> 08/01/2012 – 06/30/2015		
4.	Department of Health and Human Services – Mental Health and Developmental Services, Rural Clinics	Morris – Morris, LC	\$238,728
	<b>Lease Description:</b> This is an extension of an existing lease which has been negotiated to house the Department of Health and Human Services – Mental Health and Developmental Services, Rural Clinics. A savings of \$25,563.36 over the term of the lease. <b>Term of Lease:</b> 05/01/2012 – 10/31/2013		
5.	Department of Health and Human Services – Child and Family Services	FHS Las Vegas, 3 LP	\$656,580
	<b>Lease Description:</b> This is an extension of an existing lease which has been renegotiated to house the Department of Health and Human Services – Child and Family Services. A total savings of \$470,196 over five years. <b>Term of Lease:</b> 01/01/2012 – 10/31/2013		
6.	Department of Health and Human Services – Welfare and Supportive Services	Russell Family Trust, LLC	\$31,010
	<b>Lease Description:</b> This is an extension of an existing lease which has been negotiated to house the Department of Health and Human Services – Welfare and Supportive Services. <b>Term of Lease:</b> 10/01/2012 – 10/31/2012		

**\*14. FOR POSSIBLE ACTION – CONTRACTS**

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	011	GOVERNOR'S OFFICE - STATE ENERGY OFFICE - ENERGY CONSERVATION	SYNAPSE ENERGY ECONOMICS, INC.	OTHER: GRANT FROM ECONOMIC DEVELOPMENT	\$99,456	
	<b>Contract Description:</b>	This is a new contract to assist Nevada's New Energy Industry Task Force with the economic analysis of the renewable energy industry in Nevada. The study will help Nevada policy makers gauge the desirability of promoting mutually beneficial exchanges of energy between Nevada and California.				
	<b>Term of Contract:</b>	Upon Approval - 12/31/2012	Contract # 13448			
2.	030	ATTORNEY GENERAL'S OFFICE ADMINISTRATIVE FUND	IQWEST	OTHER: TOBACCO FUNDING	\$15,000	SOLE SOURCE
	<b>Contract Description:</b>	This is the fourth amendment to the original contract, which provides services for scanning, coding and loading 50,000+ pages of documents into the Caselogistix system; perform an underlay to make the files searchable; splitting and organizing images and Object and Character Recognition of images; six fields of bibliographic coding including Coding Plus Lite and searchable fields; and document production preparation. This amendment extends the termination date from June 30, 2012 to June 30, 2013 and increases the maximum amount from \$71,259.27 to \$86,259.27 due to the continued need for these services.				
	<b>Term of Contract:</b>	08/12/2008 - 06/30/2013	Contract # CONV5653			
3.	030	ATTORNEY GENERAL'S OFFICE SPECIAL FUND	BECKER GALLAGHER LEGAL PUBLISHING, INC.	GENERAL	\$20,000	
	<b>Contract Description:</b>	This is a new contract, which provides services to format and file pleadings in the Supreme Court of the United States. These services are provided on an as-needed basis and are being used at a minimum of a few times a year as Supreme Court briefs are required.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	Contract # 13443			
4.	030	ATTORNEY GENERAL'S OFFICE SPECIAL FUND	MCDONALD CARANO WILSON, LLP	OTHER: STATUTORY CONTINGENCY FUND	\$50,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is the fifth amendment to the original contract which provides legal services for the defense of the State of Nevada-Nevada System of Higher Education in a Title VII Civil Rights case. This amendment extends the termination date from June 30, 2012 to June 30, 2013 and increases the maximum amount from \$743,625 to \$793,625 due to the ongoing need for legal representation in this case.				
	<b>Term of Contract:</b>	02/14/2006 - 06/30/2013	Contract # CONV2606			
5.	030	ATTORNEY GENERAL'S OFFICE TORT CLAIM FUND	CLARK, RICHARD F.	OTHER: TORT CLAIMS FUND	\$25,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract for an expert witness in the defense of an alleged wrongful death/use of excessive force lawsuit. Dr. Clark will review documents and offer his expert opinions on possible causation of death. He may also be required to testify at a trial.				
	<b>Term of Contract:</b>	02/03/2012 - 06/30/2014	Contract # 13400			
6.	040	SECRETARY OF STATE'S OFFICE	HIGH DESERT MICROIMAGING, INC.	GENERAL	\$36,000	SOLE SOURCE
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides for the lease of 10 Canon scanners and the maintenance of 42 scanners and 2 microfiche/microfilm readers used with the eSOS Corporate Filing System. This amendment increases the maximum amount from \$82,608 to \$118,608 to include 3 years of annual lease costs.				
	<b>Term of Contract:</b>	07/01/2010 - 06/30/2013	Contract # 11079			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
7.	040	SECRETARY OF STATE - STATE BUSINESS PORTAL	MAXIMOMEDIA, INC.	GENERAL	\$9,500	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides for development and implementation of enhanced visual appeal and functionality for the Nevada Business Portal SilverFlume website design. This amendment increases the maximum amount from \$9,999 to \$19,499 due to a change in the scope of work which requires more hours devoted to the development of the website.				
	<b>Term of Contract:</b>	05/16/2012 - 06/30/2012	Contract # 13445			
8.	070	DEPARTMENT OF ADMINISTRATION - DIVISION OF HUMAN RESOURCE MANAGEMENT	ALLEN, JEFFREY FRANCIS	OTHER: PERSONNEL ASSESSMENTS	\$350,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	Contract # 13366			
9.	070	DEPARTMENT OF ADMINISTRATION - DIVISION OF HUMAN RESOURCE MANAGEMENT	ANN ELWORTH WINNER PLLC	OTHER: PERSONNEL ASSESSMENTS	\$350,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	Contract # 13356			
10.	070	DEPARTMENT OF ADMINISTRATION - DIVISION OF HUMAN RESOURCE MANAGEMENT	CAFFERATA, PATRICIA D.	OTHER: PERSONNEL ASSESSMENTS	\$350,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	Contract # 13312			
11.	070	DEPARTMENT OF ADMINISTRATION - DIVISION OF HUMAN RESOURCE MANAGEMENT	CROWLEY, MARTIN ESQ.	OTHER: PERSONNEL ASSESSMENTS	\$350,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	Contract # 13363			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
12.	070	DEPARTMENT OF ADMINISTRATION - DIVISION OF HUMAN RESOURCE MANAGEMENT	GREINER, JILL	OTHER: PERSONNEL ASSESSMENTS	\$350,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	Contract # 13364			
13.	070	DEPARTMENT OF ADMINISTRATION - DIVISION OF HUMAN RESOURCE MANAGEMENT	HUSSEY, DANIEL	OTHER: PERSONNEL ASSESSMENTS	\$350,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	Contract # 13362			
14.	070	DEPARTMENT OF ADMINISTRATION - DIVISION OF HUMAN RESOURCE MANAGEMENT	LAW OFFICE OF BILL KOCKENMIESTER	OTHER: PERSONNEL ASSESSMENTS	\$350,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	Contract # 13359			
15.	070	DEPARTMENT OF ADMINISTRATION - DIVISION OF HUMAN RESOURCE MANAGEMENT	LAMBOLEY, PAUL H.	OTHER: PERSONNEL ASSESSMENTS	\$350,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	Contract # 13355			
16.	070	DEPARTMENT OF ADMINISTRATION - DIVISION OF HUMAN RESOURCE MANAGEMENT	LAW OFFICE OF CHARLES P. COCKERILL	OTHER: PERSONNEL ASSESSMENTS	\$350,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	Contract # 13357			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17.	070	DEPARTMENT OF ADMINISTRATION - DIVISION OF HUMAN RESOURCE MANAGEMENT	LEVITT, LANSFORD W.	OTHER: PERSONNEL ASSESSMENTS	\$350,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	Contract # 13354			
18.	070	DEPARTMENT OF ADMINISTRATION - DIVISION OF HUMAN RESOURCE MANAGEMENT	PULLIAM, GARY A.	OTHER: PERSONNEL ASSESSMENTS	\$350,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	Contract # 13360			
19.	070	DEPARTMENT OF ADMINISTRATION - DIVISION OF HUMAN RESOURCE MANAGEMENT	REED, RICHARD R ESQ	OTHER: PERSONNEL ASSESSMENTS	\$350,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	Contract # 13358			
20.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS	ACCURATE PAINTING, INC.	FEE: BUILDINGS & GROUNDS, BUILDING RENT INCOME FEE	\$24,500	
	<b>Contract Description:</b>	This is a new contract to provide ongoing painting services to various State buildings in the Reno/Carson City area on an as needed basis upon the request and approval of a Buildings and Grounds designee.				
	<b>Term of Contract:</b>	Upon Approval - 05/31/2016	Contract # 13302			
21.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS	ARTISTIC FENCE COMPANY, INC.	FEE: BUILDINGS & GROUNDS, BUILDING RENT INCOME FEE	\$20,000	EXEMPT
	<b>Contract Description:</b>	This is a new contract to provide ongoing removal and replacement of fencing to the Carson City and Reno areas, on an as needed basis and at the request and approval of a Buildings and Grounds designee.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2016	Contract # 13375			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
22.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS	EWV HOLDINGS, LLC	FEE: BUILDINGS AND GROUNDS, BUILDING RENT INCOME FEE	\$15,000	EXEMPT
		<b>Contract Description:</b>	This is a new contract to provide ongoing pressure washing services on an as needed basis for various State buildings in the Carson City and Reno areas, upon the request and approval of a Buildings and Grounds designee.			
		<b>Term of Contract:</b>	Upon Approval - 05/31/2016	<b>Contract #</b> 13374		
23.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS	PIERROTT, ANA L	FEE: BUILDINGS AND GROUNDS BUILDING RENT INCOME FEE	\$48,000	
		<b>Contract Description:</b>	This is a new contract to provide ongoing janitorial services for the Department of Wildlife, located at 1100 Valley Road, Reno, Nevada, which will serve as a back-up contract only to be utilized in the event the primary contractor terminates and will only be activated at the request and approval of a Buildings and Grounds designee.			
		<b>Term of Contract:</b>	Upon Approval - 02/28/2016	<b>Contract #</b> 13240		
24.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS	TAHOE FENCE CO, INC.	FEE: BUILDINGS AND GROUNDS, BUILDING RENT INCOME FEE.	\$20,000	EXEMPT
		<b>Contract Description:</b>	This is a new contract to provide ongoing repair and installation of various types of fencing and gates in the Carson City and Reno area, on an as needed basis and at the written request and approval of a Buildings and Grounds designee.			
		<b>Term of Contract:</b>	08/01/2012 - 07/31/2016	<b>Contract #</b> 13378		
25.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS	UNITED ELECTRICAL SERVICES, INC.	FEE: BUILDINGS AND GROUNDS BUILDING RENT INCOME FEES	\$20,000	
		<b>Contract Description:</b>	This is a new contract to provide ongoing electrical services on an as needed basis for various state buildings in northern Nevada at the request and approval of a Buildings and Grounds designee.			
		<b>Term of Contract:</b>	06/12/2012 - 05/31/2016	<b>Contract #</b> 13392		
26.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS DIVISION - UNIV 05 CIP PROJ-CCSN NLV-NON-EXEC	CLARK & SULLIVAN CONSTRUCTORS	BONDS: 93% OTHER: TRANSFER FROM UNIVERSITY RECEIPTS 7%	(\$450,917)	
		<b>Contract Description:</b>	This is the first amendment to the original contract, which provides owner construction manager at risk services to construct/remodel a 15,800 square foot laboratory including replacement of existing HVAC, Fire Alarm Systems, Controls, Hydronic Piping and Lighting. SPWB Project No. 09-C23L; SPWB Contract No. 5700. This amendment decreases the maximum amount of the owner's contingency from \$10,900,000 to \$10,449,083.			
		<b>Term of Contract:</b>	10/12/2010 - 06/30/2014	<b>Contract #</b> 11573		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
27.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS DIVISION - 2001 MILITARY CIP PROJECTS-NON-EXEC	HERSHENOW & KLIPPENSTEIN	BONDS: 25% FEDERAL 75%	\$29,250	PROFESSIONAL SERVICE
		<b>Contract Description:</b> This is the first amendment to the original contract, which provides project design and construction administration services for the Elko County Readiness Center, Carlin, NV; SPWD Project No. 09-C15; Contract No. 5371. This amendment increases the maximum amount from \$446,500 to \$475,750 and is for design services to add additional anti-terrorism/force protection and an electronic security system.				
28.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS DIVISION - 2001 MILITARY CIP PROJECTS-NON-EXEC	Q&D CONSTRUCTION, INC.	BONDS: PROCEEDS FROM SALE OF BONDS 45% OTHER: TRANSFER FROM CAPITAL PROJECT FUND 3% FEDERAL 52%	\$4,924,911	PROFESSIONAL SERVICE
		<b>Contract Description:</b> This is a new agreement to provide Owner-Construction Manager at Risk services for the Elko County Readiness Center; Carlin, Nevada; Project No. 09-C15; Contract No. 26890.				
29.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS DIVISION - MILITARY 2011 CIP PROJECTS-NON-EXEC	FARR WEST ENGINEERING	BONDS: PROCEEDS FROM SALE OF BONDS 7% FEDERAL 93%	\$29,410	PROFESSIONAL SERVICE
		<b>Contract Description:</b> This is a new contract to provide professional architectural/engineering services to replace fire protection ponds and fire system improvements for the Nevada Army National Guard; Project No. 11-M04; Contract No. 33680.				
30.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS DIVISION - MILITARY 2011 CIP PROJECTS-NON-EXEC	HERSHENOW & KLIPPENSTEIN	BONDS: SALE OF BONDS 9% FEDERAL 91%	\$28,000	PROFESSIONAL SERVICE
		<b>Contract Description:</b> This is a new contract to provide professional architectural/engineering services for energy efficient improvements to combined support maintenance shop/field facilities.				
		Term of Contract:	06/08/2010 - 06/30/2013	Contract # 11046		
		Term of Contract:	Upon Approval - 06/30/2013	Contract # 13451		
		Term of Contract:	Upon Approval - 06/30/2015	Contract # 13437		
		Term of Contract:	Upon Approval - 06/30/2015	Contract # 13435		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
31.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS DIVISION - DEPT OF ADMIN 2011 STATEWIDE CIP-NON-EXEC	HERSHENOW & KLIPPENSTEIN	HIGHWAY	\$24,700	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract to provide professional architectural/engineering services for the Department of Motor Vehicles Flood Door Design; Project No. 11-E05; Contract No. 30972.				
		<b>Term of Contract:</b>	Upon Approval - 06/30/2015	<b>Contract # 13403</b>		
32.	089	DEPARTMENT OF ADMINISTRATION - HEARINGS AND APPEALS	RODRIGUEZ, JORGE DBA JR INTERPRETING	OTHER: ASSESSMENTS TO INSURERS	\$24,999	
	<b>Contract Description:</b>	This is a new contract which provides for Spanish Interpretation services during Administrative hearings, required by NRS 645B, to non-english speaking injured workers so that they are appropriately represented at appeal hearings.				
		<b>Term of Contract:</b>	Upon Approval - 06/30/2014	<b>Contract # 13440</b>		
33.	101	COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND	ADNOVA COMUNICACION ESTRATEGICA	OTHER: LODGING TAX	\$60,000	EXEMPT
	<b>Contract Description:</b>	This is the second amendment to the original contract, which provides international representation for the Nevada Commission on Tourism in Mexico. This amendment extends the termination date from June 30, 2012 to June 30, 2013 and increases the maximum amount from \$120,000 to \$180,000 to continue the international representation in Mexico for an additional year. The services will include placing stories with the media, maintaining a foreign website, conducting sales missions, organizing familiarization tours, expanding tour product to tour operators, media planning and buying, developing foreign brochures, and providing quarterly progress reports.				
		<b>Term of Contract:</b>	07/13/2010 - 06/30/2013	<b>Contract # 11287</b>		
34.	101	COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND	HILLS BALFOUR SYNERGY	OTHER: LODGING TAX	\$60,000	EXEMPT
	<b>Contract Description:</b>	This is the second amendment to the original contract, which provides international representation for the Nevada Commission on Tourism in the United Kingdom. This amendment extends the termination date from June 30, 2012 to June 30, 2013 and increases the maximum amount from \$120,000 to \$180,000 to continue the international representation in the United Kingdom for an additional year. The services will include placing stories with the media; maintaining a foreign website; conducting sales missions; organizing familiarization tours; expanding tour product to tour operators; media planning and buying; developing foreign brochures; and providing quarterly progress reports.				
		<b>Term of Contract:</b>	07/13/2010 - 06/30/2013	<b>Contract # 11288</b>		
35.	101	COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND	VOX INTERNATIONAL	OTHER: LODGING TAX	\$60,000	EXEMPT
	<b>Contract Description:</b>	This is the second amendment to the original contract, which provides international representation for the Nevada Commission on Tourism in Canada. This amendment extends the termination date from June 30, 2012 to June 30, 2013 and increases the maximum amount from \$120,000 to \$180,000 to continue the international representation in Canada for an additional year. The services will include placing stories with the media, maintaining a foreign website, conducting sales missions, organizing familiarization tours, expanding tour product to tour operators, media planning and buying, developing foreign brochures, and providing quarterly progress reports.				
		<b>Term of Contract:</b>	07/13/2010 - 06/30/2013	<b>Contract # 11289</b>		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
36.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE IT SERVICES - DATA COMMUNICATIONS & NETWORK ENGINEERING	ZAYO BANDWIDTH, LLC	FEE: USER FEES	\$40,290		
		<b>Contract Description:</b>	This is the fifth amendment to the original contract, which provides Internet Services for 200 South Virginia Street in Reno. This amendment changes the business name to Zayo Group, LLC, extends the termination date from June 30, 2012 to December 30, 2012, and increases the maximum amount from \$235,530.01 to \$275,820.01 to cover payment obligations until a new solicitation can be completed.				
		<b>Term of Contract:</b>	06/10/2008 - 12/30/2012	<b>Contract #</b> CONV5352			
37.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE IT SERVICES - NETWORK TRANSPORT SERVICES	NAVAL FACILITIES ENGINEERING COMMAND SOUTHWEST	OTHER: REVENUE	\$14,232		
		<b>Contract Description:</b>	This is the first amendment to the original contract, which provides for seven ongoing rack spaces at Austin Peak in Lander County. This amendment extends the termination date from June 30, 2012 to June 30, 2013 and increases the maximum amount from \$12,926.83 to \$27,158.74 due to the need for continued microwave services.				
		<b>Term of Contract:</b>	07/01/2011 - 06/30/2013	<b>Contract #</b> 12715			
38.	240	OFFICE OF VETERANS SERVICES - VETERANS' HOME ACCOUNT	WEST, INC.	OTHER: PRIVATE FUNDS - 50% FEDERAL 50%	\$20,000		
		<b>Contract Description:</b>	This is a new contract to provide ongoing maintenance for the cooling towers, chillers, and hot water boilers at the Nevada State Veterans Home. The vendor will provide monthly inspection and preventive maintenance for this equipment.				
		<b>Term of Contract:</b>	Upon Approval - 05/31/2014	<b>Contract #</b> 13395			
39.	240	OFFICE OF VETERANS SERVICES - THE GIFT ACCOUNT FOR VETERANS-Non-Exec	AVALON SHUTTERS, INC.	OTHER: VETERANS GIFT ACCOUNT	\$29,000		
		<b>Contract Description:</b>	This is the first amendment to the original contract, which provides for the installation of wood shutters in the windows of the resident living rooms at the Nevada State Veterans Home. This amendment increases the maximum amount from \$8,500 to \$37,500 to install more shutters in all of the living areas.				
		<b>Term of Contract:</b>	10/27/2011 - 08/31/2013	<b>Contract #</b> 12627			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
40.	300	DEPARTMENT OF EDUCATION - CAREER AND TECHNICAL EDUCATION	SCHOOL SERVICES OF CALIFORNIA, INC.	GENERAL 15% FEDERAL 85%	\$67,446	
	<b>Contract Description:</b>	This is a new contract for an evaluator for the Nevada Department of Education (NDE) and school districts in Nevada. The purpose of this contract is to provide concrete findings and recommendations to the NDE to address: 1) What functions the NDE should perform and how it should best be organized to elevate academic achievement of the students in Nevada public schools; 2) What personnel knowledge, skills, and dispositions will be needed to pursue reform tasks and assist Local Education Associations to elevate academic achievement of Nevada students; and 3) Recommended NDE restructuring.				
	<b>Term of Contract:</b>	Upon Approval - 07/31/2012	Contract # 13438			
41.	300	DEPARTMENT OF EDUCATION - DISCRETIONARY GRANTS - RESTRICTED	HMB INFORMATION SYSTEM	FEDERAL	\$459,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This a new contract to provide approximately 984 hours of ePage program modifications over four years in addition to providing ongoing maintenance and support.				
	<b>Term of Contract:</b>	Upon Approval - 06/11/2016	Contract # 13376			
42.	300	DEPARTMENT OF EDUCATION - DISCRETIONARY GRANTS - RESTRICTED	NEVADA CREATIONS, INC.	FEDERAL	\$54,263	
	<b>Contract Description:</b>	This is a new contract to provide ongoing on-site monitor visits to programs and schools funded to provide 21 <sup>st</sup> Century Community Learning Center programs to Nevada youth.				
	<b>Term of Contract:</b>	Upon Approval - 06/11/2014	Contract # 13377			
43.	300	DEPARTMENT OF EDUCATION - ELEMENTARY & SECONDARY EDUCATION TITLES II, V, & VI	WESTED	FEDERAL	\$138,600	
	<b>Contract Description:</b>	This is a new contract for an external evaluator for the Striving Readers Comprehensive Literacy Grant to provide expertise in and coordination of educational evaluation methodologies for the funded Striving Readers Comprehensive Literacy Subgrantees.				
	<b>Term of Contract:</b>	Upon Approval - 09/30/2013	Contract # 13407			
44.	300	DEPARTMENT OF EDUCATION - INDIVIDUALS WITH DISABILITIES ACT (IDEA)	ALEXANDER & ASSOCIATES, INC.	FEDERAL	\$307,200	
	<b>Contract Description:</b>	This is a new contract for a Special Education Legal and Data System Analyst to assist the State Office of Special Education in developing, reviewing, revising and submitting Nevada's special education State Performance Plan and Annual Performance Report as per the IDEA which supports positive outcomes for students with disabilities.				
	<b>Term of Contract:</b>	Upon Approval - 06/30/2014	Contract # 13408			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
45.	332	DEPARTMENT OF ADMINISTRATION - LIBRARY AND ARCHIVES - NEVADA STATE LIBRARY	EBSCO INDUSTRIES, INC. DBA EBSCO SUBSCRIPTION SERVICES	FEDERAL	\$471,250		
		<b>Contract Description:</b>	This is the second amendment to the original contract, which provides access to online general periodical databases. These databases provide access to organized collections of articles through magazines, newspapers, and journals and are used remotely statewide through schools, academic, special and public libraries. This amendment extends the termination date from September 12, 2012 to June 30, 2013 and increases the maximum amount from \$490,000 to \$961,250 due to the extended contract term.				
		Term of Contract:	07/20/2011 - 06/30/2013	Contract # 12325			
46.	332	DEPARTMENT OF ADMINISTRATION - LIBRARY AND ARCHIVES - NEVADA STATE LIBRARY	KEYSTONE SYSTEMS, INC.	FEDERAL	\$103,478	SOLE SOURCE	
		<b>Contract Description:</b>	This is a new contract to provide the data conversion and cleanup, server configuration and installation, workstation installation, live operation of Keystone Library Automation System software, Webinar-based training for State Library staff, on-site training and production assistance, and monthly hosting of server. The service contract package allows Nevada Talking Books staff to utilize the software system for the benefit of visually and physically handicapped Nevada citizens statewide.				
		Term of Contract:	07/01/2012 - 06/30/2016	Contract # 13423			
47.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES AGING SERVICES - SENIOR RX AND DISABILITY RX	CATALYST RX	OTHER: TOBACCO FUNDS	\$5,100,000		
		<b>Contract Description:</b>	This is a new contract to provide services for Nevada's two-part State Pharmaceutical Assistance Program, known as Senior Rx and Disability Rx. It will provide access to discounted prescription drugs and pharmaceutical services for senior citizens and younger persons with disabilities who are not eligible for Medicare Part D; and will provide coordination of benefits for members who are eligible for Medicare Part D, with the Senior Rx and Disability Rx program being secondary to Medicare Part D.				
		Term of Contract:	07/01/2012 - 06/30/2014	Contract # 13430			
48.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES AGING SERVICES - COMMUNITY BASED SERVICES	BOARD OF REGENTS NEVADA SYSTEM OF HIGHER EDUCATION	GENERAL	\$180,008		
		<b>Contract Description:</b>	This is a new interlocal contract for caregiver trainings for directors, administrators, caregivers, and staff of homes for individual residential care, residential facilities for groups (e.g. group homes), assisted living facilities, and nursing facilities.				
		Term of Contract:	Upon Approval - 06/30/2016	Contract # 13348			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
49.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES HEALTH CARE FINANCING & POLICY - ADMINISTRATION	DIVISION OF CHILD AND FAMILY SERVICES	FEDERAL	\$521,559	
	<b>Contract Description:</b>	This is the first amendment to the original interlocal contract to pay the federal share of costs associated with Medicaid administrative activities such as outreach, utilization review, and referral services. This amendment increases the maximum amount from \$2,000,000 to \$2,521,559.46. This amendment also revises language for medical and administrative services.				
		Term of Contract:	07/01/2009 - 06/30/2014	Contract # 12133		
50.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES HEALTH - BIOSTATISTICS AND EPIDEMIOLOGY	WOOD RODGERS, INC.	OTHER: VARIOUS FUNDING SOURCES	\$700,000	
	<b>Contract Description:</b>	This is a new contract to provide communicable and chronic disease data, geo-coded to allow the development of maps illustrating disease burden over time by small geographic areas. Geo-coding services and development of intricate maps are required to be used for public health and mental health planning activities and emergency/ disaster preparedness.				
		Term of Contract:	07/01/2012 - 06/30/2016	Contract # 13208		
51.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES WELFARE AND SUPPORT SERVICES - ADMINISTRATION	CENTURION, INC. DBA CENTURION MIDWEST, INC.	GENERAL 27% FEDERAL 73%	\$36,886	
	<b>Contract Description:</b>	This is a new contract to provide ongoing maintenance for two Voice Response Units located at the division's Central Office, 1470 College Parkway, Carson City, and at Southern Nevada Program and Field Operations office, 628 Belrose Street, Las Vegas. VRU allows clients to receive information regarding welfare or child support programs; apply for specific programs; obtain the status of their case; or speak to a customer service representative. This contract contains an option to amend for an additional two-year period.				
		Term of Contract:	07/01/2012 - 06/30/2014	Contract # 13193		
52.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES WELFARE AND SUPPORT SERVICES - ADMINISTRATION	DELOITTE CONSULTING, LLP	GENERAL 4% FEDERAL 96%	\$24,761,639	
	<b>Contract Description:</b>	This is a new contract to develop and implement the Health Care Reform Eligibility Engine, which is a business rules engine that will store all of the eligibility rules for the State of Nevada's publicly-subsidized health coverage programs in one place and will be accessible to individuals shopping for health coverage from multiple entry points, such as the Health Insurance Exchange as mandated by the Patient Protection and Affordable Care Act of 2010.				
		Term of Contract:	07/01/2012 - 09/30/2016	Contract # 13439		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
53.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES WELFARE AND SUPPORT SERVICES - ADMINISTRATION	PUBLIC CONSULTING GROUP, INC.	GENERAL 4% FEDERAL 96%	\$1,868,300		
		<b>Contract Description:</b>	This is a new contract to provide Independent Verification and Validation Services related to the design, development and implementation of the Health Care Reform Eligibility Engine. These services will include planning and administration, verification, validation, and quality assurance activities related to the Eligibility Engine system requirements, computing platform, technical requirements, and security standards and requirements. Independent verification and validation will allow the division to ensure the success of the Health Care Reform Eligibility Engine project.				
		<b>Term of Contract:</b>	07/01/2012 - 01/31/2014	Contract # 13346			
54.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	ACELERO LEARNING CLARK COUNTY	FEDERAL	\$2,314,000		
		<b>Contract Description:</b>	This is a new contract for the division's Child Care and Development Program for Head Start agencies to provide infant, toddler, and preschool child care to low income families in Southern Nevada. Through a grant from the U.S. Department of Health and Human Services, the division collaborates with various private and non-profit agencies to assist low-income families, families receiving temporary public assistance, and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities.				
		<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	Contract # 13274			
55.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	BOYS & GIRLS CLUB OF LAS VEGAS	FEDERAL	\$2,280,000		
		<b>Contract Description:</b>	This is a new contract for the division's Child Care and Development Program for delegate agencies to provide before and after school child care to low income families in Southern Nevada. Through a grant from the U.S. Department of Health and Human Services, the division collaborates with various private and non-profit agencies to assist low-income families, families receiving temporary public assistance and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities.				
		<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	Contract # 13281			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
56.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	BOYS & GIRLS CLUBS OF SOUTHERN NEVADA	FEDERAL	\$674,000		
		<b>Contract Description:</b>	This is a new contract for the division's Child Care and Development Program for delegate agencies to provide before and after school child care to low income families in Southern Nevada. Through a grant from the U.S. Department of Health and Human Services, the division collaborates with various private and non-profit agencies to assist low-income families, families receiving temporary public assistance and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities.				
		Term of Contract:	07/01/2012 - 06/30/2014	Contract # 13279			
57.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	NEVADA ASSOCIATION FOR THE EDUCATION OF YOUNG CHILDREN	FEDERAL	\$2,613,000	PROFESSIONAL SERVICE	
		<b>Contract Description:</b>	This is a new contract for the division's Child Care and Development Program to coordinate financial assistance and provide a comprehensive scholarship program to increase the education of child care providers. Through a grant from the U.S. Department of Health and Human Services, this contract provides for project administration, as well as scholarships and financial assistance to child care providers working towards degrees in early childhood education through the Teacher Education and Compensation Helps Early Childhood Nevada scholarship program. This program works to address the issues of under education, poor compensation, and high turnover within the early childhood field in Nevada.				
		Term of Contract:	07/01/2012 - 06/30/2016	Contract # 13226			
58.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	SUNRISE CHILDRENS FOUNDATION	FEDERAL	\$854,000		
		<b>Contract Description:</b>	This is a new contract for the division's Child Care and Development Program for Head Start agencies to provide infant, toddler, and preschool child care to low income families in Southern Nevada. Through a grant from the U.S. Department of Health and Human Services, the division collaborates with various private and non-profit agencies to assist low-income families, families receiving temporary public assistance, and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities.				
		Term of Contract:	07/01/2012 - 06/30/2014	Contract # 13271			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
59.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	THE CHILDREN'S CABINET	FEDERAL	\$2,146,789	SOLE SOURCE
		<b>Contract Description:</b> This is the second amendment to the original contract for the division's Child Care Program, which provides eligibility, fiscal management, and resource and referral services associated with the Nevada Child Care and Development Fund in Northern and rural Nevada. Through a grant from the U.S. Department of Health and Human Services, the division collaborates with various private and non-profit agencies to assist low-income families, families receiving temporary public assistance and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities. This amendment increases the maximum amount from \$57,764,254 to \$59,911,043 due to increased caseload costs.				
		Term of Contract:	07/01/2009 - 06/30/2013	Contract # CONV6448		
60.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	YMCA OF SOUTHERN NEVADA	FEDERAL	\$92,000	
		<b>Contract Description:</b> This is a new contract for the division's Child Care and Development Program for delegate agencies to provide before and after school child care to low income families in Southern Nevada. Through a grant from the U.S. Department of Health and Human Services, the division collaborates with various private and non-profit agencies to assist low-income families, families receiving temporary public assistance and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities.				
		Term of Contract:	07/01/2012 - 06/30/2014	Contract # 13276		
61.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES WELFARE AND SUPPORT SERVICES - ENERGY ASSISTANCE PROGRAM	H GIL PEACH & ASSOCIATES, LLC	OTHER: UNIVERSAL ENERGY CHARGE	\$349,400	
		<b>Contract Description:</b> This is a new contract for the division's Energy Assistance Program and the Department of Business and Industry, Housing Division's Weatherization Assistance Program for conducting annual evaluations of the Energy and Weatherization Assistance Programs as mandated by NRS 702.280. The purpose of the annual evaluations is to determine each program's compliance; ensure funds are expended in the best interest of each program; determine operational and cost effectiveness of the program; and identify recommended changes.				
		Term of Contract:	07/01/2012 - 12/31/2015	Contract # 13353		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
62.	408	DEPARTMENT OF HEALTH AND HUMAN SERVICES MENTAL HEALTH AND DEVELOPMENTAL SERVICES - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	AAA PRECISION PLUMBING, INC. DBA PRECISION PLUMBING	GENERAL	\$20,000		
		<b>Contract Description:</b>	This is the first amendment to the original contract, which provides commercial plumbing services to the Southern Nevada Adult Mental Health Services agency campus. Due to the unique design of the facilities and the need for governmental inspections and certifications, it is required to have a licensed commercial plumber available. This amendment increases the maximum amount from \$9,950 to \$29,950 and extends the termination date from June 30, 2012 to June 30, 2013 due to the continued need of these services.				
		<b>Term of Contract:</b>	08/11/2011 - 06/30/2013	Contract # 12094			
63.	408	DEPARTMENT OF HEALTH AND HUMAN SERVICES MENTAL HEALTH AND DEVELOPMENTAL SERVICES - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	LOCUMTENENS.COM	GENERAL	\$2,000,000		
		<b>Contract Description:</b>	This is a new contract to provide ongoing Locum Tenens services to the Southern Nevada Adult Mental Health Services, pursuant to NRS 433.344 and NRS 436.123 and the Joint Commission requirements.				
		<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	Contract # 13351			
64.	408	DEPARTMENT OF HEALTH AND HUMAN SERVICES MENTAL HEALTH AND DEVELOPMENTAL SERVICES - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	NULL, RICHARD	GENERAL	\$345,600		
		<b>Contract Description:</b>	This is a new contract to provide support for psychiatric services to the clients of Rural Services Community Mental Health Centers. Nursing and physician assistant services are necessary to provide direct consumer care, evaluations and screenings, medication prescriptions and management, triage, telephone consultation, training, and other such necessary services at mental health clinics in the rural outlying areas of the state.				
		<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	Contract # 13352			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
65.	408	DEPARTMENT OF HEALTH AND HUMAN SERVICES MENTAL HEALTH AND DEVELOPMENTAL SERVICES - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	DIGNITY HEALTH DBA SAINT MARYS REGIONAL MEDICAL CENTER	GENERAL	\$118,200		
		<b>Contract Description:</b>	This is a new contract to provide a Registered Dietitian, who will afford appropriate nutritional care for clients. This will include food and nutrition therapy in a timely and effective manner in accordance with standards of practice for nutrition and disease conditions.				
		<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	<b>Contract # 13342</b>			
66.	408	DEPARTMENT OF HEALTH AND HUMAN SERVICES MENTAL HEALTH AND DEVELOPMENTAL SERVICES - MENTAL HEALTH INFORMATION SYSTEM	TALYST, INC.	GENERAL	\$84,320	SOLE SOURCE	
		<b>Contract Description:</b>	This is a new contract to provide pharmacy automation to inpatient facilities. The vendor will provide technical assistance, and support and preventative maintenance for the AutoPack and AutoLabel oral solid packaging equipment and software at the Rawson Neal Hospital.				
		<b>Term of Contract:</b>	11/01/2011 - 06/30/2014	<b>Contract # 12816</b>			
67.	408	DEPARTMENT OF HEALTH AND HUMAN SERVICES MENTAL HEALTH AND DEVELOPMENTAL SERVICES - ADMINISTRATION	BOARD OF REGENTS-NSHE OBO UNR	FEDERAL	\$14,850	EXEMPT	
		<b>Contract Description:</b>	This is a new interlocal contract to provide a needs assessment as recommended by the Nevada Olmstead Report to review the needs of individuals placed out of state, write individualized plans to return them to Nevada, and to develop a plan to establish specialized services within Nevada communities to serve this population.				
		<b>Term of Contract:</b>	Upon Approval - 09/10/2012	<b>Contract # 13345</b>			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
68.	408	DEPARTMENT OF HEALTH AND HUMAN SERVICES MENTAL HEALTH AND DEVELOPMENTAL SERVICES - ADMINISTRATION	NEVADA SYSTEM OF HIGHER EDUCATION	GENERAL	\$19,432	EXEMPT
		<b>Contract Description:</b> This is the first amendment to the original contract, which provides postgraduate psychiatric residency services and training for University of Nevada School of Medicine residents at the Northern and Southern Nevada Adult Mental Health Services facilities in Sparks and Las Vegas. This amendment increases the maximum amount from \$1,620,586 to \$1,640,018 due to the needed addition of one Fourth Post Graduate Year for a three month rotation period beginning July 1, 2012 through September 30, 2012.				
		<b>Term of Contract:</b>	07/01/2011 - 06/30/2013	<b>Contract #</b> 12509		
69.	408	DEPARTMENT OF HEALTH AND HUMAN SERVICES - MENTAL HEALTH AND DEVELOPMENTAL SERVICES - ADMINISTRATION	ZIRMED, INC.	GENERAL	\$38,584	
		<b>Contract Description:</b> This is the fourth amendment to the original contract, which provides billing clearinghouse services in support of Southern Nevada Adult Mental Health Services billing and collections activities. The use of clearinghouse enhances claim edit capabilities, reduces claim denials, facilitates electronic billing, speeds revenue collection and strengthens reporting requirements. This amendment extends the termination date from June 30, 2012 to December 31, 2012 and increases the maximum amount from \$130,274 to \$168,858 due to the continued need for these services.				
		<b>Term of Contract:</b>	01/30/2008 - 12/31/2012	<b>Contract #</b> 11014		
70.	408	DEPARTMENT OF HEALTH AND HUMAN SERVICES MENTAL HEALTH AND DEVELOPMENTAL SERVICES - SUBSTANCE ABUSE PREVENTION & TREATMENT AGENCY	COOP CONSULTING, INC.	FEDERAL	\$170,250	SOLE SOURCE
		<b>Contract Description:</b> This is the second amendment to the original contract, which provides training and reporting necessary for the State Epidemiological Outcomes Workgroup program. The amendment adds deliverables related to completing the Substance Abuse Prevention Strategic Plan, in addition to providing services necessary to fulfill the requirements of the new combined Substance Abuse Prevention and Treatment/Community Mental Health Services Block Grant application. This amendment extends the termination date from September 29, 2012, to February 07, 2015; and adds \$26,250 for additional deliverables, and \$144,000 for the extension of time, increasing the maximum amount from \$117,750 to \$288,000.				
		<b>Term of Contract:</b>	02/08/2011 - 02/07/2015	<b>Contract #</b> 11819		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
71.	408	DEPARTMENT OF HEALTH AND HUMAN SERVICES MENTAL HEALTH AND DEVELOPMENTAL SERVICES - RURAL CLINICS	MASON VALLEY JANITORIAL	GENERAL	\$17,100		
		<b>Contract Description:</b>	This is a new contract to provide janitorial services for the Silver Springs Mental Health Centers to provide a clean, sanitary facility for the consumers use.				
		<b>Term of Contract:</b>	07/01/2012 - 06/30/2015	<b>Contract # 13242</b>			
72.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES CHILD AND FAMILY SERVICES CALIENTE YOUTH CENTER	ROITMAN, NORTON A MD	GENERAL	\$24,120		
		<b>Contract Description:</b>	This is a new contract to provide psychiatric services to the youth at Caliente Youth Center.				
		<b>Term of Contract:</b>	Upon Approval - 06/30/2013	<b>Contract # 13243</b>			
73.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES CHILD AND FAMILY SERVICES RURAL CHILD WELFARE	CHURCHILL COUNTY	OTHER: REVENUE	\$218,570		
		<b>Contract Description:</b>	This is a new revenue interlocal agreement to recognize the benefit of collaborating partnerships with rural counties to ensure the safety and well-being of children and support the provision of child protective services to meet the needs of the children in the community pursuant to Senate Bill 480.				
		<b>Term of Contract:</b>	07/01/2012 - 06/30/2013	<b>Contract # 13124</b>			
74.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES CHILD AND FAMILY SERVICES RURAL CHILD WELFARE	LYON COUNTY	OTHER: REVENUE	\$395,265		
		<b>Contract Description:</b>	This is a new revenue interlocal agreement to recognize the benefit of collaborating partnerships with rural counties to ensure the safety and well-being of children and support the provision of child protective services to meet the needs of the children in the community pursuant to Senate Bill 480.				
		<b>Term of Contract:</b>	07/01/2012 - 06/30/2013	<b>Contract # 13123</b>			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
75.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES CHILD AND FAMILY SERVICES NEVADA YOUTH TRAINING CENTER	CARLSON, N KATHY	GENERAL	\$19,440	
		<b>Contract Description:</b>	This is a new contract to provide haircuts to the youth at the Nevada Youth Training Center.			
		<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	<b>Contract #</b> 13246		
76.	431	ADJUTANT GENERAL AND NATIONAL GUARD MILITARY	AMEC EARTH & ENVIRONMENTAL, INC.	FEDERAL	\$14,650	PROFESSIONAL SERVICE
		<b>Contract Description:</b>	This is second amendment to the original contract, which provides professional geoengineering services and related software support. This amendment increases the maximum amount from \$99,577 to \$114,227 to provide additional staff training and augmentation.			
		<b>Term of Contract:</b>	09/09/2010 - 12/30/2013	<b>Contract #</b> 11432		
77.	431	ADJUTANT GENERAL AND NATIONAL GUARD MILITARY	AMERICAN EQUIPMENT, INC. DBA AMQUIP	GENERAL 40% OTHER: RENTAL INCOME 20% FEDERAL 40%	\$99,900	
		<b>Contract Description:</b>	This is a new contract for crane services, including repair and service work, annual inspections and certifications, maintenance work, load testing, system testing, and all other services associated with cranes.			
		<b>Term of Contract:</b>	06/13/2012 - 06/12/2016	<b>Contract #</b> 13287		
78.	431	ADJUTANT GENERAL AND NATIONAL GUARD MILITARY	BURGARELLO ALARM, INC.	GENERAL 40% OTHER: RENTAL INCOME 20% FEDERAL 40%	\$99,900	
		<b>Contract Description:</b>	This is a new contract to establish services for fire alarm monitoring services on an as needed basis, statewide.			
		<b>Term of Contract:</b>	06/13/2012 - 06/12/2016	<b>Contract #</b> 13288		
79.	431	ADJUTANT GENERAL AND NATIONAL GUARD MILITARY	CHEM AQUA, INC.	GENERAL 40% OTHER: 20% FEDERAL 40%	\$99,900	
		<b>Contract Description:</b>	This is a new contract to establish services for water treatment services on our heating, ventilation and air conditioning equipment on an as needed basis, statewide.			
		<b>Term of Contract:</b>	06/13/2012 - 06/12/2016	<b>Contract #</b> 13425		
80.	431	ADJUTANT GENERAL AND NATIONAL GUARD MILITARY	HERSHENOW & KLIPPENSTEIN	FEDERAL	\$67,700	PROFESSIONAL SERVICE
		<b>Contract Description:</b>	This is a new contract for design and engineering services for the proposed material and building systems and standards for the Nevada Army National Guard facilities for future projects.			
		<b>Term of Contract:</b>	Upon Approval - 09/12/2012	<b>Contract #</b> 13412		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
81.	431	ADJUTANT GENERAL AND NATIONAL GUARD MILITARY	HERSHENOW & KLIPPENSTEIN	FEDERAL	\$69,100	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract to provide design documents and engineering services for the C-12 Hangar Door Remodel and Solar Wall Installation.				
		<b>Term of Contract:</b>	Upon Approval - 09/12/2012	Contract # 13419		
82.	431	ADJUTANT GENERAL AND NATIONAL GUARD MILITARY	JBR ENVIRONMENTAL CONSULTANTS, INC.	FEDERAL	\$25,000	
	<b>Contract Description:</b>	This is the third amendment to the original contract, which provides for weed abatement at the Stead Training Facility. This amendment extends the termination date from June 30, 2012 to December 31, 2012 and increases the maximum amount from \$39,787 to \$64,787 to provide weed abatement services for the increased number of acres along the receding shoreline due to the lack of precipitation.				
		<b>Term of Contract:</b>	10/12/2010 - 12/31/2012	Contract # 11548		
83.	431	ADJUTANT GENERAL AND NATIONAL GUARD MILITARY	POGGERMEYER DESIGN GROUP	FEDERAL	\$14,000	
	<b>Contract Description:</b>	This is a new contract to provide design documents and professional services for the repair and flood prevention throughout the Floyd Edsall Training Center Site in Las Vegas, Nevada.				
		<b>Term of Contract:</b>	Upon Approval - 08/12/2012	Contract # 13416		
84.	431	ADJUTANT GENERAL AND NATIONAL GUARD MILITARY	TEDCO CONSTRUCTION, LLC	FEDERAL	\$48,988	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is new contract to provide ceiling tile replacement at the Army Aviation Support Facility building at the Washoe County Armory.				
		<b>Term of Contract:</b>	Upon Approval - 09/12/2012	Contract # 13413		
85.	440	DEPARTMENT OF CORRECTIONS - OFFENDERS' STORE FUND	ARROW VENDING, INC.	OTHER: REVENUE FOR 3708 OFFENDERS STORE FUND	\$174,316	
	<b>Contract Description:</b>	This is a new contract to provide vending machine services for correctional facilities located in Northern Nevada.				
		<b>Term of Contract:</b>	Upon Approval - 06/30/2016	Contract # 13389		
86.	440	DEPARTMENT OF CORRECTIONS - OFFENDERS' STORE FUND	FIRST CLASS VENDING, INC.	OTHER: REVENUE FOR 3708 OFFENDERS STORE FUND	\$668,528	
	<b>Contract Description:</b>	This is a new contract to provide ongoing vending machine services for correctional facilities located in Southern and Eastern Nevada regions.				
		<b>Term of Contract:</b>	Upon Approval - 06/30/2016	Contract # 13381		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
87.	440	DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE	BERRY ENTERPRISES, INC. DBA SIERRA ELECTRONICS	GENERAL	\$45,459	
	<b>Contract Description:</b>	This is a new contract to provide services to convert or replace existing equipment at multiple correctional facilities located in Northern Nevada operating at a 25 kHz land mobile radio systems to narrowband 12.5 kHz efficiency technology as required by Federal Communications Commission Narrow banding Mandate.				
		Term of Contract:	Upon Approval - 06/30/2013	Contract # 13410		
88.	440	DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE	MCINTOSH COMMUNICATIONS, INC.	GENERAL	\$18,374	
	<b>Contract Description:</b>	This is a new contract to provide services to convert or replace existing equipment at multiple correctional facilities located in Southern and Eastern Nevada operating at a 25 kHz land mobile radio systems to narrowband 12.5 kHz efficiency technology as required by Federal Communications Commission Narrow banding Mandate.				
		Term of Contract:	Upon Approval - 06/30/2013	Contract # 13409		
89.	440	DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE	SOPHOS, INC.	GENERAL	\$5,171	SOLE SOURCE
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides onsite implementation services and product training for Sophos Endpoint Security/Control licensing and support. This amendment increases the maximum amount from \$7,931.48 to \$13,102.20 due to the addition of professional services for the onsite installation and configuration phase.				
		Term of Contract:	04/19/2012 - 06/30/2015	Contract # 12862		
90.	440	DEPARTMENT OF CORRECTIONS - CORRECTIONAL PROGRAMS	WESTCARE NEVADA, INC (WC-NV)	FEDERAL	\$11,970	
	<b>Contract Description:</b>	This is the first amendment to the original contract which provides pre and post release services to incarcerated inmates for the Second Chance Adult Re-Entry Demonstration Project which is designed to reduce recidivism by helping offenders find work and access other critical services in their communities upon their release. This amendment increases the maximum amount from \$348,667.94 to \$360,637.91 due to an increased amount of services being provided.				
		Term of Contract:	11/08/2011 - 09/30/2012	Contract # 12723		
91.	440	DEPARTMENT OF CORRECTIONS - SOUTHERN DESERT CORRECTIONAL CENTER	NORMENT SECURITY GROUP, INC.	GENERAL	\$30,763	
	<b>Contract Description:</b>	This is a new contract to furnish and install three sliding door operators at Southern Desert Correctional Center.				
		Term of Contract:	Upon Approval - 06/30/2013	Contract # 13373		
92.	440	DEPARTMENT OF CORRECTIONS - LOVELOCK CORRECTIONAL CENTER	AMERICAN CHILLER SERVICE, INC.	GENERAL	\$53,440	
	<b>Contract Description:</b>	This is a new contract to provide ongoing preventative maintenance inspections on the chillers at Lovelock Correctional Center.				
		Term of Contract:	07/01/2012 - 06/30/2016	Contract # 13384		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
93.	440	DEPARTMENT OF CORRECTIONS - LOVELOCK CORRECTIONAL CENTER	EAST BAY RESTAURANT SUPPLY, INC.	GENERAL	\$90,724	
	<b>Contract Description:</b>	This is a new contract to remove and dispose of the existing dishwashing machine at Lovelock Correctional Center and replace it with a new dual rinse dishwashing machine.				
		Term of Contract:	Upon Approval - 06/30/2013	Contract # 13370		
94.	440	DEPARTMENT OF CORRECTIONS - HIGH DESERT STATE PRISON	FIRESTOP COMMERCIAL, LLC	GENERAL	\$17,265	
	<b>Contract Description:</b>	This is a new contract to replace damaged and missing fiberglass and aluminum jacket insulation on the steam and supply return piping in four different areas of the kitchen at High Desert State Prison.				
		Term of Contract:	Upon Approval - 06/30/2013	Contract # 13350		
95.	440	DEPARTMENT OF CORRECTIONS - INMATE WELFARE ACCOUNT	WALTONS, INC.	OTHER: INMATE WELFARE FUND	\$80,000	
	<b>Contract Description:</b>	This is a new contract to provide inmate cremation services for correctional facilities located in the northern region of the state.				
		Term of Contract:	07/01/2012 - 06/30/2016	Contract # 13385		
96.	580	PUBLIC UTILITIES COMMISSION	HIGH DESERT MICROIMAGING, INC.	FEE: REGULATORY FUND FEES	\$10,567	
	<b>Contract Description:</b>	This is the second amendment to the original contract, which provides ongoing maintenance service to the Public Utilities Commission of Nevada's scanners that are utilized to operate the Electronic Filings and Records Management system which enables the Commission to accept electronic filings and associated fees. This amendment extends the termination date from June 30, 2012 to June 30, 2013 and increases the maximum amount from \$8,832 to \$19,399 to allow for the required maintenance of existing scanners and for the maintenance of unanticipated expenditures for the remainder of FY 2012 and through FY 2013 due to the continued need for these services.				
		Term of Contract:	07/01/2011 - 06/30/2013	Contract # 12240		
97.	611	GAMING CONTROL BOARD	SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL	GENERAL 80% OTHER: GCB FORFEITURE FUND 20%	\$7,000	
	<b>Contract Description:</b>	This is an amendment to the original contract, which provides access to an 800Mhz two-way radio system in support of the Gaming Control Board's Enforcement Division field operations in Southern Nevada. This amendment extends the termination date from June 30, 2012 to June 30, 2013 and increases the maximum amount from \$7,000 to \$14,000 due to the extended term.				
		Term of Contract:	04/18/2011 - 06/30/2013	Contract # 12105		
98.	650	DEPARTMENT OF PUBLIC SAFETY - TRAINING	CARRIER COMMERCIAL SERVICES	GENERAL 20% HIGHWAY 80%	\$7,248	
	<b>Contract Description:</b>	This is the first amendment to the original contract which provides quarterly maintenance of the heating and air conditioning units to include any emergency repairs needed at the Department of Public Safety Training Division in Carson City. This amendment extends the termination date from June 30, 2012 to June 30, 2014 and increases the maximum amount from \$7,248 to \$14,496 due to the continued need for these services				
		Term of Contract:	07/01/2010 - 06/30/2014	Contract # 11575		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
99.	650	DEPARTMENT OF PUBLIC SAFETY - FIRE MARSHAL	GL SUITES, INC.	GENERAL 32% FEE: LICENSING 52% OTHER: FUND TRANSFERS 16%	\$28,653	
	<b>Contract Description:</b>	This is the first amendment to the original contract which provides software maintenance and licensing for the Fire Marshal Division's web-hosted licensing and certification database. This amendment extends the termination date from June 30, 2012 to June 30, 2015 and increases the maximum amount from \$9,000 to \$37,652.64 due to the continued need for these services.				
		Term of Contract:	07/01/2011 - 06/30/2015	Contract # 12127		
100.	650	DEPARTMENT OF PUBLIC SAFETY - HIGHWAY PATROL	HERNANDEZ, FELICITAS	HIGHWAY	\$7,440	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides janitorial services for the Fernley substation. This amendment extends the termination date from June 30, 2012 to June 30, 2014 and increases the maximum amount from \$7,440 to \$14,880 due to the continued need for these services.				
		Term of Contract:	07/01/2010 - 06/30/2014	Contract # 11285		
101.	651	DEPARTMENT OF PUBLIC SAFETY - HIGHWAY PATROL	WILLERS, BONNIE J	HIGHWAY	\$9,996	
	<b>Contract Description:</b>	This is the first amendment to the original contract which provides assistance with optimizing the capabilities of the agency's Fleet Focus software program to allow for cleanup of data and customizing reports. This amendment extends the termination date from December 31, 2012 to June 30, 2013 and increases the maximum amount from \$9,675 to \$19,671 due to the continued need for these services.				
		Term of Contract:	03/26/2012 - 06/30/2013	Contract # 13131		
102.	655	DEPARTMENT OF PUBLIC SAFETY - CRIMINAL HISTORY REPOSITORY	MORPHOTRAK, INC.	FEE: FINGERPRINT FEES	\$463,830	SOLE SOURCE
	<b>Contract Description:</b>	This is a new contract to provide maintenance and repair of the LiveScan fingerprint machines in various law enforcement agencies throughout Nevada. These machines were purchased through a federal grant and require periodic service to maintain functionality and for Nevada law enforcement agencies to remain in compliance with FBI requirements.				
		Term of Contract:	07/01/2011 - 08/31/2015	Contract # 13175		
103.	690	COLORADO RIVER COMMISSION COLORADO RIVER COMMISSION All Budget Accounts	LEONARD, STREET, AND DEINARD	OTHER: POWER REVENUES	\$200,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract to provide ongoing legal services relating to matters ending before or involving the Federal Energy Regulatory Commission, North American Electric Reliability Corporation, and other national and regional regulatory bodies. This contract will replace the existing Miller Balis contract to allow continuation of the relationship with Craig Silverstein who has been the Commission's legal expert for a number of years on such matters.				
		Term of Contract:	Upon Approval - 06/30/2015	Contract # 13441		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
104.	702	DEPARTMENT OF WILDLIFE - LAW ENFORCEMENT	RICHARD B. BALES	FEE: LICENSE FEES 50% OTHER: FUR SALES AND LICENSE PLATE FEES 50%	\$48,000	
	<b>Contract Description:</b>	This is a new contract for taxidermy services on an as needed basis. Taxidermy services will include hide preparation and may also include full and shoulder mounts, study skins, fish mounts and any other wildlife species in any mount configuration. The department of Wildlife uses the products of taxidermy for wildlife educational purposes, displays and as an article for sale.				
		Term of Contract:	Upon Approval - 06/11/2014	Contract # 13402		
105.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	ADVANCED TELEMETRY SYSTEMS, INC.	FEE: TAG AND LICENSE FEES 25% FEDERAL 75%	\$350,000	SOLE SOURCE
	<b>Contract Description:</b>	This is a new contract for data retrieval and management services associated with GPS satellite collars placed on multiple species of big game animals throughout the state of Nevada. This contract will allow the department to receive the data, which is critical to making appropriate population and habitat management decisions.				
		Term of Contract:	Upon Approval - 06/11/2016	Contract # 13406		
106.	704	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - PARKS - 2001 PARK IMPROVEMENTS- Non-Exec	NOVA GEOTECHNICAL & INSPECTION	BONDS 22.2% FEDERAL 77.8%	\$36,730	
	<b>Contract Description:</b>	This is a new contract with Nova Geotechnical & Inspection Services for the Fire Canyon Outlook project. The purpose of this contract is to provide independent construction inspection materials inspection and testing during construction of the Fire Canyon Overlook project for the Nevada Division of State Parks to meet the Nevada Department of Transportation and Federal Highway Administration Local Public Agency Project guidelines, standards and requirements.				
		Term of Contract:	Upon Approval - 08/10/2012	Contract # 13421		
107.	705	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - WATER RESOURCES	G. C. WALLACE, INC.	FEDERAL	\$50,000	
	<b>Contract Description:</b>	This is a new contract to furnish inundation mapping for the South Fork Dam.				
		Term of Contract:	Upon Approval - 09/14/2012	Contract # 13369		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
108.	709	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - AIR QUALITY	NYE COUNTY SCHOOL DISTRICT	FEE: AIR PERMIT FEES 25% FEDERAL 75%	\$29,000	
	<b>Contract Description:</b>	This is the first amendment to the original interlocal agreement to provide for ongoing installation of fuel operated heaters (pre-heaters) in school buses. This amendment extends the termination date from August 30, 2012 to September 14, 2012 and increases the maximum amount from \$65,000 to \$94,000 due to extra grant funding to add pre-heaters on more school buses.				
	<b>Term of Contract:</b>	02/14/2012 - 09/14/2012	<b>Contract # 12989</b>			
109.	709	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER POLLUTION CONTROL	RASNER CONSULTING, INC.	FEDERAL	\$34,000	
	<b>Contract Description:</b>	This is a new contract to extract permitted information from agency files for manual entry into the agency's Web Based E-Permitting system; recreate and populate Discharge Monitoring Report information as it relates to existing permit requirements; validate and reconcile agency file information with Web Based E-Permitting Reports; and verify that all information recorded is consistent with the Environmental Protection Agency's Integrated Compliance Information System requirements.				
	<b>Term of Contract:</b>	Upon Approval - 09/30/2012	<b>Contract # 13390</b>			
110.	709	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER QUALITY PLANNING	NORTHWEST HYDRAULIC CONSULTANTS, INC.	FEDERAL	\$25,000	SOLE SOURCE
	<b>Contract Description:</b>	This is a new contract to provide direct technical support needed for staff to gain the knowledge, skills and abilities related to the Pollutant Load Reduction Model that are essential for performing appropriate and responsible regulatory oversight for implementation of the Lake Tahoe Total Maximum Daily Load as it relates to water clarity.				
	<b>Term of Contract:</b>	Upon Approval - 06/30/2015	<b>Contract # 13436</b>			
111.	709	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER QUALITY PLANNING	RAYMOND B GRABER II DDS LTD	FEDERAL	\$28,200	
	<b>Contract Description:</b>	This is a new contract to provide ongoing storage space for the boat, ATV's and other items owned by the Bureaus of Water Quality Planning and Corrective Action.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2016	<b>Contract # 13368</b>			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
112.	749	DEPARTMENT OF BUSINESS AND INDUSTRY - ATHLETIC COMMISSION	ALEJANDRO ARAGONEZ	GENERAL 95% FEE: AMATEUR BOXING PROGRAM 5%	\$15,000	
	<b>Contract Description:</b>	This is a new contract to provide ongoing unarmed combat inspector services for weigh-ins and events.				
		Term of Contract:	07/01/2012 - 06/30/2016	Contract # 13327		
113.	810	DEPARTMENT OF MOTOR VEHICLES AUTOMATION	ADVANCED POWER PROTECTION	HIGHWAY	\$9,995	
	<b>Contract Description:</b>	This is the third amendment to the original contract, which provides ongoing maintenance and emergency service to back-up power systems for the department. This amendment increases the maximum amount from \$31,494 to \$41,489 for the installation of a new Powerware 9355 Un-interruptible Power System with internal batteries at the DMV facility located at 8250 West Flamingo Road, Las Vegas.				
		Term of Contract:	09/13/2011 - 09/12/2012	Contract # 12542		
114.	810	DEPARTMENT OF MOTOR VEHICLES AUTOMATION	DELL MARKETING LP	HIGHWAY	\$61,042	
	<b>Contract Description:</b>	This is an amendment to the original contract, which provides for the installation, on-site support, training, and software support for the implementation of Dell Compellent multi-host storage array environment to include two internet storage area networks one to be located in Las Vegas and the other to be placed in Carson City. This amendment increases the amount from \$61,042 to \$122,084 to clarify the consideration amount applies to the installation of two Dell Compellent Storage Array and Remote Instant Replays as opposed to one as stated in the original contract.				
		Term of Contract:	03/13/2012 - 06/30/2016	Contract # 13084		
115.	810	DEPARTMENT OF MOTOR VEHICLES CENTRAL SERVICES	INTELLECTUAL TECHNOLOGY, INC.	OTHER: FEE FUNDED	\$1,110,176	
	<b>Contract Description:</b>	This is a new contract to provide an automated method of collecting electronic data, printing secure and non-secure documents, finishing, mail preparation, transportation to the US Postal Service for same day mail entry and tracking of the documents for Off-Highway Vehicles Program.				
		Term of Contract:	06/05/2012 - 05/31/2014	Contract # 13298		
116.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	BIG TOWN MECHANICAL SERVICE & MAINTENANCE DBA BIG TOWN SERVICE	OTHER: BUSINESS ENTERPRISES SET ASIDE	\$75,000	
	<b>Contract Description:</b>	This is a new contract to provide ongoing maintenance and repair services of heating, ventilating, and air conditioning units, commercial refrigerators and refrigeration units, freezers, ice makers, reach-ins and display units on a time and material basis; facility remodeling; and installation, repair, maintenance, relocation, and replacement of equipment, with purchase of parts as necessary at all southern Nevada Business Enterprises of Nevada program sites, including the three Hoover Dam sites.				
		Term of Contract:	07/01/2012 - 06/30/2016	Contract # 13307		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
117.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	GFY ENTERPRISES, INC.	OTHER: REVENUE CONTRACT	\$30,000	
	<b>Contract Description:</b>	This is a new revenue contract to provide snack bar concession services at the Black Mountain Aquatic Complex and Whitney Ranch Activity Pool on a daily basis when the facilities are in operation during the summer season from approximately May through December. A commission of ten percent of the monthly gross sales, after sales tax, from the concession services will be paid monthly to the Bureau of Services to the Blind and Visually Impaired/Business Enterprises of Nevada program.				
	<b>Term of Contract:</b>	07/01/2012 - 09/30/2015	Contract # 13241			
118.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	JENSON TOTAL SERVICES	OTHER: BUSINESS ENTERPRISES SET ASIDE	\$75,000	
	<b>Contract Description:</b>	This is a new contract to provide ongoing maintenance and repair services of heating, ventilating, and air conditioning units, commercial refrigerators and refrigeration units, freezers, ice makers, reach-ins and display units on a time and material basis; facility remodeling; and installation, repair, maintenance, relocation, and replacement of equipment, with purchase of parts as necessary at all southern Nevada Business Enterprises of Nevada program sites, including the three Hoover Dam sites.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2016	Contract # 13308			
119.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	LLOYDS REFRIGERATION, INC.	OTHER: BUSINESS ENTERPRISES SET ASIDE	\$75,000	
	<b>Contract Description:</b>	This is a new contract which provides ongoing maintenance and repair services of heating, ventilating, and air conditioning units, commercial refrigerators and refrigeration units, freezers, ice makers, reach-ins and display units on a time and material basis; facility remodeling; and installation, repair, maintenance, relocation, and replacement of equipment, with purchase of parts as necessary at all southern Nevada Business Enterprises of Nevada program sites, including the three Hoover Dam sites.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2016	Contract # 13310			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
120.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	ROYAL REFRIGERATION, INC.	OTHER: BUSINESS ENTERPRISES SET ASIDE	\$75,000	
	<b>Contract Description:</b>	This is a new contract which provides ongoing maintenance and repair services of heating, ventilating, and air conditioning units, commercial refrigerators and refrigeration units, freezers, ice makers, reach-ins and display units on a time and material basis; facility remodeling; and installation, repair, maintenance, relocation, and replacement of equipment, with purchase of parts as necessary at all southern Nevada Business Enterprises of Nevada program sites, including the three Hoover Dam sites.				
	Term of Contract:	07/01/2012 - 06/30/2016	Contract # 13311			
121.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	SOUTHWEST AIR CONDITIONING	OTHER: BUSINESS ENTERPRISES SET ASIDE	\$75,000	
	<b>Contract Description:</b>	This is a new contract which provides ongoing maintenance and repair services of heating, ventilating, and air conditioning units, commercial refrigerators and refrigeration units, freezers, ice makers, reach-ins and display units on a time and material basis; facility remodeling; and installation, repair, maintenance, relocation, and replacement of equipment, with purchase of parts as necessary at all southern Nevada Business Enterprises of Nevada program sites, including the three Hoover Dam sites.				
	Term of Contract:	07/01/2012 - 06/30/2016	Contract # 13309			
122.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	CENTRAL CHRISTIAN CHURCH	OTHER: STATE CAREER ENHANCEMENT PROGRAM	\$175,000	
	<b>Contract Description:</b>	This is a new contract to provide media production and graphic arts training to incarcerated females at the Florence McClure Women's Correctional Center.				
	Term of Contract:	07/01/2012 - 06/30/2013	Contract # 13399			
123.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	DEPARTMENT OF CORRECTIONS	OTHER: STATE CAREER ENHANCEMENT PROGRAM	\$550,000	
	<b>Contract Description:</b>	This is a new intrastate interlocal agreement to provide the Purpose, Respect, Integrity, Determination, and Excellence Program which will provide pre-release and post-release assistance to inmates and felons through a holistic program. The program incorporates intensive case management, transitional housing, employment training and placement, life skills training, mental health services, substance and drug abuse counseling, mentoring, and other comprehensive transitional services. The department of Corrections will oversee all aspects of the project and coordinate with service providers to ensure a seamless transition, participate in coalitions and advisory groups that relate to overcoming barriers to prisoner re-entry, and refer a sufficient number of post-release individuals to selected identified service providers to meet the condition of program participation.				
	Term of Contract:	Upon Approval - 06/30/2013	Contract # 13393			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
124.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	GOVERNORS OFFICE OF ECONOMIC DEVELOPMENT	OTHER: STATE CAREER ENHANCEMENT PROGRAM	\$500,000	EXEMPT
	<b>Contract Description:</b>	This is a new interlocal agreement to provide funding in support of the Governor's Office of Economic Development training program, Train Employees Now Program. The program was launched to upgrade the skills of potential employees of businesses relocating to or expanding into Nevada, which is anticipated to reduce dependence on the Nevada unemployment system.				
	<b>Term of Contract:</b>	06/05/2012 - 06/30/2013	<b>Contract # 13434</b>			
125.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	NEVADAWORKS	FEDERAL	\$24,701	EXEMPT
	<b>Contract Description:</b>	This is the third amendment to the original interlocal agreement, which provides ongoing employment and training services to adults in northern Nevada. This amendment increases the maximum amount from \$2,722,077 to \$2,746,778 based on a directive from the Department of Labor Training and Employment Guidance Letter Number 09-11 Change 1 that amended the temporary reduction of the advance allotments from 1.503% to 0.189%.				
	<b>Term of Contract:</b>	07/01/2011 - 06/30/2013	<b>Contract # 12273</b>			
126.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	NEVADAWORKS	FEDERAL	\$35,205	EXEMPT
	<b>Contract Description:</b>	This is the third amendment to the original interlocal agreement, which provides ongoing employment and training services to dislocated workers in northern Nevada. This amendment increases the maximum amount from \$2,557,680 to \$2,592,885 based on a directive from the Department of Labor Training and Employment Guidance Letter Number 09-11 Change 1 that amended the temporary reduction of the advance allotments from 1.503% to 0.189%.				
	<b>Term of Contract:</b>	07/01/2011 - 06/30/2013	<b>Contract # 12272</b>			
127.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	WORKFORCE CONNECTIONS	FEDERAL	\$250,000	EXEMPT
	<b>Contract Description:</b>	This is a new interlocal agreement to fund layoff aversion services in southern Nevada. These services are a key component of the state's federally required Rapid Response plan. The services will be provided by a collaboration of public-private partners, called the Business Services Initiative Team, who will work together to align the publicly-funded workforce investment system with regionally-based economic development efforts. This team will drive the transformation of the workforce investment system and will work for improved coordination, communication, collaboration, and performance between the workforce investment system and the business community.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2013	<b>Contract # 13380</b>			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
128.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	WORKFORCE CONNECTIONS	FEDERAL	(\$428,596)	EXEMPT
	<b>Contract Description:</b>	This is the second amendment to the original interlocal agreement, which provides ongoing employment and training services to dislocated workers in southern Nevada. This amendment decreases the maximum amount from \$6,637,823 to \$6,209,227 based on a directive from the Department of Labor's Training and Employment Guidance Letter Number 09-11 Change 1 that increases the Workforce Investment Act program year 2011 allotment budget by \$71,404 and transfers \$500,000 from the Dislocated Workers Program to the Adult Workers Program.				
	<b>Term of Contract:</b>	07/01/2011 - 06/30/2013	<b>Contract # 12261</b>			
129.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	WORKFORCE CONNECTIONS	FEDERAL	\$569,666	EXEMPT
	<b>Contract Description:</b>	This is the second amendment to the original interlocal agreement, which provides ongoing employment and training services to adult workers in southern Nevada. This amendment increases the maximum amount from \$5,660,975 to \$6,230,641 based on a directive from the Department of Labor's Training and Employment Guidance Letter Number 09-11 Change 1 that increases the Workforce Investment Act program year 2011 allotment budget by \$69,666 and transfers \$500,000 from the Dislocated Workers Program to the Adult Workers Program.				
	<b>Term of Contract:</b>	07/01/2011 - 06/30/2013	<b>Contract # 12260</b>			
130.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - RESEARCH & ANALYSIS	OREGON UNIVERSITY SYSTEM DBA UNIVERSITY OF OREGON	OTHER: STATE CAREER ENHANCEMENT FUNDS	\$68,800	EXEMPT
	<b>Contract Description:</b>	This is a new interlocal agreement to license the Career Information System for utilization in the State of Nevada.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2013	<b>Contract # 13447</b>			
131.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES	CAPTIONS UNLIMITED OF NEVADA	OTHER: ALL DETR BUDGET ACCOUNTS	\$20,000	
	<b>Contract Description:</b>	This is a new contract to provide ongoing real time captioning, which includes rough draft transcripts for clients, employees, board members, council members, or consumers who are deaf or hearing impaired, for meetings, conferences, trainings, or other occasions, as needed.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2014	<b>Contract # 13315</b>			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
132.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES	NORTHERN NEVADA INTERNATIONAL	OTHER: ALL DETR BUDGETS ACCOUNTS	\$60,000	
	<b>Contract Description:</b>	This is the third amendment to the original contract, which provides ongoing interpreter services, primarily for unemployment insurance claimants, but also for other department customers, predominately in Spanish on a word-for-word basis for clients. This amendment extends the termination date from June 30, 2012 to June 30, 2014 and increases the maximum amount from \$65,000 to \$125,000 due to an increase in rates and extension of the contract.				
	<b>Term of Contract:</b>	07/01/2010 - 06/30/2014	<b>Contract # 11127</b>			
133.	950	PUBLIC EMPLOYEES BENEFITS PROGRAM (PEBP)	BEECH STREET/ VIANT CORP.	OTHER: 67% STATE SUBSIDY 33% PREMIUM REVENUE	\$30,000	
	<b>Contract Description:</b>	This is the first amendment to the original contract to provide a medical network to PEBP participants who reside outside of Nevada. This amendment increases the maximum amount from \$1,108,000 to \$1,138,000 due to higher than expected out of state retiree enrollment.				
	<b>Term of Contract:</b>	07/01/2008 - 06/30/2012	<b>Contract # CONV7147</b>			
134.	950	PUBLIC EMPLOYEES BENEFITS PROGRAM	HEALTHSCOPE BENEFITS, INC.	OTHER: 67% STATE SUBSIDY/ 33% PREMIUM REVENUE	\$8,900,000	
	<b>Contract Description:</b>	This is a new contract to provide a medical Preferred Provider Organization network for participants who reside outside of Nevada and for those who live in Nevada but choose to seek medical services out of state.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2016	<b>Contract # 13330</b>			
135.	BDC	LICENSING BOARDS & COMMISSIONS - CHIROPRACTIC EXAMINERS	FORTE, LLP	OTHER: INDUSTRY FEES	\$30,500	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides advocacy services for advice and information regarding various legislative interim committees. This amendment extends the termination date from June 30, 2012 to June 30, 2013 and increases the maximum amount from \$4,000 to \$34,500 since the board anticipates introducing a legislative bill at the 2013 Legislative Session.				
	<b>Term of Contract:</b>	01/31/2012 - 06/30/2013	<b>Contract # 13048</b>			

## 15. INFORMATION ITEM

### A. Department of Administration – Overtime Report

## 16. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

## \*17. FOR POSSIBLE ACTION – ADJOURNMENT

Notice of this meeting was posted in the following locations:

Blasdel Building, 209 E. Musser St., Carson City, NV

Capitol Building, 101 N. Carson St., Carson City, NV

Legislative Building, 401 N. Carson St., Carson City, NV

Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:

Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV

Hadi Sadjadi: [hsadjadi@dps.state.nv.us](mailto:hsadjadi@dps.state.nv.us)

Notice of this meeting was posted on the following website:

<http://nevadabudget.org/index.php>

We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify the Department of Administration at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775) 684-0260.

# DETAILED AGENDA

June 5, 2012

## 1. PUBLIC COMMENTS

Comments:

## \*2. FOR POSSIBLE ACTION – APPROVAL OF THE MAY 8, 2012 BOARD OF EXAMINERS’ MEETING MINUTES

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

Comments:

## \*3. FOR POSSIBLE ACTION – AUTHORITY TO PAY MINING CLAIM REFUNDS

### A. Department of Taxation – \$19,210

Pursuant to Senate Bill 493, Section 16.7 of the 2011 Legislature, the Department of Taxation must submit mining claim refund requests to the Board of Examiners for approval. The Department of Taxation is requesting authority to pay six refund requests totaling \$19,210.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

Comments:

## \*4. FOR POSSIBLE ACTION – APPROVAL TO PAY A CASH SETTLEMENT

Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

### A. Department of Transportation – Administration – \$5,900

This is an eminent domain action filed by the Nevada Department of Transportation (NDOT) to acquire a land parcel of 8,880 square feet (.20 acre) from Khoury Leasing for use as part of a turnabout on State Route 227 (Lamoille Highway) in Elko County. Negotiations resulted in a cost of .60 per square foot, plus accumulated interest for a total lump sum settlement of \$5,900.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

Comments:

**B. Department of Transportation – Administration – \$19,000**

This is an eminent domain action filed by the Nevada Department of Transportation (NDOT) to acquire three parcels from Spring Creek Association for use as part of a turnabout on State Route 227 (Lamoille Highway) in Elko County. Negotiations resulted in lump sum settlement of \$19,000, including land value and accumulated interest.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

**\*5. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND**

Pursuant to NRS 353.268, an agency or officer shall submit a request to the State Board of Examiners for an allocation by the Interim Finance Committee from the Contingency Fund.

**A. Department of Public Safety – Nevada Highway Patrol – \$15,766**

The Nevada Highway Patrol is requesting an allocation of \$15,766 from the Interim Finance Committee Contingency Fund to cover costs associated with visiting dignitary protection. The requested funding will allow the Division to reimburse the Governor’s Protection and Highway Patrol budgets for costs incurred when securing visiting dignitary.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

**B. Department of Corrections – High Desert State Prison and Northern Nevada Correctional Center – \$31,880**

The Department of Corrections is requesting an allocation of \$31,880 from the Interim Finance Committee Contingency Fund to cover two pending stale claims:

1. High Desert State Prison - Military Leave for fiscal years 2008, 2009 and 2010 in the amount of \$23,950
2. Northern Nevada Correctional Center - A hearing decision for salaries owed in fiscal year 2010 in the amount of \$7,930

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

**C. Department of Employment, Training and Rehabilitation – Employment Security Division – \$23,900,000 in SFY 2012 and \$40,100,000 in SFY 2013**

Pursuant to Assembly Bill 484, Sections 3 and 4 (2011 Session), the Division is requesting an allocation of \$23,900,000 in SFY 2012 and \$40,100,000 in SFY 2013 from the Interim Finance Committee’s Contingency Fund for interest payments due to the federal government for the loan made available to the state upon depletion of Nevada’s Unemployment Compensation Fund.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_  
**Comments:**

**\*6. FOR POSSIBLE ACTION – REQUEST FOR HIGHWAY FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND**

Pursuant to NRS 353.268, an agency or officer shall submit a request to the State Board of Examiners for an allocation by the Interim Finance Committee from the Contingency Fund.

**A. Department of Motor Vehicles – Central Services – \$39,313**

The Department of Motor Vehicles, Central Services Division is requesting an allocation of \$39,313 from the Interim Finance Committee’s Highway Contingency Fund for one new position for the License Plate Factory.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_  
**Comments:**

**B. Department of Business and Industry – Transportation Authority – \$37,802**

The Department of Business and Industry, Transportation Authority is requesting an allocation of \$37,802 from the Interim Finance Committee’s Highway Contingency Fund due to an anticipated shortfall in the Personnel Services category.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_  
**Comments:**

**\*7. FOR POSSIBLE ACTION – SALARY ADJUSTMENTS**

Distribution of retirement buyouts and terminal leave for eliminated positions to Departments, Commissions and Agencies, pursuant to Assembly Bill 487 of the 2011 Legislative Session.

The 2011 Legislative Session made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet certain salary deficiencies created by the elimination of positions resulting in a layoff and consequently a payment for employee retirement buyouts and terminal leave payouts. Under this legislation, the following amounts from the General Fund and/or Highway Fund are recommended:

BA #	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
2666	Commission on Post Secondary Education	\$1,562	
3922	Department of Business and Industry Transportation Services Authority		\$26,281
	<b>Total</b>	<b>\$1,562</b>	<b>\$26,281</b>

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_  
**Comments:**

**\*8. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

**A. Department of Education**

Pursuant to Assembly Bill 240, Section 1, Subsection 2 - 3 of the 2011 Legislature, the Department of Education requests authority to contract with a former employee for assistance with Distributive School Account (DSA) payments.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_  
**Comments:**

**\*9. FOR POSSIBLE ACTION – VICTIMS OF CRIME 2012 3<sup>rd</sup> QUARTER REPORT AND FY 2012 4<sup>th</sup> QUARTER RECOMMENDATION**

NRS 217.260 requires the Board of Examiners to estimate available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs that claim payments must be reduced proportionately. The Victims of Crime Program Coordinator recommends paying the Priority 1 & 2 claims at 100% and Priority 3 claims at 100% of the approved amount for the 4<sup>th</sup> quarter of FY 2012.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

**\*10. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Public Works Division – Building and Grounds Division	1	\$32,500
Department of Business and Industry – Industrial Relations	2	\$53,022
Peace Officer Standards and Training	1	\$5,600
<b>Total:</b>		<b>\$91,122</b>

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

**\*11. FOR POSSIBLE ACTION – STATE ADMINISTRATIVE MANUAL**

The State Administrative Manual (SAM) is being submitted to the Board of Examiners’ for approval of additions in the following Chapter: **1600 – Information Technology.**

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

**\*12. FOR POSSIBLE ACTION – TORT CLAIM**

Approval of tort claim pursuant to NRS 41.037

- A. Parker Nelson & Associates Client Trust Account – TC 15717  
Amount of Claim - \$450,000

**Recommendation:** The report recommended that the claim be paid in the amount of \$450,000.

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_  
**Comments:**

**\*13. FOR POSSIBLE ACTION – LEASES**

Six statewide leases were submitted to the Board for review and approval.

**Clerk’s Recommendation:** I recommend approval.

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_  
**Comments:**

**\*14. FOR POSSIBLE ACTION – CONTRACTS**

Ninety-six independent contracts were submitted to the Board for review and approval.

**Clerk’s Recommendation:** I recommend approval.

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_  
**Comments:**

**15. INFORMATION ITEM**

- A. Department of Administration – Overtime Report

**Comments:**

**16. BOARD MEMBERS’ COMMENTS/PUBLIC COMMENTS**

**Comments:**

**\*17. FOR POSSIBLE ACTION – ADJOURNMENT**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_  
**Comments:**

# MINUTES

## MEETING OF THE BOARD OF EXAMINERS

May 8, 2012

The Board of Examiners met on Tuesday May 8, 2012, in the Guinn Room on the second floor of the Capitol Building, 101 N. Carson St., Carson City, Nevada, at 10:00 a.m. Present were:

### **Members:**

Governor Brian Sandoval  
Attorney General Catherine Cortez Masto  
Secretary of State Ross Miller  
Clerk Jeff Mohlenkamp

### **Others Present:**

Mark Teska, Department of Public Safety  
Elizabeth Conesoy, Department of Public Safety  
Maureen McKissick, City of Reno  
Glenn Marr, Public Speaker  
Julie Strandberg, Department of Administration Budget Division  
Carrie Parker, Attorney General  
Chris Smith, Department of Public Safety  
Rick Martin, Department of Public Safety  
Tracey Green, Division of Health and Human Services Mental Health and Developmental Services  
Tony Gransbery, Department of Taxation  
Mike Skaggs, Economic Development  
Dave Prather, Division of Health and Human Services Mental Health and Developmental Services  
Steven Aldinger, Real Estate  
Maureen Martinez, Risk Management  
Ana Andrews, Risk Management  
Kimberlee Tarter, Purchasing  
Steve Fisher, Division of Welfare and Supportive Services  
Vincent Jimino, Board of Cosmetology  
Katie Armstrong, Attorney General's Office  
Jeff Menicucci, Attorney General's Office  
Huydee Meeker Controllers  
Lori Wilson, Division of Welfare and Supportive Services  
Mike Torvinen, Department of Health and Human Services Directors Office

### **Press:**

Ed Vogel, Las Vegas Review Journal  
Sean Whaley, Nevada News Bureau  
Geoff Doran, Nevada Appeal  
Sandra Cherubs, Associated Press

## 1. PUBLIC COMMENTS

### Comments:

**Governor:** I'll call the Board of Examiners Meeting to order. We'll begin with Agenda Item No. 1, Public Comment. Is there any member of the public that would like to provide public comment here in Carson City? Yes, sir.

**Glenn Marr:** Hello, good morning. My name is Glenn Marr. I'm a previous state employee that's gone through the whole process clear to the Nevada Supreme Court trying to get justice for what I consider a wrongful termination. I'm here to ask, when it comes up, I don't see it on the Agenda, although I was told it was going to be on the Agenda here, for hearing officer contracts, that I request that the hearing officer Bill Kockenmeister's contract not be renewed until a thorough investigation is done into his acts of fraud upon the court under color of law. I provided all this information to the Personnel Commission and the Department of Personnel, now Human Resources Management on four different occasions, September, October, November and again in March of this year. And despite proving that he had committed this fraud under color of law, the Personnel Commission went ahead and approved his contract. I think it's wrong for them to condone the actions of a federal crime, not to mention a state crime, and I would like an investigation into his actions, and also as I said before, when his contract comes up for renewal before this Board, they should not renew it until an investigation is done. Any questions?

**Governor:** No questions, sir. Thank you.

**Glenn Marr:** Thank you.

**Ty Robin:** Hi.

**Governor:** Good morning, sir.

**Ty Robin:** Was his microphone turned up by the way? Okay. Hi, Governor, Attorney General, my name Ty Robin and we were here to comment on the Bill Kockenmeister bribery charge. Apparently that's not on the Agenda, so I go with what Glen Marr said about that. I don't think his contract should be renewed, and there should be an investigation into that matter. And I wanted to let you know that we're going to be doing a protest out in front of the Attorney General's office here in about ten minutes. We'll be out there for a few hours. We did send an open letter to you, and I sent that out to the press as well about the judicial corruption going on here in the state. Our ranking is one of the worst, so we would like to talk to both of you about that, okay? Any questions?

**Governor:** No questions, sir.

**Ty Robin:** Okay. Thank you very much.

**Governor:** Thank you. Thank you for being here today. Is there anyone else present that would like to provide public comment here in Carson City? Mr. Secretary, is there anyone present in Las Vegas that would like to provide public comment?

**Secretary of State:** No, Governor.

**\*2. FOR POSSIBLE ACTION – APPROVAL OF THE APRIL 3, 2012 BOARD OF EXAMINERS’ MEETING MINUTES**

**Clerk’s Recommendation:** I recommend approval.

**Motion By:** Attorney General                      **Seconded By:** Secretary of State                      **Vote:** 3-0

---

**Comments:**

**Governor:** We will move on to Agenda Item No. 2., approval of the April 3, 2012 Board of Examiners’ Meeting Minutes. Have the members had an opportunity to review the Minutes?

**Attorney General:** Yes, Governor.

**Governor:** Are there any changes or deletions to the Minutes? Hearing none, the Chair will accept a motion for approval.

**Attorney General:** Move for approval.

**Secretary of State:** Second.

**Governor:** Motion by the Attorney General for approval, a second by the Secretary of State. Any comments or questions on the motion? Hearing none, all in favor, please say aye. Motion passes unanimously.

**\*3. FOR POSSIBLE ACTION – NOTIFICATION OF INTENT TO FILE FOR A GRANT OR LOAN FROM THE DISASTER RELIEF ACCOUNT WHICH REQUIRES AN EXTENSION TO COLLECT DATA**

**A. Department of Public Safety – Division of Emergency Management – Caughlin Fire**

Pursuant to NRS 353.2755, the Division of Emergency Management, City of Reno, Sierra Fire Protection District, Truckee Meadows Fire Protection District, and Washoe County have filed their letter of intent with the Division of Emergency Management to request a loan or a grant from the Disaster Relief Account for the Caughlin Fire within the 60 day requirement. The entities need to provide additional information to complete their request including, but not limited to, financial documentation, availability of internal funding, and assessment of damages. Emergency Management respectfully requests an extension to November 18, 2012 to collect this data for final submittal to the Board of Examiners and Interim Finance Committee.

**Clerk's Recommendation: I recommend approval.**

**Motion By:**

**Seconded By:**

**Vote:**

---

**Comments:**

**B. Department of Public Safety – Division of Emergency Management – Washoe Drive Fire**

Pursuant to NRS 353.2755, the Division of Emergency Management, Sierra Fire Protection District, Truckee Meadows Fire Protection District, and Washoe County filed their letter of intent with the Division of Emergency Management to request a loan or a grant from the Disaster Relief Account for the Washoe Drive Fire within the 60 day requirement. The entities need to provide additional information to complete their request including, but not limited to, financial documentation, availability of internal funding, and assessment of damages. Emergency Management respectfully requests an extension to January 19, 2013 to collect this data for final submittal to the Board of Examiners and Interim Finance Committee.

**Clerk's Recommendation: I recommend approval.**

**Motion By: Attorney General**

**Seconded By: Secretary of State**

**Vote: 3-0**

---

**Comments:**

**Governor:** Agenda Item No. 3, notification of intent to file for a grant or a loan from the Disaster Relief Account which requires an extension to collect data. Good morning, Chief Smith.

**Chief Smith:** Good morning, Governor.

**Governor:** Mr. Mohlenkamp, did you have any preliminary remarks?

**Clerk:** Certainly, thank you, Governor. Before the Board is Item 3A and then 3B, I think. Did you want to take those at the same time?

**Governor:** Yes, please.

**Clerk:** Okay. 3A is related to the Caughlin Ranch fire. And the request before the Board is for an extension, what amounts to approximately six months period. It's a year from the date of the actual incident for both the Department of Emergency Management -- Division of Emergency Management and the Department of Taxation, working with the local governments to collect all of the data necessary to provide the Board with a bona fide claim that it can consider. This approval would allow that additional six months. I wanted to also mention that, you know, the Finance Committee also has to approve the extension of time as well. And I believe we have representatives here from the Division of Emergency Management to provide some additional comments.

**Governor:** Again, good morning, Chief Smith. Do you have any presentation that you'd like to make on this Agenda item?

**Chief Smith:** Good morning, Mr. Governor, members of the Board. For the record, I am Chris Smith, Chief of the Emergency Management Division, Homeland Security, and with me is Rick Martin, Second Chief for the Grants and Recovery Section for the Division as well. The only comment that I have, I don't have a presentation, but just the comment that this request is for the extension for six months because of the in-depth time that it takes to seek clarification on what was insured, what was paid for through insurance and other funding streams. So we want to make sure that when we access the disaster relief account that we do so knowing that we've exhausted all other funding needs, and that's one reason at this time that we're asking for.

**Governor:** Chief, is there any outstanding issue with regard to the timeliness of the submission of these requests, the original requests?

**Chief Smith:** I'll speak to that in that I don't believe there is a substantial issue. There has been discussion certainly with the Department of Administration and our section, and I believe with the IFC as well that the Notice of Intent or the Notice to Apply and collect all this information is a rather stringent timeline to do that after the disaster. The Caughlin fire occurred and we received the applications within the time that was reasonable at the division. And then the Washoe Drive happened three days after we received the applications that we were patching together to submit to the Department of Administration. So if there was concern, it was because of that specific incident where the fire started up again and we had to kick into response mode.

**Clerk:** And, Governor, if I might add, we have Carrie Parker from the Attorney General's office here. She, at my request, looked into the matter fairly extensively, and she could provide some additional comments as to whether -- there were some initial concerns as to whether the 60-day period was fully complied with, and I believe that the Attorney General's office has looked at that carefully and believes in fact this is properly filed. So if you need some additional comments, I think she can provide that.

**Governor:** I don't and that's where I'm going is I just want to make it clear at this juncture that everything has been done in compliance with the statute, and I believe that's NRS 353.2755, and I don't have a personal issue, but I think it's important for the record today, in the event down the road that someone may bring this up, that there has -- the sufficient research has been conducted and there's been an opinion rendered that finds that application time period has been met.

**Chief Smith:** Yes, sir.

**Governor:** So is that a yes you understand what I'm saying or yes that...

**Chief Smith:** Yes, sir. Yes, sir, I understand what you're saying and we will take that forward.

**Governor:** All right.

**Clerk:** And just on behalf of the Board, I did receive clear guidance from the Attorney General's office that this is in compliance with past practices and in compliance with the 60-day requirement.

**Governor:** Those are all the questions I have. Do you have any questions members of the Board?

**Secretary of State:** No, Governor.

**Governor:** Is there a motion for approval for Agenda Item No. 3 that would allow for the extension of time to collect data for another six months?

**Attorney General:** I'll move for approval of Agenda Item No. 3A.

**Secretary of State:** Second.

**Governor:** And to interrupt, Madam Attorney General, is that for 3A and B?

**Attorney General:** And B, yes.

**Clerk:** Governor, if I might clarify, just to be clear on the record, I think we are actually extending to an actual date certain on the Agenda, so for A it's November 18, 2012, and for Item B it's to January 19, 2013. It's not exactly six months, so I wanted to be certain on the...

**Governor:** No. I appreciate the clarification. So the motion would be to provide an extension for Agenda Item 3A to November 18, 2012, and an extension for Item 3B to January 19, 2013.

**Secretary of State:** Second.

**Governor:** Okay. We have a motion by the Attorney General, second by the Secretary of State. Any questions or comments on the motion? Hearing none, all in favor, please say aye. Motion passes unanimously. Thank you, gentlemen.

**\*4. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

<b>AGENCY NAME</b>	<b># OF VEHICLES</b>	<b>NOT TO EXCEED:</b>
Department of Public Safety – Investigations Division	10	\$330,000
<b>Total:</b>		<b>\$330,000</b>

**Clerk's Recommendation: I recommend approval.**

**Motion By: Attorney General**

**Seconded By: Secretary of State**

**Vote: 3-0**

**Comments:**

**Governor:** Agenda Item No. 4, State Vehicle Purchase.

**Clerk:** Thank you, Governor. Before the Board is a request from the Division of Investigations to purchase ten vehicles. I believe this is being purchased with forfeiture funds, and we do have representatives here to provide any testimony you need.

**Governor:** I have no questions regarding this Agenda item. Members of the Board, do you have any questions?

**Attorney General:** No, Governor.

**Governor:** All right. Then the Chair will accept a motion for approval.

**Attorney General:** Move for approval.

**Secretary of State:** Second.

**Governor:** Motion by the Attorney General, second by the Secretary of State. Any questions or comments on the motion? Hearing none, all in favor, please say aye. Motion passes unanimously. Thank you.

**\*5. FOR POSSIBLE ACTION – REQUEST TO WRITE OFF BAD DEBT**

NRS 353C.220 allows agencies, with approval of the Board of Examiners, to write off bad debts deemed uncollectible.

**A. Department of Health and Human Services – Health Care Financing and Policy – \$3,303,324.01**

The Office of the Controller is requesting authority on behalf of the Division of Health Care Financing and Policy (DHCFP) to write-off debt totaling \$3,303,324.01. This account represent debts incurred since August 2008, which is within the four year statute of limitations for collections pursuant to NRS 353C.140. However, the DHCFP has requested this debt be written off prior to June 2012, which is prior to expiration of the statute of limitations, in order to avoid reimbursement of the federal share of provider overpayments.

**Clerk's Recommendation: I recommend approval.**

**Motion By: Attorney General                      Seconded By: Secretary of State                      Vote: 3-0**

---

**Comments:**

**Governor:** Agenda Item No. 5, Request to Write Off Bad Debt. Mr. Mohlenkamp.

**Clerk:** Thank you, Governor. Before the Board -- the Board probably recalls this is the continuation of a write-off that started last month. And while it's within the four-year statute of limitations, the Department of Health and Human Services, specifically the Medicaid Division, is

requesting to go forward, and this is coming on behalf of the Controller's office actually, to write off an additional 3.3 million, essentially \$3,303,324.01. And the reason that they're asking for that now is because if they don't move expeditiously, they have the risk of losing some federal dollars in the process. And I believe we have representatives here if you require some additional testimony.

**Governor:** Is there somebody here on behalf this Agenda item?

**Lynn Carrigan:** Good morning. My name is Lynn Carrigan. I'm the Administrative Services Officer for the Division of Healthcare Financing and Policy.

**Governor:** Good morning, Ms. Carrigan. Would you provide just a little more detail as to what the consequences would be if we were not to approve this Agenda item today?

**Lynn Carrigan:** If we were not to approve the Agenda item today, the state would be responsible for paying the government back approximately one-half of the \$3.3 million that we're requesting to write off. If we do approve it today, the state has no liability to the Federal Government because it's deemed an uncollectible debt. And under the Affordable Care Act, we are not required to pay back the federal government for uncollectable debts.

**Governor:** And will you remind me what was the nature of the debt in the first place?

**Lynn Carrigan:** The debt was debt incurred by Las Vegas Kidney for overpayments. These overpayments approximated \$5.5 million when they were discovered. They were the result of errors in the vendor's software program is what the vendor told us, where, for instance, the vendor should have billed for 5.8 units of a drug and the decimal point was dropped and they billed for 58 units of the drug. The overpayment was discovered in approximately 2006. There ensued a period of lengthy negotiation with the vendor, and in 2008 there was an agreement reached for the vendor to pay back the entire amount. The vendor did in fact make payments on that through February of 2009, then stopped making the payments. Another period of negotiation with the vendor ensued. And it was determined by our administrator that it was unlikely that further money could be collected, so it was turned over to the Controller in March of 2011. The Controller has subsequently entered an agreement with Las Vegas Kidney that when and if the business is sold, the new owner will pay -- or the old owner, I'm not sure which, will pay \$1.5 million to the state toward this debt.

**Governor:** Will there be any consequences to our writing this off today if we're to receive that million and a half down the road?

**Lynn Carrigan:** If we receive the million and a half, we'll have to repay the federal share, but the federal share will be approximately one-half of the million and a half, not the 3.3.

**Governor:** And finally, do we have controls in place that would help hopefully discover something like this earlier?

**Lynn Carrigan:** Yes, we do. We have a surveillance and utilization unit, and they initially discovered this, but we have also placed edits and changed our billing practices so that we can prevent this kind of overpayment in the future.

**Governor:** Because wouldn't that, I mean, would we be able to determine -- because of that one decimal, that's a pretty big outlier in terms of what is being billed.

**Lynn Carrigan:** The edits now would prevent that from going through. That was in fact a medically improbable claim, because it was more units than the patient could conceivably use, and we now have edits in place to prevent medically improbable claims.

**Governor:** Great work. Thank you. I have no further questions. Members of the Board? Thank you very much. The Chair will accept a motion for approval to write off bad debt for Department of Health and Human Services Health Care Financing and Policy in the sum of \$3,303,324.01.

**Attorney General:** Move for approval.

**Secretary of State:** Second.

**Governor:** Motion by the Attorney General, second by the Secretary of State. Any questions or comments on the Motion? Hearing none, all in favor, please say aye. Motion passes unanimously.

**\*6. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

**A. Department of Health and Human Services – Division of Mental Health and Developmental Services – Southern Nevada Adult Mental Health Services**

Pursuant to Assembly Bill 240, Section 1, Subsection 2 of the 2011 Legislature, the Division of Mental Health and Developmental Services requests to contract with a vendor, Family First, that employs a former employee to provide internal medicine services for the Rawson-Neal Hospital.

**\*Relates to contract #35 on this agenda**

**Clerk's Recommendation: I recommend approval.**

**Motion By: Attorney General                      Seconded By: Secretary of State                      Vote: 3-0**

**Comments:**

**Governor:** Agenda Item No. 6, Mr. Mohlenkamp.

**Clerk:** Thank you, Governor. Before the Board is a request to contract with a vendor that employs a former employee. What happened is last month you will recall we approved the contract with three former employees that were gonna be providing internal medicine down at the Southern Nevada Adult Mental Health Hospital. This is the fourth individual we just

happened to miss, and so we're pulling this on to make sure that everything's been fully approved. So this is a fourth individual that essentially was just missed last time around so we put it back on the Agenda.

**Governor:** Thank you, Mr. Mohlenkamp. We have removed Item 6B from the Agenda; is that correct?

**Clerk:** That's correct.

**Governor:** All right. I have no questions with regard to Agenda Item 6A. Board members, do you have any questions?

**Attorney General:** No.

**Secretary of State:** No, Governor.

**Governor:** The Chair will accept a motion for approval to authorize a contract with a former employee as described in Agenda Item 6A.

**Attorney General:** Move for approval.

**Secretary of State:** Second.

**Governor:** Motion by the Attorney General for approval, second by the Secretary of State. Are there any questions or is there further discussion on the motion? Hearing none, all in favor, please say aye. Motion passes unanimously.

**\*7. FOR POSSIBLE ACTION – PROVIDER AGREEMENT**

**A. Department of Health and Human Services – Welfare and Supportive Services**

The Division of Welfare and Supportive Services is requesting Board of Examiner approval of the form contract. This will be used for the Energy Assistance Program intake sites that assist in eligibility application assistance to the low income and senior populations of Nevada.

**Clerk's Recommendation: I recommend approval.**

**Motion By: Attorney General                      Seconded By: Secretary of State                      Vote: 3-0**

---

**Comments:**

**Governor:** Agenda Item No. 7, Mr. Mohlenkamp.

**Clerk:** Thank you, Governor. Before the Board are eight leases for consideration. There are leases -- I want to point out Lease No. 1 has a substantial savings that's identified over the term of the lease. This is with the Nevada State Board of Cosmetology. We also have a couple with

Health and Human Services, and a few with Transportation, and the last two with the Department of Wildlife.

**Governor:** Mr. Mohlenkamp, may I interrupt? You jumped to Agenda Item, No. 8.

**Clerk:** I apologize. I don't have to repeat that when we get to No. 8. So I'm sorry, No. 7, so what we have here is a provider agreement. This is for the Energy Assistance Program. And before you is just an approval for this provider agreement, and I don't have a lot of details on this specific item.

**Governor:** Is there a representative present for Agenda Item No. 7?

**Bree Wilson:** Good morning. I'm Bree (sp?) Wilson with the Division of Welfare and Supportive Services.

**Steve Fisher:** Good morning, Steve Fisher, Deputy Administrator for the Division of Welfare and Supportive Services.

**Governor:** And good morning. If you would just provide some background with regard to this Agenda item, please.

**Bree Wilson:** The Energy Assistance Program provides energy assistance for approximately 25 to 27,000 individuals this year. We contract with intake sites to improve access throughout Nevada, the benefits being that a client can walk in, get in-person assistance in completing an application. It also benefits the division because they can collect. One, they can screen for obvious ineligibility, so if someone's obviously ineligible, the application doesn't come in and we don't have all the work of processing it. Two is if it does come in and it's complete, it's a cost savings to us in that it's much quicker and faster to process that application if we don't have to solicit for additional information. And it benefits the clients having more access points.

**Governor:** What's an example, just out of curiosity, of an intake site? Where would somebody go?

**Bree Wilson:** Family resource centers, county Health and Human Services agencies, non-profits, for example, like Urban League, the Community Assistance Center in Reno, senior citizens' centers. Those are all examples.

**Governor:** And I know this isn't part of this Agenda item, but how is the -- has there been a high demand for utilization of this service?

**Bree Wilson:** There is a very high demand. It has increased a lot over the years. We've actually -- over the last couple of years, it's really decreased. We've actually had to lower the income threshold for eligibility in order to serve those with the lowest income with the funding available because while applications have gone up, the funding available has gone down.

**Governor:** I was just going to ask what is that threshold for eligibility?

**Bree Wilson:** It's 110 percent of poverty at this time. Historically we've always gone up to 150 percent of poverty until this past year.

**Governor:** Thank you very much. Board members, do you have any further questions with regard to Agenda Item No. 7?

**Clerk:** Governor, I just wanted to point out that since we're approving a form of contract, that going forward they will be able to execute into these contracts without coming back before the Board. So that's the general nature of what they're requesting here. I just wanted to make sure you were clear on that.

**Governor:** And that form of contract, Mr. Mohlenkamp, would be the contract that is on pages 6 through 34?

**Clerk:** That's correct. It's in your materials. And this is -- customarily we do this in many areas. It just provides for more efficient business climate for us to be able to move forward as long as they're in compliance with the form of the contract, then they can move forward. And I think Health and Human Services does this in a few different arenas.

**Governor:** And according to the contract, we pay the vendors \$10 per approved contract, correct?

**Bree Wilson:** Per application that is submitted that is deemed complete.

**Governor:** Okay. The Chair will accept a motion for approval of the form of contract as is presented in Agenda Item No. 7.

**Attorney General:** Move for approval.

**Secretary of State:** Second.

**Governor:** Motion by the Attorney General for approval, second by the Secretary of State. Any questions or comments on the motion? Hearing none, all in favor, please say aye. Motion passes unanimously. Thank you very much.

## **\*8. FOR POSSIBLE ACTION – LEASES**

Eight statewide leases were submitted to the Board for review and approval.

**Clerk's Recommendation: I recommend approval.**

**Motion By: Attorney General                      Seconded By: Secretary of State                      Vote: 3-0**

**Comments:**

**Governor:** Now, Mr. Mohlenkamp, we'll move to Agenda Item No. 8.

**Clerk:** Thank you, Governor. I think I've said all that I really wanted to say.

**Governor:** These are all standard leases. I will remark I believe it is in the first contract there's a savings of over \$200,000 for the life of the lease.

**Clerk:** Yes. It's listed in your materials at \$288,000, so, yeah, pretty significant when you consider the size of the lease. You know, we're seeing some of these, and I think we'll still see this for some months to come, but ultimately some of these are going to dry up as we start to, you know, get closer to market rates with all leases.

**Governor:** Well, that's a good sign for the economy. I have no questions with regard to Agenda Item No. 8, Leases 1 through 8. Board members, any questions? Okay. The Chair will accept a motion for approval.

**Attorney General:** Move for approval.

**Secretary of State:** Second.

**Governor:** Motion by the Attorney General to approve the leases as described in Agenda Item No. 8, 1 through 8, second by the Secretary of State. Any questions or comments on the motion? Hearing none, all in favor, please say aye. Motion passes unanimously.

## **\*9. FOR POSSIBLE ACTION – CONTRACTS**

Seventy-three independent contracts were submitted to the Board for review and approval.

**Clerk's Recommendation:** I recommend approval.

**Motion By:** Attorney General                      **Seconded By:** Secretary of State                      **Vote:** 3-0

---

**Comments:**

**Governor:** Mr. Mohlenkamp, Agenda Item No. 9, Contracts.

**Clerk:** Thank you, Governor. Before the Board are 73 contracts for consideration, and I believe that you had identified a few that you wanted to have testimony provided on.

**Governor:** Yes. And by the way, Mr. Mohlenkamp, how's our new system working out?

**Clerk:** We're still working out the bugs. One of the -- the timetable we're -- right now what we're shooting for is for Board members to have their items pulled and identified by the end of the day on Wednesday, prior to the meeting if possible, but certainly no later than the end of the day on Thursday. Our process is the Friday before the meeting, which it had been in this case last Friday, to have the notifications out to all the agencies so they can plan to be here. So that's the only thing is if the Board members can make sure to get me or my assistant information on items they would like testimony on by no later than that Wednesday hopefully, but certainly Thursday. That way we can make sure that we notify people appropriately. So we're still working it out.

**Governor:** Thank you. I have asked to be held for questions Contracts 11, 13 through 16 and 34. Board members, did you have any other holdouts?

**Attorney General:** No, Governor.

**Secretary of State:** No, Governor.

**Governor:** Okay. We'll begin with Contract No. 11. I see Mr. Nunez here. Good morning, sir.

**Gus Nunez:** Good morning.

**Governor:** And, Mr. Nunez, my questions aren't really -- they're more out of curiosity with regard to your using the CMAR process because that's a process we've begun at the Board of Transportation. And I just wanted you to describe for the Board what we're doing here.

**Gus Nunez:** Good morning. For the record, Gus Nunez, Administrator Public Works. Governor, the CMAR, Construction Manager at Risk, is one of three construction procurement methods that's allowed in Chapter 338, NRS 338. We've developed criteria for the use of each one of those procurement methods. CMAR or CMAR as some folks refer to it lends itself best to large or more complex projects. And the reason for that, it's easier, with respect to risk and the larger the project gets the riskier they are, become the best way to manage that risk. This particular procurement method lends itself best for managing risk. And part of the reason for that is the fact that just like it says, the construction manager, you're not -- wherein in the design build process, you're bidding and awarding hard bid prospects awarding to the low bidder. In a CMAR process, the contractor is at the table during the design process.

And in selecting those type of firms, what we're looking for is someone with the attitude that they're actually working as an agent of the state or of the owner in administering the work, getting the project build. And this one here that you have here from (inaudible) is getting to be for us -- they're getting to be in the larger type projects. That's why we're using CMAR. An example of a small project, but complex, we recently completed a project at CSN, Cheyenne Campus, is a remodel of the science lab within a building. Also a partial upgrade of the HVAC system for the building, and we have -- all of that had to be done while the building is functional and occupied. So the logistics in scheduling the work around all those operations become fairly complex. And in defining that for a hard bid project with design bid build is very difficult, and every time you forget something there comes a change order, wherein the CMAR process, you've got the contractor on board at the table during the design process working all of these details out.

The process that we utilize, and required by the law, the selection process to begin with for a CMAR, the law requires currently that 80 percent of the selection be from qualification-based. The other 20 percent is based on cost. The cost of the project -- to build the project there is a budget which is equal for everyone competing. So the part that you can apply to the competition at that time before the design is done is the contractor's fee or the CMAR fee which is general overhead and profit.

In a typical -- in all types of construction contracts, you basically have three things that compose the total cost. Number one is the contractor's fee. Number two is general conditions, which is what it costs to administer that contract, including the foreman, estimators, general superintendant, trailers, sanitary facilities, temporary utilities, waste disposal, et cetera. That part and the part of the construction, the rest of the work, so we call that general conditions of the job. The other component, the third component is the cost of the work. The cost of the work is basically -- in the CMAR process, the prime contractor, the CMAR, puts together a scope of work for all of the traits and bids that out. So in the selection process, we're looking -- the law only requires for us to look at the fee which is general overhead and profit. We at Public Works also want to see the cost of the general conditions. We want to make sure that -- because the only thing left as I indicated, the third cost is the cost of construction. So we select those and on those two bases, we apply to the cost and qualifications in the selection process.

Once the selection is completed, we move through design, design is completed, the contractor puts the bid packages together for all the subs for the cost of the work, we oversee that process. The day that all those bids come into the contractor's office, our staff is there getting copies of everything that is submitted as the bids are open, and that also says with respect to assuring everyone of the sub bids that any potential of bid shopping or anything like that. At that point, we have in front of us the cost of the work, which is the last part of the cost, so at this point you basically have a process where it's open book. Because you already know the fee and the general conditions which is part of the selection process.

The last piece of the puzzle is the cost of the work. You have it right now right in front of you from all the bids that have been submitted that we oversee and we're there looking at everything that's coming in, and the selection of the best bid by the prime contractor, because we require a minimum of three sub bids in every trade. At that point, basically it's just a matter of getting out in the field and getting it done, getting the project done. So we find that it works extremely well. And with respect to change orders, et cetera, we find that in a typical hard bid process, our change orders typically can run three to five percent. In the CMAR process, they're running about one percent.

**Governor:** Do you prefer this CMAR process over the other options?

**Gus Nunez:** Well, it all depends. In design build for instance, which I know DOT also utilizes. Some other DOTs use design build. In our end, especially in a design build process, you -- we utilize those for what I call a straightforward process type of project that can be well defined, and I'm talking down to the knobs on the door and the light fixtures, and all of that's defined in a performance-type specification rather than a prescriptive type specification. So the specifications do get a little bigger than on a prescriptive type.

We find it better and quicker, for instance, if we're to build a parking garage, that's a very straightforward structure that can be easily defined. A general office building where you have some offices, you got some bullpens with work stations, you got conference rooms, you got storage, filing, break rooms and then your emergency stairway, elevators within that building.

Very straightforward, not difficult to define, down to the finishes on the wall. So for a general office building, that would work.

A research lab at UNR, UNLV, very complex. You would probably want to use CM at Risk on something like that. Also CM at Risk allows for, which in the other type of construction it's -- and getting to highway building, from just reading a lot of literature, and in our case, it allows for better utilization of new type cutting edge type solutions to your construction projects. Typically consultants reluctant to use a lot of these cutting-edge solutions because there's a lot of risk involved with them, they haven't been completely tried, but when you have a contractor on board and the owner at the table and everyone's sharing in this these type of solutions, it becomes a lot easier for everyone to at least look into these areas for potential solutions.

**Governor:** Thank you very much, Mr. Nunez. That was an excellent explanation. I appreciate it. Okay. We'll move on to Agenda Items 13 through 16. Do we have a representative from the Risk Management Division?

**Anna Andrews:** Good morning. Anna Andrews, Administrator of the Risk Management Division.

**Governor:** Good morning, Ms. Andrews.

**Maureen Martinez:** Good morning. Maureen Martinez, Insurance and Loss Prevention Specialist with the Risk Management Division.

**Governor:** And thank you. My question is simple. I know these are pretty routine, but I just wanted a little more background as to what the purposes of these contracts are.

**Anna Andrews:** Governor, the Risk Management Division is required to establish a pool of licensed brokers to assist me in procuring the insurance policies for workers' compensation, and the safety and loss prevention services. We also sometimes receive requests from the political subdivisions, and we are allowed to provide them with those services because of NRS 331.184, and the Nevada System of Higher Education also utilizes these contracts. While the amount might seem astronomical, the period of this contract is for five years, and it gives me the flexibility to negotiate with the brokers for the services that we need. And we're always subject to the budgetary authority that we have in our budget. So we cannot exceed that, and actually we try to negotiate the best that we can. The current contracts expire on June 30.

**Governor:** Are you a tough negotiator?

**Anna Andrews:** I'm told I am, and I used to work at the Attorney General's office, so they know.

**Clerk:** And, Governor, just for some perspective, you've got four contracts for four and a half million each on here, and I believe that the Division only uses -- what's the amount per year annually that you use?

**Anna Andrews:** I can tell you this year for brokers we have spent a million one and it's two separate brokers. One is for the contract for the insurance policy for workers' compensation, and the other one is for safety and loss prevention.

**Clerk:** So the point I wanted to make is that this provides more authority than they'll use, but they will be very strict in managing the dollars that they have available. So we see this from time to time, but I thought since it was a fairly large spread between what was being authorized and what they actually spend, and I wanted to bring it to your attention.

**Governor:** Those are all the questions I have. Board members, do you have any further questions? Thank you very much.

**Anna Andrews:** Thank you.

**Governor:** Contract 34, welfare and support services with United Way of Southern Nevada.

**Jack Zenteno:** Good morning. Jack Zenteno with the Division of Welfare and Supportive Services. I'm the Chief of the Child Care and Development Program.

**Governor:** And my purpose for asking for testimony on this is whenever we have a contract -- but I know this one, the amendment is for three -- close to \$4 million, the total maximum contract amount is \$88 million. I just thought it would be appropriate if you could provide some background as to what the services that are being provided under this contract are.

**Jack Zenteno:** Certainly. Overall, we provide child care subsidy for low income families throughout the state. The amendment that you have before you is to adjust our current budget. We've had some increases in case load and some decreases in general fund dollars over the last couple of years, and the purpose of this it to address that current shortfall.

**Governor:** And where did we get that extra close to \$4 million to do that?

**Jack Zenteno:** The source of the funds, I believe there's two pots of money. One was some cost savings in staffing, that there has been some vacant positions for a period of time that has resulted in some cost savings. And then the remainder was there was a decrease in the TANF caseload and there were some dollars available to move some funds from the TANF program over into the child care program.

**Governor:** Are we caught up now, or is there still a waiting list for these services?

**Jack Zenteno:** There is still a waiting list. We expect that as we get into roughly the first quarter of next year we can start to address that waiting list. It depends on how quickly we have people transitioning off of the program to create the savings that we need to be able to address those people that are currently waiting for services. So we have a period of time that we'll still be maintaining the waiting list, but we're analyzing data and we're hoping for the first quarter of next fiscal year.

**Governor:** In that analysis, so if we're trending positive like we are with TANF, will that allow us to accelerate moving that money over here to move up that January perhaps to sooner than that in terms of providing the extra money to try to cut down on that waiting list?

**Jack Zenteno:** Absolutely. Absolutely. Depending on the trends, we're keeping a close eye on the data. As soon as we have the funds available and we know that we can get through the rest of Fiscal Year '13, we're going to start addressing the waiting list.

**Governor:** All right. I have no further questions. Board members, do you have any questions with regard to this Agenda item? Thank you very much. Board members, do you have any further questions with regard to Agenda Item No. 9, Contracts 1 through 73?

**Attorney General:** No.

**Governor:** The Chair will accept a motion for approval.

**Attorney General:** Move for approval. Move for approval.

**Secretary of State:** Second.

**Governor:** There's a motion for approval by the Attorney General with regard to Agenda Item No. 9, Contracts 1 through 73, second by the Secretary of State. Any questions or comments regarding the motion? Hearing none, all in favor, please say aye. Motion passes.

## **\*10. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENT**

One master service agreement was submitted to the Board for review and approval.

**Clerk's Recommendation: I recommend approval.**

**Motion By: Attorney General                      Seconded By: Secretary of State                      Vote: 3-0**

---

**Comments:**

**Governor:** We'll move on to Agenda Item No. 11. Mr. Mohlenkamp. Oh, excuse me, now it was my turn. Agenda Item No. 10.

**Clerk:** Thank you, Governor. No. 10 is one Master Service Agreement before the Board. This is with Borges (sp?) Timber, Inc., and this is for essentially fuel abatement. It's reducing fuels throughout the state. I don't know if we have multiple contracts. Do we have others?

**Kimberlee Tarter:** For the record, Kimberlee Tarter. We actually have 26 contracts that we maintain for these various type of services.

**Governor:** I have no questions regarding this item. Board members? The Chair will accept a motion for approval of Agenda Item No. 10.

**Attorney General:** Move for approval.

**Secretary of State:** Second.

**Governor:** Attorney General has moved to approve the Master Service Agreement described in Agenda Item No. 10, Item 1, second by the Secretary of State. Any questions or comments regarding the motion? Hearing none, all in favor, please say aye. Motion passes.

## 11. INFORMATION ITEM

### A. Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS Chapters 111, Statutes of the Nevada, 1989 at page 263, the Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the fiscal quarter ending March 31, 2012 (reference NRS 321.5954).

#### Brief description

- **1989 Tahoe Basin Act**

The agency reports there were no transfers of lands or interests in lands during the quarter.

There was one acquisition of land this quarter: March 2, 2012, the Nevada Division of State Lands acquired a quarter acre parcel in Incline Village from the Washoe County Treasurer's Office. There was no cost incurred by the state in this transaction.

- **Lake Tahoe Mitigation Program**

The agency reports that there was one land coverage sale transaction closed in this quarter. The transaction closed March 6, 2012 and involved the sale of 84 square feet of land coverage in the Incline Village Hydrologic Zone. The transaction generated a total of \$1,764 in proceeds and administrative fees for the Nevada Land Bank.

No other transactions are reported for the first quarter of FY12.

#### **Comments:**

**Governor:** Now, Mr. Mohlenkamp, Agenda Item No. 11, please.

**Clerk:** Thank you, Governor. This is a recurring item before the Board. You have an informational item, a report on land transfers or acquisitions within the Tahoe Basin, and the Lake Tahoe Mitigation Program. Under the 1989 Tahoe Basin Act, one report is an acquisition of land on March 2, 2012 of a quarter-acre parcel in Incline Village, and the report is that there were no costs incurred by the state in this transaction. Under the second item, there was an

acquisition -- or sale of 84 square feet of land in Incline Village, and there was proceeds of \$1764 in that particular transaction.

**Governor:** And I don't know if you know the answer to this, Mr. Mohlenkamp, but just curious to me that we're buying 84 square feet of land.

**Clerk:** I do not know the details on that. I'm assuming it's some cleanup work, but I don't know if there's anybody here to answer that. I can get some information for you for the next time around and make sure I know those details.

**Governor:** Thank you. Given that that was an information items, we'll take no action on that.

## 12. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

### Comments:

**Governor:** Agenda Item No. 12, Public Comment, Board member comments. Any Board member comments? Hearing none, public comment here in Carson City? Are there any members of the public present in Las Vegas, Mr. Secretary?

**Secretary of State:** No, Governor.

## \*13. FOR POSSIBLE ACTION – ADJOURNMENT

**Motion By: Attorney General                      Seconded By: Secretary of State                      Vote: 3-0**

---

### Comments:

**Governor:** We'll move on to Agenda Item No. 13. Is there a motion for adjournment?

**Attorney General:** Move for adjournment.

**Secretary of State:** Second.

**Governor:** Motion by the Attorney General, second by the Secretary of State. All in favor, please say aye. Motion passes. The meeting is adjourned. Thank you, ladies and gentlemen.

**Respectfully submitted,**

---

JEFF MOHLENKAMP, CLERK

**APPROVED:**

---

GOVERNOR BRIAN SANDOVAL, CHAIRMAN

---

ATTORNEY GENERAL CATHERINE CORTEZ MASTO

---

SECRETARY OF STATE ROSS MILLER



**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: May 14, 2012  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Cathy Gregg, Budget Analyst 4  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF TAXATION**

Agenda Item Write-up:

Pursuant to Senate Bill 493, Section 16.7 of the 2011 Legislature, the Department of Taxation must submit mining claim refund requests to the Board of Examiners for approval. The Department of Taxation is requesting authority to pay six refund requests totaling \$19,210.00.

Additional Information:

Below is a table summarizing the action taken by the Board or pending the Board's approval at this time, and provides an outlook for future potential mining claim refunds.

<b>BOE Meeting Date</b>	<b>Mining Refund</b>	<b>MBT Credit</b>	<b>Grand Total</b>
November 2011	\$8,179,929.50	\$538,050.00	\$8,717,979.50
December 2011	\$522,960.00	\$7,140.00	\$530,100.00
January 2012	\$5,689,309.00	\$0.00	\$5,689,309.00
February 2012	\$588,830.00	\$74,200.00	\$663,030.00
March 2012	\$1,210,220.00	\$0.00	\$1,210,220.00
April 2012	\$117,150.00	\$0.00	\$117,150.00
June 2012	\$19,210.00	\$0.00	\$19,210.00
<b>Totals to Date</b>	<b>\$16,327,608.50</b>	<b>\$619,390.00</b>	<b>\$16,946,998.50</b>
<b>Total Mining Claims Deposited in State General Fund</b>			<b>\$18,158,531.50</b>
<b>Difference</b>			<b>\$1,211,533.00</b>

Statutory Authority:

Senate Bill 493, Section 16.7, 2011 Legislature.

REVIEWED: <u>    JM    </u>
ACTION ITEM: _____



STATE OF NEVADA  
DEPARTMENT OF TAXATION

Web Site: <http://tax.state.nv.us>

1550 College Parkway, Suite 115  
Carson City, Nevada 89706-7937  
Phone: (775) 684-2000 Fax: (775) 684-2020

RENO OFFICE  
4600 Kietzke Lane  
Building L, Suite 235  
Reno, Nevada 89502  
Phone: (775) 687-9999  
Fax: (775) 688-1303

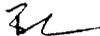
BRIAN SANDOVAL  
Governor  
ROBERT R BARENGO  
Chair, Nevada Tax Commission  
WILLIAM CHISEL  
Executive Director

LAS VEGAS OFFICE  
Grant Sawyer Office Building, Suite 1300  
555 E. Washington Avenue  
Las Vegas, Nevada 89101  
Phone: (702) 486-2300 Fax: (702) 486-2373

HENDERSON OFFICE  
2550 Paseo Verde Parkway, Suite 180  
Henderson, Nevada 89074  
Phone: (702) 486-2300  
Fax: (702) 486-3377

Date: May 8, 2012

To: Cathy Gregg, Budget Analyst 4

From: Brody Leiser, Deputy Executive Director 

CC: Janet Murphy, Budget Analyst 5  
Mark Winebarger, Program Analyst, Legislative Counsel Bureau

Subject: Board of Examiners Action Item – Mining Fee Refunds

In accordance with Senate Bill (SB) 493 (see Attachment A for relevant sections) of the 2011 Legislative Session, the Department of Taxation requests the Board of Examiners' approval for payment of the attached list of 6 applications for mining fee refunds, totaling \$19,210.00 (see Attachment B). These refunds are for amounts paid by mining claim holders pursuant to Nevada Revised Statute (NRS) 517.187 (see Attachment C for relevant sections). Section 16.7 of SB 493 repeals NRS 517.187 for mining claims fees adopted in Assembly Bill (AB) 6 during the 26<sup>th</sup> Special Session. AB 6, section 47 (see Attachment D for relevant sections), amended NRS 517.187 to impose an additional fee on each filing by persons holding 11 or more mining claims. The fees deposited by the State Controller in the State General Fund for FY 2010-FY 2012 totaled \$18,158,531.50.

Attachment B represents the Taxation's seventh submittal to the Board for approval of refund applications that the department received for amounts it verified were paid by the mining claim holders to the county recorders, forwarded by the county treasurers, and received by the State Controller's Office. SB 493, section 16.7, subsection 6 provides that all such claims presented by the department and approved by the Board "must be paid from the State General Fund."

SB 493, section 16.7, subsection 2 provides that the amount of fees paid by mining claim holders may be applied against the applicant's Modified Business Tax (MBT) liability with the excess amount carried forward until it is exhausted, unless the department determines it impractical to provide the full credit. Amounts that are not applied against an MBT liability will be refunded to the applicant. Due to lack of staff to track mining claim credits manually over an extended period, the department established a one-year timeframe in which it would be practicable to track and apply these amounts against MBT liabilities. Of the 6 applications received and verified to date for this seventh submittal to the Board, the department did not identify any with MBT accounts that will have the requested refund amounts applied to their liabilities over the following year.

The department will continue to present refund applications to the Board for payment approval as it receives and verifies them. Pursuant to Section 16.7 of SB 493, applications for mining fee refunds will be accepted until June 30, 2013. To date, the department has forwarded 675 applications for refund, totaling \$16,326,908.50, for Board approval and identified 21 applicants that will have refund amounts, totaling \$619,390.00, applied to their MBT account liabilities. The amount has been adjusted by (\$700) for a refund from a mining claim holder for an overpayment.

Please contact Carolyn Misumi at 684-2071 if you have questions or require additional information.

Attachments

Senate Bill No. 493—Committee on Revenue

CHAPTER.....

AN ACT relating to mining; creating the Mining Oversight and Accountability Commission and establishing its membership, powers and duties; revising provisions governing the calculation of net proceeds from certain mining operations conducted in this State; repealing a fee imposed on certain filings regarding mining claims; making an appropriation; and providing other matters properly relating thereto.

**Legislative Counsel's Digest:**

Existing law does not provide for a single administrative body to oversee the activities of the various state agencies that have responsibility for the taxation, operation, safety and environmental regulation of mines and mining in this State. **Section 5** of this bill creates the Mining Oversight and Accountability Commission, consisting of seven members appointed by the Governor. Two of the members must be recommended by the Majority Leader of the Senate and two by the Speaker of the Assembly. In the first biennium, one member must be recommended by the Minority Leader of the Senate. In the next biennium, one member must be recommended by the Minority Leader of the Assembly. The authority of the Minority Leader of the Senate and the Minority Leader of the Assembly to make those recommendations alternates each biennium thereafter. **Section 7** of this bill requires the Commission to provide oversight of compliance with Nevada law relating to the activities of each state agency with respect to the taxation, operation, safety and environmental regulation of mines and mining in this State. **Section 7** also identifies particular state entities that are subject to the supervision of the Commission with respect to their activities related to mines and mining: (1) the Nevada Tax Commission and the Department of Taxation in the taxation of the net proceeds of minerals; (2) the Division of Industrial Relations of the Department of Business and Industry concerning the safe and healthful working conditions at mines; (3) the Commission on Mineral Resources and the Division of Minerals of the Commission; (4) the Bureau of Mines and Geology of the State of Nevada; and (5) the Division of Environmental Protection of the State Department of Conservation and Natural Resources in its activities concerning the reclamation of land used in mining. **Sections 8 and 13-16** of this bill establish certain reports and other information that those entities are required to provide to the Commission. **Section 11** of this bill authorizes the Commission to request the Legislative Commission to direct the Legislative Auditor to provide for a special audit or investigation of the activities of any state agency, board, bureau, commission or political subdivision in connection with the taxation, operation, safety and environmental regulation of mines and mining in this State. **Section 12** of this bill provides that certain regulations of the Nevada Tax Commission, Administrator of the Division of Industrial Relations, Commission on Mineral Resources and the State Environmental Commission concerning mines and mining are not effective unless they are reviewed by the Mining Oversight and Accountability Commission before being approved by the Legislative Commission. **Sections 12.5 and 12.7** of this bill revise provisions governing the calculation of net proceeds from certain mining operations conducted in this State.

During the 26th Special Session in 2010, the Legislature enacted a law imposing a fee on the filing of an affidavit of the work performed on or improvements made to a mining claim or an affidavit of the intent to hold a mining



and must be reverted to the State General Fund on or before September 21, 2012, and September 20, 2013, respectively.

**Sec. 16.7.** 1. Any person who paid any fee, interest or penalty imposed pursuant to NRS 517.187 may, on or before June 30, 2013, apply to the Department of Taxation pursuant to this section for a credit or refund of the total amount paid by the person pursuant to NRS 517.187.

2. Upon the receipt of an application pursuant to subsection 1 and proof to the satisfaction of the Department of Taxation of the total amount paid by the applicant pursuant to NRS 517.187, the Department shall:

(a) Except as otherwise provided in paragraph (b), allow the applicant a credit of the total amount paid by the person pursuant to NRS 517.187 against any liability of the person for the tax imposed pursuant to NRS 363B.110, and carry any unused portion of the credit forward until the credit is exhausted; or

(b) If the Department determines that it is impractical to provide a full credit to the applicant pursuant to paragraph (a), cause to be refunded to the applicant the total amount paid by the applicant pursuant to NRS 517.187.

3. A person who paid any fee, interest or penalty imposed pursuant to NRS 517.187 is not entitled to receive any penalty or interest on the amount paid.

4. The failure of any person to apply to the Department of Taxation pursuant to subsection 1 within the time prescribed constitutes a waiver of any demand against the State for any credit or refund of any fee, interest or penalty paid by or on behalf of the person pursuant to NRS 517.187.

5. Each county recorder shall, upon the request of the Department of Taxation, provide to the Department such documentation as the Department determines to be necessary to verify the total amount paid pursuant to NRS 517.187 by any person who applies to the Department pursuant to subsection 1.

6. All refunds made pursuant to this section must be paid from the State General Fund upon claims presented by the Department of Taxation, approved by the State Board of Examiners, and allowed and paid as other claims against the State are allowed and paid.

**Sec. 17.** The Department of Taxation shall submit to the Mining Oversight and Accountability Commission created by section 5 of this act at the first regular meeting of the Commission following the effective date of this section a comprehensive audit program that sets forth the Department's plan for completing an audit of every mining operator or other person who is required to



file a statement concerning the extraction of minerals in this State pursuant to NRS 362.100 to 362.240, inclusive.

**Sec. 17.3.** The amendatory provisions of section 12.5 of this act:

1. Do not apply to or affect any determination of gross yield or net proceeds required pursuant to NRS 362.100 to 362.240, inclusive, for the calendar year 2011.

2. Apply for the purposes of estimating and determining gross yield and net proceeds pursuant to NRS 362.100 to 362.240, inclusive, for the calendar year 2012 and each calendar year thereafter.

**Sec. 17.5.** The amendatory provisions of section 12.7 of this act:

1. Do not apply to or affect any determination of gross yield or net proceeds required pursuant to NRS 362.100 to 362.240, inclusive, for the calendar year 2013.

2. Apply for the purposes of estimating and determining gross yield and net proceeds pursuant to NRS 362.100 to 362.240, inclusive, for the calendar year 2014 and each calendar year thereafter.

**Sec. 17.7.** 1. The Nevada Tax Commission, on or before January 1, 2012, and subject to the requirements of section 12 of this act, shall adopt regulations to carry out the provisions of NRS 362.120, as amended by section 12.5 of this act.

2. In adopting regulations pursuant to subsection 1, the Nevada Tax Commission shall amend or repeal any of its existing regulations that conflict or are inconsistent with the provisions of NRS 362.120, as amended by section 12.5 of this act.

**Sec. 18.** Notwithstanding the provisions of section 5 of this act, as soon as practicable after the effective date of this section, the Governor shall appoint to the Mining Oversight and Accountability Commission created by section 5 of this act:

1. One member pursuant to paragraph (a), (b) and (c), respectively, of subsection 1 of that section whose term expires on June 30, 2012; and

2. One member pursuant to paragraph (a), (b), (c) and (d), respectively, of subsection 1 of that section whose term expires on June 30, 2013.

**Sec. 19.** 1. This section and sections 1 to 12, inclusive, and 13 to 18, inclusive, of this act become effective upon passage and approval.

2. Section 12.5 of this act becomes effective on January 1, 2012.



**ATTACHMENT B**

Refund of Mining Fees Paid Pursuant to NRS 517.187  
As of May 8, 2012

<u>#</u>	<u>Name</u>	<u>Make Check Payable To</u>	<u>County Where Fees Paid</u>	<u>Date Received Claim</u>	<u>Amount Paid</u>
1	RICHARD W. HARRIS ESQ FOR RENO - SPARKS INDIAN COLON	RENO - SPARKS INDIAN COLONY	WASHOE	03/19/12	\$ 5,320.00
2	RON BERDAHL	RON BERDAHL	HUMBOLDT	02/21/12	\$ 910.00
3	RICHARD W. HARRIS ESQ FOR RENO WC GOLD INC	WC GOLD INC	LANDER	04/02/12	\$ 2,170.00
4	TAMINCO INC	TAMINCO INC	NYE	04/18/12	\$ 1,820.00
5	WASHOE GOLD INC FOR 555 GOLD INC	WASHOE GOLD INC	HUMBOLDT	04/20/12	\$ 3,740.00
6	ALLAN P JUHAS	ALLAN P JUHAS	PERSHING	04/30/12	\$ 5,250.00
		Total Refunds			<u>\$ 19,210.00</u>

## CHAPTER 517 - MINING CLAIMS, MILL SITES AND TUNNEL RIGHTS

## GENERAL PROVISIONS

NRS 517.003 "Division" defined.

## LOCATION OF MINING CLAIMS, MILL SITES AND TUNNEL RIGHTS

## LODE CLAIMS

NRS 517.010 Person entitled to locate; requirements for location.  
NRS 517.030 Monumenting of claim; required removal of plastic monuments.  
NRS 517.040 Map: Specifications; filing; distribution; use of filing fee.  
NRS 517.050 Certificate of location: Recording; contents; effect of insufficiency.  
NRS 517.080 Relocation of abandoned lode claim.

## PLACER CLAIMS

NRS 517.090 Requirements for location.  
NRS 517.100 Map: Specifications; filing; use of filing fee.  
NRS 517.110 Certificate of location: Recording; contents; effect of insufficiency.

## TAILINGS AND WASTE

NRS 517.115 Evidence of abandonment; acquisition after abandonment.

## MILL SITES

NRS 517.120 Location of nonmineral land as mill site.  
NRS 517.130 Requirements for location.  
NRS 517.140 Certificate of location: Recording; contents; effect of insufficiency.

## TUNNEL RIGHTS

NRS 517.150 Requirements for location.  
NRS 517.160 Definition of boundaries; erection of monuments.  
NRS 517.170 Recording of certificate of location; filing of map; effect of insufficiency.  
NRS 517.180 Location of blind or unknown lode or vein in tunnel.

## GENERAL PROVISIONS

NRS 517.185 Fee for each document filed; disposition.  
NRS 517.187 Additional fee for filing made pursuant to NRS 517.230. [Effective through June 30, 2011.]  
NRS 517.190 Notice of location: Filing; evidentiary effect.  
NRS 517.195 Separate notices and certificates of location; effect of combining locations in notice or certificate.  
NRS 517.200 Validation of defective certificate of location or change of boundaries: Filing of amended certificate of location; effect of amendment; correction of common error.  
NRS 517.210 Survey of location: Evidentiary effect of field notes and surveyor's certificate.  
NRS 517.213 Inclusion of patented mines and mining claims on county map; conformity of discrepancy between county map and record of survey showing location of mine or claim; duty of county recorder to provide map to county assessor.  
NRS 517.215 Comparison of record of survey to county map of other claims; proposal to change map; notice; hearing.  
NRS 517.230 Affidavit of work performed or improvements made; affidavit of owner or claimant; evidentiary effect of affidavits.  
NRS 517.280 Certificates of location need not be sworn to; no required form.  
NRS 517.290 Applicability of NRS 517.010 to 517.280, inclusive.  
NRS 517.300 Unlawful acts; penalties.

## EFFECT OF PREVIOUSLY RECORDED DOCUMENTS; CONVEYANCES

NRS 517.350 Written instruments recorded in office of county recorder before February 20, 1873, deemed to impart notice to subsequent purchasers and encumbrancers.

**NRS 517.180 Location of blind or unknown lode or vein in tunnel.** All blind lodes, or veins or lodes not previously known to exist, discovered in a tunnel run for the development of a vein or lode, or for the discovery of mines, and within 3,000 feet from the face of such tunnel, shall be located upon the surface and held in like manner to other lode claims under the provisions of this chapter.

[22:89:1897; C § 229; RL § 2443; NCL § 4141]

### General Provisions

#### **NRS 517.185 Fee for each document filed; disposition.**

1. In addition to any recording fee, each filing pursuant to NRS 517.050, 517.080, 517.110, 517.140, 517.170, 517.200 and 517.230 must be submitted with a filing fee in an amount established pursuant to subsection 2. The county recorder shall collect the filing fee and, on or before the fifth working day of each month, deposit with the county treasurer all such fees collected during the preceding month. The county treasurer shall quarterly pay the money collected to the Division. The Division shall deposit with the State Treasurer, for credit to the Account for the Division of Minerals created pursuant to NRS 513.103, all money received pursuant to this section.

2. The Commission on Mineral Resources shall, by regulation, establish the filing fee required pursuant to subsection 1 in an amount not to exceed \$6 per claim.

(Added to NRS by 1985, 1494; A 1989, 1595; 1991, 1780; 1993, 298, 1686; 1995, 579; 1999, 891, 3629; 2001, 66)

#### **NRS 517.187 Additional fee for filing made pursuant to NRS 517.230. [Effective through June 30, 2011.]**

1. An additional fee is hereby imposed upon each filing made pursuant to NRS 517.230 regarding a mining claim held by a person who holds 11 or more mining claims in this State on the date of that filing, in the amount determined in accordance with subsection 2. The person making that filing shall remit the fee to the county recorder in such a manner that, at the option of that person:

(a) The fee is paid in full at the time of the filing;

(b) One-half of the fee is paid at the time of the filing and the remainder of the fee is paid not later than June 1 of the calendar year immediately following the filing date; or

(c) The fee is paid in full not later than June 1 of the calendar year immediately following the filing date.

2. If the greatest number of mining claims held in this State by any of the persons who hold any of the mining claims to which a filing made pursuant to NRS 517.230 pertains is:

(a) Not less than 11 and not more than 199 on the date of that filing, the fee imposed by this section is \$70 for each mining claim to which the filing pertains.

(b) Not less than 200 and not more than 1,299 on the date of that filing, the fee imposed by this section is \$85 for each mining claim to which the filing pertains.

(c) Not less than 1,300 on the date of that filing, the fee imposed by this section is \$195 for each mining claim to which the filing pertains.

3. The county recorder shall:

(a) Obtain from each person who makes a filing pursuant to NRS 517.230 an affidavit declaring that the greatest number of mining claims held in this State on the date of that filing by any of the persons who hold any of the mining claims to which the filing pertains is:

(1) Less than 11;

(2) Not less than 11 and not more than 199;

(3) Not less than 200 and not more than 1,299; or

(4) Not less than 1,300; and

(b) Based upon the information set forth in that affidavit, collect any fee imposed on that filing pursuant to this section.

4. Any person who:

(a) Fails to pay the fee imposed pursuant to this section within the time required shall pay a penalty in the amount of 10 percent of the amount of the fee that is owed, in addition to the fee, plus interest at the rate of 1 percent per month, or fraction of a month, from the date on which the fee is due until the date of payment.

(b) Knowingly makes a false declaration in an affidavit provided to a county recorder pursuant to subsection 3 is guilty of a misdemeanor and shall pay the amount of any additional fee, penalty and interest required pursuant to this section on account of the falsification.

5. The county recorder shall, on or before the fifth working day of each month, deposit with the county treasurer all the fees, penalties and interest imposed pursuant to this section which are collected during the preceding month. The county treasurer shall quarterly remit all money so collected to the State Controller, who shall place the money in the State General Fund.

6. The State Controller shall take such action as may be necessary to ensure that the fees, penalties and interest imposed pursuant to this section are paid in full.

(Added to NRS by 2010, 26th Special Session, 91)

**NRS 517.190 Notice of location: Filing; evidentiary effect.** A locator of a mining claim or a claim for a mill site or tunnel right may file with the county recorder a notice of location which is prima facie evidence in all courts of justice of the first location of that claim.

[Part 3:89:1897; A 1907, 418; 1941, 92; 1931 NCL § 4122]—(NRS A 1985, 1501)

#### **NRS 517.195 Separate notices and certificates of location; effect of combining locations in notice or certificate.**

1. A locator shall:

(a) Post a separate notice of location; and

(b) Record a separate certificate of location,

**NRS 517.230 Affidavit of work performed or improvements made; affidavit of owner or claimant; evidentiary effect of affidavits.**

1. On or before November 1 of the year for which labor is performed or improvements are made as required by law for a mining claim annually, the person in whose behalf the labor was performed or improvements made, or someone in the person's behalf, shall make and have recorded by the county recorder, in books kept for that purpose in the county in which the mining claim is situated, an affidavit setting forth:

- (a) The amount of money expended, or value of labor or improvements made, or both.
- (b) The character of expenditures or labor or improvements.
- (c) A description of the claim or part of the claim affected by the expenditures or labor or improvements.
- (d) The year for which the expenditures or labor or improvements were made and the dates on which they were made.
- (e) The name of the owner or claimant of the claim at whose expense the improvements or labor was made or performed.
- (f) The names of the persons, corporations, contractors or subcontractors who performed the work or made the improvements.

2. An affidavit made and recorded pursuant to subsection 1 or a copy thereof, certified by the county recorder, is prima facie evidence of the performance of the labor or the making of the improvements, or both.

3. On or before November 1 of each year that the performance of labor or the making of improvements is not required by law for a mining claim, the owner or claimant of the mining claim who intends to hold the claim, or someone in the owner or claimant's behalf, shall make and have recorded by the county recorder, in books kept for that purpose in the county in which the mining claim is situated, an affidavit setting forth:

- (a) The name and address of the owner or claimant of the mining claim.
- (b) The name of the mining claim, and the serial number, if any, assigned to the claim by the United States Bureau of Land Management.
- (c) The date that the affidavit was made.
- (d) A statement that the owner or claimant of the mining claim intends to hold the claim.

4. An affidavit made and recorded pursuant to subsection 3 or a copy thereof, certified by the county recorder, is prima facie evidence that the owner or claimant of the mining claim intended to hold the claim from 12 p.m. on September 1 of the year before the affidavit was made and recorded, until 11:59 a.m. on September 1 of the year that the affidavit was made and recorded.

[10:89:1897; C § 217; RL § 2431; NCL § 4129]—(NRS A 1960, 319; 1961, 422; 1969, 1003; 1971, 2202; 1985, 1502; 1993, 299)

**NRS 517.280 Certificates of location need not be sworn to; no required form.** Certificates of location need not be sworn to, and are not required to be in any specified form nor to state facts in any specific order, but must truly state the required facts.

[24:89:1897; added 1899, 93; C § 231; RL § 2445; NCL § 4143]—(NRS A 1961, 422)

**NRS 517.290 Applicability of NRS 517.010 to 517.280, inclusive.** The provisions of NRS 517.010 to 517.280, inclusive, shall be construed as equally applicable to all classes of locations, except where the requirement as to any one class is manifestly inapplicable to any other class or classes.

[23:89:1897; C § 230; RL § 2444; NCL § 4142]

**NRS 517.300 Unlawful acts; penalties.**

1. A person who willfully antedates or puts any false date or date other than the one on which the location is made upon any notice of location of any mining claim in this state is guilty of a category D felony and shall be punished as provided in NRS 193.130.

2. A person who willfully and knowingly makes a false material statement on the certificate of location or on any map required by this chapter is guilty of a category D felony and shall be punished as provided in NRS 193.130.

[1911 C&P § 410; RL § 6675; NCL § 10362]—(NRS A 1971, 2203; 1979, 1484; 1985, 1502; 1995, 1303)

**EFFECT OF PREVIOUSLY RECORDED DOCUMENTS; CONVEYANCES**

**NRS 517.350 Written instruments recorded in office of county recorder before February 20, 1873, deemed to impart notice to subsequent purchasers and encumbrancers.** All instruments of writing relating to mining claims copied into books of mining records or other records in the office of the county recorders of the several counties prior to February 20, 1873, shall, after February 20, 1873, be deemed to impart to subsequent purchasers and encumbrancers and all other persons whomsoever notice of the contents thereof. Nothing contained in this subsection shall be construed to affect any rights acquired or vested prior to February 20, 1873.

[1:20:1873; B § 320; BH § 2664; C § 2736; RL § 1635; NCL § 2136] + [2:20:1873; B § 321; BH § 2665; C § 2737; RL § 1636; NCL § 2137]—(NRS A 1971, 810)

**NRS 517.360 Records of mining claims, mill sites or tunnel rights made by mining district recorder or county recorder before March 16, 1897, declared valid; evidentiary effect of record.**

1. All records of lode or placer mining claims, mill sites or tunnel rights made by any mining district recorder or any county recorder prior to March 16, 1897, are hereby declared to be valid and to have the same force and effect as records made in pursuance of the provisions of NRS 517.010 to 517.280, inclusive.

2. Any such record, or a copy thereof duly verified by a mining district recorder or duly certified by a county recorder, shall be prima facie evidence of the facts therein stated.

[Part 3:89:1897; A 1907, 418; 1941, 92; 1931 NCL § 4122]

**NRS 517.370 Conveyances of mining claims: Formalities; construction and proof of conveyances before December 12, 1862.**

Assembly Bill No. 6--Committee of the Whole

CHAPTER.....

AN ACT relating to governmental financial administration; revising certain appropriations from the State General Fund for the support of the civil government of the State of Nevada; authorizing expenditures by certain agencies and entities of the State Government; providing for the transfer of certain appropriated money to the next fiscal year; requiring the Clean Water Coalition to transfer certain money to the State Controller for deposit in the State General Fund; increasing fees imposed for certain filings or registrations made with the Office of the Secretary of State; revising provisions relating to foreclosure of real property; revising provisions relating to the use of money in the Account for Common-Interest Communities and Condominium Hotels; increasing certain administrative assessments imposed against persons who commit certain crimes; authorizing the Department of Corrections to adopt regulations to allow the Department to deduct money credited to the Offenders' Store Fund for certain purposes and to impose a charge on purchases of electronic devices; providing for the temporary transfer of certain lobbyist registration fees; increasing certain fees charged by the State Registrar; authorizing the Department of Wildlife to use fees collected for processing applications for tags for certain additional purposes; imposing an additional fee for filing certain affidavits relating to mining claims; reducing the basic support guarantees of school districts for purposes of apportionments from the State Distributive School Account; requiring the Department of Taxation to allow for the payment of delinquent taxes, fees or assessments without a penalty for a limited period in certain circumstances; requiring the Division of Insurance of the Department of Business and Industry to carry out a desk audit program to audit insurance premium tax returns; providing for the use of money from an award from the Temporary Assistance for Needy Families Emergency Contingency funds; making appropriations; and providing other matters properly relating thereto.

**Legislative Counsel's Digest:**

The Legislature appropriated various sums of money for the support of the government of the State of Nevada during the 2009 Legislative Session. **Sections 1-7** of this bill reduce certain appropriations for Fiscal Years 2009-2010 and 2010-2011. **Sections 8 and 9** of this bill authorize expenditures of money by certain



3. *The issuance of ~~the~~ licenses, permits and tags.*

**Sec. 47.** Chapter 517 of NRS is hereby amended by adding thereto a new section to read as follows:

1. *An additional fee is hereby imposed upon each filing made pursuant to NRS 517.230 regarding a mining claim held by a person who holds 11 or more mining claims in this State on the date of that filing, in the amount determined in accordance with subsection 2. The person making that filing shall remit the fee to the county recorder in such a manner that, at the option of that person:*

(a) *The fee is paid in full at the time of the filing;*

(b) *One-half of the fee is paid at the time of the filing and the remainder of the fee is paid not later than June 1 of the calendar year immediately following the filing date; or*

(c) *The fee is paid in full not later than June 1 of the calendar year immediately following the filing date.*

2. *If the greatest number of mining claims held in this State by any of the persons who hold any of the mining claims to which a filing made pursuant to NRS 517.230 pertains is:*

(a) *Not less than 11 and not more than 199 on the date of that filing, the fee imposed by this section is \$70 for each mining claim to which the filing pertains.*

(b) *Not less than 200 and not more than 1,299 on the date of that filing, the fee imposed by this section is \$85 for each mining claim to which the filing pertains.*

(c) *Not less than 1,300 on the date of that filing, the fee imposed by this section is \$195 for each mining claim to which the filing pertains.*

3. *The county recorder shall:*

(a) *Obtain from each person who makes a filing pursuant to NRS 517.230 an affidavit declaring that the greatest number of mining claims held in this State on the date of that filing by any of the persons who hold any of the mining claims to which the filing pertains is:*

(1) *Less than 11;*

(2) *Not less than 11 and not more than 199;*

(3) *Not less than 200 and not more than 1,299; or*

(4) *Not less than 1,300; and*

(b) *Based upon the information set forth in that affidavit, collect any fee imposed on that filing pursuant to this section.*

4. *Any person who:*

(a) *Fails to pay the fee imposed pursuant to this section within the time required shall pay a penalty in the amount of 10 percent*



*of the amount of the fee that is owed, in addition to the fee, plus interest at the rate of 1 percent per month, or fraction of a month, from the date on which the fee is due until the date of payment.*

*(b) Knowingly makes a false declaration in an affidavit provided to a county recorder pursuant to subsection 3 is guilty of a misdemeanor and shall pay the amount of any additional fee, penalty and interest required pursuant to this section on account of the falsification.*

*5. The county recorder shall, on or before the fifth working day of each month, deposit with the county treasurer all the fees, penalties and interest imposed pursuant to this section which are collected during the preceding month. The county treasurer shall quarterly remit all money so collected to the State Controller, who shall place the money in the State General Fund.*

*6. The State Controller shall take such action as may be necessary to ensure that the fees, penalties and interest imposed pursuant to this section are paid in full.*

**Secs. 48-52.** [These sections were deleted.]

**Sec. 53.** Section 1 of chapter 389, Statutes of Nevada 2009, at page 2126, is hereby amended to read as follows:

Section 1. The basic support guarantee for school districts for operating purposes for the 2009-2010 Fiscal Year is an estimated weighted average of ~~+\$5,254~~ \$5,186 per pupil. For each respective school district, the basic support guarantee per pupil for the 2009-2010 Fiscal Year is:

Carson City	<del>[\$6,228]</del>	\$6,155
Churchill	<del>[\$6,201]</del>	\$6,122
Clark	<del>[\$5,025]</del>	\$4,962
Douglas	<del>[\$5,333]</del>	\$5,268
Elko	<del>[\$6,815]</del>	\$6,730
Esmeralda	<del>[\$17,034]</del>	\$16,835
Eureka		\$100
Humboldt	<del>[\$6,402]</del>	\$6,322
Lander	<del>[\$6,264]</del>	\$6,184
Lincoln	<del>[\$9,866]</del>	\$9,743
Lyon	<del>[\$6,673]</del>	\$6,594
Mineral	<del>[\$8,656]</del>	\$8,541
Nye	<del>[\$6,582]</del>	\$6,504
Pershing	<del>[\$8,368]</del>	\$8,263
Storey	<del>[\$6,567]</del>	\$6,486
Washoe	<del>[\$5,350]</del>	\$5,284
White Pine	<del>[\$7,141]</del>	\$7,025



**Sec. 68.** If any provision of this act, or the application thereof to any person, thing or circumstance, is held invalid, such invalidity shall not affect any provision or application of this act which can be given effect without the invalid provision or application, and to this end the Legislature declares that:

1. Each provision of this act is severable and independent;
2. The Legislature would have passed this act and each valid provision thereof, irrespective of the invalid provision or application; and
3. Each valid provision or application must be given effect to the fullest extent possible, irrespective of the invalid provision or application.

**Sec. 69.** 1. This section and sections 1 to 18, inclusive, 20 to 30, inclusive, 32, 34 to 37, inclusive, 39, 43, 44, 46 to 63, inclusive, and 65 to 68, inclusive, of this act become effective upon passage and approval.

2. Sections 19 and 31 of this act become effective on April 1, 2010.

3. Section 64 of this act becomes effective on May 1, 2010.

4. Sections 33, 38, 40, 41, 42 and 45 of this act become effective on July 1, 2010.

5. Sections 36 and 47 of this act expire by limitation on June 30, 2011.



## Cathy Gregg

---

**From:** Carolyn Misumi  
**Sent:** Tuesday, May 08, 2012 6:41 PM  
**To:** Cathy Gregg  
**Cc:** Janet E. Murphy; 'mark.winebarger@lcb.state.nv.us'; Bill Chisel; Brody Leiser; Jacqueline Kelley  
**Subject:** BOE Request for Mining Fee Refunds #7 - June 12, 2012 BOE  
**Attachments:** BOE Request for Mining Fee Refunds #7.pdf; Attachment A SB493\_EN.pdf; Attachment B BOE Mining Fee Refunds #7.xlsx; Attachment D AB6\_EN (2010).pdf; Attachment C TITLE 46 Chapter 517 Mining Claims.pdf

Hi Ms. Gregg:

Attached is an Action Item for Mining Fee Refunds for the June 12, 2012 Board of Examiner's Meeting. Let me know if you have any questions or require additional information. Thank you.

P.S. The attachments include only the relevant pages.

Carolyn Misumi  
Administrative Services Officer  
Department of Taxation  
(775) 684-2071  
Fax: (775) 684-2020

### CONFIDENTIALITY STATEMENT:

This e-mail and any attachments are intended only for those to which it is addressed and may contain information which is privileged, confidential and prohibited from disclosure and unauthorized use under applicable law. If you are not the intended recipient of this e-mail, you are hereby notified that any use, dissemination, or copying of this e-mail or the information contained in this e-mail is strictly prohibited by the sender. If you have received this transmission in error, please return the material received to the sender and delete all copies from your system.

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: May 16, 2012

To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration

From: Carla Watson, Budget Analyst  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Agenda Item Write-up:

**Department of Transportation – Administration - \$5,900**

This is an eminent domain action filed by the Nevada Department of Transportation (NDOT) to acquire a land parcel of 8,880 square feet (.20 acre) from Khoury Leasing for use as part of a turnabout on State Route 227 (Lamoille Highway) in Elko County. Negotiations resulted in a cost of .60 per square foot, plus accumulated interest for a total lump sum settlement of \$5,900.

Additional Information:

The property owner initially offered to settle the acquisition for \$18,000 based upon a commercial land value at \$2.00 per square foot. NDOT deposited \$1,700 in January, 2010 for immediate occupancy, which was the appraised value. Therefore, this action will require an additional amount of \$4,200 for a total of \$5,900. Each side will bear their own costs and attorney fees. There will not be any subrogation or any attempt to offset the settlement amounts.

Statutory Authority:

NRS 41.037

REVIEWED: W

ACTION ITEM: \_\_\_\_\_



STATE OF NEVADA  
 OFFICE OF THE ATTORNEY GENERAL  
 TRANSPORTATION DIVISION  
 1263 South Stewart Street  
 Carson City, Nevada 89712

CATHERINE CORTEZ MASTO  
*Attorney General*

KEITH G. MUNRO  
*Assistant Attorney General*

GREGORY M. SMITH  
*Chief of Staff*

**MEMORANDUM**

**DATE:** April 27, 2012

**TO:** Board of Examiners  
 Governor Brian Sandoval  
 Attorney General Catherine Cortez Masto  
 Secretary of State Ross Miller

**FROM:** Susan Martinovich, Director, Nevada Department of Transportation  
 Dennis Gallagher, Chief Deputy Attorney General

**SUBJ:** Proposed Settlement of Eminent Domain Lawsuit  
State v. Khoury Leasing Co., Case No. CV-C-09-1123  
 (4th J.D.)

**RECEIVED**

MAY 07 2012

DEPARTMENT OF ADMINISTRATION  
 OFFICE OF THE DIRECTOR  
 BUDGET AND PLANNING DIVISION

*Susan Martinovich*

*Dennis Gallagher*

This is an eminent domain action filed by the Nevada Department of Transportation (NDOT) to acquire in fee simple a land parcel of 8,880 sq.ft. (.20 acre) for use as part of a turnabout on State Route 227 (Lamoille Highway) in Elko County. NDOT deposited the sum of \$1,700 in January, 2010 for immediate occupancy, which was the appraised value. The property owner initially offered to settle the acquisition for a sum of \$18,000.00 based upon a commercial land value at \$2.00 sq. ft.

During subsequent negotiations with NDOT over the square foot value, the property owner agreed to \$.60 a sq. ft. for the acquisition, including accumulated interest. As a lump sum settlement, the landowners will accept the total sum of \$5,900.00.

NDOT will receive the benefit in not having to incur the additional expense for an updated appraisal. Each side will bear their own costs and attorney fees. If this matter

3

progresses, the costs of appraisal and operational costs would exceed the savings in this settlement.

NDOT previously deposited the sum of \$1,700.00. NDOT will pay the additional sum of \$4,200. A proposed Settlement Agreement is attached.

Plans depicting the project on Lamoille Highway (SR 227) at Spring Creek Parkway and Licht Parkway for a turnabout (or roundabout) are attached. The construction of this project has been completed.

There will not be any subrogation or any attempt to offset the settlement amounts.

#### RECOMMENDATION

It is recommended that this eminent domain action be settled for the additional sum of \$4,200.00. The total settlement will be \$5,900.00, which will include the deposited sum of \$1,700.00.

**SETTLEMENT AGREEMENT**

**DRAFT**

This Settlement Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_ 2012, by and between THE STATE OF NEVADA, on relation of its Department of Transportation (“NDOT”) and KHOURY LEASING, LLC (“Khoury Leasing”), collectively referred to herein as the “Parties”

**RECITALS**

**WHEREAS**, State of Nevada v. Khoury Leasing Co., Case No. CV-C-09-1123, an eminent domain action was commenced, in Department II of the Fourth Judicial District Court of the State of Nevada, to acquire a land parcel in fee simple owned by Khourly Leasing.

**WHEREAS**, the Parties wish to compromise and settle this eminent domain action.

**NOW, THEREFORE**, in consideration of the covenants, provisions and promises set forth herein, the Parties hereto agree as follows:

1. The Parties agree to a lump sum settlement of \$5,900.00. NDOT previously deposited with the court the sum of \$1,700.00. The Parties agree that NDOT will pay an additional sum of \$4,200.00 as the full settlement of this action. NDOT will use its best efforts to pay this additional sum within three weeks of the approval of this Settlement Agreement by the State of Nevada Board of Examiners. NDOT will take use its best efforts to place this Settlement Agreement on the agenda for the Board of Examiner’s meeting currently set for May, 2012.

3. Upon the approval of this Settlement Agreement the Parties, by and through their counsel of record in this action agree to execute a Stipulation for Entry of Judgment for a Judgment of Condemnation and Final Order of Condemnation, with each side to bear its own attorney’s fees and costs. The Entry of Judgment shall operate to enable NDOT to obtain the relief set forth in its eminent domain complaint filed in this action.

4. Each of the Parties warrant that no promise, inducement, or agreement not expressed herein has been made, either individually or collectively, in connection with this Settlement Agreement. Each of the Parties admits, acknowledges, and declares that they are fully and completely informed as to the rights of each of the Parties hereto. Each of the Parties admits, acknowledges, and declares that they have given mature and careful thought and consideration to the making of this Agreement and to all of the obligations hereby assumed and undertaken and the rights hereby extinguished or created. Each of the undersigned Parties admits, acknowledges, and declares that they have entered into this Settlement Agreement voluntarily, free from any undue influence, coercion, duress, or menace of any kind. Each of the undersigned Parties hereto admits, acknowledges, and declares that they have read every part of

this Settlement Agreement, that they fully and completely understood and are cognizant of all of the terms and conditions contained herein.

5. Each of the undersigned represents that it has the present authority to execute this Settlement Agreement. The Parties agrees to execute any additional documents and to take any further action which reasonably may be necessary to accomplish the matters agreed to herein.

6. Should any provision of this Settlement Agreement be held invalid or illegal, such illegality shall not invalidate the whole of this Settlement Agreement, but rather, the Settlement Agreement shall be construed as if it did not contain the illegal part, and the rights and obligations of the Parties hereto shall be construed and enforced accordingly.

7. It is understood and agreed by the Parties hereto that this Agreement shall run to and be binding upon their heirs, successors, assignees, executors, administrators, and assigns. As such, the consideration set forth above is not to be construed as an admission or acknowledgment of any liability or responsibility whatsoever, and all liability or responsibility is expressly denied.

8. Each of the undersigned Parties warrants that they have been afforded the opportunity to be represented by competent counsel with respect to this Settlement Agreement and all matters covered by it.

9. This Settlement Agreement contains the entire agreement between the parties and the terms of this Settlement Agreement are contractual and not a mere recital, and may not be modified, varied, or explained except by mutual agreement of the Parties.

10. This Settlement Agreement shall be construed, enforced and interpreted pursuant to the substantive law of the State of Nevada.

11. This Settlement Agreement shall not be construed against the Party drafting it but shall be construed fairly and equitably as though it was the joint product of the Parties.

////

////

////

////

////

**DRAFT**

12. Both parties agree that this Settlement Agreement shall not be binding until it has been approved by the Board of Examiners.

The undersigned have read the foregoing Settlement Agreement in its entirety and fully understand and approve each of its terms.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2012.

KHOURY LEASING, LLC

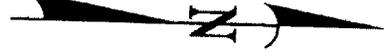
By: \_\_\_\_\_  
Name Title

THE STATE OF NEVADA,  
Department of Transportation,

By: \_\_\_\_\_  
Director

**DRAFT**

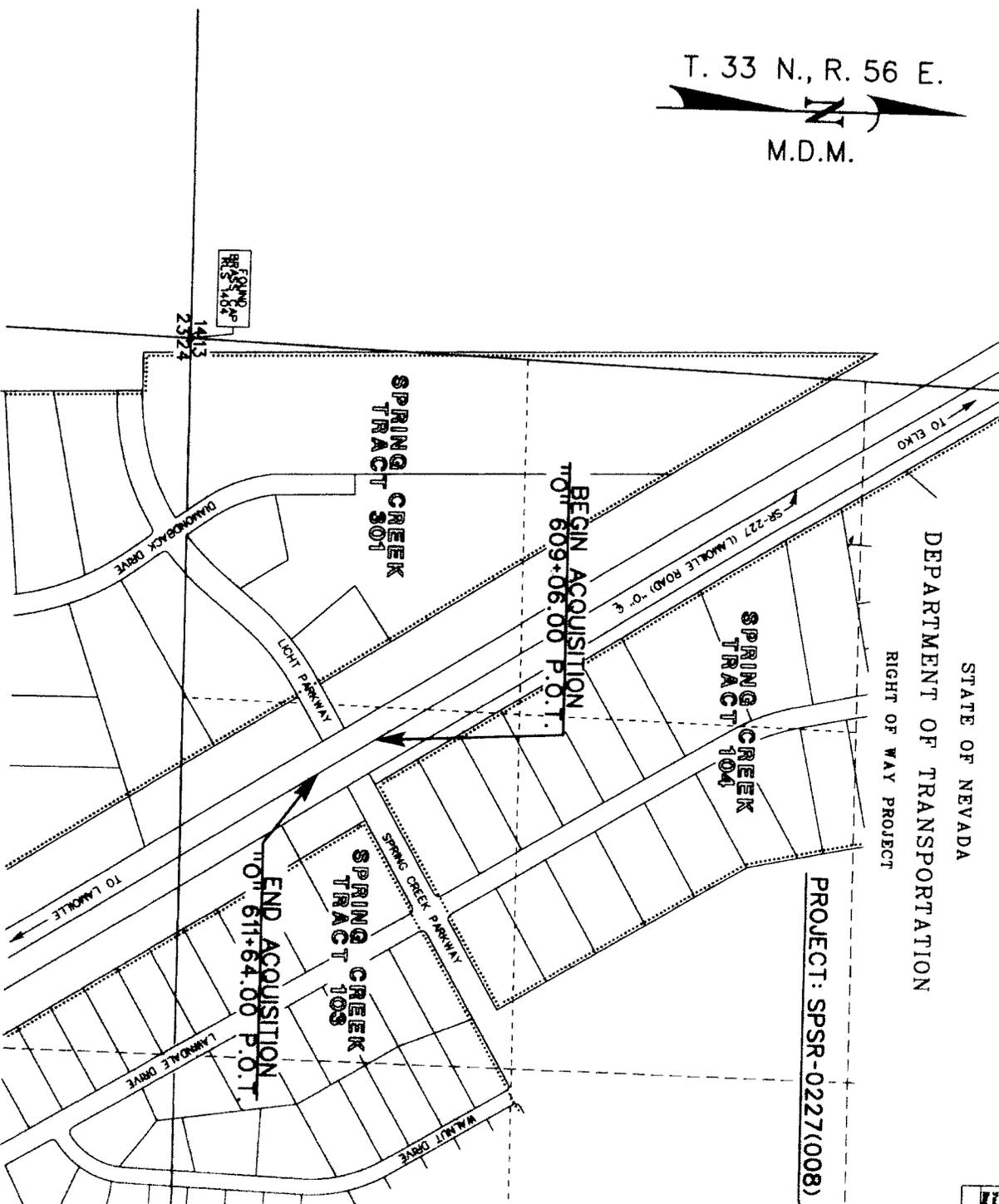
T. 33 N., R. 56 E.



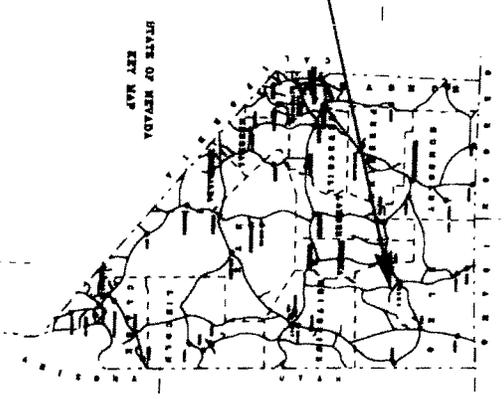
M.D.M.

STATE OF NEVADA  
DEPARTMENT OF TRANSPORTATION  
RIGHT OF WAY PROJECT

PROJECT: SPSR-0227(008)



Sheet No.	Total Sheets	Project No.	City	County	Scale
1	1	SPSR-0227(008)	SPRING CREEK	CLATSOP	AS SHOWN



STATE OF NEVADA  
Dept. of Transportation  
Date: AUGUST 7, 2008  
S/V Division  
SR 227, LAMOLLE RD & SPRING CREEK & LIGHT PARKWAY  
Sheet 1 of 4 Sheets

DATE: 8/7/08  
BY: MDM

8

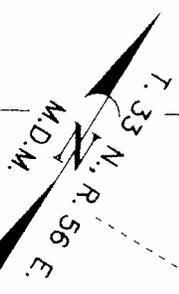
6

LEGEND OF RIGHT-OF-WAY SYMBOLS

	CONTROL OF ACCESS WITH FENCE OR BARRIER	P.O.T.	POINT ON TANGENT		SECTION CORNER
	CONTROL OF ACCESS WITHOUT FENCE OR BARRIER	P.O.C.	POINT ON CURVE		CLOSING SECTION CORNER
R/W	RIGHT-OF-WAY	P.T.	POINT OF TANGENCY		1/4 SECTION CORNER
	LOCATION AT WHICH ACCESS TO THE FREEWAY IS PERMITTED BY THE STATE	P.C.	POINT OF CURVE		CLOSING 1/4 SECTION CORNER
	SUBDIVISION BOUNDARY	€	CENTERLINE		FENCE LINE
	INDIAN RESERVATION BOUNDARY		STATE LINE		
	PROPERTY LINE		COUNTY LINE		
C/A	CONTROL OF ACCESS		CITY OR TOWN LIMITS		
P.E.	PERMANENT EASEMENT		NATIONAL FOREST BOUNDARY		
T.E.	TEMPORARY EASEMENT		SECTION LINE		
REM.	REMAINDER		1/4 SECTION LINE		
P.O.B.	POINT OF BEGINNING		1/8 SECTION LINE		
P.O.E.	POINT OF ENDING		1/84 SECTION LINE		

STATE OF NEVADA  
 Dept. of Transportation  
 Date: August 9, 2000  
 R/W Plans  
 Sheet 5 of 4 Sheets

PARCEL NO. PREFIX: S-227-EL-



BLOCK 1

BLOCK 2

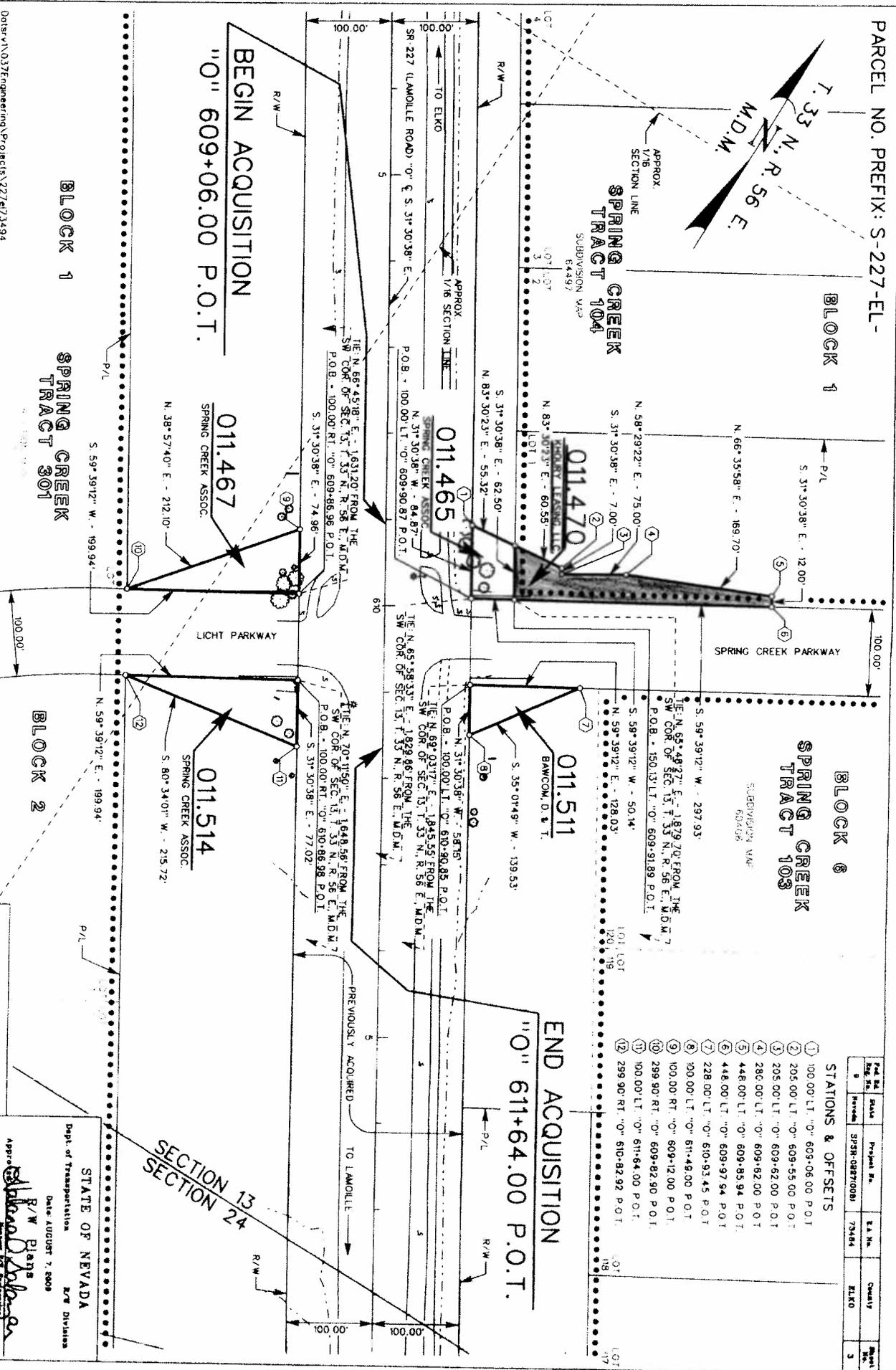
BLOCK 3

SPRING CREEK TRACT 104

SPRING CREEK TRACT 103

END ACQUISITION  
110" 611+64.00 P.O.T.

BEGIN ACQUISITION  
110" 609+06.00 P.O.T.



STATIONS & OFFSETS

1	100.00' LT. "0" 609+06.00 P.O.T
2	205.00' LT. "0" 609+55.00 P.O.T
3	205.00' LT. "0" 609+52.00 P.O.T
4	285.00' LT. "0" 609+62.00 P.O.T
5	448.00' LT. "0" 609+85.94 P.O.T
6	448.00' LT. "0" 609+97.54 P.O.T
7	228.00' LT. "0" 610+93.45 P.O.T
8	100.00' LT. "0" 611+48.00 P.O.T
9	100.00' RT. "0" 609+12.00 P.O.T
10	299.90' RT. "0" 609+82.90 P.O.T
11	100.00' LT. "0" 611+64.00 P.O.T
12	299.90' RT. "0" 610+82.92 P.O.T

Date: 11/03/2009  
Project: S-227-EL-3494

Date of last revision: 11/19/2009

STATE OF NEVADA  
Dept. of Transportation  
Date: AUGUST 7, 2009  
R/W Plans  
Approved: *Richard M. Miller*  
Sheet 3 of 4 Sheets

TAKEN  
AIR  
CHECKED  
M

10



Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: May 16, 2012  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Carla Watson, Budget Analyst  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Agenda Item Write-up:

**Department of Transportation – Administration - \$19,000**

This is an eminent domain action filed by the Nevada Department of Transportation (NDOT) to acquire three parcels from Spring Creek Association for use as part of a turnabout on State Route 227 (Lamoille Highway) in Elko County. Negotiations resulted in lump sum settlement of \$19,000, including land value and accumulated interest.

Additional Information:

NDOT previously deposited \$16,560 for immediate occupancy, which was the appraised value. Therefore, this action will require an additional amount of \$2,440 for a total of \$19,000. There will not be any subrogation or any attempt to offset the settlement amounts.

Statutory Authority:

NRS 41.037

REVIEWED: _____ ACTION ITEM: _____
---------------------------------------



STATE OF NEVADA  
 OFFICE OF THE ATTORNEY GENERAL  
 TRANSPORTATION DIVISION  
 1263 South Stewart Street  
 Carson City, Nevada 89712

CATHERINE CORTEZ MASTO  
*Attorney General*

KEITH G. MUNRO  
*Assistant Attorney General*

GREGORY M. SMITH  
*Chief of Staff*

**MEMORANDUM**

**DATE:** April 27, 2012

**TO:** Board of Examiners  
 Governor Brian Sandoval  
 Attorney General Catherine Cortez Masto  
 Secretary of State Ross Miller

**FROM:** Susan Martinovich, Director, Nevada Department of Transportation  
 Dennis Gallagher, Chief Deputy Attorney General

**SUBJ:** Proposed Settlement of Eminent Domain Lawsuit  
State v. Spring Creek Association, Case No. CV-C-09-1121  
 (4th J.D.)

**RECEIVED**

MAY 07 2012

DEPARTMENT OF ADMINISTRATION  
 OFFICE OF THE DIRECTOR  
 BUDGET AND PLANNING DIVISION

This is an eminent domain action filed by the Nevada Department of Transportation (NDOT) to acquire three parcels in fee simple for use as part of a turnabout on State Route 227 (Lamoille Highway) in Elko County. NDOT deposited the sum of \$16,560.00 for immediate occupancy, which was the appraised value.

During subsequent negotiations with NDOT, the property owner will agree to a lump sum settlement of \$19,000, including land value and accumulated interest. NDOT previously deposited the sum of \$16,560.00. NDOT will receive the benefit in not having to incur the additional expense for an updated appraisal. Each side will bear their own costs and attorney fees. If this matter progresses, the costs of appraisal and operational costs alone would exceed the savings in this settlement.

NDOT previously deposited the sum of \$16,560.00. NDOT will pay the additional sum of \$2,440.00. A copy of the proposed Settlement Agreement is attached.

2

Plans depicting the project on Lamoille Highway (SR 227) at Spring Creek Parkway and Licht Parkway for a turnabout (or roundabout) are attached. The construction of this project has been completed.

There will not be any subrogation or any attempt to offset the settlement amounts.

#### RECOMMENDATION

It is recommended that this eminent domain action be settled for the additional sum of \$2,440.00. The total settlement will be \$19,000.00, which will include the deposited sum of \$16,560.00.

**SETTLEMENT AGREEMENT**

**DRAFT**

This Settlement Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_ 2012, by and between THE STATE OF NEVADA, on relation of its Department of Transportation (“NDOT”) and SPRING CREEK ASSOCIATION (“Spring Creek”), collectively referred to herein as the “Parties”

**RECITALS**

**WHEREAS**, State of Nevada v. Spring Creek Assoc., Case No. CV-C-09-1121, an eminent domain action was commenced, in Department II of the Fourth Judicial District Court of the State of Nevada, to acquire three land parcels in fee simple owned by Spring Creek.

**WHEREAS**, the Parties wish to compromise and settle this eminent domain action.

**NOW, THEREFORE**, in consideration of the covenants, provisions and promises set forth herein, the Parties hereto agree as follows:

1. The Parties agree to a lump sum settlement of \$19,000.00. NDOT previously deposited with the court the sum of \$16,560.00. The Parties agree that NDOT will pay an additional sum of \$2,440.00 as the full settlement of this action. NDOT will use its best efforts to pay this additional sum within three weeks of the approval of this Settlement Agreement by the State of Nevada Board of Examiners. NDOT will take use its best efforts to place this Settlement Agreement on the agenda for the Board of Examiner’s meeting currently set for May, 2012.

3. Upon the approval of this Settlement Agreement the Parties, by and through their counsel of record in this action agree to execute a Stipulation for Entry of Judgment for a Judgment of Condemnation and Final Order of Condemnation, with each side to bear its own attorney’s fees and costs. The Entry of Judgment shall operate to enable NDOT to obtain the relief set forth in its eminent domain complaint filed in this action.

4. Each of the Parties warrant that no promise, inducement, or agreement not expressed herein has been made, either individually or collectively, in connection with this Settlement Agreement. Each of the Parties admits, acknowledges, and declares that they are fully and completely informed as to the rights of each of the Parties hereto. Each of the Parties admits, acknowledges, and declares that they have given mature and careful thought and consideration to the making of this Agreement and to all of the obligations hereby assumed and undertaken and the rights hereby extinguished or created. Each of the undersigned Parties admits, acknowledges, and declares that they have entered into this Settlement Agreement voluntarily, free from any undue influence, coercion, duress, or menace of any kind. Each of the undersigned Parties hereto admits, acknowledges, and declares that they have read every part of

this Settlement Agreement, that they fully and completely understood and are cognizant of all of the terms and conditions contained herein.

5. Each of the undersigned represents that it has the present authority to execute this Settlement Agreement. The Parties agrees to execute any additional documents and to take any further action which reasonably may be necessary to accomplish the matters agreed to herein.

6. Should any provision of this Settlement Agreement be held invalid or illegal, such illegality shall not invalidate the whole of this Settlement Agreement, but rather, the Settlement Agreement shall be construed as if it did not contain the illegal part, and the rights and obligations of the Parties hereto shall be construed and enforced accordingly.

7. It is understood and agreed by the Parties hereto that this Agreement shall run to and be binding upon their heirs, successors, assignees, executors, administrators, and assigns. As such, the consideration set forth above is not to be construed as an admission or acknowledgment of any liability or responsibility whatsoever, and all liability or responsibility is expressly denied.

8. Each of the undersigned Parties warrants that they have been afforded the opportunity to be represented by competent counsel with respect to this Settlement Agreement and all matters covered by it.

9. This Settlement Agreement contains the entire agreement between the parties and the terms of this Settlement Agreement are contractual and not a mere recital, and may not be modified, varied, or explained except by mutual agreement of the Parties.

10. This Settlement Agreement shall be construed, enforced and interpreted pursuant to the substantive law of the State of Nevada.

11. This Settlement Agreement shall not be construed against the Party drafting it but shall be construed fairly and equitably as though it was the joint product of the Parties.

////  
////  
////  
////  
////

**DRAFT**

12. Both parties agree that this Settlement Agreement shall not be binding until it has been approved by the Board of Examiners.

The undersigned have read the foregoing Settlement Agreement in its entirety and fully understand and approve each of its terms.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2012.

SPRING CREEK ASSOCIATION

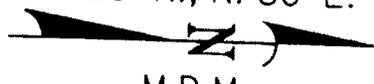
By: \_\_\_\_\_  
Name Title

THE STATE OF NEVADA,  
Department of Transportation,

By: \_\_\_\_\_  
Director

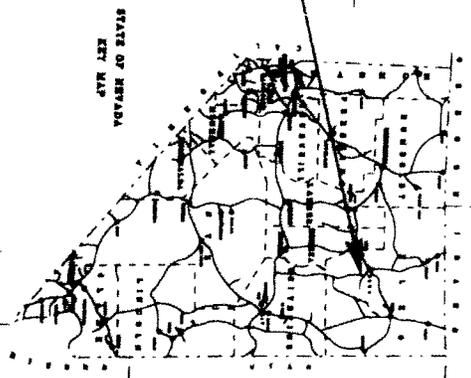
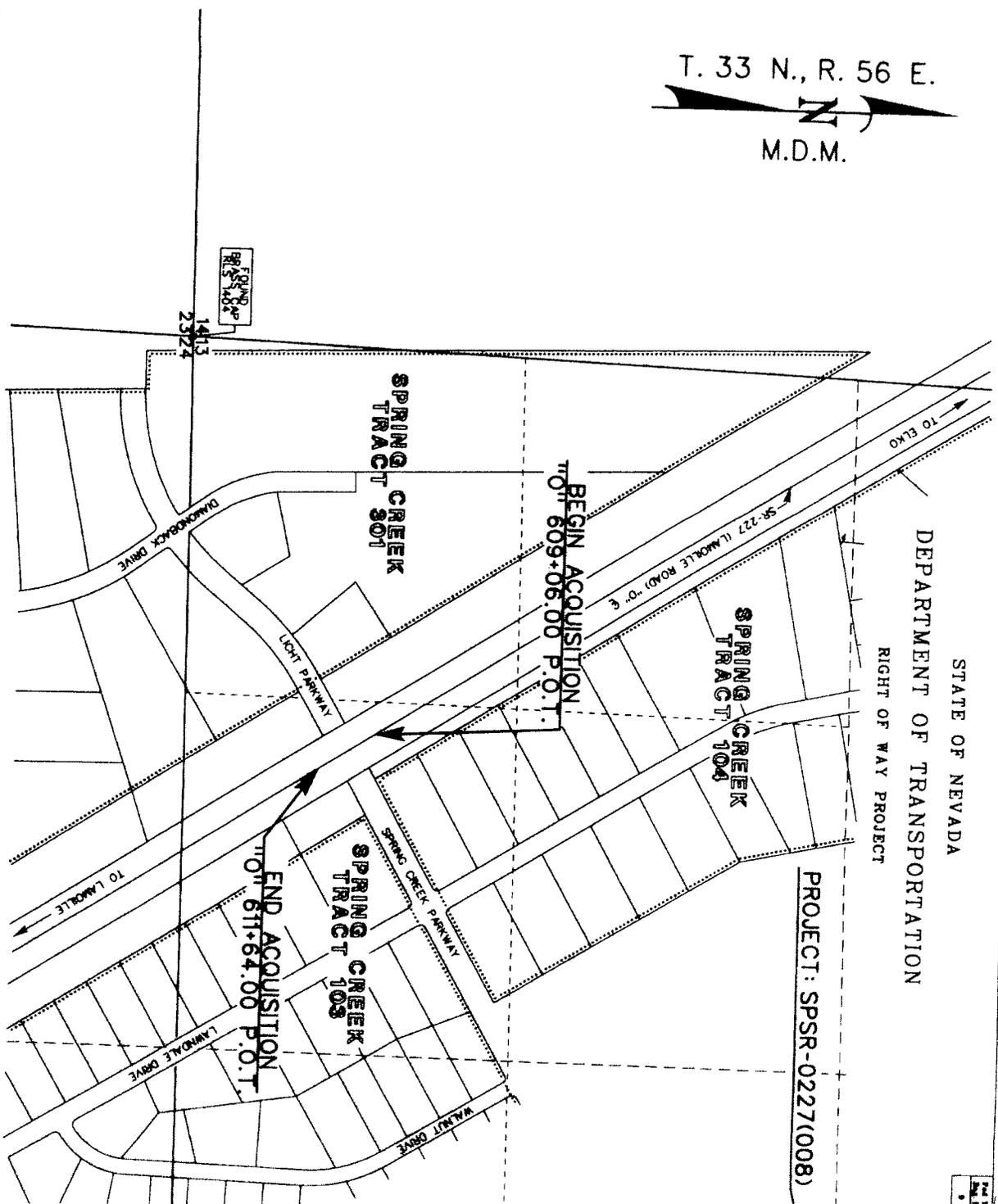
**DRAFT**

T. 33 N., R. 56 E.  
M.D.M.



STATE OF NEVADA  
DEPARTMENT OF TRANSPORTATION  
RIGHT OF WAY PROJECT

PROJECT: SPSR-0227(008)

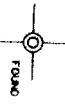
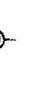
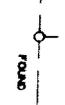


Sheet No.	Date	Project No.	S.S. No.	Quantity	Notes
1					

*Spring Creek Area*

PL-21  
STATE OF NEVADA  
Dept. of Transportation  
BUREAU OF HIGHWAYS  
DATE AUGUST 7, 1968  
BY DIVISION  
SR 227 LAMOLLE RD & SPRING CREEK & LIGHT PARKWAY  
Sheet 1 of 4 Sheets

# LEGEND OF RIGHT-OF-WAY SYMBOLS

		
CONTROL OF ACCESS WITH FENCE OR BARRIER	P.O.T. POINT ON TANGENT	SECTION CORNER
		
CONTROL OF ACCESS WITHOUT FENCE OR BARRIER	P.O.C. POINT ON CURVE	CLOSING SECTION CORNER
		
R/W RIGHT-OF-WAY	P.T. POINT OF TANGENCY	1/4 SECTION CORNER
		
LOCATION AT WHICH ACCESS TO THE FREEWAY IS PERMITTED BY THE STATE	P.C. POINT OF CURVE	CLOSING 1/4 SECTION CORNER
		
SUBDIVISION BOUNDARY	C.L. CENTERLINE	FENCE LINE
		
INDIAN RESERVATION BOUNDARY	S.L. STATE LINE	
		
PROPERTY LINE	C.L. COUNTY LINE	
		
C/A CONTROL OF ACCESS	C.T.L. CITY OR TOWN LIMITS	
		
P.E. PERMANENT EASEMENT	N.F.B. NATIONAL FOREST BOUNDARY	
		
T.E. TEMPORARY EASEMENT	S.L. SECTION LINE	
		
REM. REMAINDER	1/4 SECTION LINE	
		
P.O.B. POINT OF BEGINNING	1/8 SECTION LINE	
		
P.O.E. POINT OF ENDING	1/64 SECTION LINE	

**STATE OF NEVADA**  
 Dept. of Transportation  
 Date: AUGUST 7, 2009  
 R/W PLANS  
 Sheet 2 of 4 Sheets

8

PARCEL NO. PREFIX: S-227-EL-



BLOCK 1

BLOCK 8

BLOCK 2

SPRING CREEK TRACT 104

SPRING CREEK TRACT 103

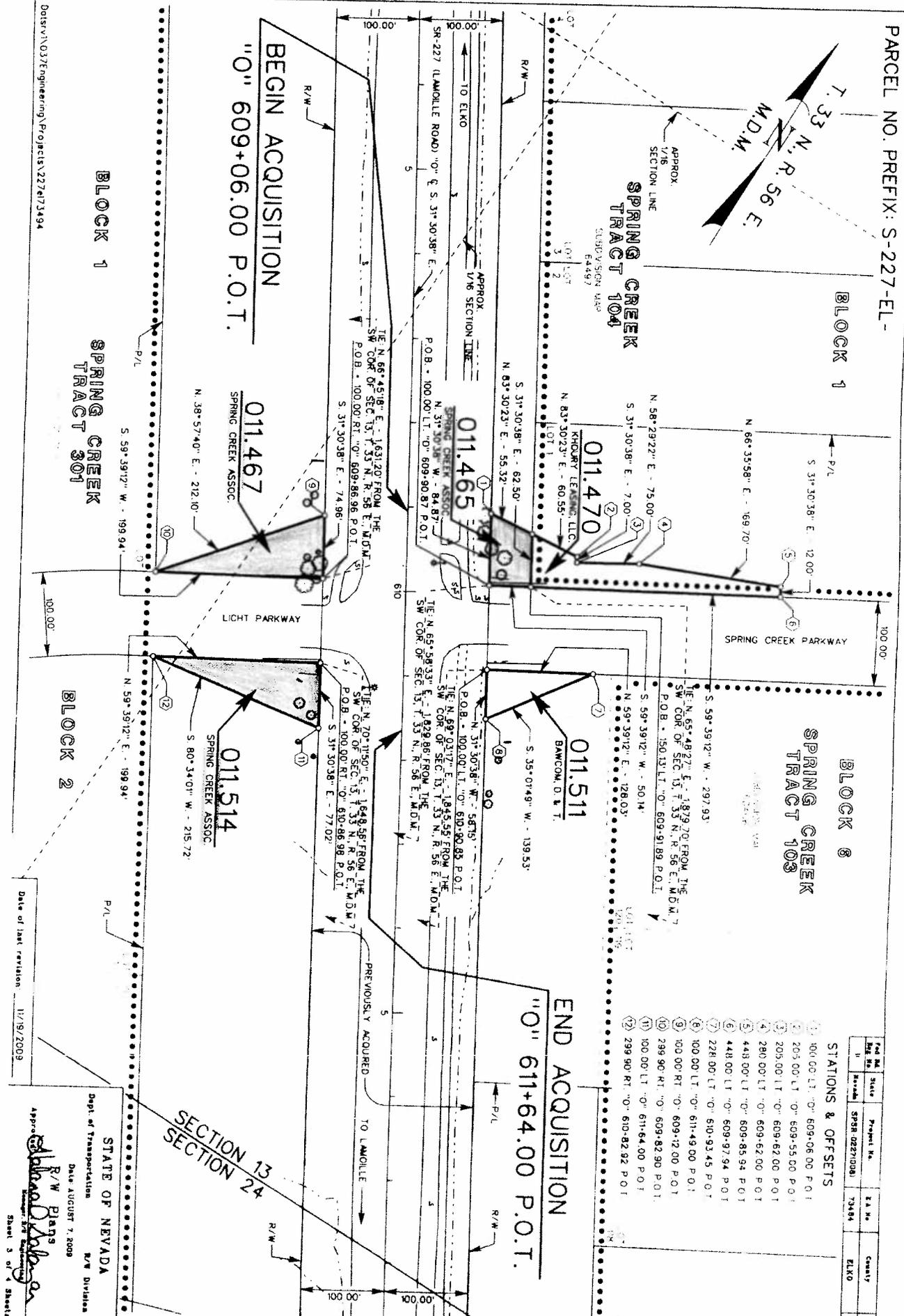
BLOCK 1  
SPRING CREEK TRACT 301

BLOCK 2

END ACQUISITION  
"0" 611+64.00 P.O.T.

BEGIN ACQUISITION  
"0" 609+06.00 P.O.T.

Sta. No.	Station	Offset	Station	Offset
1	100.00	LT	609+06.00	P.O.T.
2	205.00	LT	609+55.00	P.O.T.
3	205.00	LT	609+62.00	P.O.T.
4	280.00	LT	609+62.00	P.O.T.
5	448.00	LT	609+85.94	P.O.T.
6	448.00	LT	609+97.94	P.O.T.
7	228.00	LT	610+93.45	P.O.T.
8	100.00	LT	611+49.00	P.O.T.
9	100.00	RT	609+12.00	P.O.T.
10	299.90	RT	609+82.90	P.O.T.
11	100.00	LT	611+64.00	P.O.T.
12	299.90	RT	610+82.92	P.O.T.



DATE OF LAST REVISION: 11/19/2009

STATE OF NEVADA  
Dept. of Transportation  
R/W Plans  
Date: AUGUST 7, 2009  
N/W Division

Approved: *Richard D. ...*

Sheet 3 of 4 Sheets

6



Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: April 30, 2012  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Julie Strandberg, Budget Analyst *JS*  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF PUBLIC SAFETY – NEVADA HIGHWAY PATROL**

Agenda Item Write-up:

REQUEST FOR ALLOCATION FROM THE IFC CONTINGENCY FUND (GENERAL FUND) PURSUANT TO NRS 353.268. Nevada Highway Patrol – Request for an allocation of \$15,766 to continue funding visiting dignitary protection assignments performed by the Governor's Protection staff and Highway funded staff.

Additional Information:

The Nevada Highway Patrol is requesting \$15,766 from the contingency fund to cover costs associated with visiting dignitary protection. The requested funding will allow the Division to reimburse the Governor's Protection and Highway Patrol budgets for costs incurred when securing visiting dignitary.

Statutory Authority:

Pursuant to NRS 353.268 the Division is requesting additional funding to cover unforeseen expenses.

REVIEWED: SM  
ACTION ITEM: \_\_\_\_\_

**Brian Sandoval**  
*Governor*



**Chris Perry**  
*Director*

**Colonel Troy Abney**  
*Chief*  
*Highway Patrol Division*

## Highway Patrol Division

555 Wright Way  
Carson City, Nevada 89711-0525  
Telephone (775) 684-4867 • Fax (775) 684-4879

### Memorandum

Date: May 21, 2012

To: Julie Strandberg, Budget Analyst IV  
Dept. of Administration, Budget Division

From: Johnean Morrison, Administrative Services Officer III  
Nevada Highway Patrol 

Subject: Request for Contingency Funds

---

The Department of Public Safety, Highway Patrol Division is formally requesting \$15,766.00 in contingency funds to reimburse the Governor's Protection and Highway Patrol budgets for Visiting Dignitary Protection assignments performed by the Governor's Protection staff and Highway Funded staff. The Fiscal Year 2012 Legislatively Approved funding in the amount of \$3,031.00 is insufficient in properly funding those activities.

This contingency request will cover those assignments which occurred in State Fiscal Year 2012. Should projections change, a revised request will be submitted.



**STATE OF NEVADA  
DPS-HIGHWAY PATROL**

**Budget Account 4713 - DPS - HIGHWAY PATROL  
Work Program C23578  
Fiscal Year 2012**

Submitted May 21, 2012

**Budget Account's Primary Purpose, Function and Statutory Authority**

The Department of Public Safety, Nevada Highway Patrol (NHP), enforces the traffic laws of the state, investigates traffic collisions, assists stranded motorists, and enforces and regulates motor carriers transporting cargo and hazardous materials. Statutory Authority: NRS 480.300 - 480.360.

**Purpose of Work Program**

Request \$15,766 from the IFC contingency fund to reimburse the Governor's Protection and Highway Patrol budgets for visiting dignitary protection assignments performed by the Governor's Protection staff and Highway funded staff.

**Justification**

This request is for an allocation from the IFC contingency fund to properly fund visiting dignitary protection services provided by the Governor's Protection and Highway funded staff. These activities are not legislatively funded in the Governor's Protection budget nor are they eligible for Highway fund reimbursement. The Legislatively approved authority in the amount of \$3,031 is insufficient to properly fund the events covered by the above mentioned staff.

**Expected Benefits to be Realized**

With this increase in funding, the Governor's Protection and Highway Patrol budget accounts will be properly reimbursed for the costs of these assignments.

**Explanation of Projections and Documentation**

Documentation attached includes DAWN reports, a fund map, budget projections and a file maintenance request form.

**New Positions:** No

**Summary of Alternatives and Why Current Proposal is Preferred**

The current proposal is preferred as it properly funds visiting dignitary protection activities. The alternative is to not approve the work program resulting in costs for visiting dignitary protection being paid for from the Governor's Protection budget and non-Highway fund eligible activities being funded with Highway funds.

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: May 18, 2012  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Susan Brown, Budget Analyst  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF CORRECTIONS – HIGH DESERT STATE PRISON AND  
NORTHERN NEVADA CORRECTIONAL CENTER**

Agenda Item Write-up:

The Department of Corrections requests an allocation of \$31,880 from the Interim Finance Committee Contingency Fund to cover two pending stale claims:

1. High Desert State Prison - Military Leave for fiscal years 2008, 2009 and 2010 in the amount of \$23,950
2. Northern Nevada Correctional Center - A Hearing Decision for salaries owed in fiscal year 2010 in the amount of \$7,930

Additional Information:

The agency has exhausted reversions from fiscal years 2008, 2009, and 2010, therefore a stale claim is not feasible.

Statutory Authority:

NRS 353.268

REVIEWED: \_\_\_\_\_  
ACTION ITEM: \_\_\_\_\_

Board of State  
Prison Commissioners

BRIAN SANDOVAL  
Governor  
CATHERINE CORTEZ MASTO  
Attorney General  
ROSS MILLER  
Secretary of State



STATE OF NEVADA  
DEPARTMENT OF CORRECTIONS



Northern Administration  
5500 Snyder Avenue, Carson City, NV 89702  
Phone: (775) 887-3285 - Fax: (775) 887-3138

Southern Administration  
3955 W. Russell Road, Las Vegas, NV 89118  
Phone: (702) 486-9938 - Fax: (702) 486-9961

BRIAN SANDOVAL  
Governor

JAMES G. COX  
Director

DEBORAH L. REED  
Deputy Director,  
Support Services

Date: May 21, 2012

To: Susan Brown, Budget Analyst IV  
Department of Administration, Budget Division

From: Deborah L. Reed, Deputy Director Support Services  
Nevada Department of Corrections

Subject: Request for Funds from the IFC Contingency Fund

Pursuant to NRS353.268, the Nevada Department of Corrections is respectfully requesting an allocation of \$31,880 from the State Board of Examiners IFC Contingency Fund in the State Treasury to cover two pending stale claims. This is to supplement the appropriation made in AB580, Section 21 of the 2011 Nevada Legislative Session.

Our request is summarized as follows:

**3717 – Northern Nevada Correctional Center: \$7,930.**

A Hearing Decision for salaries owed in fiscal year 2010.

**3762 – High Desert State Prison: \$23,950.**

Military Leave of \$10,063.30 for fiscal year 2008, \$3,316.62 for fiscal year 2009, and \$10,569.39 for fiscal year 2010.

If I can be of any further assistance, please do not hesitate to contact me.

cc: Sarah Coffman, LCB  
cc: Betty Farris, Chief of Fiscal Services, NDOC

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: April 23, 2012  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Katrina Nielsen, Budget Analyst  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION –  
EMPLOYMENT SECURITY DIVISION**

Agenda Item Write-up:

**ACTION ITEM**

**A. DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION –  
EMPLOYMENT SECURITY DIVISION - \$22,552,948 in SFY 2012 and  
\$40,100,000 in SFY 2013**

Pursuant to Assembly Bill 484, Sections 3 and 4 (2011 Session), the Division is requesting an allocation of \$22,552,948 in SFY 2012 and \$40,100,000 from the Interim Finance Committee's Contingency Fund for interest payments due to the federal government for the loan made available to the state upon depletion of Nevada's Unemployment Compensation Fund.

Additional Information:

A transfer from Interim Finance Committee is required to establish authority and provide funding for the Unemployment Insurance Trust Fund accumulated interest from January 1, 2011 through September 30, 2011 in order to meet the agency's interest payment obligation that was originally due September 30, 2011 but later deferred to June 30, 2012. The actual transfer amount is \$22,552,948 and has been requested through work program C23532.

This same action item was previously approved at the August 31, 2011 Interim Finance Committee meeting. Work program C21147 transferred \$22,552,948 to the Department so they could issue the interest payment; however, they received approval of a request to delay the UI Trust Fund Interest payment to June 30, 2012. Therefore, WP C22543 reversed the authority previously established. The action item resolution, which authorized the allocation of funding, expired on January 31, 2012. Therefore, it is necessary to submit another action item for the same purpose.

The SFY 2013 authority of \$40,100,000 is also being requested at this time since the interest payment is due on September 30, 2013. An estimate of the actual amount needed is being determined and will be available prior to the Interim Finance Committee meeting on June 21, 2012. The supporting work program will be submitted once a letter from the Department of Treasury stating the interest due has been received.

Statutory Authority:

Pursuant to A.B. 484, Section 3, subsection 1, and Section 4, subsection 1, of the 2011 Legislative Session, the agency was appropriated \$23,900,000 in SFY 2012 and \$40,100,000 in SFY 2013 from the State General Fund to the Interim Finance Committee for the purpose of making interest payments due the Federal Government for the loan that was made available to the State upon depletion of Nevada's Unemployment Compensation Fund.

<b>REVIEWED:</b> _____ <b>ACTION ITEM:</b> _____
---

Assembly Bill No. 484—Committee on Ways and Means

CHAPTER.....

AN ACT relating to unemployment compensation; revising provisions relating to extended unemployment compensation; making appropriations to the Interim Finance Committee for allocation to the State Treasurer for interest payments due the Federal Government for the loan that was made available to the State upon depletion of Nevada's Unemployment Compensation Fund; and providing other matters properly relating thereto.

**Legislative Counsel's Digest:**

An amendment to federal law provides an alternative method for determining eligibility for extended unemployment compensation. To qualify, certain provisions must be included in state law. (Section 502 of Pub. L. No. 111-312) **Sections 1 and 2** of this bill revise provisions to correspond to the change to the federal law, allowing the Employment Security Division of the Department of Employment, Training and Rehabilitation to provide extended unemployment benefits for a longer period. **Section 6** of this bill provides that the amendatory provisions of **sections 1 and 2** expire upon expiration of the changes to federal law. **Sections 3 and 4** of this bill make appropriations to the Interim Finance Committee for interest payments due the Federal Government for a loan made available to the State upon depletion of Nevada's Unemployment Compensation Fund. **Section 5** of this bill provides that, if the Federal Government does not require interest payments in the full amount of the appropriations provided in **sections 3 and 4**, the Interim Finance Committee may allocate the money for a different purpose under the requirements for allocation from the Contingency Fund. (NRS 353.268, 353.269)

EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~omitted material~~ is material to be omitted.

---

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN  
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

**Section 1.** NRS 612.377 is hereby amended to read as follows:  
612.377 As used in NRS 612.377 to 612.3786, inclusive,  
unless the context clearly requires otherwise:

1. "Extended benefit period" means a period which begins with the third week after a week for which there is a Nevada "on" indicator and ends with the third week after the first week for which there is a Nevada "off" indicator or the 13th consecutive week after it began, except that no extended benefit period may begin by reason of a Nevada "on" indicator before the 14th week following the end of a prior extended benefit period which was in effect for Nevada.



2. There is a "Nevada 'on' indicator" for a week if the Administrator determines, in accordance with the regulations of the Secretary of Labor, that:

(a) For the period consisting of that week and the immediately preceding 12 weeks, the rate of insured unemployment in Nevada (not seasonally adjusted) under NRS 612.377 to 612.3786, inclusive:

(1) Equaled or exceeded 120 percent of the average of those rates for the corresponding 13-week period ending in each of the preceding 2 calendar years and equaled or exceeded 5 percent; or

(2) Equaled or exceeded 6 percent; or

(b) For weeks of unemployment beginning on or after February 1, 2009, and ending on or before December 12, 2009, or the week ending ~~3~~ 4 weeks before the last week for which federal sharing is authorized by section 2005(a) of Public Law No. 111-5, whichever is later, the average rate of total seasonally adjusted unemployment in Nevada, as determined by the Secretary of Labor, for the period consisting of the most recent 3 months for which data for all states are published before the close of such week:

(1) Equaled or exceeded 6.5 percent; and

(2) Equaled or exceeded 110 percent of the average rate for the corresponding 3-month period ending in either of the ~~2~~ 3 preceding calendar years.

3. There is a "Nevada 'off' indicator" for a week if the Administrator determines, in accordance with the regulations of the Secretary of Labor, that for the period consisting of that week and the immediately preceding 12 weeks, the rate of insured unemployment in Nevada (not seasonally adjusted):

(a) Was less than 120 percent of the average of those rates for the corresponding 13-week period ending in each of the preceding 2 calendar years; or

(b) Was less than 5 percent.

4. "Rate of insured unemployment," for purposes of subsections 2 and 3, means the percentage derived by dividing the average weekly number of persons filing claims in this State for the weeks of unemployment for the most recent period of 13 consecutive weeks, as determined by the Administrator on the basis of the Administrator's reports to the Secretary of Labor using the average monthly employment covered under this chapter as determined by the Administrator and recorded in the records of the Division for the first four of the most recent six completed calendar quarters ending before the end of the 13-week period.

5. "Regular benefits" means benefits payable to a person under this chapter or under any other state law (including benefits payable



to federal civilian employees and to ex-servicemen pursuant to 5 U.S.C. §§ 8501 et seq.) other than extended benefits.

6. "Extended benefits" means benefits (including benefits payable to federal civilian employees and to ex-servicemen pursuant to 5 U.S.C. §§ 8501 et seq.) payable to a person under the provisions of NRS 612.377 to 612.3786, inclusive, for the weeks of unemployment in the person's eligibility period.

7. "Additional benefits" means benefits payable to exhaustees by reason of conditions of high unemployment or by reason of other special factors under the provisions of any state law. Any person who is entitled to both additional and extended benefits for the same week must be given the choice of electing which type of benefit to claim regardless of whether his or her rights to additional and extended benefits arise under the law of the same state or different states.

8. "Eligibility period" of a person means the period consisting of the weeks in the person's benefit year under this chapter which begin in an extended benefit period and, if that benefit year ends within the extended benefit period, any weeks thereafter which begin in that period.

9. "Exhaustee" means a person who, with respect to any week of unemployment in the person's eligibility period:

(a) Has received, before that week, all of the regular, seasonal or nonseasonal benefits that were available to him or her under this chapter or any other state law (including augmented weekly benefits for dependents and benefits payable to federal civilian employees and ex-servicemen under 5 U.S.C. §§ 8501 et seq.) in the person's current benefit year which includes that week, except that, for the purposes of this paragraph, a person shall be deemed to have received all of the regular benefits that were available to him or her, although as a result of a pending appeal with respect to wages that were not considered in the original monetary determination in that benefit year, the person may subsequently be determined to be entitled to added regular benefits; or

(b) His or her benefit year having expired before that week, has no, or insufficient, wages on the basis of which the person could establish a new benefit year which would include that week,

and has no right to unemployment benefits or allowances, as the case may be, under the Railroad Unemployment Insurance Act, 45 U.S.C. §§ 351 et seq., the Trade Expansion Act of 1962, 19 U.S.C. §§ 1801 et seq., the Automotive Products Trade Act of 1965, 19 U.S.C. §§ 2001 et seq. and such other federal laws as are specified in regulations issued by the Secretary of Labor, and has not received and is not seeking unemployment benefits under the unemployment



compensation law of Canada. If the person is seeking such benefits and the appropriate agency finally determines that the person is not entitled to benefits under that law the person is considered an exhaustee.

10. "State law" means the unemployment insurance law of any state, approved by the Secretary of Labor under Section 3304 of the Internal Revenue Code of 1954.

**Sec. 2.** NRS 612.378 is hereby amended to read as follows:

612.378 1. Except as otherwise provided in subsection 2, the total extended benefit amount payable to any eligible person for the person's applicable benefit year is the lesser of the following amounts:

(a) Fifty percent of the basic benefits which were payable to him or her in the benefit year. If the amount computed is not a multiple of \$1, it must be computed to the next lower multiple of \$1.

(b) Thirteen times the person's average weekly benefit amount which was payable to him or her under this chapter for a week of total unemployment in the applicable benefit year. If the amount computed is not a multiple of \$1, it must be computed to the next lower multiple of \$1.

2. In weeks beginning in a high unemployment period on or after February 1, 2009, and ending on or before December 12, 2009, or the week ending ~~{3}~~ 4 weeks before the last week for which federal sharing is authorized by section 2005(a) of Public Law No. 111-5, whichever is later, the total extended benefit amount payable to any eligible person for the person's applicable benefit year is the lesser of the following amounts:

(a) Eighty percent of the basic benefits which were payable to him or her in the benefit year. If the amount computed is not a multiple of \$1, it must be computed to the next lower multiple of \$1.

(b) Twenty times the person's average weekly benefit amount which was payable to him or her under this chapter for a week of total unemployment in the applicable benefit year. If the amount computed is not a multiple of \$1, it must be computed to the next lower multiple of \$1.

3. If the benefit year of any person ends within an extended benefit period, the remaining balance of extended benefits that the person would, but for this subsection, be entitled to receive in that period, with respect to weeks of unemployment beginning after the end of the benefit year, must be reduced by the product of the number of weeks for which the person received any amounts as trade readjustment allowances pursuant to 19 U.S.C. § 2291 within that benefit year, multiplied by the weekly benefit amount of extended benefits, but the balance must not be reduced below zero.



4. As used in this section, "high unemployment period" means any period during which the average rate of total seasonally adjusted unemployment in Nevada, as determined by the Secretary of Labor, for the period consisting of the most recent 3 months for which data for all states are published before the close of such week:

- (a) Equaled or exceeded 8 percent; and
- (b) Equaled or exceeded 110 percent of the average rate for the corresponding 3-month period ending in either of the ~~two~~ 3 preceding calendar years.

**Sec. 3.** 1. There is hereby appropriated from the State General Fund to the Interim Finance Committee the sum of \$23,900,000 for allocation to the State Treasurer for interest payments due the Federal Government for the loan that was made available to the State upon depletion of Nevada's Unemployment Compensation Fund.

2. Any remaining balance of the appropriation made by subsection 1 must not be committed for expenditure after June 30, 2013, by the entity to which the appropriation is made or any entity to which money from the appropriation is granted or otherwise transferred in any manner, and any portion of the appropriated money remaining must not be spent for any purpose after September 20, 2013, by either the entity to which the money was appropriated or the entity to which the money was subsequently granted or transferred, and must be reverted to the State General Fund on or before September 20, 2013.

**Sec. 4.** 1. There is hereby appropriated from the State General Fund to the Interim Finance Committee the sum of \$40,100,000 for allocation to the State Treasurer for interest payments due the Federal Government for the loan that was made available to the State upon depletion of Nevada's Unemployment Compensation Fund.

2. Any remaining balance of the appropriation made by subsection 1 must not be committed for expenditure after June 30, 2013, by the entity to which the appropriation is made or any entity to which money from the appropriation is granted or otherwise transferred in any manner, and any portion of the appropriated money remaining must not be spent for any purpose after September 20, 2013, by either the entity to which the money was appropriated or the entity to which the money was subsequently granted or transferred, and must be reverted to the State General Fund on or before September 20, 2013.

**Sec. 5.** The sums appropriated by sections 3 and 4 of this act may be allocated for a purpose other than the purpose described in those sections if the Interim Finance Committee determines that the



Federal Government will not require the payment of interest in the amounts appropriated by those sections. Any allocation made pursuant to this section must be recommended by the State Board of Examiners pursuant to NRS 353.268 and approved by the Interim Finance Committee pursuant to NRS 353.269.

**Sec. 6.** 1. This section and sections 3 and 5 of this act become effective upon passage and approval.

2. Section 4 of this act becomes effective on July 1, 2012.

3. Sections 1 and 2 of this act become effective upon passage and approval and expire by limitation on:

(a) December 31, 2011; or

(b) The earlier of the date of the expiration of section 502 of Public Law No. 111-312 or the date that federal sharing is no longer authorized pursuant to section 2005(a) of Public Law No. 111-5,

↳ whichever is later.



8

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: May 8, 2012  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Carla Watson, Budget Analyst V  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF MOTOR VEHICLES – CENTRAL SERVICES**

Agenda Item Write-up:

**REQUEST FOR ALLOCATION FROM THE HIGHWAY CONTINGENCY FUND**

Pursuant to NRS 353.268, the Department of Motor Vehicles, Central Services Division is requesting an allocation of \$39,313 from the Interim Finance Committee's (IFC) Highway Contingency Fund for one new position for the License Plate Factory.

Additional Information:

Highway Contingency funds will cover a 75% of the salary for one Program Officer 1 position with graphic design experience. The remaining 25% of the salary will be funded with registration fees from the Special Plates Trust account as this position is projected to perform a portion of work related to special plates. The graphic design work was formerly performed by an inmate housed at the Nevada State Prison. Given the expertise required and nature of work performed, the department wants to implement a more permanent solution.

Statutory Authority:

NRS 353.268

<p>REVIEWED: _____</p> <p>ACTION ITEM: _____</p>
--

**Brian Sandoval**  
Governor



**Bruce H. Breslow**  
Director

555 Wright Way  
Carson City, Nevada 89711-0900  
Telephone (775) 684-4368  
www.dmvnv.com

April 30, 2012

TO: Carla Watson, Budget Analyst V  
FROM: Cyndie Munoz, Budget Analyst III  
SUBJECT: Work Program C23745 – FY13  
B/A 4741 – Central Services

---

Attached is work program C23745 requesting a transfer from the Highway Contingency Fund for a Program Officer I at the License Plate Factory. B/A 4743 – Specialty Plates will reimburse 25% of the salary and benefits for the position.

B/A 4741 – Central Services pays all expenses related to the making of license plates. Until recently, there were thirteen inmates working at the facility, many of whom had over 20 years' experience producing license plates. Each inmate had a wealth of knowledge ranging from experience as a machinist and master mechanic to that of a computer graphic designer. However, in preparation for the closure of NSP, The Nevada Department of Corrections (NDOC) replaced the established inmate workforce employed at the factory with individuals having less than two years remaining on their prison sentences (and requiring less prison supervision). Referred to as "campers," these inmates now make up 100% of the inmate workforce employed at the factory.

Replacing the established inmate workforce has resulted in the loss of several key positions and skill sets essential to the production and design of Nevada's license plates. Although most of these vacant positions have been filled, we have been unsuccessful in finding another inmate possessing the qualifications necessary to perform complex graphic design work and unfortunately existing DMV employees lack these skills. In order to fill this critical need, the Department of Motor Vehicles is requesting a second Program Officer I, who has experience in graphic design.

The total projected shortage is expected to be approximately \$52,163. Due to the position spending 25% of their time on specialty license plates, B/A 4743 will pay for 25% of the salary and benefits. This will reduce the need for contingency funds to \$39,313.

In accordance with the requirement to access contingency fund money, we request this package be presented to the Board of Examiners for consideration prior to the Interim Finance Committee meeting scheduled on June 21, 2012.

2

If you have any questions regarding this work program, please let me know.

cc: Rhonda Bavaro, Administrator, Central Services and Records  
Deb Cook, Administrator, Administrative Services

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: May 22, 2012  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Celestena Glover, Budget Analyst IV  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF BUSINESS and INDUSTRY – TRANSPORTATION AUTHORITY**

Agenda Item Write-up:

**REQUEST FOR ALLOCATION FROM THE HIGHWAY CONTINGENCY FUND**

Pursuant to NRS 353.268, the Department of Business and Industry, Transportation Authority is requesting an allocation of \$37,802 from the Interim Finance Committee's (IFC) Highway Contingency Fund due to an anticipated shortfall in the Personnel Services category.

Additional Information:

The total anticipated shortfall in salaries is \$82,351. The agency has requested \$26,281 in salary adjustment funds, \$18,268 in augmentation in licensing fees and the remaining \$37,802 in Highway Contingency funds. Work Program C23486 has been submitted to the June Interim Finance Committee.

Statutory Authority:

NRS 353.268

REVIEWED: _____ ACTION ITEM: _____
---------------------------------------

Issues contributing to Category 01 Personnel Services Shortfall	Amount	Negative Cat 01 Impact	Ref #
FY12 L01 Approved Salary Budget	2,120,422.00		
Vacancy Savings Reduction - No FY12 vacancy savings to be realized	(60,196.00)	60,196.00	A
Total L01:	<u>2,060,226.00</u>		B
Eliminated PCN 0009 Supervisory Compliance Enforcement Investigator - Step 10 = \$107,183 Incumbent bumped PCN 0015 Supervisory Compliance Enforcement Investigator - Budgeted @ Step 3			C
L01 PCN 0015 Supervisory Compliance Enforcement Investigator - Step 3	78,996.00		D & E
PCN 0015 Actual Incumbent - Step 10 - FY12 Projected Total	(108,904.66)		E
Shortfall:	<u>(29,908.66)</u>	29,908.66	E
PCN 0002 Commissioner Resignation - Annual Buyout (last day 6/24/12) 180 hrs x \$50.02	9,003.60	9,003.60	
		<u>99,108.26</u>	

Actual shortfall is based on projected totals for all positions combined: 78,321

Transportation Authority Cat 01 Shortfall as of May 15, 2012

The shortfall the agency projects is \$78,321 which they attribute to:

1. Employee at step 10, position budgeted at step 3 for a shortfall of \$29,908.66
2. Vacancy savings \$60,196 and they had no vacancies for most of the year
3. Term Leave payout expected June 24<sup>th</sup> of \$9,003.60
4. Stale Claim paid in this year, which is expected to be JV'd out but still not done of \$15,090.16

Highway Fund = \$60,053 and Licensing Fees = \$18,268

EBO salary projection spreadsheet actually reflects a slightly higher shortfall of \$88,436.79 plus the term leave payout of \$9,003.60 for a total of \$97,440.39. This amount is reduced to \$82,350.23 if the JV is done and the term leave amount is correct.

Difference of Agency projection and EBO = \$4,029.23

DEPARTMENT OF BUSINESS AND INDUSTRY - Fund/Fee % Request per Budget Office  
 Transportation Services Authority  
 Budget Account 3922  
 FUND MAP FY 12  
 Reconciliation as of: 4/13/2012

Revenue	Current Authority	%	Highway Funds	Fees 7.807%	Pending WP C23486	SFY 12 Total
42 APPROPRIATIONS - HIGHWAY FUNDS	2,539,332	0.822	2,539,332		\$60,053	\$2,599,385
3601 LICENSES AND FEES	1,740	0.001		1,740		\$1,740
3604 LIMO LICENSES	142,900	0.052		142,900	\$15,300	\$158,200
3607 TAXICAB LICENSES	20,586	0.007		20,586	\$952	\$21,538
3608 TOW TRUCK LICENSES	25,475	0.009		25,475	\$2,016	\$27,491
3655 WAREHOUSE PERMITS	1,317	0.000		1,317		\$1,317
3717 APPLICATION FEES	20,370	0.007		20,370		\$20,370
3818 PHOTOCOPY SERVICE CHARGE	2,846	0.001		2,846		\$2,846
<b>Total Revenues:</b>	<b>\$2,754,368</b>		<b>\$2,539,332</b>	<b>\$215,034</b>	<b>\$78,321</b>	<b>\$2,832,687</b>

Expenditures

01 Personnel Services	\$2,060,226		\$1,889,384	\$180,842	\$78,321	\$2,139,547
03 In State Travel	\$1,968		\$1,814	\$154		\$1,968
04 Operating	\$130,701		\$120,497	\$10,204		\$130,701
26 Information Systems	\$23,547		\$21,708	\$1,838		\$23,547
30 Training	\$862		\$810	\$52		\$862
80 Department Cost Allocation	\$116,370		\$107,285	\$9,085		\$116,370
82 DPS Cost Alloc - NHP Dispatch	\$1,750		\$1,613	\$137		\$1,750
83 NDOT Cost Alloc - 800 Mhz Radios	\$3,465		\$3,194	\$271		\$3,465
57 Purchasing Assessment	\$224		\$207	\$17		\$224
58 Statewide Cost Allocation	\$6,036		\$5,565	\$471		\$6,036
80 AG Cost Allocation	\$409,417		\$377,454	\$31,963		\$409,417
<b>Total Expenditures:</b>	<b>\$2,754,368</b>		<b>\$2,539,332</b>	<b>\$215,034</b>	<b>\$78,321</b>	<b>\$2,832,687</b>
Balance Check	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00

Current budget fund mapping not done at PCN level. Cat 01 100% Highway Fund.

DEPARTMENT OF BUSINESS AND INDUSTRY - Fund/Fee % Request per Budget Office  
 Transportation Services Authority  
 Budget Account 3922  
 FUND MAP FY 12  
 Reconciliation as of: 4/13/2012

Revenue		Current Authority	%	Highway Funds	Fees 7.807%	Pending WP C23486	SFY 12 Total
42	APPROPRIATIONS - HIGHWAY FUNDS	2,539,332	0.922	2,539,332		\$60,053	\$2,599,385
3601	LICENSES AND FEES	1,740	0.001		1,740		\$1,740
3604	LIMO LICENSES	142,900	0.052		142,900	\$15,300	\$158,200
3607	TAXICAB LICENSES	20,586	0.007		20,586	\$952	\$21,538
3608	TOW TRUCK LICENSES	25,475	0.009		25,475	\$2,016	\$27,491
3655	WAREHOUSE PERMITS	1,317	0.000		1,317		\$1,317
3717	APPLICATION FEES	20,370	0.007		20,370		\$20,370
3818	PHOTOCOPY SERVICE CHARGE	2,646	0.001		2,646		\$2,646
<b>Total Revenues:</b>		<b>\$2,754,366</b>		<b>\$2,539,332</b>	<b>\$215,034</b>	<b>\$78,321</b>	<b>\$2,832,687</b>

Expenditures							
01	Personnel Services	\$2,060,226		\$1,899,384	\$160,842	\$78,321	\$2,138,547
03	In State Travel	\$1,968		\$1,814	\$154		\$1,968
04	Operating	\$130,701		\$120,497	\$10,204		\$130,701
26	Information Systems	\$23,547		\$21,709	\$1,838		\$23,547
30	Training	\$662		\$610	\$52		\$662
80	Department Cost Allocation	\$116,370		\$107,285	\$9,085		\$116,370
82	DPS Cost Alloc - NHP Dispatch	\$1,750		\$1,613	\$137		\$1,750
83	NDOT Cost Alloc - 800 Mhz Radios	\$3,465		\$3,194	\$271		\$3,465
87	Purchasing Assessment	\$224		\$207	\$17		\$224
88	Statewide Cost Allocation	\$6,036		\$5,565	\$471		\$6,036
89	AG Cost Allocation	\$409,417		\$377,454	\$31,963		\$409,417
		<b>\$2,754,366</b>		<b>\$2,539,332</b>	<b>\$215,034</b>	<b>\$78,321</b>	<b>\$2,832,687</b>
Balance Check		\$0.00		\$0.00	\$0.00	\$0.00	\$0

Current budget fund mapping not done at PCN level. Cat 01 100% Highway Fund.

**Budget Account Fund Mapping Summary**

Budget Period: 2011-2013 BIENNIUM (FY12-13)  
 Budget Account: 3922 881 - TRANSPORTATION AUTHORITY  
 Version: L01 LEGISLATIVELY APPROVED

Revenue Source	BA	B000	M100	H300	M800	E600	E670	E671	E672	E710	E800	E806	E974	Total	
2807 HIGHWAY FUND AUTHORIZATION		0	2,329,547	1,753	-456	420	-154,197	-115,745	-13,987	-8,275	15,390	-42,356	22,295	-84,892	2,034,219
<b>Total</b>		0	<b>2,329,547</b>	<b>1,753</b>	<b>-456</b>	<b>420</b>	<b>-154,197</b>	<b>-115,745</b>	<b>-13,987</b>	<b>-8,275</b>	<b>15,390</b>	<b>-42,356</b>	<b>22,295</b>	<b>-84,892</b>	<b>2,034,219</b>

Category	B000	M100	H300	M800	E600	E670	E671	E672	E710	E800	E806	E974	Total
01 PERSONNEL EXPENSES	2,029,547	0	-456	0	153,153	115,745	-13,987	-8,275	0	0	22,295	0	2,060,226
03 IN-STATE TRAVEL	1,968	0	0	0	0	0	0	0	0	0	0	0	1,968
04 OPERATING EXPENSES	131,375	-995	0	0	-596	0	0	0	0	0	0	0	130,701
26 INFORMATION SERVICES	9,573	-995	0	0	-426	0	0	0	15,390	0	0	0	23,547
30 TRAINING	662	0	0	0	0	0	0	0	0	0	0	0	662
80 TRANSFER TO BIL ADMINISTRATION	49,532	0	0	365	0	0	0	0	0	66,473	0	0	116,370
82 DEPARTMENT COST ALLOCATIONS	816	0	0	0	0	0	0	0	0	934	0	0	1,750
83 NDOT 800 MHZ RADIOS STATEWIDE COST ALLOCATION	3,465	0	0	0	0	0	0	0	0	0	0	0	3,465
85 REVERSION TO HIGHWAY FUND	0	0	0	0	0	0	0	0	0	0	0	0	0
87 PURCHASING ASSESSMENT	224	-47	0	0	0	0	0	0	0	0	0	0	224
88 STATEWIDE COST ALLOCATION PLAN	11,441	-6,406	0	0	0	0	0	0	0	0	0	0	6,036
89 AG COST ALLOCATION PLAN	407,688	1,729	0	0	0	0	0	0	0	0	0	0	409,417
<b>Total</b>	<b>2,847,339</b>	<b>-5,792</b>	<b>-456</b>	<b>365</b>	<b>-154,175</b>	<b>-115,745</b>	<b>-13,987</b>	<b>-8,275</b>	<b>15,390</b>	<b>67,407</b>	<b>22,295</b>	<b>0</b>	<b>2,754,366</b>

5



STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: Thursday, May 17, 2012  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Cathy Gregg, Budget Analyst 4  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**COMMISSION ON POSTSECONDARY EDUCATION**

Agenda Item Write-up:

Pursuant to Senate Bill 505, Section 7 of the 2011 Legislative Session, the Commission on Postsecondary Education is requesting \$1,562 in General Fund Salary Adjustment to meet deficiencies created by the gap between the temporary 5% salary reduction proposed by the Governor and the legislatively approved 2.5% salary reductions and 48 hours of furlough per year.

Fund	Agency Code	Budget Account Number	Budget Account Name	General Fund Salary Adjustment
101	360	2666	Post Secondary Commission	\$1,562

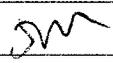
Additional Information:

The Commission has not transferred any authority from category 01 to another category, so they are eligible to seek this funding. As of May 17<sup>th</sup>, salary projections indicate the account will be \$2.974 deficient in salary funds and a work program will be submitted to account for not only the

requested salary adjustment monies, but also other budgetary modifications to make up for the shortfall.

Statutory Authority:

**Senate Bill 505, Section 7 of the 2011 Legislative Session, Chapter 374.**

REVIEWED: <u>                    </u>
ACTION ITEM: _____



Transportation Authority Cat 01 Shortfall as of May 15, 2012

The shortfall the agency projects is \$78,321 which they attribute to:

1. Employee at step 10, position budgeted at step 3 for a shortfall of \$29,908.66
2. Vacancy savings \$60,196 and they had no vacancies for most of the year
3. Term Leave payout expected June 24<sup>th</sup> of \$9,003.60
4. Stale Claim paid in this year, which is expected to be JV'd out but still not done of \$15,090.16

Highway Fund = \$60,053 and Licensing Fees = \$18,268

EBO salary projection spreadsheet actually reflects a slightly higher shortfall of \$88,436.79 plus the term leave payout of \$9,003.60 for a total of \$97,440.39. This amount is reduced to \$82,350.23 if the JV is done and the term leave amount is correct.

Difference of Agency projection and EBO = \$4,029.23

REVISED

Issues contributing to Category 01 Personnel Services Shortfall

	Amount	Negative Cat 01 Impact	Ref #
FY12 L01 Approved Salary Budget	2,120,422.00		
Vacancy Savings Reduction - No FY12 vacancy savings to be realized	(60,196.00)	60,196.00	A
Total L01:	<u>2,060,226.00</u>		B
Eliminated PCN 0009 Supervisory Compliance Enforcement Investigator - Step 10 = \$107,183			
Incumbent bumped PCN 0015 Supervisory Compliance Enforcement Investigator - Budgeted @ Step 3			
L01 PCN 0015 Supervisory Compliance Enforcement Investigator - Step 3	78,996.00		C
PCN 0015 Actual Incumbent - Step 10 - FY12 Projected Total	(108,904.66)		D & E
Shortfall:	<u>(29,908.66)</u>	29,908.66	E
PCN 0002 Commissioner Resignation - Annual Buyout (last day 6/24/12) 180 hrs x \$50.02			
	9,003.60	9,003.60	
		<u>99,108.26</u>	

Actual shortfall is based on projected totals for all positions combined: 78,321

NEVADA TRANSPORTATION AUTHORITY  
 PAYROLL PROJECTION WORKSHEET, FY 2012  
 BUDGET ACCOUNT: 3922

FTE	Budget Position Title	PCN	Leg Approved			Actual			check date:	Salary and Cost Posted To Date (Total of 'Actual')	Estimated Salary and Cost for Remaining Year (Total of 'Est')	Total Est FY	
			Grade	Step	Ret	Grade	Step	Ret				Personnel Expense w/o Furlough Savings	Approved
1.00	DIV ADMR, TRANSPORTATION AUTH	1	99	99	1	99	99	1	102,219.82	33,507.17	135,726.99	134,553	
1.00	COMMISSIONER-TSA (EA)	2	99	99	1	99	99	1	94,582.16	31,510.20	126,092.36	126,681	
1.00	COMMISSIONER-TSA (EA)	3	99	99	1	99	99	1	95,253.21	31,518.52	126,771.73	126,681	
1.00	DEP DIV ADMR, TRANS AUTHORITY	4	99	99	8	99	99	8	78,956.83	25,962.92	104,919.75	104,356	
1.00	ATTORNEY TSA AUTHORITY	5	99	99	1	99	99	1	84,901.99	27,450.16	112,352.15	113,999	
1.00	FINANCIAL ANALYST (EA)	6	99	99	8	99	99	8	72,759.46	24,075.85	96,835.31	96,935	
1.00	MANAGER, TRANSPORTATION	7	99	99	8	99	99	8	84,841.19	27,797.46	112,638.65	112,118	
1.00	CHIEF TRANSPORTATION INSPECTOR	8	99	99	1	99	99	1	83,033.60	25,957.92	108,991.52	116,143	
1.00	COMPLIANCE/ENFORCMT INVEST 2	10	39	10	8	39	10	8	67,542.61	22,618.57	90,161.18	96,839	
1.00	COMPLIANCE/ENFORCMT INVEST 2	11	39	3	1	39	3	1	69,529.64	3,431.65	72,961.29	74,184	
1.00	COMPLIANCE/ENFORCMT INVEST 2	12	39	9	8	39	9	8	71,485.52	22,972.60	94,458.12	92,964	
1.00	COMPLIANCE/ENFORCMT INVEST 2	14	39	4	1	39	4	1	59,295.86	19,078.24	78,374.10	77,229	
1.00	SUPVY COMPLIANCE/ENFORCMT INVEST 2	15	41	3	1	41	10	1	82,336.86	26,567.80	108,904.66	78,996	
1.00	COMPLIANCE/ENFORCMT INVEST 2	16	39	1	8	39	1	8	53,140.05	16,830.21	69,970.26	67,589	
1.00	SUPVY COMPLIANCE/ENFORCMT INVEST 2	17	41	10	8	41	10	8	79,572.96	26,082.09	105,655.05	105,375	
1.00	ADMIN ASSISTANT 3	19	27	10	8	27	10	8	45,562.95	14,837.45	60,400.40	60,423	
1.00	ADMIN ASSISTANT 2	20	25	3	1	25	3	1	33,749.37	10,779.08	44,528.45	44,731	
1.00	MANAGEMENT ANALYST 2	21	35	4	1	35	4	1	49,902.00	15,464.83	65,366.83	66,079	
1.00	ADMIN ASSISTANT 2	22	25	10	1	25	10	1	43,063.93	14,036.57	57,100.50	56,979	
1.00	COMPLIANCE/AUDIT INVEST 2	33	33	10	1	33	10	1	57,777.59	18,869.55	76,647.14	77,229	
1.00	LEGAL SECRETARY 2	34	29	6	8	29	6	8	35,474.24	11,553.04	47,027.28	47,229	
1.00	COMPLIANCE/AUDIT INVEST 2	35	33	10	8	33	10	8	57,145.64	18,953.59	76,099.23	76,002	
1.00	COMPLIANCE/AUDIT INVEST 2	42	33	4	8	33	4	8	45,638.68	14,902.22	60,540.90	60,423	
1.00	FINANCIAL ANALYST (EA)	43	99	99	8	99	99	8	73,014.91	24,069.67	97,084.58	96,935	
	Vacancy Savings											(60,196)	
	Misc								7,354.19	9,003.60	16,357.79	-	
24.00									1,628,135.26	517,830.90	2,145,966.16	2,060,226	
<b>Sub Total B/A 3823:</b>													
										<b>Total Est. Fiscal Year End Surplus (Shortfall):</b>	<b>\$ (85,740.16)</b>		
										<b>Projected FY12 Furlough Savings:</b>	<b>\$ 37,434.72</b>		
										<b>Furlough Savings YTD:</b>	<b>\$ (30,015.72)</b>		
										<b>Total Est. Fiscal Year End Balance Adjusted Surplus (Shortfall):</b>	<b>\$ (78,321.16)</b>		

6

Friday Holidays	2012	Days 3922 in FY	Paydays	5170						SEASONAL	Expended	
				5100	5610	5620	5630	5640	5650			Total Salaries and Leaves
				SALARIES	SICK LEAVES	ANNUAL LEAVES	HOLIDAY LEAVES	COMP TIME LEAVES	OTHER LEAVES	Forecast	Forecast	Forecast
				Expended (25.00)	Expended	Expended	Expended	Expended	Expended	Expended (25.00)	Expended	Expended
			7/1/2011								35,967.16	35,967.16
			7/22/2011	31,529.16	1,218.00	3,220.00					60,515.48	60,515.48
			8/5/2011	49,919.65	4,679.03	5,840.50			76.30		61,143.20	61,143.20
			8/19/2011	56,468.69	1,742.41	2,932.10					60,121.72	60,121.72
			9/2/2011	52,892.78	2,917.52	4,311.42					59,883.52	59,883.52
			9/16/2011	54,475.68	1,572.49	3,835.35					59,477.36	59,477.36
			9/30/2011	54,399.40	2,336.48	2,741.48					67,833.60	67,833.60
			10/14/2011	62,927.43	2,453.68	2,452.49					60,888.84	60,888.84
(1.00)			10/27/2011	52,155.44	3,360.38	5,364.36		8.66			60,250.52	60,250.52
(1.00)			11/10/2011	55,984.50	2,265.27	2,000.75					60,962.00	60,962.00
(2.00)			11/23/2011	50,097.10	2,248.95	8,615.95					60,618.30	60,618.30
			12/9/2011	48,135.45	1,169.09	11,313.76					60,966.50	60,966.50
			12/23/2011	51,168.40	6,197.96	3,354.60			245.54		61,254.52	61,254.52
			1/6/2012	51,965.17	3,349.59	5,939.76					60,451.72	60,451.72
			1/20/2012	47,896.18	2,511.21	10,044.33					60,561.40	60,561.40
			2/3/2012	51,207.99	5,307.75	3,908.32			137.34		61,269.88	61,269.88
			2/17/2012	50,584.10	9,187.62	1,382.44			115.72		61,383.80	61,383.80
			3/2/2012	53,243.54	5,591.13	2,549.13					61,622.84	61,622.84
			3/16/2012	53,965.73	5,587.75	1,406.00			663.36		60,622.76	60,622.76
			3/30/2012	55,689.25	3,124.06	1,809.45					60,791.52	60,791.52
			4/13/2012	55,974.26	1,517.36	3,299.90					60,970.44	60,970.44
			4/27/2012	55,893.36	1,667.29	3,062.63			347.16		61,184.60	61,184.60
			5/11/2012	50,933.24	3,582.08	5,029.98			1,639.30		60,892.33	60,892.33
			5/25/2012								60,959.72	60,959.72
			6/8/2012								61,001.77	61,001.77
			6/22/2012								61,009.61	61,009.61
			7/6/2012								30,482.93	30,482.93
			7/20/2012									
			12/13/2012	1,147,481.50	73,587.10	94,414.70		8.66	3,224.72		1,318,716.68	274,346.36

1,793,663.21	Total Expended
1,793,663.21	Total Forecast
354,999.58	Total Forecast
2,148,662.79	Total
2,060,226.00	Current Budget
-	General Fund Salary Adjustment (entered as a negative number)
-	WP Amount WP Name
-	Work Programs In Progress
2,060,226.00	Revised Budget
(88,436.79)	Under (Over) Budget
-4.29%	Percent Under/Over Budget

(88,436.79)  
 15,090.16 *Reaching*  
 (73,346.63)  
 (9,003.60) Term Leave  
 (82,350.23)

7

BAV Line Item Summary

Date: 4/17/12 11:13 AM

Budget Period: 2011-2013 BIENNIUM (FY12-13)

Budget Account: 3922 B&I - TRANSPORTATION AUTHORITY

Version: L01 LEGISLATIVELY APPROVED

GL	Description	Grp	Actual	Work Pgm	Year 1	Year 2
5100	SALARIES	EXP	1,660,845	1,679,542	1,572,651	1,569,656
5120	FURLOUGH ADJUSTMENT	EXP	-81,420	0	0	0
5200	WORKERS COMPENSATION	EXP	24,585	25,137	14,773	13,278
5300	RETIREMENT	EXP	279,196	271,820	277,729	277,166
5400	PERSONNEL ASSESSMENT	EXP	7,500	6,044	5,473	5,143
5500	GROUP INSURANCE	EXP	187,072	186,186	185,712	211,848
5660	FURLOUGH LEAVE	EXP	81,420	0	0	0
5700	PAYROLL ASSESSMENT	EXP	3,631	3,000	2,516	2,355
5750	RETIRED EMPLOYEES GROUP INSURANCE	EXP	37,766	-17,285	33,809	42,381
5800	UNEMPLOYMENT COMPENSATION	EXP	11,587	5,881	4,954	5,964
5840	MEDICARE	EXP	23,521	24,357	22,805	22,762
<b>5904</b>	<b>VACANCY SAVINGS</b>	<b>EXP</b>	<b>0</b>	<b>-59,022</b>	<b>-60,196</b>	<b>-61,076</b>
5927	AEGIS - PART TIME SUBSIDY RATE CHANGE	EXP	0	27,243	0	0
5928	REGI - SAGE REC RATE CHANGE	EXP	0	28,758	0	0
5929	SUSPEND LONGEVITY FOR FY12 & FY13	EXP	0	-7,300	-6,975	-8,325
5930	LONGEVITY PAY	EXP	0	7,300	6,975	8,325
5970	TERMINAL ANNUAL LEAVE PAY	EXP	1,243	0	0	0
					<u>2,060,226</u>	<u>2,089,477</u>

A

B

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: May 13, 2012  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Susan Brown, Budget Analyst IV  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF EDUCATION**

Agenda Item Write-up:

Request authority to contract with a former employee for assistance with Distributive School Account (DSA) payments.

Additional Information:

Due to turnover in staff in the position that was responsible for the distribution of the DSA the department is requesting to contract with a former employee. This former employee was responsible for the DSA and his expertise is necessary to ensure that payments are timely and accurate, including assisting with the recalculation of the per pupil support by county for the second year of the biennium based on estimated property tax collections as required by NRS 387 and AB579 of the 2011 session.

Statutory Authority:

AB240 (1)(2)

REVIEWED: _____ ACTION ITEM: _____
---------------------------------------

JAMES W. GUTHRIE  
*Superintendent of Public Instruction*

STATE OF NEVADA

TEACHER LICENSURE  
SOUTHERN NEVADA OFFICE  
9890 S. Maryland Parkway  
Suite 221  
Las Vegas, Nevada 89183  
(702) 486-6458  
Fax: (702)486-6450

RORIE FITZPATRICK  
*Deputy Superintendent*  
Instructional, Research and Evaluative  
Services



**RECEIVED**

MAY 09 2012

*Deputy Superintendent*  
Administrative and Fiscal Services

DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET AND PLANNING DIVISION

SATELLITE OFFICE  
ADDRESSES/MAPS  
<http://www.doe.nv.gov>

**DEPARTMENT OF EDUCATION**  
700 E. Fifth Street  
Carson City, Nevada 89701-5096  
(775) 687 - 9200 · Fax: (775) 687 - 9101

May 9, 2012

To: Jeff Mohlenkamp  
Director, Department of Administration  
Clerk, Board of Examiners

Through: Susan Brown  
Budget Analyst

From: Julia Teska  
Administrative Services Officer

Subject: Authorization to Contract with a Former Employee

The Department of Education is requesting authorization to contract with a former employee, Gary Horton, to assist the Department with ensuring timely and accurate Distributive School Account (DSA) payments to the school districts during a transition period in which both of the positions that had been responsible for these payments were vacant. The Department is required to provide a recalculation of the per pupil support by county for the second year of the biennium based on reported changes to the estimated property tax collections. Also, each quarter the current year disbursements by county are to be adjusted based on current tax revenue projections. The vacancies in both the Deputy Superintendent for Fiscal and Administration and the Administrative Services Officer covered the period during which these recalculations and adjustments needed to be completed (April 2012).

Given these circumstances the Department brought the former DSA administrator back to complete the work on an emergency basis (AB 240, section 1, subsection 2) beginning April 14, 2012. To allow for brief period of training (anticipated to be one day) we are requesting the term of the assignment to run through August 14, 2012. Mr. Horton has not been working full-time and has worked only those hours necessary to complete the recalculation and payment updates. It is anticipated his only future hours would be for training.

## Authorization to Contract with a Former Employee

**Former Employee Name:** Gary Horton  
**Former Employee ID number:** 013881  
**Former Job Title:** Management Analyst III  
**Former Employing Agency:** Dept of Education  
**Former Class and Grade:** Class 7.624 Grade 37  
**Employment Dates:** 11/6/1989 – 5/4/2010  
**Contracting Agency:** Dept of Education

Please check which of the following applies:

- Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.
- Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

a. Summarize scope of contract work.	Prepare updates of 2012 DSA payments by county/charter school and prepare the updated 2013 per pupil amounts for each county based on the revised property tax estimates for FY 2013.
b. Document former job description.	Former administrator for the DSA, prepared the calculation of county by county payment amounts and recalculation of the per pupil amounts based on property tax changes as well as ensuring timely and accurate payments on monthly and quarterly basis.
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	Yes - Employee
d. Explain why existing State employees within your agency cannot perform this function.	Lack of expertise due to vacancies in the top two fiscal positions within the agency at the same time and delays in filling the positions until the appointment of the new Superintendent was effective.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship	The people overseeing the contract have no relationship to the contractor.

and why this would not affect independence and why this would not violate NAC 284.750.	
f. List contractor's hourly rate.	\$50 to employee +\$10 agency fee = \$60
g. List the range of comparable State employee rates.	Duties currently assigned to ASO 3 – hourly rate at \$41.54 per hour plus benefits which totals \$52.74 per hour after benefits.
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	The individual selected is uniquely qualified to meet the pressing need of the organization. The services were provided using minimal hours and include one future date for knowledge transfer.
i. Document justification for hiring contractor.	This was an emergency situation as the Distributive School Account payments for the fourth quarter needed to be adjusted prior to disbursement and the Department was trying to comply with the FY 2013 recalculation requirements set forth in AB 579 of the 2011 Legislative Session

Comments:




---

*Contracting Agency Head's Signature and Date*

---

*Budget Analyst*

---

*Clerk of the Board of Examiners*





STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Victims of Crime Program*

P.O. Box 94525 | Las Vegas, Nevada 89193-4525  
Southern Nevada: (702) 486-2740 | [www.voc.nv.gov](http://www.voc.nv.gov) | Northern Nevada: (775) 688-2900

April 20, 2012

To: Jeff Mohlenkamp, Clerk  
Board of Examiners

From: Bryan Nix, Coordinator  
Victims of Crime Program

Re: VOCP 3<sup>rd</sup> Quarter FY 2012 Report, and 4<sup>th</sup> Quarter FY 2012  
Recommendation

---

NRS 217.260 requires the Board of Examiners to estimate available revenue and anticipated claim costs each quarter. The VOCP pays claims in accordance with the rules and regulations adopted by the Board pursuant to NRS 217.130. When a vendor accepts a payment reduced pursuant to VOCP policies, NRS 217.245 provides that the claim is deemed paid in full. NRS 217.260 requires that (a) Claims be categorized as to their priority; and (b) Claims categorized as the highest priority be paid, in whole or in part, before other claims.

BOE Policies for the VOCP provide for payment of Priority One and Two claims during the quarter, and for payment of accrued Priority Three claims at the end of each quarter. Priority One and Two claims are bills for current medical treatment, lost wages, funeral expenses, counseling, etc. Priority Three claims are bills the applicant owed prior to claim acceptance such as hospital emergency room and related bills. The VOCP pays the "approved" amount, which is the amount approved for payment after bill review and application of fee schedules or other payment adjustments pursuant to BOE policies.

The VOCP paid all Priority One and Two, and Priority Three claims at 100% of their approved amount for all of FY 2011.

### **Claim Payments Made Year to Date Fiscal Year 2012**

The following chart shows claim payments made year to date in FY 2012, by benefit type. As this chart shows the VOCP has satisfied **\$19,150,519.33** in victim medical bills and claims for **\$4,664,536.31** of available funding. After bill review and application of

BOE Policies we had a total savings of **\$14,485,983.02** over the billed amount year-to-date in fiscal year 2012.

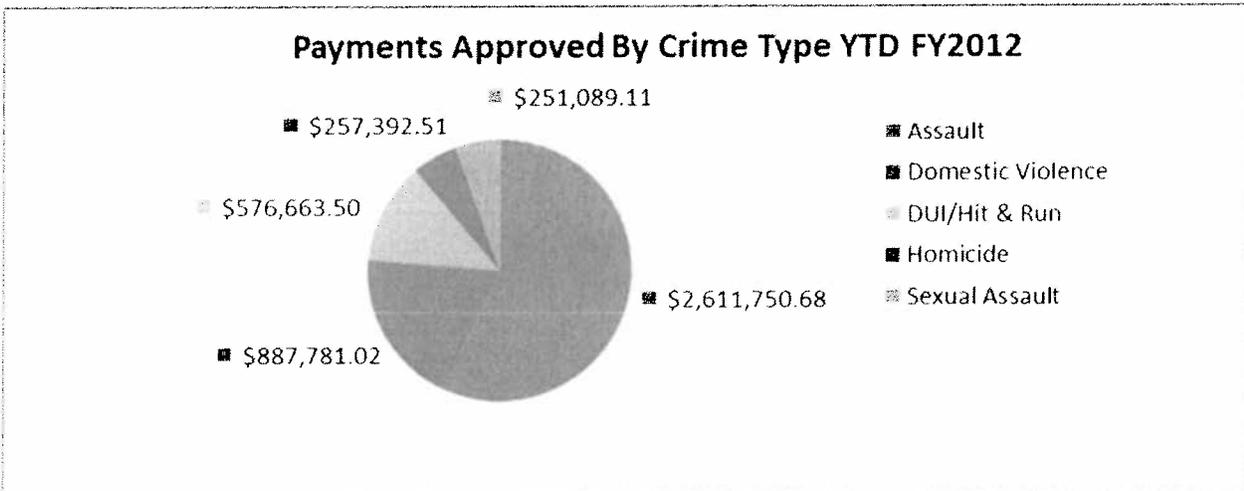
<b>Payment Amounts by Type Fiscal Year 2012</b>				
<b>Type of Expense</b>	<b>Number of Bills</b>	<b>Total Victim Bills Submitted</b>	<b>Amount Saved by Bill Review</b>	<b>Amount Paid to Providers</b>
Chiropractic	254	112,347.60	37,965.42	74,382.18
Counseling	2097	504,996.34	115,634.43	389,361.91
Survivor Benefits	13	17,800.00	300.00	17,500.00
Dental	196	465,800.15	139,589.35	326,210.80
Discretionary*	319	271,235.31	204.00	271,031.31
Funeral Expense	91	241,258.43	6,452.39	234,806.04
Lost Wages	212	205,526.03	0.00	205,526.03
Medical - Hospital	749	8,903,068.44	7,962,068.68	940,999.76
Medical - Other	2361	2,033,370.17	740,890.47	1,292,479.70
Prescription	357	37,054.85	706.22	36,348.63
Physical Therapy	247	109,244.73	25,835.29	83,409.44
Vision	94	54,957.91	12,861.96	42,095.95
Pending Priority Three Payments 3rd Quarter 2012	671	6,193,859.37	5,443,474.81	750,384.56
<b>Total Payments YTD FY2012</b>	<b>7661</b>	<b>\$19,150,519.33</b>	<b>\$14,485,983.02</b>	<b>\$4,664,536.31</b>

\*Discretionary payments include: Relocations, Temporary Housing, Crime Scene Clean-up, etc.

\*\* There are **\$6,193,859.37** in pending Priority Three Claims (hospital bills, etc), which will be paid for **\$750,384.56**, which is 100% of the approved amount at the end of the 3<sup>rd</sup> quarter FY 2012 as provided for by VOCP policies.

### Victim Payments by Crime Type Fiscal Year 2012

The following pie chart shows amounts approved for payment by crime type, during Fiscal Year 2012.



## Financial Review Fiscal Year 2012

The following chart shows projected revenues and fund balances, including reserves for FY 2012, and recommendations for 4<sup>th</sup> quarter FY 2012 based on projections. These projections of revenue and anticipated expenses are used for purposes of determining compliance with NRS 217.260 and policies of the BOE adopted pursuant to NRS 217.130 and NRS 217.150.

<b>Financial Position and Fourth Quarter 2012 Projections</b>	
Projected Funds Available for Payments FY12 Less 45 Day Reserves	\$9,528,211.37
Less: First Quarter Payments	\$1,518,057.74
Less: Second Quarter Payments	\$1,491,252.82
3rd Quarter Priority 1 & 2 Payments	\$904,841.19
3rd Quarter Priority 3 Payments	\$750,384.56
Total 3rd Quarter Payments	\$1,655,225.75
Projected Funds Available for Remainder FY 2012 Less 45 Day Reserves	\$3,728,378.44
Projected Payments 4th Quarter FY 2012*	\$1,706,249.68
Projected Funds Remaining After Payments - Add to Reserves for FY 2013	\$2,022,128.76
<b>Recommended Priority 3 Payment Percentage 4th Quarter FY12</b>	<b>100%</b>
<small>*Average of last 6 quarters</small>	

A 45 day operating expense reserve of \$1,151,064.63 is maintained to cover up to 45 days of victim's claims and administrative expenses.

As expected, revenues have been reduced due to the economic downturn. In 2010 overall revenues were \$1.2 million below projections. That trend continued in 2011, with overall revenues coming in \$400,000 below budgeted authority levels. We are currently projecting revenues to be \$189,254 below budgeted authority in fiscal year 2012. The VOCP has seen significant decreases in revenue from Fines, Restitution, Wage Assessment, Court Assessment and Treasurers interest.

Fortunately the federal grant is considerably higher than last year. This year's federal grant is \$4,541,000.00, which is \$1,570,000.00 higher than last year's grant of \$2,971,000.00. Based on our payment history, we expect to see a reduction in the amount received from future grants, so excess funds in fiscal year 2012 will be reserved for future program expenditures.

Our current financial review shows that we have sufficient funding to cover remaining 3<sup>rd</sup> quarter Priority Three payments at 100%, and we are projecting sufficient funds to continue paying all claims at 100% in the fourth quarter of Fiscal Year 2012.

## VOCP Recommendation

We are projecting 4<sup>th</sup> quarter priority one and two payments totaling **\$852,687.96** and projected priority three payments totaling **\$853,561.72**, for a total expense of **\$1,706,249.68**.

After reserving **\$1,151,064.63** for 45 days operating expenses, our budget shows VOCP revenues available for 4<sup>th</sup> quarter total **\$3,728,378.44**.

Based on these projections the VOCP recommends paying Priority One and Two claims at **100%**, and Priority Three claims at **100%** of the approved amount for the 4<sup>th</sup> quarter of FY 2012.

## Cathy Gregg

---

**From:** Cindy Jones  
**Sent:** Monday, April 23, 2012 8:39 AM  
**To:** Cathy Gregg  
**Subject:** FW: VOCP Quarterly BOE Report  
**Attachments:** 3rd Quarter 2012 Report to BOE 042012.pdf

For the next BOE...  
Thanks!!

Cindy Jones  
Deputy Director - Department of Administration

775-684-0226

[cindyjones@admin.nv.gov](mailto:cindyjones@admin.nv.gov)

-----Original Message-----

**From:** Bryan Nix  
**Sent:** Friday, April 20, 2012 4:29 PM  
**To:** Jeff Mohlenkamp  
**Cc:** Cindy Jones; Rebecca D. Salazar  
**Subject:** VOCP Quarterly BOE Report

Jeff, attached is the VOCP 3rd quarter report and recommendation for the next available BOE agenda. This report is required by statute and is an action item.

Bryan Nix, Esq.  
2200 So. Rancho Drive Suite 220  
Las Vegas, NV 89102  
702-486-2546  
<http://hearings.state.nv.us>  
[www.voc.nv.gov](http://www.voc.nv.gov)

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: May 14, 2012  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Jim Rodriguez, Budget Analyst IV  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**STATE PUBLIC WORK DIVISION (SPWD) – BUILDINGS AND GROUNDS**

Agenda Item Write-up:

The SPWD-Buildings and Ground Division is requesting Board of Examiners' approval to purchase a used bucket truck for \$32,500.

Additional Information:

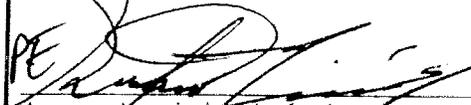
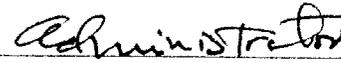
The budget authority for this purchase was approved by the April 24, 2012 Interim Finance Committee in work program C23264. The truck is needed for maintenance and repair of state assets such as parking lot lighting, building security lighting, tree pruning, and other building maintenance needs that are not easily reachable by other means.

Statutory Authority:

NRS 334.010 requires the purchase of automobiles be submitted to the Board of Examiners for approval.

REVIEWED: _____
ACTION ITEM: _____

Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> SPWD-BUILDINGS AND GROUNDS SECTION	<b>Budget Account #:</b> 1349	
<b>Contact Name:</b> PETER ETCHART	<b>Telephone Number:</b> 775 684-1800	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:		
<b>Number of vehicles requested:</b> <u>1</u> <b>Amount of the request:</b> <u>\$32,500</u> <b>Is the requested vehicle(s) new or used:</b> <u>USED</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> BUCKET TRUCK <b>Mission of the requested vehicle(s):</b> <small>PROVIDE BETTER MAINTENANCE &amp; REPAIR TO STATE ASSETS. UTILIZING IT FOR PARKING LOT OUTSIDE LIGHTS, SECURITY LIGHTING, TREE PRUNING AND BUILDING MAINTENANCE NEEDS - THIS TRUCK IS TRANSPORTABLE AND CAN ALSO BE USED IN RENO AND THE STEWART FACILITY.</small>		
<b>Were funds legislatively approved for the request?</b>  <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b>  <b>If no, please explain how the vehicles will be funded?</b> <small>IFC APPROVAL TO EXISTING LEGISLATIVELY APPROVED BUDGET</small>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input checked="" type="checkbox"/> <u>1</u> Addition(s) <input type="checkbox"/> Replacement(s)		
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> N/A		
<b>Please Complete for Replacement Vehicles Only:</b> <small>(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</small>  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: Odometer Reading: Type of Vehicle:  Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:  <small>Please attach an additional sheet if necessary</small>	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>   <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>	
<b>APPOINTING AUTHORITY APPROVAL:</b>		
 Agency Appointing Authority	 Title	<u>5-9-12</u> Date
<b>BOARD OF EXAMINERS' APPROVAL:</b>		
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase		
Board of Examiners	Date	

STATE OF NEVADA  
LEGISLATIVE COUNSEL BUREAU

LEGISLATIVE COMMISSION (775) 684-6800  
STEVEN A. HORSFORD, *Senator, Chairman*  
Tammy Grace, *Acting Director, Secretary*

INTERIM FINANCE COMMITTEE (775) 684-6821  
DEBBIE SMITH, *Assemblywoman, Chair*  
Rick Combs, *Fiscal Analyst*  
Mark Krmpotic, *Fiscal Analyst*



CARSON CITY OFFICE:  
Legislative Building, 401 S. Carson Street  
Carson City, Nevada 89701-4747  
Fax No.: (775) 684-6600

TAMMY GRACE, *Acting Director* (775) 684-6800  
BRENDA J. ERDOES, *Legislative Counsel* (775) 684-6830  
PAUL V. TOWNSEND, *Legislative Auditor* (775) 684-6815  
DONALD O. WILLIAMS, *Research Director* (775) 684-6825

LAS VEGAS OFFICE:  
555 E. Washington Avenue, Room 4400  
Las Vegas, Nevada 89101-1049  
Fax No.: (702) 486-2810  
BRIAN L. DAVIE, *Legislative Services Officer* (702) 486-2800

**MEETING NOTICE AND AGENDA**

**Name of Organization:** NEVADA LEGISLATURE'S INTERIM FINANCE COMMITTEE

**Date and Time of Meeting:** April 24, 2012 – 9:00 a.m.

**Place of Meeting:** Grant Sawyer State Office Building  
Room 4401  
555 East Washington Avenue  
Las Vegas, Nevada

**Note:** Persons other than Committee members may observe the meeting and provide testimony through a simultaneous videoconference conducted at the following location:

Legislative Building  
Room 4100  
401 South Carson Street  
Carson City, Nevada

*If you cannot attend the meeting, you can listen to or view it live over the Internet. The address for the Nevada Legislature website is <http://www.leg.state.nv.us>. Click on the link "Live Meetings – Listen or View."*

**Note:** Please provide the secretary with electronic or written copies of testimony and visual presentations if you wish to have complete versions included as exhibits with the minutes.

**AGENDA**

**Note:** Items on this agenda may be taken in a different order than listed. Two or more agenda items may be combined for consideration. An item may be removed from this agenda or discussion relating to an item on this agenda may be delayed at any time.

A period of public comment will be allowed after discussion of each action item on the agenda but before voting on the item. (Because of time considerations, the period for public comment by each speaker may be limited, and speakers are urged to avoid repetition of comments made by previous speakers.)

- A. ROLL CALL.
- B. APPROVAL OF MINUTES OF THE DECEMBER 15, 2011, MEETING.

*For  
Possible  
Action*

7. **Office of the Attorney General - Tort Claim Fund - FY 2012** - Transfer of \$920,000 from the Reserve category to the General/Fleet-Tort Claims category to cover costs associated with a large unanticipated payout and additional contract expenditures. Requires Interim Finance approval since the amount added to the General/Fleet-Tort Claims category exceeds \$75,000. **Work Program #C23073**
8. **Office of the Secretary of State - FY 2012** - Transfer of \$100,000 from the Reserve category to the Investor Education category to allow the Secretary of State to track approved investor education expenditures and to maintain compliance with Senate Bill 503 of the 2011 Legislative Session. Interim Finance approval is required since the amount transferred to the Investor Education category exceeds \$75,000. **Work Program #C23041**
9. **Treasurer's Office - Higher Education Tuition Administration - FY 2012** - Transfer of \$142,000 in Nevada College Savings and Trust Funds to provide funding for contract services for an in-house information system related to the Prepaid Tuition Program. Requires Interim Finance approval since the amount added to the Information Services category exceeds \$75,000. **RELATES TO ITEM 10. Work Program #C23439**
10. **Treasurer's Office - College Savings Trust - Endowment Account - FY 2012** - Transfer of \$142,000 from the Reserve category to the Transfer to Budget Account 1081 Higher Education Tuition Administration category to provide funding for contract services for an in-house information system for the Prepaid Tuition Program. Requires Interim Finance approval since the amount added to the Transfer to Budget Account 1081 Higher Education Tuition Administration category exceeds \$75,000. **RELATES TO ITEM 9. Work Program #C23441**
11. **Department of Administration - Motor Pool - FY 2012** - Transfer of \$256,374 from the Reserve category to the Vehicle Operation category to cover rising prices for fuel and vehicle repair expenses. Requires Interim Finance approval since the amount added to the Vehicle Operation category exceeds \$75,000. **Work Program #C23226**
12. **Department of Administration - SPWD - Buildings and Grounds - FY 2012** - Transfer of \$53,124 from the Reserve category to the Operating category to fund a projected shortfall associated with unanticipated increases in costs for temporary positions, fuel and vehicle maintenance. Requires Interim Finance approval since the cumulative change to the Operating category exceeds 10 percent of the legislatively approved amount for that category. **Work Program #C23257**
13. **Department of Administration - SPWD - Buildings and Grounds - FY 2012** - Transfer of \$115,000 from the Reserve category to the Equipment category to purchase a used S65 boom-type man-lift, a used bucket truck, and an emergency generator fuel polishing system trailer. Requires Interim Finance approval since the amount transferred to the Equipment category exceeds \$75,000. **Work Program #C23264**

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION

*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: April 23, 2012  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Susan Brown, Budget Analyst IV  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**PEACE OFFICER STANDARDS AND TRAINING**

Agenda Item Write-up:

Replacement Vehicle Request: Pursuant to NRS 334.010 POST is requesting approval to purchase a used vehicle in FY2012.

Additional Information:

This vehicle will be used for training purposes and will be purchased from the Highway Patrol through State Purchasing for \$5,600. It is no longer cost effective to repair the vehicle that is being replaced. The agency is legislatively approved to purchase a replacement vehicle.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: _____ ACTION ITEM: _____
---------------------------------------



**RECEIVED**

APR 19 2012

DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET AND PLANNING DIVISION

STATE OF NEVADA

**COMMISSION ON PEACE OFFICERS' STANDARDS AND TRAINING**

5587 Wa Pai Shone Avenue

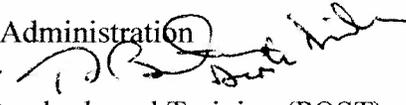
CARSON CITY, NEVADA 89701

(775) 687-7678 FAX (775) 687-4911

JIM GIBBONS  
*Governor*

RICHARD P. CLARK  
*Executive Director*

***Memorandum***

TO: Jeff Mohlenkamp, Department of Administration  
FROM: Richard Clark, Executive Director   
Commission on Peace Officers' Standards and Training (POST)  
RE: Board of Examiners Approval to Purchase Vehicles  
DATE: April 18, 2012

Pursuant to NRS 334.010, POST is requesting Board of Examiner's approval to purchase a used vehicle in FY12. Information regarding the purchase is as follows:

Amount of Request - \$5,600

Number of Vehicles - 1

Used or new - Used

Additional or Replacement - Replacement

Legislatively Approved - Yes, however sufficient authority exists in Category 05, Equipment.

This replacement vehicle will replace a training vehicle that meets the State's requirement that POST purchase vehicles from the Highway Patrol. The vehicle has 125,054 miles on it and is a 2008 Dodge Charger and will be used as a training vehicle. The vehicle we are requesting to replace has multiple functional issues, and, after several attempts to repair the problems, it continues to be dysfunctional. We are requesting to replace the vehicle in order that we will have the necessary quantity of vehicles for training.

Please place our request on the agenda for the Board of Examiners meeting scheduled for June 12, 2012.

Thank you for your consideration in this matter. Please contact me at 687-3318 if you have any questions regarding this matter.

Thank you.

6

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION**

***Budget Division***

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: May 9, 2012  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Celestena Glover, Budget Analyst IV   
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF BUSINESS & INDUSTRY, Division of Industrial Relations**

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Division of Industrial Relations is requesting approval to purchase 2 vehicles in FY2012.

Additional Information:

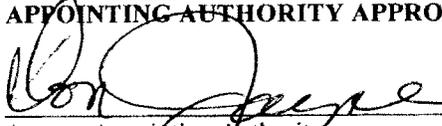
The department seeks approval to purchase two new vehicles for the OSHA Voluntary Protection Program which will be used to transport compliance officers and trainers to worksites to conduct inspections and investigations. This purchase was approved at the August 2011 meeting of the IFC, Work Program C21618.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: \_\_\_\_\_  
ACTION ITEM: \_\_\_\_\_

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> NEVADA OSHA	<b>Budget Account #:</b> 4682
<b>Contact Name:</b> RESTY MALICDEM	<b>Telephone Number:</b> 702-486-9045
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
<b>Number of vehicles requested:</b> <u>2</u> <b>Amount of the request:</b> <u>53,022.00</u> <b>Is the requested vehicle(s) new or used:</b> <u>NEW</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> Intermediate Sedan, 4 dr <b>Mission of the requested vehicle(s):</b> Transportation of compliance officers and trainers to work sites to conduct inspections/investigations.	
<b>Were funds legislatively approved for the request?</b>  <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b>  <b>If no, please explain how the vehicles will be funded?</b> Federal OSHA Grant-Lapse Funds
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input checked="" type="checkbox"/> <u>2</u> Addition(s) <input type="checkbox"/> Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> Requested vehicle is designated "Smart Way" per Nevada State Purchasing website.	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: Odometer Reading: Type of Vehicle:  Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:  <i>Please attach an additional sheet if necessary</i>	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.  If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
<b>APPOINTING AUTHORITY APPROVAL:</b>  <u>DIR ADMINISTRATOR</u> <u>5/1/12</u> Agency Appointing Authority                      Title                      Date	
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase  _____ Board of Examiners                      Date	

**RECEIVED**

MAY 02 2012

Revised 7/13/10

8



VEHICLE BUYER'S ORDER

DEAL #6479

Date 04/30/12

IN THE VALLEY AUTO MALL • 280 NORTH GIBSON RD.  
 HENDERSON, NV 89014  
 PHONE (702) 566-3673 • FAX (702) 566-3333

Salesperson \_\_\_\_\_  
 Salesperson \_\_\_\_\_

Purchaser NEVADA OSHA Phone (702) 486-9045  
 Co-Purchaser \_\_\_\_\_ Email \_\_\_\_\_  
 Address 1301 N GREEN VALLEY PKWY #200 City HENDERSON  
 I hereby agree to purchase from you under the terms and conditions specified, the following: State NV Zip 89074

Quantity 1  New  Demo  Used 2013 FORD V6 TAURUS SEL AWD Stock # 80# 7662  
 (Year) (Make) (Engine) (Model)

VIN N/A Ext. Color \_\_\_\_\_ Miles \_\_\_\_\_

TRADE-IN INFORMATION			TRADE-IN INFORMATION		
YEAR	MAKE	BODY TYPE	YEAR	MAKE	BODY TYPE
	<u>N/A</u>			<u>N/A</u>	
SERIAL NO.			SERIAL NO.		
BALANCE OWED TO	<u>N/A</u>		BALANCE OWED TO	<u>N/A</u>	
ADDRESS			ADDRESS		
PAYOFF	<u>N/A</u>	GOOD UNTIL	PAYOFF	<u>N/A</u>	GOOD UNTIL
QUOTED BY		TO:	QUOTED BY		TO:
USED CAR ALLOWANCE		\$ <u>N/A</u>	USED CAR ALLOWANCE		\$ <u>N/A</u>
BALANCE OWED ON CAR		\$ <u>N/A</u>	BALANCE OWED ON CAR		\$ <u>N/A</u>
NET ALLOWANCE ON USED CAR		\$ <u>N/A</u>	NET ALLOWANCE ON USED CAR		\$ <u>N/A</u>

I certify that I have not tampered with or removed any safety nor emissions control equipment on any vehicle traded in nor has anyone else, to the best of my knowledge. If a trade in is involved, I certify that I am the sole true and lawful owner of that vehicle and that there is no lien, mortgage, unpaid balance on any conditional sales agreement or any other encumbrances of any kind except as shown on the face of this agreement. I understand any difference in the pay off shown will be buyers responsibility and will be paid immediately upon notice.  
 In the event that vehicle sold hereunder is a used vehicle, it is agreed that dealer assumes only such obligations to Buyer as are set forth on the face of this order or in a separate written instrument, if any.

X \_\_\_\_\_  
 Signature

DISCLAIMER OF WARRANTIES

Any warranties on the products sold hereby are those made by the manufacturer. FORD COUNTRY hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and FORD COUNTRY neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products.

If Extended Service Contract is purchased Portions of the Warranty Disclaimer may not apply. In that event any implied warranty will be specifically limited to the term of the Service Contract.

I have read, understand and accept all provisions of the Warranty Statement covering this new vehicle that I am ordering, if applicable.  
 Customer initial here \_\_\_\_\_

I have read the matter printed on the back hereof and agree to it as a part of this order the same as if it were printed above my signature. Entire agreement is expressed herein in writing. No other terms or conditions, oral or written, will be recognized. All used cars or trucks sold "AS IS" and without guarantee as to condition, mileage, year or model, unless specified in writing. Salesperson cannot accept this order or obligate Seller in any manner whatsoever. Order is not binding on Seller until accepted in writing by authorized representative of Seller and until Purchaser's credit has been approved. I certify that I am of legal age and have read the foregoing order in full and agree to sign a Contract of Conditional Sale covering this order, by my signature below.

NOTICE

ANY HOLDER OF THIS CONSUMER CREDIT CONTRACT IS SUBJECT TO ALL CLAIMS AND DEFENSES WHICH THE DEBTOR COULD ASSERT AGAINST THE SELLER OF GOODS OR SERVICES OBTAINED PURSUANT HERETO OR WITH THE PROCEEDS HEREOF. RECOVERY HEREUNDER BY THE DEBTOR SHALL NOT EXCEED AMOUNTS PAID BY THE DEBTOR HEREUNDER.

I HAVE READ THE MATTER ON THE BACK HEREOF AND AGREE TO IT AS PART OF THIS ORDER THE SAME AS IF IT WERE PRINTED ABOVE MY SIGNATURE, THE FRONT AND BACK HEREOF COMPRISE THE ENTIRE AGREEMENT AFFECTING THIS ORDER AND NO OTHER AGREEMENT OR UNDERSTANDING OF ANY NATURE CONCERNING SAME HAS BEEN MADE OR ENTERED INTO. I HEREBY ACKNOWLEDGE RECEIPT OF A COPY OF THIS ORDER.

THIS ORDER IS NOT BINDING UNTIL ACCEPTED BY DEALER.

CASH DELIVERED PRICE	\$	26482.75
DOCUMENTARY FEE	\$	3399.00
STATE SMOG INSPECTION	\$	N/A
TAXABLE SUBTOTAL	\$	26482.75
TOTAL SALES TAX	\$	N/A
TOTAL OF ABOVE ITEMS	\$	26482.75
TRADE IN ALLOWANCE	\$	N/A
LESS BAL. OWING TO	\$	N/A
NET TRADE	\$	0.00
TRADE IN SALES TAX CREDIT	\$	N/A
CASH DEPOSIT	\$	N/A
REBATE(S)	\$	N/A
TOTAL DOWN PAYMENT	\$	N/A
SECURITY SYSTEM	\$	N/A
GAP INSURANCE	\$	N/A
EXTENDED SERVICE CONTRACT	\$	N/A
OTHER:	\$	N/A
OTHER:	\$	N/A
OTHER: TITLING FEES	\$	28.25
BALANCE DUE	\$	26511.00
2013 MODEL YEAR PRICE INCREASE FOR STATE BID #7662 DUE TO GOVERNMENT PRICE CONCESSION DECREASE FROM 2012 MODEL YEAR		

BUYER CERTIFIES he is 18 years of age or older. THE OBLIGATIONS CONTAINED IN THIS CONTRACT ARE DUE AND PAYABLE IN HENDERSON, CLARK COUNTY, NEVADA.

PURCHASER \_\_\_\_\_ DELIVERY DATE 04/30/12

ACCEPTED BY FORD COUNTRY (DEALER) SALESPERSONS NAME \_\_\_\_\_

"No Installment Contract is hereby created. Full disclosure required by the Federal Consumer Protection Act will be made prior to consummation of a credit transaction in which the purchaser signed an installment sales contract."

# REQUEST FOR CHANGES TO THE STATE ADMINISTRATIVE MANUAL (SAM)

Agency Code: 080  
Department: Administration  
Division (if applicable): Budget Division  
Appointing authority: Jeff Mohlenkamp  
Agency contact (name, phone and e-mail): Susan Brown, 684-0217,  
SusanBrown@admin.nv.gov

1. Reason/purpose for requested change:  
Provide flexibility in the approval process to utilize certain funding.
2. Existing and recommended language in SAM (*blue bold italics* is new language being proposed and ~~red strikethrough~~ is deleted language being proposed).

## 1622 Utilization of EITS Services As Budgeted

Executive Branch agencies that receive funding for EITS services, as part of their biennial budget request must use the funding for that purpose.

If an agency believes an exception is warranted, they must submit a written request to the Chief Information Officer of the Division of Enterprise Information Technology Services. Both the Chief Information Officer and the Director of the Department of Administration, *or his designee*, must approve the request. The Chief Information Officer will notify the requesting agency of the decision.

3. Explain how the recommended change(s) will benefit agencies or create consistencies or efficiencies, etc. (provide examples if applicable):  
Gain processing efficiencies.
4. Will recommended change have a fiscal impact (if yes, explain):  
No
5. Proposed effective date:  
Upon BOE approval

BOARD OF EXAMINERS APPROVAL DATE: \_\_\_\_\_  
(for BOE use only)

<b>REVIEWED:</b> _____
<b>ACTION ITEM:</b> _____

For Budget Division Use Only	
Reviewed by: <i>CS</i>	<i>5/16/12</i>
Reviewed by:	
Reviewed by:	

**STATEWIDE LEASE INFORMATION**

1. Agency: State of Nevada  
 Department of Business and Industry  
 Nevada Taxicab Authority  
 1830 College Parkway, Suite #100  
 Carson City, Nevada 89706  
 contact: Charles D. Harvey; Telephone: (702) 668-4015  
 Fax: (702) 668-4001

2. Name of Lessor: McCarran Center, LC  
 c/o Thomas & Mack Company  
 contact: Nicole Fryatt, Direct: 702-896-6103; Main: 702-260-1008; Fax: 702-896-7077

3. Address of Lessor 2300 W. Sahara, Suite 530  
 Las Vegas, Nevada 89121  
 c/o Thomas & Mack Company  
 7181 Amigo Street, Suite 100  
 Las Vegas, NV 89119  
 Telephone: (702) 267-6714  
 Fax: (702) 896-7077

4. Address of Lease property: 7180 Pollock Drive Suite #100  
 Las Vegas, Nevada 89119

- a. Square Footage:
- b. Cost:

**RECEIVED**

MAY 08 2012

DEPARTMENT OF ADMINISTRATION  
 OFFICE OF THE DIRECTOR  
 BUDGET AND PLANNING DIVISION

13,102 rentable				
cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
\$0.00	3	\$0.00	August 1, 2012 - October 31, 2012	\$0.000
\$22,928.50	9	\$206,356.50	November 1, 2012 - July 31, 2013	\$1.750
\$22,928.50	12	\$275,142.00	August 1, 2013 - July 31, 2014	\$1.750
\$23,583.60	12	\$283,003.20	August 1, 2014 - July 31, 2015	\$1.800
\$23,583.60	12	\$283,003.20	August 1, 2015 - July 31, 2016	\$1.800
\$24,238.70	12	\$290,864.40	August 1, 2016 - July 31, 2017	\$1.850
\$24,238.70	12	\$290,864.40	August 1, 2017 - July 31, 2018	\$1.850
\$24,893.80	12	\$298,725.60	August 1, 2018 - July 31, 2019	\$1.900
c. Total Lease Consideration:		84	\$1,927,959.30	

- d. Rental Adjustments: None
- e. Term: Eighty-four (84) months
- f. Option to renew: Yes
- g. Utilities: Lessor
- h. Janitorial: Lessor
- i. Major repairs: Lessor
- j. Minor repairs: Lessor
- k. Taxes: Lessor
- l. Comparable Market Rate: \$1.64 - \$2.45
- m. Specific termination clause in lease: Breach/Default lack of funding
- n. Lease will be paid for by Agency Budget Account Number: 4130

5. Purpose of the lease: To house the Nevada Taxicab Authority

- 6. This lease constitutes:
  - An extension of an existing lease
  - An addition to current facilities (requires a remark)
  - A relocation (requires a remark)
  - A new location (requires a remark)
  - Remodeling only
  - Other

*Lease #1*





For Budget Division Use Only	
Reviewed by: <i>JEL</i>	<i>5/11/12</i>
Reviewed by:	
Reviewed by:	

**STATEWIDE LEASE INFORMATION**

1. Agency: Governor's Office of Economic Development  
Nevada Film Office  
808 West Nye Lane  
Carson City, Nevada 89703  
contact: Charlie Geocarlis  
phone: (702) 486-2714 fax: (702) 486-2712  
cgeocarlis@nevadafilm.com

2. Name of Lessor: Pacific Peninsula LLC  
c/o Birtcher Anderson Properties  
31910 Del Obispo, Suite 100  
San Juan Capistrano, California 92675  
contact: Jeanne McConnell, Property Manager (702) 251-9779

3. Address of Lessor: c/o Birtcher Anderson Properties  
6655 West Sahara Avenue, Suite B-200  
Las Vegas, Nevada 89146  
contact: David Afromsky  
phone: (702) 222-4022 fax: (702) 222-1644  
dafromsky@birtcheranderson.com

4. Address of Lease property: Marbeya Business Park  
6655 West Sahara Avenue, Suite C-106  
Las Vegas, Nevada 89146

a. Square Footage:

1,993 usable square feet

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
\$2,989.50	11	\$32,884.50	September 1, 2012 - July 31, 2013	\$1.500
\$2,989.50	12	\$35,874.00	August 1, 2013 - July 31, 2014	\$1.500
\$3,089.15	12	\$37,069.80	August 1, 2014 - July 31, 2015	\$1.550
\$3,089.15	12	\$37,069.80	August 1, 2015 - July 31, 2016	\$1.550
\$3,168.87	12	\$38,026.44	August 1, 2016 - July 31, 2017	\$1.590
	59	\$180,924.54		

c. Total Lease Consideration:

d. Rental Adjustments

e. Term:

f. Option to renew:

g. Utilities:

h. Janitorial:

i. Major repairs:

j. Minor repairs:

k. Taxes:

l. Comparable Market Rate:

m. Specific termination clause in lease:

n. Lease will be paid for by Agency Budget Account Number:

None
Four (4) Years Eleven (11) Months
Yes
Lessor
\$1.64 - \$2.45
Breach/Default lack of funding
1527

5. Purpose of the lease: To house the Governor's Office of Economic Development, Nevada Film Office

6. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated moving expenses: n/a

Furnishings: n/a

Data/Phones: n/a

Remarks:

The LV GOED office currently located in the Grant Sawyer Bldg through legislative approval has increased staff, therefore running out of room. In an effort to keep cost down, instead of moving the entire staff, the Nevada Film Office is being relocated.

**RECEIVED**

MAY 08 2012

*Lease #2*



For Budget Division Use Only	
Reviewed by:	<i>Kolbe</i>
Reviewed by:	<i>ASLOH/R</i>
Reviewed by:	<i>SM/R</i>

**STATEWIDE LEASE INFORMATION**

1. Agency: Nevada State Board of Massage Therapists  
 1755 East Plumb Lane, Suite 252  
 Reno, Nevada 89502  
 contact: Lisa Cooper, Executive Director  
 phone: (775) 688-1888 fax: (775) 786-4264  
 locoper@lmt.nv.gov

2. Name of Lessor: JS Park Sahara, LLC  
 contact: Kem Braswell, Property Manager  
 phone: (949) 852-0900 fax: (949) 752-5113

3. Address of Lessor: c/o Optima Asset Management Services, Inc  
 1600 Dove Street, Suite 480  
 Newport Beach, California 92660

4. Address of Lease property: 1820 East Sahara Avenue, Suite 310  
 Las Vegas, Nevada 89104

a. Square Footage:

746 usable square feet

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
\$895.00	11	\$9,845.00	August 1, 2012 - June 30, 2013	\$1.200
\$895.00	12	\$10,740.00	July 1, 2013 - June 30, 2014	\$1.200
\$895.00	12	10,740.00	July 1, 2014 - June 30, 2015	\$1.200
	35	<del>\$29,939.19</del>	<i>31, 3,25</i>	

c. Total Lease Consideration:

d. Rental Adjustments

e. Term:

f. Option to renew:

g. Utilities:

h. Janitorial:

i. Major repairs:

j. Minor repairs:

k. Taxes:

l. Comparable Market Rate:

m. Specific termination clause in lease:

n. Lease will be paid for by Agency Budget Account Number:

None  
 Thirty-five (35) Months  
 Yes  
 Lessor  
 Lessor  
 Lessor  
 Lessor  
 Lessor  
 \$1.64 - \$2.45  
 Breach/Default lack of funding  
 B0310

5. Purpose of the lease: To house the Nevada State Board of Massage Therapists

6. This lease constitutes:

An extension of an existing lease  
 An addition to current facilities (requires a remark)  
 A relocation (requires a remark)  
 A new location (requires a remark)  
 Remodeling only  
 Other

**RECEIVED**

MAY 03 2012

DEPARTMENT OF ADMINISTRATION  
 OFFICE OF THE DIRECTOR  
 BUDGET AND PLANNING DIVISION

a. Estimated moving expenses: \$1,500.00      Furnishings: \$700.00      Data/Phones: \$1,200.00

Remarks: Leasing Services negotiated this Full service lease, including tenant improvements for \$1.20 per square foot for 746 usable square feet of office space for three years with no increases. Previous lease was \$2.36 per square foot for 1,273 square feet of office space. Relocating to this location created a projected savings of \$78,628.97 (FY 2012 \$2,618.57; FY 2013 \$25,336.80; FY 2014 \$25,336.80 and FY 2015 \$25,336.80).

*Lease #3*



For Budget Division Use Only	
Reviewed by: <i>AB</i>	5/14/12
Reviewed by: <i>VA</i>	5/15/12
Reviewed by:	

**STATEWIDE LEASE INFORMATION**

1. Agency: Department of Health and Human Services  
 Division of Mental Health and Developmental Services, Rural Clinics  
 contact: Paul Ripple, (702) 486-6099; pripple@snamhs.nv.gov  
 Fax: (702) 486-6248  
 Tenant: Phone: (702) 346-4696; Fax: (702) 346-4699

2. Name of Lessor: Morris-Morris LC  
 contact: Dr. Larry Morris (702) 346-2882; Fax: (702) 346-8714  
 larrymorris855@hotmail.com

3. Address of Lessor: 61 North Willow #1  
 Mesquite, NV 89027

4. Address of Lease property: 61 North Willow #4  
 Mesquite, NV 89027

a. Square Footage: 3,500 usable square feet  
 b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
\$ 4,900.00	12	\$58,800.00	July 1, 2012 - June 30, 2013	\$1.400
\$ 4,900.00	12	\$58,800.00	July 1, 2013 - June 30, 2014	\$1.400
\$ 5,047.00	12	\$60,564.00	July 1, 2014 - June 30, 2015	\$1.442
\$ 5,047.00	12	\$60,564.00	July 1, 2015 - June 30, 2016	\$1.442

**RECEIVED**  
 MAY 09 2012  
 DEPARTMENT OF ADMINISTRATION  
 OFFICE OF THE DIRECTOR  
 BUDGET & PLANNING DIVISION

Total Lease Consideration: 48 \$238,728.00

d. Rental Adjustments: None

e. Term: 4 years

f. Option to renew: Yes

g. Utilities: Lessor

h. Janitorial: Lessor/3 day janitorial

i. Major repairs: Lessor

j. Minor repairs: Lessor

k. Taxes: Lessor

l. Comparable Market Rate: In every attempt to obtain this information, the market rate is not available.

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 3161

5. Purpose of the lease: To house the Division of Mental Health and Developmental Services, Southern Nevada Adult Mental Health Services

6. This lease constitutes:

An extension of an existing lease

An addition to current facilities (requires a remark)

A relocation (requires a remark)

A new location (requires a remark)

Remodeling only

Other

a. Estimated moving expenses: \$0.00      Furnishings: \$0.00      Data/Phones: \$0.00

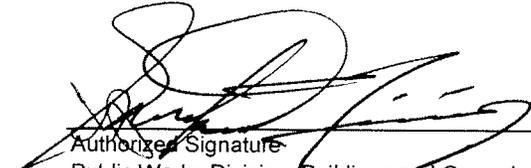
Remarks: Leasing Services negotiated a Full service lease to include utilities and 3 days per week janitorial services. Previous lease was a modified gross, where the Tenant was responsible for paying their own electric at an average of \$0.11 per square foot per month in addition to their rent payment. Previous lease rate was at \$1.46 per square foot per month or \$5,121.07 (without electric) the new lease is at \$1.40 per square foot or \$4,900.00 per month (full service), years 1 and 2; and \$1.442 per square foot or \$5,047.00 per month. **A savings of \$25,563.36 over the term of the lease.**

*Lease #4*

**STATEWIDE LEASE INFORMATION**

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV19981033487
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC [ X ] INC [ ] CORP [ ] LLP [ ]
c.	Is the Contractor Exempt from obtaining a Business License:	Yes _____ No X
	*If yes, please explain:	_____
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes X _____ No _____
	*If no, please explain:	_____
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes X _____ No _____
	*If no, please explain:	_____
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes X _____ No _____


5-8-12  
 Authorized Signature \_\_\_\_\_ Date  
 Public Works Division, Buildings and Grounds Section  
 do


5/2/12  
 Authorized Signature - Agency \_\_\_\_\_ Date

For Board of Examiners    Yes       
    No   

Lease #4

For Budget Division Use Only	
Reviewed by: <i>MA</i>	5/19/12
Reviewed by: <i>Jan</i>	5/11/12
Reviewed by:	

**STATEWIDE LEASE INFORMATION**

1. Agency: Department of Health and Human Services  
 Division of Child and Family Services  
 contact: Jeff Morrow  
 phone: (702) 486-0459 fax: (775) 684-4455  
 jmmorrow@dcs.nv.gov

2. Name of Lessor: FHS Las Vegas, 3 LP  
 contact: Colleen Archer, Property Manager  
 phone: (925) 473-1550 x 1 Fax: (925) 473-1585  
 colleen@mgrassets.com

3. Address of Lessor: c/o MGR Assets, Inc  
 4135 Blackhawk Plaza Circle, Suite 250  
 Danville, CA 94506

4. Address of Lease property: 4538 West Craig Road, Suite 250  
 North Las Vegas, NV 89032

a. Square Footage: 7,060 usable square feet

cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
\$0.00	6	\$0.00	January 1, 2012 - June 30, 2012	\$0.000
\$12,002.00	6	\$72,012.00	July 1, 2012 - December 31, 2012	\$1.700
\$12,002.00	12	\$144,024.00	January 1, 2013 - December 31, 2013	\$1.700
\$12,143.20	12	\$145,718.40	January 1, 2014 - December 31, 2014	\$1.720
\$12,213.80	12	\$146,565.60	January 1, 2015 - December 31, 2015	\$1.730
\$12,355.00	12	\$148,260.00	January 1, 2016 - December 31, 2016	\$1.750
	60	\$656,580.00		

c. Total Lease Consideration:

d. Rental Adjustments: None

e. Term: Five (5) Years

f. Option to renew: Lessor

g. Utilities: Lessor

h. Janitorial: Lessor

i. Major repairs: Lessor

j. Minor repairs: Lessor

k. Taxes: Lessor

l. Comparable Market Rate: \$1.64 - \$2.45

m. Specific termination clause in lease:

Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number:

3646

**RECEIVED**  
 MAY 03 2012  
 DEPARTMENT OF ADMINISTRATION  
 OFFICE OF THE DIRECTOR  
 BUDGET AND PLANNING DIVISION

5. Purpose of the lease: To house the Division of Child and Family Services

6. This lease constitutes:
- An extension of an existing lease
  - An addition to current facilities (requires a remark)
  - A relocation (requires a remark)
  - A new location (requires a remark)
  - Remodeling only
  - Other

APR 18 2012

a. Estimated moving expenses: n/a      Furnishings: n/a      Data/Phones: n/a

Remarks: Leasing Services renegotiated this retroactive Full service lease and tenant improvements including new carpet, paint and blinds, at a rate of \$1.70 per square foot for the first two years, including six (6) months of free rent, and only a 3% increase during the 5 year term. The current rate is \$2.66 per square foot, Savings for year one is \$153,343.20, Year two is \$81,331.20. Year 3 is \$79,636.80, Year 4 is \$78,789.60, Year 5 is \$77,095.20. For a total savings over the five years of \$470,196.00

*Lease #5*



For Budget Division Use Only	
Reviewed by:	5/23/12
Reviewed by:	
Reviewed by:	

**STATEWIDE LEASE INFORMATION**

1. Agency: Department of Health and Human Services  
 Division of Welfare and Supportive Services  
 1470 College Parkway  
 Carson City, Nevada 89706  
 Contact: Elizabeth Watson; Phone: (775) 684-0500 Fax: (775) 684-0646

2. Name of Lessor: Russell Family Trust LLC  
 Contact: Mark Hallenbeck; Office: (775) 786-8488 **Mobile: (775) 544-8888**  
 Fax: (775) 786-8492  
 email: mark@hallmarkreno.com

3. Address of Lessor: c/o Hallmark Investments & Management  
 3100 Mill Street, Suite 204  
 Reno, Nevada 89503

4. Address of Lease property: Viewcrest Shopping Center  
 3697 Kings Row, Unit B, C, and D  
 Reno, Nevada 89502

a. Square Footage:

22,150 rentable square feet

b. Cost:

cost per month	daily cost	# of months in time frame	cost per month	time frame	Approximate cost per square foot
\$31,010.00		1	\$31,010.00	October 1, 2012 - October 31, 2012	\$1.400
	\$1,033.67			and partial months prorated on a daily rate	\$0.046

c. Total Lease Consideration: \$31,010.00

d. Rental Adjustments: No

e. Term: One (1) month and continuing on a day to day basis

f. Option to renew: No

g. Utilities: Tenant (Water, Sewer, Electric & Gas)

h. Janitorial: Lessor

i. Major repairs: Lessor

j. Minor repairs: Lessor

k. Taxes: Lessor

l. Comparable Market Rate: \$1.50 - \$1.70

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 3233, 3238

5. Purpose of the lease: To house the Department of Health and Human Services, Division of Welfare and Supportive Services.

6. This lease constitutes:
- An extension of an existing lease
  - An addition to current facilities (requires a remark)
  - A relocation (requires a remark)
  - A new location (requires a remark)
  - Remodeling only
  - Other

a. Estimated moving expenses: n/a      Furnishings: n/a      Data/Phones: n/a

Remarks: Leasing Services negotiated this reduced rate short term lease extension to allow DWSS to remain at current location for an unspecified date expected to be November 1, 2012 due to the relocation of two new offices, one in Sparks and one in Reno.

**RECEIVED**

MAY 23 2012

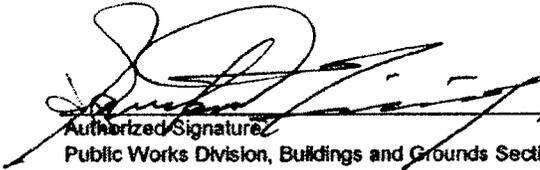
*Lease #6*



**STATEWIDE LEASE INFORMATION**

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV20021035104
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>
c.	Is the Contractor Exempt from obtaining a Business License:	Yes _____ No <input checked="" type="checkbox"/>
	*If yes, please explain:	_____
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes <input checked="" type="checkbox"/> No _____
	*If no, please explain:	_____
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes <input checked="" type="checkbox"/> No _____
	*If no, please explain:	_____
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes <input checked="" type="checkbox"/> No _____


5-16-12  
 Authorized Signature \_\_\_\_\_ Date  
 Public Works Division, Buildings and Grounds Section

Authorized Signature - Agency \_\_\_\_\_ Date

do  
 For Board of Examiners Yes   
 No

*Lease #6*

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13448**Agency Name: **STATE ENERGY OFFICE**Agency Code: **011**Appropriation Unit: **4868-34**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Synapse Energy Economics, Inc.

Contractor Name: **Synapse Energy Economics, Inc.**Address: **485 Massachusetts Ave, Suite 2**City/State/Zip: **Cambridge, MA 02139**

Contact/Phone: Ezra Hausman 617 661 3248

Vendor No.:

NV Business ID: NV20101590763

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Grant from Economic Development</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **12/31/2012**Contract term: **213 days**4. Type of contract: **Contract**Contract description: **Economic Analysis**

5. Purpose of contract:

**This is a new contract to assist Nevada's New Energy Industry Task Force with the economic analysis of the renewable energy industry in Nevada. The study will help Nevada policy makers gauge the desirability of promoting mutually beneficial exchanges of energy between Nevada and California.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$99,456.00**

Payment for services will be made at the rate of \$213.40 per hour

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Executive Order 2011-18 Provides direction to the New Energy Industry Task Force to present a report to the Governor demonstrating the business case for the production and transmission of renewable energy for native and regional load requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Energy economic modeling is a very specific task - requiring working knowledge of the transmission and renewable energy infrastructure in the West as well as the ability to perform electricity sector and regional economic modeling and analysis.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only responder to the RFP and was selected as a qualified firm with above average standards by the evaluation committee.

d. Last bid date: 05/04/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has conducted work for the PUC and/or the AG's Bureau of Consumer Protection from April 2010 through December 2011. See page 4 of their proposal. They list a series of projects with the PUCN or BCP ranging from 2001 to present day.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sbrook3	05/10/2012 08:20:09 AM
Division Approval	sbrook3	05/10/2012 08:20:13 AM
Department Approval	sbrook3	05/10/2012 08:20:21 AM
Contract Manager Approval	sbrook3	05/11/2012 13:05:00 PM
Budget Analyst Approval	jmurph1	05/14/2012 10:09:06 AM
BOE Agenda Approval	jmurph1	05/14/2012 10:09:12 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV5653** Amendment Number: **4**  
 Agency Name: **ATTORNEY GENERAL'S OFFICE** Legal Entity Name: **IQWEST**  
 Agency Code: **030** Contractor Name: **IQWEST**  
 Appropriation Unit: **1030-21** Address: **2512 CHAMBERS RD, STE 202**  
 Is budget authority available?: **Yes** City/State/Zip: **TUSTIN, CA 92780**  
 If "No" please explain: Not Applicable Contact/Phone: null7147493613  
 Vendor No.: PUR0004345  
 NV Business ID: NV20101261074

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Tobacco Funding</b>

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/12/2008**  
 Anticipated BOE meeting date 06/2012  
 Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2012**  
 Contract term: **4 years and 323 days**

4. Type of contract: **Contract**  
 Contract description: **Speciality Services**

5. Purpose of contract:  
**This is the fourth amendment to the original contract, which provides services for scanning, coding and loading 50,000+ pages of documents into the Caselogistix system; perform an underlay to make the files searchable; splitting and organizing images and Object and Character Recognition of images; six fields of bibliographic coding including Coding Plus Lite and searchable fields; and document production preparation. This amendment extends the termination date from June 30, 2012 to June 60, 2013 and increases the maximum amount from \$71,259.27 to \$86,259.27 due to the continued need for these services.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$28,000.00
2. Total amount of any previous contract amendments:	\$43,259.27
3. Amount of current contract amendment:	\$15,000.00
4. New maximum contract amount:	\$86,259.27
and/or the termination date of the original contract has changed to:	06/30/2013

#### II. JUSTIFICATION

7. What conditions require that this work be done?  
 The Attorney General Tobacco Unit is part of a large, multi-party complex civil litigation case. In order to prepare and participate in this complex civil litigation, many hundreds of thousands of pages of documents relevant to the case must be loaded, scanned and coded into the Caselogistix system. This work is continuing in nature.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This office does not have the staffing to perform this task and the sheer number of documents precludes this agency or other state agencies from performing this task. Finally, the system may not operate to its maximum potential if the documents are loaded, scanned and coded directly since the Attorney General's Office does not have the most up-to-date software to perform these services.

9. Were quotes or proposals solicited? No  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**  
**Approval #: 080619D**  
**Approval Date: 05/01/2012**

c. Why was this contractor chosen in preference to other?

This vendor has been loading, scanning and coding these documents for the past 3 1/2 years and has the coding rights to the Caselogistix system which the Attorney General's Office did not purchase.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcallens	05/08/2012 10:20:10 AM
Division Approval	chowle	05/08/2012 10:28:02 AM
Department Approval	chowle	05/08/2012 10:28:05 AM
Contract Manager Approval	shanshaw	05/08/2012 13:15:58 PM
DoIT Approval	lmuelle1	05/10/2012 07:53:03 AM
Budget Analyst Approval	csawaya	05/15/2012 14:18:57 PM
BOE Agenda Approval	jmurph1	05/15/2012 14:30:47 PM

Brian Sandoval  
Governor



Jeff Mohlenkamp  
Director

Greg Smith  
Purchasing Administrator

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only:  
# 080619 D

Amendment 4

SOLICITATION WAIVER REQUEST FORM

- 1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:

Troy Jordan, Senior Deputy Attorney General  
Attorney General's Office  
775-684-1136  
Susan Hanshew, Management Analyst II  
775-684-1286  
shanshew@ag.nv.gov

ATTORNEY GENERAL'S  
OFFICE

MAY 04 2012

ACCOUNTING

- b. Vendor contact information:

Peter Afrasiabi  
IQWEST  
2512 Chambers Road, Suite 202  
Tustin, CA  
714-505-2000

- c. Type of waiver requested:  Sale or single source  Professional Service Exemption

- 2. Description of work/services to be performed or commodity/good to be purchased:

The amendment is the continuation of work described below based on a contract that has now been in existence for more than three years.

Scanning, coding, and loading 50,000 pages of documents into the Caselogistix system. Perform a PD underlay to make the PDF searchable. Splitting and organizing images and OCR recognition of images. Six fields of bibliographic coding including CP Lite coding and searchable PDF fields. Document production preparation.

- 3. Describe the unique qualification required for the service or good to be purchased:

IQWEST is the only vendor that is qualified to perform the services described in response #2.

- 4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

It has been determined that IQWEST is the only vendor that can perform this service since they are the

4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

It has been determined that IQWEST is the only vendor that can perform this service since they are the vendor that created Caselogistix coding and the AG's Office has already purchased and chosen the Caselogistix software for the tobacco division. IQWEST is the only company that would have the requisite expertise to provide these services.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

IQWEST is the company that created Caselogistix. Several years ago the AG's office decided to purchase the Caselogistix software for document management software for the tobacco division. The office did not buy the coding rights or the code itself. Currently the division is engaged in the 2003 NPM adjustment arbitration in which an adverse decision could cost the state up to 40 million dollars. This arbitration is a large multi-state litigation that is quite complex.

IQWEST has coded documents for use in production for this arbitration and made the documents searchable for our internal use. They have already coded approximately 250,000 pages of documents with Caselogistix software codes. In the event a solicitation was required and another company were to win the contract, all of these documents would have to be re-coded by the new company and/or the AG's office would have to buy new case management software to be compatible with the new companies coding. The cost of re-coding the documents would be significant and the time delay would significantly hamper the division's ability to defend this important arbitration.

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

Representatives of the Attorney General's Office evaluated 3 systems back at the start of this arbitration and determined that Caselogistix was the best, most efficient, and competitively priced system.

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

This contractor was recommended to the AG's office by another vendor the AG's Office has used successfully in the past. Additionally, a check of this contractor's references produced successful results.

8. What is the estimated value and length of the contract, amendment or request?

The amendment #4 to the contract will extend the contract 12 months with the contract end date to be June 30, 2013. The amendment #4 will be for \$15,000.00 for a total contract amount of \$86, 259.27.

a. New contract **NO**

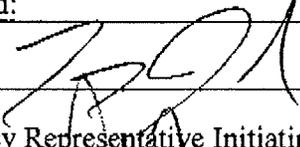
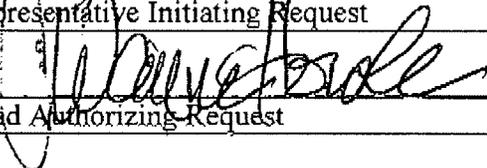
b. Amendment **YES** Amendment No. 4  
{provide copy of previous waiver(s)}

Attorney General's Office hereby requests approval for IQWEST  
Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.

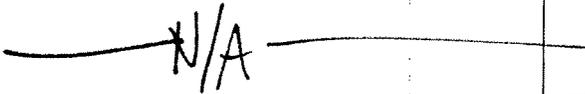
By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X		
	Agency Representative Initiating Request	Date 4-30-2012
X		30 APR 12
	Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X		
	Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X		5-1-12
	Administrator, Purchasing Division	Date

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13443**Agency Name: **ATTORNEY GENERAL'S OFFICE**Agency Code: **030**Appropriation Unit: **1031-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **BECKER GALLAGHER LEGAL**Contractor Name: **BECKER GALLAGHER LEGAL**Address: **PUBLISHING INC****8790 GOVERNORS HILL DR STE 102**City/State/Zip: **CINCINNATI, OH 45249**

Contact/Phone: null513/677-5044

Vendor No.: T29007123

NV Business ID: NV20101495766

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

**X** General Funds **100.00 %** Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: 030

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2014**Contract term: **1 year and 364 days**4. Type of contract: **Contract**Contract description: **Publishing Services**

5. Purpose of contract:

**This is a new contract, which provides services to format and file pleadings in the Supreme Court of the United States. These services are provided on an as-needed basis and are being used a minimum of a few times a year as Supreme Court briefs are required.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: The costs are determined by the type and number of pages; starting at \$10.00 per page to \$37.00 per page.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**This is a new contract, which provides services to format and file pleadings in the Supreme Court of the United States. These services are provided on an as-needed basis and are being used a minimum of a few times a year as Supreme Court briefs are required.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The complexity of the work that needs to be done requires more expertise than employees in our agency are qualified to perform.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Becker Gallagher and Cockle Printing both submitted proposals. After reviewing both proposals, it was determined that a contract would be awarded to each vendor with the same terms and conditions in each contract. Becker Gallagher has been performing these services under contract with our office for the past four years.

d. Last bid date: 04/16/2012 Anticipated re-bid date: 04/16/2014

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcallens	05/08/2012 14:08:30 PM
Division Approval	chowle	05/08/2012 15:43:55 PM
Department Approval	chowle	05/08/2012 15:43:58 PM
Contract Manager Approval	shanshew	05/08/2012 15:58:57 PM
Budget Analyst Approval	csawaya	05/09/2012 08:47:37 AM
BOE Agenda Approval	jmurph1	05/11/2012 08:30:03 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>CONV2606</b>	Amendment Number: <b>5</b>
Agency Name: <b>ATTORNEY GENERAL'S OFFICE</b>	Legal Entity Name: <b>McDonald Carano Wilson, LLP</b>
Agency Code: <b>030</b>	Contractor Name: <b>McDonald Carano Wilson, LLP</b>
Appropriation Unit: <b>1031-10</b>	Address: <b>100 W Liberty Street</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Reno, NV 89505</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null7757882000</b>
	Vendor No.: <b>T81073509</b>
	NV Business ID: <b>NV19961000027</b>

To what State Fiscal Year(s) will the contract be charged? **2006-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Statutory Contingency Fund</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/14/2006**

Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2012**

Contract term: **7 years and 137 days**

4. Type of contract: **Contract**

Contract description: **Professional Services**

5. Purpose of contract:

**This is the fifth amendment to the original contract which provides legal services for the defense of the State of Nevada-Nevada System of Higher Education in a Title VII Civil Rights case. This amendment extends the termination date from June 30, 2012 to June 30, 2013 and increases the maximum amount from \$743,625 to \$793,625 due to the ongoing need for legal representation in this case.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$150,000.00
2. Total amount of any previous contract amendments:	\$593,625.00
3. Amount of current contract amendment:	\$50,000.00
4. New maximum contract amount:	\$793,625.00
and/or the termination date of the original contract has changed to:	06/30/2013

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada System of Higher Education has needed the litigation defense services in the case of professor Hussein v. NSHE, et al. which originally constituted 16+ defendants and witnesses exceeding 380. The NSHE legal office does not have the resources to adequately defend the lawsuit and the Office of the Attorney General likewise does not have an available experienced litigator to provide legal defense services on a case of this scale.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current workload of available litigation deputies does not permit the assumption of an additional defense case of this scale.

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This law firm has been legal counsel to the defendants in this case for the past 6 years and has the legal expertise to handle a case of this magnitude and complexity.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
 LLP

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcallens	04/20/2012 08:47:28 AM
Division Approval	clesli1	04/20/2012 08:55:33 AM
Department Approval	chowle	04/20/2012 10:58:24 AM
Contract Manager Approval	shanshew	04/20/2012 15:16:49 PM
Budget Analyst Approval	csawaya	05/07/2012 08:59:50 AM
BOE Agenda Approval	jmurph1	05/11/2012 10:46:13 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **13400**

Agency Name: <b>ATTORNEY GENERAL'S OFFICE</b>	Legal Entity Name: <b>CLARK, RICHARD F.</b>
Agency Code: <b>030</b>	Contractor Name: <b>CLARK, RICHARD F.</b>
Appropriation Unit: <b>1348-15</b>	Address: <b>4364 HERMOSA WAY</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>SAN DIEGO, CA 92103</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null619.573.6835</b>
	Vendor No.: <b>T32001599</b>
	NV Business ID: <b>NV20121181101</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2012-2014</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Tort Claims Fund</b>

Agency Reference #: **030**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/03/2012**

Anticipated BOE meeting date **06/2012**

Retroactive? **Yes**

If "Yes", please explain

**The request for the retroactive approval back to February 3, 2012 is due to the overlapping in time of Dr. Clark starting his review of the records in this case and the deadlines of getting all contract documents completed and retruned. The nature of the lawsuit has put the Office of the Attorney General under strict timeframes in getting expert witnesses set up and noticed by the court for their appearances.**

3. Termination Date: **06/30/2014**

Contract term: **2 years and 147 days**

4. Type of contract: **Contract**

Contract description: **Expert Witness**

5. Purpose of contract:

**This is a new contract for an expert witness in the defense of an alleged wrongful death/use of excessive force lawsuit. Dr. Clark will review documents and offer his expert opinions on possible causation of death. He may also be required to testify at a trial.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Payment for services will be made at the rate of \$525.00 per hour

**II. JUSTIFICATION**

7. What conditions require that this work be done?

There is a current lawsuit against the State of Nevada which requires the expertise of this vendor.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees with this type of expertise.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Dr. Clark has the expertise and knowledge in medical toxicology which will be an important part of the defense of this lawsuit.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcallens	04/30/2012 16:47:06 PM
Division Approval	clesli1	05/01/2012 11:53:42 AM
Department Approval	chowle	05/01/2012 13:51:43 PM
Contract Manager Approval	shanshew	05/01/2012 13:55:37 PM
Budget Analyst Approval	csawaya	05/14/2012 09:09:32 AM
BOE Agenda Approval	jmurph1	05/14/2012 10:18:20 AM
BOE Final Approval	Pending	



STATE OF NEVADA  
OFFICE OF THE ATTORNEY GENERAL  
100 North Carson Street  
Carson City, Nevada 89701-4717

CATHERINE CORTEZ MASTO  
*Attorney General*

KEITH G. MUNRO  
*Assistant Attorney General*

GREGORY M. SMITH  
*Chief of Staff*

## MEMORANDUM

**DATE:** April 26, 2012  
**TO:** Cathy Gregg, Budget Analyst IV  
**FROM:** Nancy Bowman, Tort Manager  
**SUBJECT:** Retroactive Contract Approval/Dr. Richard F. Clark

=====

Please retroactively approve the contract for Dr. Richard F. Clark. The contract is being submitted for placement on the June 2012 Board of Examiners agenda and approval is requested retroactive to February 3, 2012.

Dr. Clark will be providing expert witness services to the Office of the Attorney General in the defense of a lawsuit against the State of NV. The request for a retroactive approval is due to the overlapping of time in Dr. Clark starting his services for the State, getting the required State of Nevada business license, getting all contract documents signed and meeting the deadlines for getting the contract submitted for placement on the BOE agenda. The nature of the defense of these lawsuits puts the Office of the Attorney General under strict time frames and services of expert witnesses such as Dr. Clark are usually required as soon as possible.

Thank you for your consideration.

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>11079</b>	Amendment Number: <b>1</b>
Agency Name: <b>SECRETARY OF STATE'S OFFICE</b>	Legal Entity Name: <b>High Desert Microimaging, Inc.</b>
Agency Code: <b>040</b>	Contractor Name: <b>High Desert Microimaging, Inc.</b>
Appropriation Unit: <b>1050-33</b>	Address: <b>1225 Financial Blvd</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Reno, NV 89501</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Meg Miller 775-359-6980</b>
	Vendor No.: <b>PUR0000032</b>
	NV Business ID: <b>NV19951110096</b>

To what State Fiscal Year(s) will the contract be charged? **2011-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2010**  
 Anticipated BOE meeting date **06/2012**  
 Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2013**  
 Contract term: **3 years**

4. Type of contract: **Contract**  
 Contract description: **Scanner lease/maint**

5. Purpose of contract:  
**This is the first amendment to the original contract, which provides for the lease of 10 Canon scanners and the maintenance of 42 scanners and 2 microfiche/microfilm readers used with the eSOS Corporate Filing System. This amendment increases the maximum amount from \$82,608 to \$118,608 to include 3 years of annual lease costs.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$82,608.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$36,000.00
4. New maximum contract amount:	\$118,608.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?  
 The eSOS Corporate Filing System requires the use of scanners to receipt incoming corporate filing documents, work requests and payment instruments and uses the microfiche/microfilm machines to convert the paper documents within the agency disaster recovery plan.

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
 State employees within our agency or other State agencies are not specifically trained on the interface with Canon scanners and the eSOS Corporate Filing System and do not possess the equipment knowledge to perform required maintenance.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 100435A**

**Approval Date: 03/30/2012**

c. Why was this contractor chosen in preference to other?

This vendor guarantees service within 24 hours, they have a thorough knowledge of the business processes of the Office of Secretary of State, and they were awarded the contract for data conversion as our agency migrated into the eSOS Corporate Filing System that utilizes upfront scanning and imaging.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contracted with the Office of the Secretary of State since 2007 with satisfactory services.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	04/19/2012 15:31:48 PM
Division Approval	pdover	04/19/2012 15:31:52 PM
Department Approval	pdover	04/19/2012 15:31:55 PM
Contract Manager Approval	pdover	04/19/2012 15:31:58 PM
Budget Analyst Approval	jstrandb	04/19/2012 15:55:36 PM
BOE Agenda Approval	jmurph1	05/11/2012 08:42:26 AM

Brian Sandoval  
Governor



Jeff Mohlenkat  
Direc

Greg Sm  
Purchasing Administra.

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only:  
#100435A  
Amendment 1

### SOLICITATION WAIVER REQUEST FORM

1.
  - a. Identify State agency and the contact person's name, title, telephone number and email address for this request: Secretary of State – Vicki McCormick, Management Analyst 3, - 684-5735 – fax 775-684-7175 vmccormick@sos.nv.gov
  - b. Vendor contact information: High Desert Microimaging (HDM) –Meg Miller/ Mike Farrell - 359-6980
  - c. Type of waiver requested:  Sole or single source  Professional Service Exemption
2. Description of work/services to be performed or commodity/good to be purchased:  
This contract is for the lease of: 10 Canon #5010 scanners, and the maintenance of:, 6 Canon #7580 scanners, 15 Canon #5010 scanners, 15 Canon #2080 scanners, 2 Canon #9080 scanners, 4 Canon #6080 scanners and 2 Microfiche/microfilm Readers used with the eSOS Corporate Filing system. The 3 year term of the contract was approved June 2010, for lease and maintenance coverage; however the total dollar amount of the original contract did not include the cost of the annual lease amount of \$12,000, (\$36,000 for the term of the contract). Therefore, an Amendment to add \$36,000 to the contract is being submitted for approval.
3. Describe the unique qualification required for the service or good to be purchased:  
Scanners are used to image incoming corporate filing documents. The eSOS Corporate Filing System was developed and implemented with specific configuration for the Canon scanners.
4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:  
The SOS Corporate Filing System was developed and implemented with specific configuration for the Canon scanners. The Secretary of State's office has leased scanners from the vendor over the past several years and has also purchased scanners from the vendor in the past. The vendor was previously on the Master Services Agreement list and has been a business partner with the Secretary of State's office for many years. HDM currently provides maintenance for our leased and owned scanners and for our microfilm and microfiche readers. They guarantee service within 24 hours and they have a thorough knowledge of the business processes of this office and were awarded the contract for data conversion as the Secretary of State migrated into the eSoS Corporate Filing System that utilizes up-front scanning and imaging. This vendor would be able to provide our office with the continuity necessary to ensure the timeliness of service requests and corporate filings in the office.

- 5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:  
The scanners currently leased would have to be returned and the processing of Corporate and UCC filings would be interrupted. Those scanners that are owned would not have maintenance performed on them and run the risk of break downs which would slow processing and increase backlogs even more. The microfiche/microfilm readers would not have maintenance performed on them and run the risk of not being able to produce the archived corporate documents as requested. Scanners from another vendor may require development of an interface and delay the processing of filings.
- 6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.  
During the design phase of the eSOS Corporate Filing System, this vendor worked with Northrop Grumman (contractor) to import and convert UCC microfilm to images and configure the software for storage and retrieval of imaged filing documents. High Desert has a unique understanding of document storage and retrieval in the Secretary of State's office.
- 7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation? The Secretary of State's office has been leasing these scanners for the past five years and the vendor has reduced the lease price over that period. For the owned scanners and microfiche/microfilm readers, the preventative maintenance rate for each machine has not previously and will not increase over the term of this contract.
- 8. What is the estimated value and length of the contract, amendment or request?  
This amendment to the original contract amount of \$82,608.00 is for an additional \$36,000. The term of the contract remains at 3 years, expiring June, 30, 2013.  
a. New contract Y  N   
b. Amendment Y  N  Amendment No. 1  
{provide copy of previous waiver(s)} \_\_\_\_\_

Secretary of State hereby requests approval for High Desert Microimaging  
Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X <i>Dicki McCarroll</i>	3/26/12
Agency Representative Initiating Request	Date
X <i>Michelle Stambler</i>	3.26.12

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X	
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X 	
Administrator, Purchasing Division	Date

3-30-12

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>13445</b>	Amendment Number: <b>1</b>
Agency Name: <b>SECRETARY OF STATE'S OFFICE</b>	Legal Entity Name: <b>MAXIMOMEDIA INC</b>
Agency Code: <b>040</b>	Contractor Name: <b>MAXIMOMEDIA INC</b>
Appropriation Unit: <b>1058-08</b>	Address: <b>311 E Warm Springs Rd Ste 100</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Las Vegas, NV 89119</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null702-266-7045</b>
	Vendor No.: <b>T27030331</b>
	NV Business ID: <b>NV20031321330</b>

To what State Fiscal Year(s) will the contract be charged? **2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/16/2012**

Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2012**

Contract term: **45 days**

4. Type of contract: **Contract**

Contract description: **MaximoMedia**

5. Purpose of contract:

**This is the first amendment to the original contract, which provides for development and implementation of enhanced visual appeal and functionality for the Nevada Business Portal SilverFlume website design. This amendment increases the maximum amount from \$9,999 to \$19,499 due to a change in the scope of work which requires more hours devoted to the development of the website.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,999.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$9,500.00
4. New maximum contract amount:	\$19,499.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Business Portal requires a professional up-to date website design with related support files for the Silverflume website. The development of the website design requires the expertise of a proven web designer with production and search engine optimization experience.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the time, resources and expertise to complete this job.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?  
Maximomedia was chosen because they offered the best pricing and adaptability to the Secretary of State's needs.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently has a contract with Secretary of State - satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	05/18/2012 10:19:19 AM
Division Approval	pdover	05/18/2012 10:19:23 AM
Department Approval	pdover	05/18/2012 10:19:27 AM
Contract Manager Approval	vmccormi	05/18/2012 10:20:42 AM
Budget Analyst Approval	jstrandb	05/18/2012 14:47:27 PM
BOE Agenda Approval	cwatson	05/18/2012 14:54:02 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13366**

Agency Name: <b>DIVISION OF HUMAN RESOURCE MANAGEMENT</b>	Legal Entity Name: <b>Allen, Jeffrey Francis DBA</b>
Agency Code: <b>070</b>	Contractor Name: <b>Allen, Jeffrey Francis DBA</b>
Appropriation Unit: <b>1363-11</b>	Address: <b>2941 Carmelo Drive</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Henderson, NV 89052-4074</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null702/595-1127</b>
	Vendor No.: <b>T29030047</b>
	NV Business ID: <b>NV 20121201391</b>

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Personnel Assessments</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Hearing Officer**

5. Purpose of contract:

**This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$350,000.00**

Payment for services will be made at the rate of \$100.00 per hour

Other basis for payment: The maximum amount of the contract for the term of the contract is \$350,000.00. Maximum contract amount represents a "pool" amount encompassing several independent contracts with NV licensed attorneys for services as Hearing Officers (NRS 284). The contractor will be paid based on the hourly services, billed in 1/10th of an hour increments, rendered as a result of assigned cases. With pre-approval of the contract monitor, the Hearing Officer may be reimbursed for travel e.g., mileage, airfare, ground transportation, etc. and per diem allowance in accordance with State of Nevada travel policy. Travel time is not billable.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Independent third party resolution of employee appeals NRS 284.091.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Necessary to have neutral fact-finder and decision-maker in employee appeals.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Based on selection criteria published in the contract announcement, the candidate was rated highly by a review committee appointed by Human Resource Management and was recommended for selection to the Personnel Commission. The Personnel Commission interviewed candidates at their regular meeting and determined that the individual had the necessary knowledge, skills, and abilities to be a Hearing Officer. The Commission voted to offer this individual a contract.

d. Last bid date: 11/08/2011 Anticipated re-bid date: 11/20/2013

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lbruce	05/08/2012 10:29:55 AM
Division Approval	lbruce	05/08/2012 10:29:59 AM
Department Approval	lbruce	05/08/2012 10:30:04 AM
Contract Manager Approval	lbruce	05/08/2012 10:30:08 AM
Budget Analyst Approval	nhovden	05/14/2012 18:14:02 PM
BOE Agenda Approval	nhovden	05/14/2012 18:14:06 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13356**

Agency Name:	<b>DIVISION OF HUMAN RESOURCE MANAGEMENT</b>	Legal Entity Name:	Ann Elworth Winner PLLC
Agency Code:	<b>070</b>	Contractor Name:	<b>Ann Elworth Winner PLLC</b>
Appropriation Unit:	<b>1363-11</b>	Address:	<b>1117 South Rancho Drive</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>Las Vegas, NV 89102</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null702/243-7000
		Vendor No.:	T29020432
		NV Business ID:	NV20081638545

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Personnel Assessments</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Hearing Officer**

5. Purpose of contract:

**This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$350,000.00**

Payment for services will be made at the rate of \$100.00 per hour

Other basis for payment: The maximum amount of the contract for the term of the contract is \$350,000.00. Maximum contract amount represents a "pool" amount encompassing several independent contracts with NV licensed attorneys for services as Hearing Officers (NRS 284). The contractor will be paid based on the hourly services, billed in 1/10th of an hour increments, rendered as a result of assigned cases. With pre-approval of the contract monitor, the Hearing Officer may be reimbursed for travel e.g., mileage, airfare, ground transportation, etc. and per diem allowance in accordance with State of Nevada travel policy. Travel time is not billable.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Independent third party resolution of employee appeals NRS 284.091

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Necessary to have neutral fact-finder and decision-maker in employee appeals.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Based on selection criteria published in the contract announcement, the candidate was rated highly by review committee appointed by Human Resource Management and was recommended for selection to the Personnel Commission. The Personnel Commission interviewed candidates at their regular meeting and determined that the individual had the necessary knowledge, skills, and abilities to be a Hearing Officer. The Commission voted to offer this individual a contract.

d. Last bid date: 11/08/2011 Anticipated re-bid date: 11/20/2013

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

07/01/2010 to 06/30/2012; Division of Human Resource Management, Hearing Officer, satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lbruce	05/08/2012 13:48:28 PM
Division Approval	lbruce	05/08/2012 13:48:31 PM
Department Approval	lbruce	05/08/2012 13:48:34 PM
Contract Manager Approval	lbruce	05/08/2012 13:48:38 PM
Budget Analyst Approval	nhovden	05/14/2012 18:02:05 PM
BOE Agenda Approval	nhovden	05/14/2012 18:02:12 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13312**

Agency Name: <b>DIVISION OF HUMAN RESOURCE MANAGEMENT</b>	Legal Entity Name: Cafferata, Patricia D.
Agency Code: <b>070</b>	Contractor Name: <b>Cafferata, Patricia D.</b>
Appropriation Unit: <b>1363-11</b>	Address: <b>P.O. Box 20357</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89515-0357</b>
If "No" please explain: Not Applicable	Contact/Phone: null775-825-2694
	Vendor No.: T27008752
	NV Business ID: NV2010286292

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Personnel Assessments</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Hearing Officer**

5. Purpose of contract:

**This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$350,000.00**

Payment for services will be made at the rate of \$100.00 per hour

Other basis for payment: The maximum amount of the contract for the term of the contract is \$350,000.00. Maximum contract amount represents a "pool" amount encompassing several independent contracts with NV licensed attorneys for services as Hearing Officers (NRS 284). The contractor will be paid based on the hourly services, billed in 1/10th of an hour increments, rendered as a result of assigned cases. With pre-approval of the contract monitor, the Hearing Officer may be reimbursed for travel e.g., mileage, airfare, ground transportation, etc. and per diem allowance in accordance with State of Nevada travel policy. Travel time is not billable.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Independent third party resolution of employee appeals. NRS 284.091

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Necessary to have neutral fact-finder and decision-maker in employee appeals.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Based on selection criteria published in the contract announcement, the candidate was rated highly by a review committee appointed by Human Resource Management and was recommended for selection to the Personnel Commission. The Personnel Commission interviewed candidates at their regular meeting and determined that the individual had the necessary knowledge, skills, and abilities to be a Hearing Officer. The Commission voted to offer this individual a contract.

d. Last bid date: 11/08/2011 Anticipated re-bid date: 11/20/2013

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

07/01/2010 to 06/30/2012; Division of Human Resource Management, Hearing Officer, satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lbruce	05/08/2012 13:27:17 PM
Division Approval	lbruce	05/08/2012 13:27:20 PM
Department Approval	lbruce	05/08/2012 13:27:24 PM
Contract Manager Approval	kaplin	05/08/2012 13:30:26 PM
Budget Analyst Approval	nhovden	05/14/2012 18:10:31 PM
BOE Agenda Approval	nhovden	05/14/2012 18:10:35 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13363**

Agency Name: <b>DIVISION OF HUMAN RESOURCE MANAGEMENT</b>	Legal Entity Name: Crowley, Martin ESQ DBA
Agency Code: <b>070</b>	Contractor Name: <b>Crowley, Martin ESQ DBA</b>
Appropriation Unit: <b>1363-11</b>	Address: <b>85 S Laverne St.</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Fallon, NV 89406-3324</b>
If "No" please explain: Not Applicable	Contact/Phone: null775/423-7088
	Vendor No.: T27014283
	NV Business ID: NV20101293166

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Personnel Assessments</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Hearing Officer**

5. Purpose of contract:

**This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$350,000.00**

Payment for services will be made at the rate of \$100.00 per hour

Other basis for payment: The maximum amount of the contract for the term of the contract is \$350,000.00. Maximum contract amount represents a "pool" amount encompassing several independent contracts with NV licensed attorneys for services as Hearing Officers (NRS 284). The contractor will be paid based on the hourly services, billed in 1/10th of an hour increments, rendered as a result of assigned cases. With pre-approval of the contract monitor, the Hearing Officer may be reimbursed for travel e.g., mileage, airfare, ground transportation, etc. and per diem allowance in accordance with State of Nevada travel policy. Travel time is not billable.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Independent third party resolution of employee appeals NRS 284.091

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Necessary to have neutral fact-finder and decision-maker in employee appeals.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Based on selection criteria published in the contract announcement, the candidate was rated highly by a review committee appointed by Human Resource Management and was recommended for selection to the Personnel Commission. The Personnel Commission interviewed candidates at their regular meeting and determined that the individual had the necessary knowledge, skills, and abilities to be a Hearing Officer. The Commission voted to offer this individual a contract.

d. Last bid date: 11/08/2011 Anticipated re-bid date: 11/20/2013

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

07/01/2010 to 06/30/2012; Division of Human Resource Management, Hearing Officer, satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lbruce	05/08/2012 13:54:59 PM
Division Approval	lbruce	05/08/2012 13:55:02 PM
Department Approval	lbruce	05/08/2012 13:55:05 PM
Contract Manager Approval	lbruce	05/08/2012 13:55:08 PM
Budget Analyst Approval	nhovden	05/14/2012 17:58:16 PM
BOE Agenda Approval	nhovden	05/14/2012 17:58:29 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **13364**

Agency Name: <b>DIVISION OF HUMAN RESOURCE MANAGEMENT</b>	Legal Entity Name: Greiner, Jill DBA
Agency Code: <b>070</b>	Contractor Name: <b>Greiner, Jill DBA</b>
Appropriation Unit: <b>1363-11</b>	Address: <b>4790 Caughlin Parkway, #120</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Reno , NV 89519</b>
If "No" please explain: Not Applicable	Contact/Phone: null775/322-8443
	Vendor No.: T29010968
	NV Business ID: NV20101403036

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 %</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Hearing Officer**

5. Purpose of contract:

**This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$350,000.00**

Payment for services will be made at the rate of \$100.00 per hour

Other basis for payment: The maximum amount of the contract for the term of the contract is \$350,000.00. Maximum contract amount represents a "pool" amount encompassing several independent contracts with NV licensed attorneys for services as Hearing Officers (NRS 284). The contractor will be paid based on the hourly services, billed in 1/10th of an hour increments, rendered as a result of assigned cases. With pre-approval of the contract monitor, the Hearing Officer may be reimbursed for travel e.g., mileage, airfare, ground transportation, etc. and per diem allowance in accordance with State of Nevada travel policy. Travel time is not billable.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Independent third party resolution of employee appeals NRS 284.091

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Necessary to have neutral fact-finder and decision-maker in employee appeals.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Based on selection criteria published in the contract announcement, the candidate was rated highly by a review committee appointed by Human Resource Management and was recommended for selection to the Personnel Commission. The Personnel Commission interviewed candidates at their regular meeting and determined that the individual had the necessary knowledge, skills, and abilities to be a Hearing Officer. The Commission voted to offer this individual a contract.

d. Last bid date: 11/08/2011 Anticipated re-bid date: 11/20/2013

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lbruce	05/08/2012 14:07:22 PM
Division Approval	lbruce	05/08/2012 14:07:25 PM
Department Approval	lbruce	05/08/2012 14:07:29 PM
Contract Manager Approval	lbruce	05/08/2012 14:07:32 PM
Budget Analyst Approval	nhovden	05/14/2012 17:48:31 PM
BOE Agenda Approval	nhovden	05/14/2012 17:48:36 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13362**

Agency Name: <b>DIVISION OF HUMAN RESOURCE MANAGEMENT</b>	Legal Entity Name: <b>Hussey, Daniel</b>
Agency Code: <b>070</b>	Contractor Name: <b>Hussey, Daniel</b>
Appropriation Unit: <b>1363-11</b>	Address: <b>2273 Trafalgar Ct.</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Henderson, NV 89074-5328</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null702/435-1520</b>
	Vendor No.: <b>T81042484</b>
	NV Business ID: <b>NV20101316461</b>

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Personnel Assessments</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Hearing Officer**

5. Purpose of contract:

**This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$350,000.00**

Payment for services will be made at the rate of \$100.00 per hour

Other basis for payment: The maximum amount of the contract for the term of the contract is \$350,000.00. Maximum contract amount represents a "pool" amount encompassing several independent contracts with NV licensed attorneys for services as Hearing Officers (NRS 284). The contractor will be paid based on the hourly services, billed in 1/10th of an hour increments, rendered as a result of assigned cases. With pre-approval of the contract monitor, the Hearing Officer may be reimbursed for travel e.g., mileage, airfare, ground transportation, etc. and per diem allowance in accordance with State of Nevada travel policy. Travel time is not billable.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Independent third party resolution of employee appeals NRS 284.091**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Necessary to have neutral fact-finder and decision-maker in employee appeals.**

9. Were quotes or proposals solicited?

**No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Based on selection criteria published in the contract announcement, the candidate was rated highly by a review committee appointed by Human Resource Management and was recommended for selection to the Personnel Commission. The Personnel Commission interviewed candidates at their regular meeting and determined that the individual had the necessary knowledge, skills, and abilities to be a Hearing Officer. The Commission voted to offer this individual a contract.

d. Last bid date: 11/08/2011 Anticipated re-bid date: 11/20/2013

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

07/01/2010 to 06/30/2012; Division of Human Resource Management, Hearing Officer, satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lbruce	05/08/2012 14:13:17 PM
Division Approval	lbruce	05/08/2012 14:13:20 PM
Department Approval	lbruce	05/08/2012 14:13:23 PM
Contract Manager Approval	lbruce	05/08/2012 14:13:26 PM
Budget Analyst Approval	nhovden	05/14/2012 17:45:34 PM
BOE Agenda Approval	nhovden	05/14/2012 17:45:39 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13359**

Agency Name: <b>DIVISION OF HUMAN RESOURCE MANAGEMENT</b>	Legal Entity Name: <b>LAW OFFICE OF BILL</b>
Agency Code: <b>070</b>	Contractor Name: <b>LAW OFFICE OF BILL</b>
Appropriation Unit: <b>1363-11</b>	Address: <b>KOCKENMEISTER PO BOX 19023</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89511-0692</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775/815-5511</b>
	Vendor No.: <b>T29003205A</b>
	NV Business ID: <b>NV20081171407</b>

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Personnel Assessments</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Hearing Officer**

5. Purpose of contract:

**This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$350,000.00**

Payment for services will be made at the rate of \$100.00 per hour

Other basis for payment: The maximum amount of the contract for the term of the contract is \$350,000.00. Maximum contract amount represents a "pool" amount encompassing several independent contracts with NV licensed attorneys for services as Hearing Officers (NRS 284). The contractor will be paid based on the hourly services, billed in 1/10th of an hour increments, rendered as a result of assigned cases. With pre-approval of the contract monitor, the Hearing Officer may be reimbursed for travel e.g., mileage, airfare, ground transportation, etc. and per diem allowance in accordance with State of Nevada travel policy. Travel time is not billable.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Independent third party resolution of employee appeals NRS 284.091

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Necessary to have neutral fact-finder and decision-maker in employee appeals.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Based on selection criteria published in the contract announcement, the candidate was rated highly by a review committee appointed by Human Resource Management and was recommended for selection to the Personnel Commission. The Personnel Commission interviewed candidates at their regular meeting and determined that the individual had the necessary knowledge, skills and abilities to be a Hearing Officer. The Commission voted to offer this individual a contract.

d. Last bid date: 11/08/2011 Anticipated re-bid date: 11/20/2013

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

07/01/2012 to 06/30/2012; Division of Human Resource Management, Hearing Officer, satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lbruce	05/08/2012 14:01:16 PM
Division Approval	lbruce	05/08/2012 14:01:19 PM
Department Approval	lbruce	05/08/2012 14:01:22 PM
Contract Manager Approval	lbruce	05/08/2012 14:01:25 PM
Budget Analyst Approval	nhovden	05/14/2012 17:52:24 PM
BOE Agenda Approval	nhovden	05/14/2012 17:52:29 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13355**

Agency Name:	<b>DIVISION OF HUMAN RESOURCE MANAGEMENT</b>	Legal Entity Name:	Lamboley, Paul H. DBA
Agency Code:	<b>070</b>	Contractor Name:	<b>Lamboley, Paul H. DBA</b>
Appropriation Unit:	<b>1363-11</b>	Address:	<b>50 W. Liberty Street, Ste. 645</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>Reno, NV 89501</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null775-786-8333
		Vendor No.:	T29022472
		NV Business ID:	NV20111621142

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Personnel Assessments</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2014**Contract term: **1 year and 364 days**4. Type of contract: **Contract**Contract description: **Hearing Officer**

5. Purpose of contract:

**This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$350,000.00**

Payment for services will be made at the rate of \$100.00 per hour

Other basis for payment: The maximum amount of the contract for the term of the contract is \$350,000.00. Maximum contract amount represents a "pool" amount encompassing several independent contracts with NV licensed attorneys for services as Hearing Officers (NRS 284). The contractor will be paid based on the hourly services, billed in 1/10th of an hour increments, rendered as a result of assigned cases. With pre-approval of the contract monitor, the Hearing Officer may be reimbursed for travel e.g., mileage, airfare, ground transportation, etc. and per diem allowance in accordance with State of Nevada travel policy. Travel time is not billable.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Independent third party resolution of employee appeals NRS 284.091**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Necessary to have neutral fact-finder and decision-maker in employee appeals.**

9. Were quotes or proposals solicited?

**No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Based on selection criteria published in the contract announcement, the candidate was rated highly by a review committee appointed by Human Resource Management and was recommended for selection to the Personnel Commission. The Personnel Commission interviewed candidates at their regular meeting and determined that the individual had the necessary knowledge, skills, and abilities to be a Hearing Officer. The Commission voted to offer this individual a contract.

d. Last bid date: 11/08/2011 Anticipated re-bid date: 11/20/2013

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

07/01/2010 to 06/30/2012; Division of Human Resource Management, Hearing Officer, satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lbruce	05/08/2012 14:21:06 PM
Division Approval	lbruce	05/08/2012 14:21:09 PM
Department Approval	lbruce	05/08/2012 14:21:12 PM
Contract Manager Approval	lbruce	05/08/2012 14:21:17 PM
Budget Analyst Approval	nhovden	05/14/2012 17:40:57 PM
BOE Agenda Approval	nhovden	05/14/2012 17:41:04 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13357**

Agency Name:	<b>DIVISION OF HUMAN RESOURCE MANAGEMENT</b>	Legal Entity Name:	Law Office of Charles P. Cockerill
Agency Code:	<b>070</b>	Contractor Name:	<b>Law Office of Charles P.</b>
Appropriation Unit:	<b>1363-11</b>	Address:	<b>415 West 2nd Street</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>Carson City, NV 89703</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null775/884-4300
		Vendor No.:	T29029075
		NV Business ID:	NV20111621979

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Personnel Assessments</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Hearing Officer**

5. Purpose of contract:

**This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$350,000.00**

Payment for services will be made at the rate of \$100.00 per hour

Other basis for payment: The maximum amount of the contract for the term of the contract is \$350,000.00. Maximum contract amount represents a "pool" amount encompassing several independent contracts with NV licensed attorneys for services as Hearing Officers (NRS 284). The contractor will be paid based on the hourly services, billed in 1/10th of an hour increments, rendered as a result of assigned cases. With pre-approval of the contract monitor, the Hearing Officer may be reimbursed for travel e.g., mileage, airfare, ground transportation, etc. and per diem allowance in accordance with State of Nevada travel policy. Travel time is not billable.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Independent third party resolution of employee appeals NRS 284.091.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Necessary to have neutral fact-finder and decision-maker in employee appeals.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Based on selection criteria published in the contract announcement, the candidate was rated highly by a review committee appointed by Human Resource Management and was recommended for selection to the Personnel Commission. The Personnel Commission interviewed candidates at their regular meeting and determined that the individual had the necessary knowledge, skills, and abilities to be a Hearing Officer. The Commission voted to offer this individual a contract.

d. Last bid date: 11/08/2011 Anticipated re-bid date: 11/20/2013

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

07/01/2010 to 06/30/2012; Division of Human Resource Management, Hearing Officer, satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Legal entity is "Professional L.L.C."

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lbruce	05/08/2012 13:31:37 PM
Division Approval	lbruce	05/08/2012 13:31:40 PM
Department Approval	lbruce	05/08/2012 13:31:44 PM
Contract Manager Approval	lbruce	05/08/2012 13:31:47 PM
Budget Analyst Approval	nhovden	05/14/2012 18:07:50 PM
BOE Agenda Approval	nhovden	05/14/2012 18:07:54 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13354**

Agency Name:	<b>DIVISION OF HUMAN RESOURCE MANAGEMENT</b>	Legal Entity Name:	Levitt, Lansford W
Agency Code:	<b>070</b>	Contractor Name:	<b>Levitt, Lansford W</b>
Appropriation Unit:	<b>1363-11</b>	Address:	<b>4747 Caughlin Parkway</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>Reno, NV 89519-0906</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null775/333-7367
		Vendor No.:	T81035829
		NV Business ID:	NV20101354253

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Personnel Assessments</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2014**Contract term: **1 year and 364 days**4. Type of contract: **Contract**Contract description: **Hearing Officer**

5. Purpose of contract:

**This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$350,000.00**

Payment for services will be made at the rate of \$100.00 per hour

Other basis for payment: The maximum amount of the contract for the term of the contract is \$350,000.00. Maximum contract amount represents a "pool" amount encompassing several independent contracts with NV licensed attorneys for services as Hearing Officers (NRS 284). The contractor will be paid based on the hourly services, billed in 1/10th of an hour increments, rendered as a result of assigned cases. With pre-approval of the contract monitor, the Hearing Officer may be reimbursed for travel e.g., mileage, airfare, ground transportation, etc. and per diem allowance in accordance with State of Nevada travel policy. Travel time is not billable.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Independent third party resolution of employee appeals. NRS 284.091

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Necessary to have neutral fact-finder and decision-maker in employee appeals.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Based on selection criteria published in the contract announcement, the candidate was rated highly by a review committee appointed by Human Resource Management and was recommended for selection to the Personnel Commission. The Personnel Commission interviewed candidates at their regular meeting and determined that the individual had the necessary knowledge skills, and abilities to be a Hearing Officer. The Commission voted to offer this individual a contract.

d. Last bid date: 11/08/2011 Anticipated re-bid date: 11/20/2013

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

07/01/2010 to 06/30/2012; Division of Human Resource Management, Hearing Officer, satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lbruce	05/08/2012 14:26:59 PM
Division Approval	lbruce	05/08/2012 14:27:01 PM
Department Approval	lbruce	05/08/2012 14:27:04 PM
Contract Manager Approval	lbruce	05/08/2012 14:27:06 PM
Budget Analyst Approval	nhovden	05/14/2012 17:37:48 PM
BOE Agenda Approval	nhovden	05/14/2012 17:37:53 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13360**

Agency Name: <b>DIVISION OF HUMAN RESOURCE MANAGEMENT</b>	Legal Entity Name: Pulliam, Gary A.
Agency Code: <b>070</b>	Contractor Name: <b>Pulliam, Gary A.</b>
Appropriation Unit: <b>1363-11</b>	Address: <b>10205 Imperial Pointe Ave.</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Las Vegas, NV 89134</b>
If "No" please explain: Not Applicable	Contact/Phone: null702/467-7196
	Vendor No.: T32001511
	NV Business ID: NV20111689463

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Personnel Assessments</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Hearing Officer**

5. Purpose of contract:

**This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$350,000.00**

Payment for services will be made at the rate of \$100.00 per hour

Other basis for payment: The maximum amount of the contract for the term of the contract is \$350,000.00. Maximum contract amount represents a "pool" amount encompassing several independent contracts with NV licensed attorneys for services as Hearing Officers (NRS 284). The contractor will be paid based on the hourly services, billed in 1/10th of an hour increments, rendered as a result of assigned cases. With pre-approval of the contract monitor, the Hearing Officer may be reimbursed for travel e.g., mileage, airfare, ground transportation, etc. and per diem allowance in accordance with State of Nevada travel policy. Travel time is not billable.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Independent third party resolution of employee appeals. NRS 284.091

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Necessary to have neutral fact-finder and decision-maker in employee appeals.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Based on selection criteria published in the contract announcement, the candidate was rated highly by a review committee appointed by Human Resource Management and was recommended for selection to the Personnel Commission. The Personnel Commission interviewed candidates at their regular meeting and determined that the individual had the necessary knowledge, skills, and abilities to be a Hearing Officer. The Commission voted to offer this individual a contract.

d. Last bid date: 11/08/2011 Anticipated re-bid date: 11/20/2013

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

07/01/2010 to 06/30/2012; Division of Human Resource Management, Hearing Officer, satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lbruce	05/08/2012 14:41:11 PM
Division Approval	lbruce	05/08/2012 14:41:14 PM
Department Approval	lbruce	05/08/2012 14:41:17 PM
Contract Manager Approval	lbruce	05/08/2012 14:41:20 PM
Budget Analyst Approval	nhovden	05/14/2012 09:40:25 AM
BOE Agenda Approval	nhovden	05/14/2012 09:40:34 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13358**

Agency Name:	<b>DIVISION OF HUMAN RESOURCE MANAGEMENT</b>	Legal Entity Name:	Reed, Richard R Esq
Agency Code:	<b>070</b>	Contractor Name:	<b>Reed, Richard R Esq</b>
Appropriation Unit:	<b>1363-11</b>	Address:	<b>711 1/2 South Sixth Street</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>Las Vegas, NV 89101</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null702/382-4564
		Vendor No.:	T29016568
		NV Business ID:	NV20101390838

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Personnel Assessments</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2014**Contract term: **1 year and 364 days**4. Type of contract: **Contract**Contract description: **Hearing Officer**

5. Purpose of contract:

**This is a new contract to provide for professional services (NV licensed attorney) as one of several independent contractors for Hearing Officers, as provided by NRS 284, responsible for scheduling and convening hearings as a result of appeals filed by state employees, communicating with all involved parties as necessary, conducting the hearings, issuing decisions, and preparing finalized written copies of their determinations.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$350,000.00**

Payment for services will be made at the rate of \$100.00 per hour

Other basis for payment: The maximum amount of the contract for the term of the contract is \$350,000.00. Maximum contract amount represents a "pool" amount encompassing several independent contracts with NV licensed attorneys for services as Hearing Officers (NRS 284). The contractor will be paid based on the hourly services, billed in 1/10th of an hour increments, rendered as a result of assigned cases. With pre-approval of the contract monitor, the Hearing Officer may be reimbursed for travel e.g., mileage, airfare, ground transportation, etc. and per diem allowance in accordance with State of Nevada travel policy. Travel time is not billable.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Independent third party resolution of employee appeals NRS 284.091

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Necessary to have neutral fact-finder and decision-maker in employee appeals.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Based on selection criteria published in the contract announcement, the candidate was rated highly by a review committee appointed by Human Resource Management and was recommended for selection to the Personnel Commission. The Personnel Commission interviewed candidates at their regular meeting and determined that the individual had the necessary knowledge skills, and abilities to be a Hearing Officer. The Commission voted to offer this individual a contract.

d. Last bid date: 11/08/2011 Anticipated re-bid date: 11/20/2013

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

07/01/2010 to 06/30/2012; Division of Human Resource Management, Hearing Officer, satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lbruce	05/08/2012 14:34:46 PM
Division Approval	lbruce	05/08/2012 14:34:49 PM
Department Approval	lbruce	05/08/2012 14:34:51 PM
Contract Manager Approval	lbruce	05/08/2012 14:34:54 PM
Budget Analyst Approval	nhovden	05/14/2012 17:23:58 PM
BOE Agenda Approval	nhovden	05/14/2012 17:24:03 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13302**

Agency Name: **STATE PUBLIC WORKS DIVISION**  
Agency Code: **082**  
Appropriation Unit: **1349-12**  
Is budget authority available?: **Yes**  
If "No" please explain: Not Applicable

Legal Entity Name: **ACCURATE PAINTING INC**  
Contractor Name: **ACCURATE PAINTING INC**  
Address: **5366 MELINDA LN**  
City/State/Zip: **SUN VALLEY, NV 89433-7732**  
Contact/Phone: null775/673-0460  
Vendor No.: T29029999  
NV Business ID: NV19991177580

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 %</b>	<b>Buildings &amp; Grounds, building rent income fee</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**  
Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **05/31/2016**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Painting Services**

5. Purpose of contract:

**This is a new contract to provide ongoing painting services to various State buildings in the Reno/Carson City area on an as needed basis upon the request and approval of a Buildings and Grounds designee.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,500.00**

Other basis for payment: \$50.00 per hour; materials will be charged at invoice plus 15%; hours of operation 7:00 a.m. - 5:00 p.m. with after hours and weekends available with notice.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

State offices require paint services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiples contracts for painting services on file. Per SAM 0338.0, each contractor will be contacted to submit bids for available jobs.

d. Last bid date: 03/01/2012 Anticipated re-bid date: 03/01/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009-2012, Buildings and Grounds, Service Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wsalisp1	05/04/2012 12:36:17 PM
Division Approval	wsalisp1	05/04/2012 12:36:22 PM
Department Approval	wsalisp1	05/04/2012 12:36:25 PM
Contract Manager Approval	kaplin	05/04/2012 13:35:29 PM
Budget Analyst Approval	cwatson	05/14/2012 10:20:52 AM
BOE Agenda Approval	cwatson	05/14/2012 10:20:56 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13375**Agency Name: **STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **ARTISTIC FENCE COMPANY INC**Contractor Name: **ARTISTIC FENCE COMPANY INC**Address: **5740 HIGHWAY 50 E**City/State/Zip: **CARSON CITY, NV 89701**Contact/Phone: **null775/882-4665**Vendor No.: **PUR0000883B**NV Business ID: **NV19711002179**To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Building rent income</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**Anticipated BOE meeting date **06/2012**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2016**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Fencing Services**

5. Purpose of contract:

**This is a new contract to provide ongoing removal and replacement of fencing to the Carson City and Reno areas, on an as needed basis and at the request and approval of a Buildings and Grounds designee.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$48.00 per hour, per man, \$72.00 overtime rate per hour, per man, \$96.00 weekend and holiday rate per hour, per man, for Fencing; \$95.00 per hour, per man, \$142.50 overtime per hour, per man, \$142.50 weekend and holiday rate per hour, per man, for Automated Gates; hours of operation 7:00 a.m. - 5:00 p.m.; materials will be quoted at time of job

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Repairs and replacement of fencing is needed for State grounds.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

This will be one of multiple fencing contractors on file with Buildings and Grounds. Per SAM 0338.0 each contractor will be contacted to submit bids for available jobs.

d. Last bid date: 04/01/2012 Anticipated re-bid date: 04/01/2016

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008-2012, Buildings and Grounds, Service Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wsalisp1	04/30/2012 16:25:19 PM
Division Approval	wsalisp1	04/30/2012 16:25:22 PM
Department Approval	wsalisp1	04/30/2012 16:25:25 PM
Contract Manager Approval	kaplin	05/01/2012 07:36:37 AM
Budget Analyst Approval	jrodrig9	05/02/2012 12:21:16 PM
BOE Agenda Approval	cwatson	05/14/2012 08:32:47 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **13374**

Agency Name: <b>STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>EWW Holdings, LLC</b>
Agency Code: <b>082</b>	Contractor Name: <b>EWW Holdings, LLC</b>
Appropriation Unit: <b>1349-12</b>	Address: <b>P.O. Box 20368</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Reno, NV 89515-0368</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Evan Wright 775-901-1417</b>
	Vendor No.:
	NV Business ID: <b>NV20101037207</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2012-2016</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 %</b>	<b>Buildings and Grounds, building rent income fee</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**  
Anticipated BOE meeting date: **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **05/31/2016**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Pressure Washing**

5. Purpose of contract:

**This is a new contract to provide ongoing pressure washing services on an as needed basis for various State buildings in the Carson City and Reno areas, upon the request and approval of a Buildings and Grounds designee.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

Other basis for payment: \$75.00 per hour for cold water only; \$90.00 per hour for steam; \$100.00 minimum mobilization fee for jobs less than 1.25 hours; hours of operation 7:30 a.m. - 6:30 p.m., Saturday and Sunday by appointment only; biodegradable cleaning agents are situational dependent and vary from \$65.00-\$300.00 per 5 gallon pail; Additional Crew Members \$25.00 per person; Graffiti Removal \$1.00-\$4.00 per square foot; Seicoat Anti-Graffiti Coating Application \$0.50-\$4.50 per square foot.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Pressure washing services are required to maintain proper upkeep on State buildings.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower and equipment.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiple contracts for pressure washing services on file. Per SAM 0338.0, each contractor will be contacted to submit bids for available jobs.

d. Last bid date: 04/01/2012 Anticipated re-bid date: 04/01/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wsalisp1	05/04/2012 12:34:41 PM
Division Approval	wsalisp1	05/04/2012 12:34:44 PM
Department Approval	wsalisp1	05/04/2012 12:34:47 PM
Contract Manager Approval	kaplin	05/04/2012 13:33:35 PM
Budget Analyst Approval	jrodrig9	05/12/2012 22:16:48 PM
BOE Agenda Approval	cwatson	05/14/2012 10:54:20 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13240**

Agency Name: **STATE PUBLIC WORKS DIVISION**  
Agency Code: **082**  
Appropriation Unit: **1349-12**  
Is budget authority available?: **Yes**  
If "No" please explain: Not Applicable

Legal Entity Name: **PIERROTT, ANA L**  
Contractor Name: **PIERROTT, ANA L**  
Address: **ENTERPRISE JANITORIAL SERVICES  
PO BOX 17445**  
City/State/Zip: **RENO, NV 89511**  
Contact/Phone: null775/691-2939  
Vendor No.: T29025484A  
NV Business ID: NV20101308826

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 %</b>	<b>Buildings and Grounds building rent income fee</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**  
Anticipated BOE meeting date: 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **02/28/2016**

Contract term: **3 years and 272 days**

4. Type of contract: **Contract**

Contract description: **Janitorial Service**

5. Purpose of contract:

**This is a new contract to provide ongoing janitorial services for the Department of Wildlife, located at 1100 Valley Road, Reno, Nevada, which will serve as a back-up contract only to be utilized in the event the primary contractor terminates and will only be activated at the request and approval of a Buildings and Grounds designee.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,000.00**

Other basis for payment: See Schedule One in Addl. Info Tab

#### II. JUSTIFICATION

7. What conditions require that this work be done?

State offices must be kept clean.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and equipment.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This Contractor had the 2nd lowest bid in Request to Bid #25564.

d. Last bid date: 02/21/2012 Anticipated re-bid date: 02/01/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009-2012, Buildings and Grounds Division, Service Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	04/23/2012 09:45:13 AM
Division Approval	kaplin	04/23/2012 09:45:23 AM
Department Approval	kaplin	04/23/2012 09:45:26 AM
Contract Manager Approval	kaplin	04/23/2012 09:45:28 AM
Budget Analyst Approval	jrodrig9	04/25/2012 17:17:36 PM
BOE Agenda Approval	cwatson	05/14/2012 08:25:21 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13378**

Agency Name: **STATE PUBLIC WORKS DIVISION**  
Agency Code: **082**  
Appropriation Unit: **1349-12**

Is budget authority available?: **Yes**  
If "No" please explain: Not Applicable

Legal Entity Name: **TAHOE FENCE CO INC**  
Contractor Name: **TAHOE FENCE CO INC**  
Address: **36 BROWN DR**  
City/State/Zip: **CARSON CITY, NV 89706**  
Contact/Phone: null775/882-1063  
Vendor No.: PUR0004684  
NV Business ID: NV19751004523

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 %</b>	<b>Buildings and Grounds, building rent income fee.</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2012**  
Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **07/31/2016**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Fencing Services**

5. Purpose of contract:

**This is a new contract to provide ongoing repair and installation of various types of fencing and gates in the Carson City and Reno area, on an as needed basis and at the written request and approval of a Buildings and Grounds designee.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$55.00 per man, per hour, two man crew required with a one hour minimum; overtime rate \$65.00 per man, per hour, two man crew required with a one hour minimum; hours of operation Monday through Friday, 7:00 a.m. - 5:00 p.m.; material rates are charged at cost plus 35%.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Repairs and replacement of fencing is needed for State grounds.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This will be one of multiple fencing contractors on file with Buildings and Grounds. Per SAM 0338.0, each contractor will be contacted to submit bids for available jobs.

d. Last bid date: 04/01/2012 Anticipated re-bid date: 04/01/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008-2012, Buildings and Grounds, Service Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wsalisp1	05/04/2012 12:35:30 PM
Division Approval	wsalisp1	05/04/2012 12:35:32 PM
Department Approval	wsalisp1	05/04/2012 12:35:34 PM
Contract Manager Approval	kaplin	05/04/2012 13:35:04 PM
Budget Analyst Approval	jrodrig9	05/12/2012 22:10:17 PM
BOE Agenda Approval	cwatson	05/14/2012 10:06:11 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13392**

Agency Name: **STATE PUBLIC WORKS DIVISION**  
 Agency Code: **082**  
 Appropriation Unit: **1349-12**

Is budget authority available?: **Yes**  
 If "No" please explain: Not Applicable

Legal Entity Name: **United Electrical Services, Inc.**  
 Contractor Name: **United Electrical Services, Inc.**  
 Address: **2231 Meridian Blvd Suite 5**  
 City/State/Zip: **Minden, NV 89423**  
 Contact/Phone: null775/782-4303  
 Vendor No.: T81028588  
 NV Business ID: NV19851010580

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 %</b>	<b>Buildings and Grounds building rent income fees</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/12/2012**  
 Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **05/31/2016**  
 Contract term: **3 years and 354 days**

4. Type of contract: **Contract**  
 Contract description: **Electrical services**

5. Purpose of contract:

**This is a new contract to provide ongoing electrical services on an as needed basis for various state buildings in northern Nevada at the request and approval of a Buildings and Grounds designee.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$60.00 per hour per Electrician, daily overtime rates of \$90.00 per hour per Electrician, Holiday and Weekend rates of \$120.00 per hour per Electrician, materials billed in addition to these rates based on standard electrical trade service publications not to exceed retail column.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Electrical services in state buildings is necessary for safety of public and employees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds currently does not have a qualified & licensed electrician on staff to do installation, replace, repair, troubleshoot, and maintain various types of electrical circuitry, lighting, and equipment.

9. Were quotes or proposals solicited? **Yes**  
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per SAM 0338.0, each contractor will be contacted to submit bids on projects. United Electrical Services, Inc. is a Nevada Public Works Board Contractor. Pursuant to NRS 338.13862, Buildings and Grounds is using a Public Works board pre-qualified bidder.

d. Last bid date: 04/04/2012 Anticipated re-bid date: 04/02/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

May 2008 to April 2012; Public Works Division, Buildings and Grounds Section; satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lbruce	04/27/2012 13:37:59 PM
Division Approval	lbruce	04/27/2012 13:38:02 PM
Department Approval	lbruce	04/27/2012 13:38:05 PM
Contract Manager Approval	kaplin	05/04/2012 13:59:59 PM
Budget Analyst Approval	jrodrig9	05/12/2012 22:13:40 PM
BOE Agenda Approval	cwatson	05/14/2012 10:23:05 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>11573</b>	Amendment Number: <b>1</b>	
	Legal Entity Name: <b>CLARK &amp; SULLIVAN CONSTRUCTORS</b>	
Agency Name: <b>STATE PUBLIC WORKS DIVISION</b>	Contractor Name: <b>CLARK &amp; SULLIVAN CONSTRUCTORS</b>	
Agency Code: <b>082</b>	Address: <b>INC</b>	
Appropriation Unit: <b>1515-09</b>	<b>4180 W DEWEY DR</b>	
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89118</b>	
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null702/798-5400</b>	
	Vendor No.: <b>T80904739A</b>	
	NV Business ID: <b>NV19751002010</b>	

To what State Fiscal Year(s) will the contract be charged? **2011-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	<b>X</b> Bonds	<b>93.00 %</b>
Highway Funds	0.00 %	<b>X</b> Other funding	<b>7.00 % Transfer from University Receipts</b>

Agency Reference #: **5700**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/12/2010**

Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **3 years and 262 days**

4. Type of contract: **Contract**

Contract description: **OWNER CMAR CONST AGR**

5. Purpose of contract:

**This is the first amendment to the original contract, which provides owner construction manager at risk services to construct/remodel a 15,800 sf laboratory including replacement of existing HVAC, Fire Alarm Systems, Controls, Hydronic Piping and Lighting. SPWB Project No. 09-C23L; SPWB Contract No. 5700. This amendment decreases the maximum amount of the owner's contingency from \$10,900,000 to \$10,449,083.**

#### 6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	\$10,900,000.00
2.	Total amount of any previous contract amendments:	\$0.00
3.	Amount of current contract amendment:	-\$450,917.00
4.	New maximum contract amount:	\$10,449,083.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**2009 CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional Services are provided by SPWB to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature**

9. Were quotes or proposals solicited? Yes  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: 09/08/2010      Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No**      If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes      If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWB, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No      If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
 Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	05/07/2012 10:08:59 AM
Division Approval	dgrimm	05/07/2012 10:09:02 AM
Department Approval	dgrimm	05/09/2012 14:35:19 PM
Contract Manager Approval	dgrimm	05/09/2012 16:19:01 PM
Budget Analyst Approval	jrodrig9	05/12/2012 20:58:36 PM
BOE Agenda Approval	cwatson	05/16/2012 10:52:05 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **11573**

Agency Name: <b>PUBLIC WORKS BOARD</b>	Legal Entity Name: <b>CLARK &amp; SULLIVAN CONSTRUCTORS</b>
Agency Code: <b>190</b>	Contractor Name: <b>CLARK &amp; SULLIVAN CONSTRUCTORS</b>
Appropriation Unit: <b>1515-09</b>	Address: <b>INC</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89118</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null702/798-5400</b>
	Vendor No.: <b>T80904739A</b>
	NV Business ID: <b>NV19751002010</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2011-2014</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	<b>X</b> Bonds	<b>93.00 % General Obligation Bonds</b>
Highway Funds	0.00 %	<b>X</b> Other funding	<b>7.00 % Transfer from University Receipts</b>

Agency Reference #: **5700**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**  
Anticipated BOE meeting date **10/2010**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **3 years and 273 days**

4. Type of contract: **Contract**

Contract description: **OWNER CMAR CONST AGR**

5. Purpose of contract:

**This is a new contract to provide owner construction manager at risk services to construct/remodel a 15,800 sf laboratory including replacement of existing HVAC, Fire Alarm Systems, Controls, Hydronic Piping and Lighting. SPWB Project No. 09-C23L; SPWB Contract No. 5700.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,900,000.00**

Other basis for payment: **Monthly progress payments on services provided.**

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**2009 CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional Services are provided by SPWB to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: 09/08/2010 Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWB, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	09/16/2010 11:27:08 AM
Division Approval	dgrimm	09/16/2010 11:27:11 AM
Department Approval	dgrimm	09/16/2010 11:27:15 AM
Contract Manager Approval	dgrimm	09/22/2010 15:09:37 PM
Budget Analyst Approval	jrodrig9	09/23/2010 17:14:04 PM
Team Lead Approval	cwatson	10/05/2010 09:29:23 AM
BOE Agenda Approval	cwatson	10/05/2010 09:29:27 AM
BOE Final Approval	Pending	

# OWNER-CMAR CONSTRUCTION AGREEMENT

This Owner-CMAR Construction Agreement, between the State of Nevada, represented by the listed Owner, hereinafter referred to as "Owner", and the Construction Manager at Risk, hereinafter referred to as "CMAR", is entered into as of the following date:

Execution Date: October 12, 2010

## Project Identification

Project Name: College of Southern Nevada Laboratory Renovation & Main Building Fire Alarm, HVAC & Lighting  
Project Address, City, State: Cheyenne Campus, North Las Vegas, NV  
SPWB Project No: 09-C23L  
SPWB Contract No: 5700  
Labor Commission PWP No.: CL-2010-428

## Owner

State Public Works Board  
515 E. Musser Street, Suite 102  
Carson City, Nevada 89701-4263  
(775) 684-4141

## CMAR

Clark & Sullivan Construction  
4180 W. Dewey  
Las Vegas, NV 89118  
(702) 798-5400

## ARTICLE 1 GUARANTEED MAXIMUM PRICE

For furnishing all labor, materials, equipment, tools and services and for doing everything required by this Agreement and the other Contract Documents, the Owner will pay and the CMAR shall accept a total sum (Guaranteed Maximum Price) not to exceed:

The CMAR's Guaranteed Maximum Price (GMP) for the entire Work on the referenced Project:

1) Cost of the Work (excluding General Conditions)	<u>\$ 8,384,827.00</u>
2) CMAR's General Conditions	<u>\$ 808,133.00</u>
3) CMAR's Fee	<u>\$ 368,118.00</u>
4) CMAR's Contingency	<u>\$ 428,922.00</u>
5) Owner's Contingency	<u>\$ 910,000.00</u>
6) Total Guaranteed Maximum Price	<u>\$10,900,000.00</u>

**Construction Manager at Risk**

Clark & Sullivan Construction

By: [Signature]  
Print: B. J. Sullivan  
Title: President  
Date: 9-13-2010

**State Attorney General**

(Approved as to Form Only)

Catherina Cortez M. [Signature]  
By: [Signature]  
Title: Deputy Attorney General  
Date: 9/21/10

**Owner**

State Public Works Board

By: [Signature]  
Print: Gustavo Nunez, PE  
Title: Manager  
Date: 9-22-10

**Board of Examiners**

(Required for Execution)

By: [Signature]  
Date: 10-12-10

**SPWB Project Manager**

(Signed as to Review Only)

By: [Signature] Date: 09-10-10

**Authorization**

SPWB Project No.: 09-C23L  
Fund Code No: 409-1515-09  
Assigned Amount: \$10,900,000.00

**Deputy Manager, Professional Services**

(Signed as to Review Only)

By: [Signature] Date: 9-13-10

**Distribution**

Original, SPWB  
SPWB Project Manager  
CMAR  
Using Agency  
Architect/Engineer  
SPWB Inspector

**SPWB Accounting**

(Account Codes & Funds Availability Verified)

By: [Signature] Date: 9-10-10  
GL No.: 8191



Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	05/09/2012 14:03:43 PM
Division Approval	dgrimm	05/09/2012 14:03:47 PM
Department Approval	dgrimm	05/09/2012 14:03:51 PM
Contract Manager Approval	dgrimm	05/09/2012 16:20:15 PM
Budget Analyst Approval	jrodrig9	05/12/2012 21:03:03 PM
BOE Agenda Approval	cwatson	05/15/2012 09:10:04 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **13451**

Agency Name: <b>STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>Q&amp;D CONSTRUCTION INC</b>
Agency Code: <b>082</b>	Contractor Name: <b>Q&amp;D CONSTRUCTION INC</b>
Appropriation Unit: <b>1577-12</b>	Address: <b>1050 S 21ST ST</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>SPARKS, NV 89431-5596</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775/786-2677</b>
	Vendor No.: <b>T81009604</b>
	NV Business ID: <b>NV19671000639</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2012-2013</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>52.00 %</b>	<b>X</b> Bonds	<b>45.00 % proceeds from sale of bonds</b>
Highway Funds	0.00 %	<b>X</b> Other funding	<b>3.00 % transfer from capital project fund</b>

Agency Reference #: 26890

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2013**

Contract term: **1 year and 29 days**

4. Type of contract: **Contract**

Contract description: **Owner-CMAR Const. Ag**

5. Purpose of contract:

**This is a new agreement to provide Owner-Construction Manager at Risk services for the Elko County Readiness Center; Carlin, Nevada; Project No. 09-C15; Contract No. 26890.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$4,924,911.00**

Other basis for payment: monthly progress payments on services provided

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**2009 CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	05/09/2012 15:49:24 PM
Division Approval	dgrimm	05/09/2012 15:49:26 PM
Department Approval	dgrimm	05/09/2012 15:49:28 PM
Contract Manager Approval	dgrimm	05/09/2012 16:18:22 PM
Budget Analyst Approval	jrodrig9	05/12/2012 21:27:09 PM
BOE Agenda Approval	cwatson	05/14/2012 09:54:11 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13437**

Agency Name: **STATE PUBLIC WORKS DIVISION**  
Agency Code: **082**  
Appropriation Unit: **1579-28**  
Is budget authority available?: **Yes**  
If "No" please explain: **Not Applicable**

Legal Entity Name: **FARR WEST ENGINEERING**  
Contractor Name: **FARR WEST ENGINEERING**  
Address: **5442 LONGLEY LN STE B**  
City/State/Zip: **RENO, NV 89511-3297**  
Contact/Phone: **null775/851-4788**  
Vendor No.: **T81102795**  
NV Business ID: **NV20011242988**

To what State Fiscal Year(s) will the contract be charged? **2012-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>93.00 %</b>	<b>X</b> Bonds	<b>7.00 % proceeds from sale of bonds</b>
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **33680**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2015**

Contract term: **3 years and 29 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Servs**

5. Purpose of contract:

**This is a new contract to provide professional architectural/engineering services to replace fire protection ponds and fire system improvements for the Nevada Army National Guard; Project No. 11-M04; Contract No. 33680.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$29,410.00**

Other basis for payment: **monthly progress payments on services provided**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**2011 CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional Services are provided by SPWB to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	05/09/2012 10:19:19 AM
Division Approval	dgrimm	05/09/2012 10:19:21 AM
Department Approval	dgrimm	05/09/2012 10:19:25 AM
Contract Manager Approval	dgrimm	05/09/2012 16:20:39 PM
Budget Analyst Approval	jrodrig9	05/12/2012 21:19:04 PM
BOE Agenda Approval	cwatson	05/14/2012 09:52:53 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13435**

Agency Name: <b>STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>HERSHENOW &amp; KLIPPENSTEIN</b>
Agency Code: <b>082</b>	Contractor Name: <b>HERSHENOW &amp; KLIPPENSTEIN</b>
Appropriation Unit: <b>1579-23</b>	Address: <b>ARCHITECTS INC</b>
Is budget authority available?: <b>Yes</b>	<b>5485 RENO CORPORATE DR STE 100</b>
If "No" please explain: <b>Not Applicable</b>	City/State/Zip: <b>RENO, NV 89511-2262</b>
	Contact/Phone: <b>null775/332-6640</b>
	Vendor No.: <b>T80984709</b>
	NV Business ID: <b>NV19941047730</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2012-2015</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>91.00 %</b>	<b>X</b> Bonds	<b>9.00 % sale of bonds</b>
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **33654**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2015**

Contract term: **3 years and 29 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Servs**

5. Purpose of contract:

**This is a new contract to provide professional architectural/engineering services for energy efficient improvements to combined support maintenance shop/field facilities.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$28,000.00**

Other basis for payment: **monthly progress payments on services provided**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**2011 CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional Services are provided by SPWB to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	05/09/2012 11:40:26 AM
Division Approval	dgrimm	05/09/2012 11:40:28 AM
Department Approval	dgrimm	05/09/2012 11:40:31 AM
Contract Manager Approval	dgrimm	05/09/2012 16:21:07 PM
Budget Analyst Approval	jrodrig9	05/12/2012 21:20:48 PM
BOE Agenda Approval	cwatson	05/14/2012 09:53:35 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13403**

Agency Name: **STATE PUBLIC WORKS DIVISION**  
Agency Code: **082**  
Appropriation Unit: **1585-21**  
Is budget authority available?: **Yes**  
If "No" please explain: **Not Applicable**

Legal Entity Name: **HERSHENOW & KLIPPENSTEIN**  
Contractor Name: **HERSHENOW & KLIPPENSTEIN ARCHITECTS INC**  
Address: **5485 RENO CORPORATE DR STE 100 RENO, NV 89511-2262**  
City/State/Zip: **RENO, NV 89511-2262**  
Contact/Phone: **null775/332-6640**  
Vendor No.: **T80984709**  
NV Business ID: **NV19941047730**

To what State Fiscal Year(s) will the contract be charged? **2012-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
<b>X Highway Funds</b>	<b>100.00 %</b>	Other funding	0.00 %
Agency Reference #:	30972		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2015**

Contract term: **3 years and 29 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Servs**

5. Purpose of contract:

**This is a new contract to provide professional architectural/engineering services for the Department of Motor Vehicles Flood Door Design; Project No. 11-E05; Contract No. 30972.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,700.00**

Other basis for payment: **monthly progress payments on services provided**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**2011 CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional Services are provided by SPWB to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	05/09/2012 14:45:16 PM
Division Approval	dgrimm	05/09/2012 14:45:18 PM
Department Approval	dgrimm	05/09/2012 14:45:21 PM
Contract Manager Approval	dgrimm	05/09/2012 16:19:29 PM
Budget Analyst Approval	jrodrig9	05/12/2012 21:22:37 PM
BOE Agenda Approval	cwatson	05/16/2012 10:53:15 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13440**

Agency Name: <b>HEARINGS AND APPEALS DIVISION</b>	Legal Entity Name: <b>RODRIGUEZ, JORGE DBA</b>
Agency Code: <b>089</b>	Contractor Name: <b>RODRIGUEZ, JORGE DBA</b>
Appropriation Unit: <b>1015-04</b>	Address: <b>JR INTERPRETING PO BOX 31165</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89173</b>
If "No" please explain: Not Applicable	Contact/Phone: null702/539-7886
	Vendor No.: T29016727A
	NV Business ID: NV20111493419

To what State Fiscal Year(s) will the contract be charged? **2012-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Assessments to Insurers</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **2 years and 29 days**

4. Type of contract: **Contract**

Contract description: **Interpreter services**

5. Purpose of contract:

**This is a new contract which provides for Spanish Interpretation services during Administrative hearings, required by NRS 645B, to non-english speaking injured workers so that they are appropriately represented at appeal hearings.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,999.00**

Payment for services will be made at the rate of \$70.00 per hour

Other basis for payment: Two hour minimum and \$70 cancellation fee for less than 24 hour notice.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Division is required by statute to provide interpreter services to non-english speaking injured workers so that they are properly represented at Appeals Hearings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ interpreters except by independent contract.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Contractor is willing to provide experienced and professional interpretation services to the Division.

d. Last bid date: 04/01/2012 Anticipated re-bid date: 04/01/2014

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008-2012, Hearings and Appeals Division, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	05/08/2012 10:49:00 AM
Division Approval	kaplin	05/08/2012 10:49:05 AM
Department Approval	kaplin	05/08/2012 10:49:31 AM
Contract Manager Approval	kaplin	05/08/2012 10:54:53 AM
Budget Analyst Approval	csawaya	05/18/2012 16:25:57 PM
BOE Agenda Approval	jmurph1	05/21/2012 07:57:09 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>11287</b>	Amendment Number: <b>2</b>
Agency Name: <b>COMMISSION ON TOURISM</b>	Legal Entity Name: <b>Adnova Comunicacion Estrategica</b>
Agency Code: <b>101</b>	Contractor Name: <b>Adnova Comunicacion Estrategica</b>
Appropriation Unit: <b>1522-43</b>	Address: <b>Gutemberg No. 176, Col. Anzures</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Del. Miguel Hidalgo, MX 11590</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Benjamin Diaz 55)5596.6746</b>
	Vendor No.: <b>F00000119A</b>
	NV Business ID: <b>NV20101580909</b>

To what State Fiscal Year(s) will the contract be charged? **2011-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Lodging Tax</b>

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2010**  
 Anticipated BOE meeting date **06/2012**  
 Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2012**  
 Contract term: **2 years and 353 days**

4. Type of contract: **Contract**  
 Contract description: **Rep Office - Mexico**

5. Purpose of contract:  
**This is the second amendment to the original contract, which provides international representation for the Nevada Commission on Tourism in Mexico. This amendment extends the termination date from June 30, 2012 to June 30, 2013 and increases the maximum amount from \$120,000 to \$180,000 to continue the international representation in Mexico for an additional year. The services will include placing stories with the media, maintaining a foreign website, conducting sales missions, organizing familiarization tours, expanding tour product to tour operators, media planning and buying, developing foreign brochures, and providing quarterly progress reports.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$60,000.00
2. Total amount of any previous contract amendments:	\$60,000.00
3. Amount of current contract amendment:	\$60,000.00
4. New maximum contract amount:	\$180,000.00
and/or the termination date of the original contract has changed to:	06/30/2013

#### II. JUSTIFICATION

7. What conditions require that this work be done?  
NRS 231.160 through NRS 231.360 requires that the Nevada Commission on Tourism promote tourism in Nevada both domestically and internationally.

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
The State does not have any employees located outside the United States to perform this work.

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 332.195 - The Las Vegas Convention & Visitors Authority (LVCVA) completed a solicitation for each of the foreign offices and the Nevada Commission on Tourism contracts with the same companies as part of the partnership with the LVCVA. Since we are using the same contractors as our political subdivision, State Purchasing indicated that we don't need a sole source approval for our international office contracts.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Nevada Commission on Tourism has contracted with this company since FY09. The work has been more than satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
 Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	05/08/2012 18:03:56 PM
Division Approval	kwilliam	05/08/2012 18:03:58 PM
Department Approval	kwilliam	05/08/2012 18:04:00 PM
Contract Manager Approval	kwilliam	05/08/2012 18:24:00 PM
Budget Analyst Approval	knielsen	05/16/2012 11:23:53 AM
BOE Agenda Approval	cwatson	05/16/2012 11:35:20 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **11288** Amendment Number: **2**

Agency Name: **COMMISSION ON TOURISM** Legal Entity Name: **Hills Balfour Synergy**

Agency Code: **101** Contractor Name: **Hills Balfour Synergy**

Appropriation Unit: **1522-43** Address: **Colechurch House**

Is budget authority available?: **Yes** City/State/Zip: **London, UK SE12SX**

If "No" please explain: Not Applicable Contact/Phone: **Amanda Hills-Balfour 442073670900**

Vendor No.: **F00000120**

NV Business ID: **NV20101628853**

To what State Fiscal Year(s) will the contract be charged? **2011-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Lodging Tax</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2010**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2012**

Contract term: **2 years and 353 days**

4. Type of contract: **Contract**

Contract description: **Rep Office - UK**

5. Purpose of contract:

**This is the second amendment to the original contract, which provides international representation for the Nevada Commission on Tourism in the United Kingdom. This amendment extends the termination date from June 30, 2012 to June 30, 2013 and increases the maximum amount from \$120,000 to \$180,000 to continue the international representation in the United Kingdom for an additional year. The services will include placing stories with the media; maintaining a foreign website; conducting sales missions; organizing familiarization tours; expanding tour product to tour operators; media planning and buying; developing foreign brochures; and providing quarterly progress reports.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$60,000.00
2. Total amount of any previous contract amendments:	\$60,000.00
3. Amount of current contract amendment:	\$60,000.00
4. New maximum contract amount:	\$180,000.00
and/or the termination date of the original contract has changed to:	06/30/2013

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 231.160 through 231.360 requires that the Nevada Commission on Tourism promote tourism in Nevada both domestically and internationally.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have any employees located outside the United States to perform this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 332.195 - The Las Vegas Convention & Visitors Authority (LVCVA) completed a solicitation for each of the foreign offices, and the Nevada Commission on Tourism contracts with the same companies as part of the partnership with the LVCVA. Since we are using the same contractors as our political subdivision, State Purchasing indicated that we don't need a sole source approval for our international office contracts.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Nevada Commission on Tourism has contracted with this company since FY09. The work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	05/08/2012 17:40:13 PM
Division Approval	kwilliam	05/08/2012 17:40:16 PM
Department Approval	kwilliam	05/08/2012 17:40:18 PM
Contract Manager Approval	kwilliam	05/08/2012 17:40:23 PM
Budget Analyst Approval	knielsen	05/16/2012 11:27:46 AM
BOE Agenda Approval	cwatson	05/16/2012 11:36:07 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>11289</b>	Amendment Number: <b>2</b>
Agency Name: <b>COMMISSION ON TOURISM</b>	Legal Entity Name: <b>VoX International</b>
Agency Code: <b>101</b>	Contractor Name: <b>VoX International</b>
Appropriation Unit: <b>1522-43</b>	Address: <b>2 Bloor Street, Suite 2601 Toronto</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Ontario, Canada, -- M4W3E2</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Susan Webb 416-835-8212</b>
	Vendor No.: <b>F00000118</b>
	NV Business ID: <b>NV20101490047</b>

To what State Fiscal Year(s) will the contract be charged? **2011-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Lodging Tax</b>

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2010**  
 Anticipated BOE meeting date **06/2012**  
 Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2012**  
 Contract term: **2 years and 353 days**

4. Type of contract: **Contract**  
 Contract description: **Rep Office - Canada**

5. Purpose of contract:  
**This is the second amendment to the original contract, which provides international representation for the Nevada Commission on Tourism in Canada. This amendment extends the termination date from June 30, 2012 to June 30, 2013 and increases the maximum amount from \$120,000 to \$180,000 to continue the international representation in Canada for an additional year. The services will include placing stories with the media, maintaining a foreign website, conducting sales missions, organizing familiarization tours, expanding tour product to tour operators, media planning and buying, developing foreign brochures, and providing quarterly progress reports.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$60,000.00
2. Total amount of any previous contract amendments:	\$60,000.00
3. Amount of current contract amendment:	\$60,000.00
4. New maximum contract amount:	\$180,000.00
and/or the termination date of the original contract has changed to:	06/30/2013

#### II. JUSTIFICATION

7. What conditions require that this work be done?  
NRS 231.160 through 231.360 requires that the Nevada Commission on Tourism promote tourism in Nevada both domestically and internationally.

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
The State does not have any employees located outside the United States to perform this work.

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 332.195 - The Las Vegas Convention & Visitors Authority (LVCVA) completed a solicitation for each of the foreign offices and the Nevada Commission on Tourism contracts with the same companies as part of the partnership with the LVCVA. Since we are using the same contractors as our political subdivision, State Purchasing indicated that we don't need a sole source approval for our international office contracts.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Nevada Commission on Tourism has contracted with this company since FY09. The work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
 Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	05/08/2012 18:24:30 PM
Division Approval	kwilliam	05/08/2012 18:24:32 PM
Department Approval	kwilliam	05/08/2012 18:24:35 PM
Contract Manager Approval	kwilliam	05/08/2012 18:24:37 PM
Budget Analyst Approval	knielsen	05/16/2012 11:19:30 AM
BOE Agenda Approval	cwatson	05/16/2012 11:34:37 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>CONV5352</b>	Amendment Number: <b>5</b>
Agency Name: <b>ENTERPRISE IT SERVICES</b>	Legal Entity Name: <b>ZAYO BANDWIDTH LLC</b>
Agency Code: <b>180</b>	Contractor Name: <b>ZAYO BANDWIDTH LLC</b>
Appropriation Unit: <b>1386-26</b>	Address: <b>400 CENTENNIAL PKWY STE 200</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LOUISVILLE, CO 80027</b>
If "No" please explain: Not Applicable	Contact/Phone: null303-381-3362
	Vendor No.: T29026732
	NV Business ID: NV20111064622

To what State Fiscal Year(s) will the contract be charged? **2008-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % User Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/10/2008**  
 Anticipated BOE meeting date 04/2012  
 Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2012**  
 Contract term: **4 years and 204 days**  
 4. Type of contract: **Contract**  
 Contract description: **Telecommunications & Fibre Optics Equipment**

5. Purpose of contract:  
**This is the fifth amendment to the original contract, which provides Internet Services for 200 South Virginia Street in Reno. This amendment changes the business name to Zayo Group, LLC, extends the termination date from June 30, 2012 to December 30, 2012, and increases the maximum amount from \$235,530.01 to \$275,820.01 to cover payment obligations until a new solicitation can be completed.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$106,600.00
2. Total amount of any previous contract amendments:	\$128,930.01
3. Amount of current contract amendment:	\$40,290.00
4. New maximum contract amount:	\$275,820.01
and/or the termination date of the original contract has changed to:	12/30/2012

#### II. JUSTIFICATION

7. What conditions require that this work be done?  
**This extension is necessary to provide a more economical internet solution and possibly increase bandwidth at 200 South Virginia, Reno.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
**Employees cannot provide internet services to the State.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?  
Lowest bidder for services

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008-20011, EITS, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lbruce	05/02/2012 07:34:33 AM
Division Approval	lbruce	05/02/2012 07:34:38 AM
Department Approval	lbruce	05/02/2012 07:34:49 AM
Contract Manager Approval	bbohm	05/02/2012 08:41:39 AM
DoIT Approval	lmuelle1	05/02/2012 13:07:21 PM
Budget Analyst Approval	sbrown	05/02/2012 14:20:26 PM
BOE Agenda Approval	cwatson	05/14/2012 08:37:37 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **12715** Amendment Number: **1**

Agency Name: **ENTERPRISE IT SERVICES** Legal Entity Name: **Naval Facilities Engineering Command Southwest**

Agency Code: **180** Contractor Name: **Naval Facilities Engineering Command Southwest**

Appropriation Unit: **1388-00** Address: **1220 Pacific Highway**

Is budget authority available?: **Yes** City/State/Zip: **San Diego, CA 92132**

If "No" please explain: **Not Applicable** Contact/Phone: **Lindsey Green 619-532-3027**

Vendor No.: **Not Applicable**

NV Business ID: **Not Applicable**

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Revenue</b>

## 2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2011**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2012**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **Rack space rental**

## 5. Purpose of contract:

**This is the first amendment to the original contract, which provides for seven ongoing rack spaces at Austin Peak in Lander County. This amendment extends the termination date from June 30, 2012 to June 30, 2013 and increases the maximum amount from \$12,926.83 to \$27,158.74 due to the need for continued microwave services.**

## 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$12,926.83
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$14,231.91
4. New maximum contract amount:	\$27,158.74
and/or the termination date of the original contract has changed to:	06/30/2013

**II. JUSTIFICATION**

## 7. What conditions require that this work be done?

**This is a revenue generating contract**

## 8. Explain why State employees in your agency or other State agencies are not able to do this work:

**This is a revenue generating contract**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not Applicable

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Navy has been under a revenue contract with EITS (DoIT) for many years with satisfactory results

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbaughn	05/09/2012 11:35:49 AM
Division Approval	capple	05/09/2012 11:50:43 AM
Department Approval	capple	05/09/2012 11:50:49 AM
Contract Manager Approval	bbohm	05/09/2012 14:18:07 PM
Budget Analyst Approval	jrodrig9	05/17/2012 16:11:20 PM
BOE Agenda Approval	cwatson	05/18/2012 07:45:15 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13395**

Agency Name: <b>OFFICE OF VETERAN'S SERVICES</b>	Legal Entity Name: Water & Energy Systems Technology of Nevada, Inc.
Agency Code: <b>240</b>	Contractor Name: <b>WEST, Inc.</b>
Appropriation Unit: <b>2561-07</b>	Address: <b>13109 Arctic Circle</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Santa Fe Springs, CA 90670</b>
If "No" please explain: Not Applicable	Contact/Phone: Matt Copthorne 702-449-9698
	Vendor No.:
	NV Business ID: NV19831015302
To what State Fiscal Year(s) will the contract be charged?	<b>2012-2014</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>50.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>50.00 % Private funds - 50%</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **05/31/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Cooling Tower Maint.**

5. Purpose of contract:

**This is a new contract to provide ongoing maintenance for the cooling towers, chillers, and hot water boilers at the Nevada State Veterans Home. The vendor will provide monthly inspection and preventive maintenance for this equipment.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$674.00 per month

Other basis for payment: Plus any parts and labor.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This is preventative maintenance to avoid corrosion of cooling towers and closed loop system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State agencies or employees are available to do this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best price; good reputation in the industry.

d. Last bid date: 03/01/2012 Anticipated re-bid date: 03/01/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Company uses the abbreviation WEST instead of complete name.

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpalm5	05/14/2012 11:23:40 AM
Division Approval	jpalm5	05/14/2012 11:23:46 AM
Department Approval	jpalm5	05/14/2012 11:23:51 AM
Contract Manager Approval	mnobles	05/14/2012 15:55:59 PM
Budget Analyst Approval	jrodrig9	05/14/2012 16:12:54 PM
BOE Agenda Approval	cwatson	05/16/2012 08:55:49 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **12627** Amendment Number: **1**

Agency Name: **OFFICE OF VETERAN'S SERVICES** Legal Entity Name: **Avalon Shutters, Inc.**

Agency Code: **240** Contractor Name: **Avalon Shutters, Inc.**

Appropriation Unit: **2564-10** Address: **100 Sinclair Street**

Is budget authority available?: **Yes** City/State/Zip: **Perris, CA 92571**

If "No" please explain: **Not Applicable** Contact/Phone: **Christine Vieira 909-937-4900**

Vendor No.: **T27028971**

NV Business ID: **NV20111661063**

To what State Fiscal Year(s) will the contract be charged? **2012-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Veterans Gift Account</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/27/2011**

Anticipated BOE meeting date: **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **08/31/2013**

Contract term: **1 year and 309 days**

4. Type of contract: **Contract**

Contract description: **Shutter Installation**

5. Purpose of contract:

**This is the first amendment to the original contract, which provides for the installation of wood shutters in the windows of the resident living rooms at the Nevada State Veterans Home. This amendment increases the maximum amount from \$8,500 to \$37,500 to install more shutters in all of the living areas.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$8,500.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$29,000.00
4. New maximum contract amount:	\$37,500.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Resident living room areas need the ability to close off light and heat from the sun.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have the skills or material to perform this sort of custom work.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Price and materials that seem most suited to this particular space.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpalm5	04/23/2012 14:30:26 PM
Division Approval	jpalm5	04/23/2012 14:36:56 PM
Department Approval	jpalm5	04/23/2012 14:37:03 PM
Contract Manager Approval	mnobles	04/26/2012 07:58:13 AM
Budget Analyst Approval	jrodrig9	04/30/2012 12:57:24 PM
BOE Agenda Approval	cwatson	05/14/2012 08:30:42 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13438**

Agency Name: **DEPARTMENT OF EDUCATION**  
 Agency Code: **300**  
 Appropriation Unit: **2676-04**  
 Is budget authority available?: **Yes**  
 If "No" please explain: Not Applicable

Legal Entity Name: School Services of California, Inc.  
 Contractor Name: **School Services of California, Inc.**  
 Address: **1121 L Street, Suite 1060**  
 City/State/Zip: **Sacramento, CA 95814**  
 Contact/Phone: null916-446-7517  
 Vendor No.:  
 NV Business ID: NV20121287068

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>15.00 %</b>	Fees	0.00 %
<b>X</b> Federal Funds	<b>85.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **07/31/2012**

Contract term: **60 days**

4. Type of contract: **Contract**

Contract description: **Evaluate of NDE**

5. Purpose of contract:

**This is a new contract for an evaluator for the Nevada Department of Education (NDE) and school districts in Nevada. The purpose of this contract is to provide concrete findings and recommendations to the NDE to address: 1) What functions the NDE should perform and how it should best be organized to elevate academic achievement of the students in Nevada public schools; 2) What personnel knowledge, skills, and dispositions will be needed to pursue reform tasks and assist Local Education Associations to elevate academic achievement of Nevada students; and 3) Recommended NDE restructuring.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$67,445.90**

Other basis for payment: Invoice monthly or upon completion of deliverables not to exceed a total of \$67,445.90

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The new Superintendent of Public Instruction wants to evaluate the Nevada Department of Education for a possible reorganization.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It requires an outside evaluator. It is an evaluation of the Nevada Department of Education and State of Nevada School Districts.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

School Service of California, Inc. was the only proposal received and the evaluation show that School Service of California, Inc. is qualify to perform the service.

d. Last bid date: 04/23/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amccalla	05/08/2012 15:15:25 PM
Division Approval	amccalla	05/08/2012 15:15:28 PM
Department Approval	amccalla	05/08/2012 15:15:30 PM
Contract Manager Approval	ebarraga	05/08/2012 16:02:33 PM
Budget Analyst Approval	sbrown	05/13/2012 13:57:22 PM
BOE Agenda Approval	cwatson	05/15/2012 10:49:05 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13376**Agency Name: **DEPARTMENT OF EDUCATION**Agency Code: **300**Appropriation Unit: **2709-65**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **HMB INFORMATION SYSTEM**Contractor Name: **HMB INFORMATION SYSTEM**Address: **DEVELOPERS****191 W NATIONWIDE BLVD STE 650**City/State/Zip: **COLUMBUS, OH 43215-2568**

Contact/Phone: null614/221-6831

Vendor No.: T29005088

NV Business ID: NV20101192150

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/11/2016**Contract term: **4 years and 11 days**4. Type of contract: **Contract**Contract description: **Computer Related Ser**

5. Purpose of contract:

**This is a new contract to provide approximately 984 hours of ePAGE program modifications over four years in addition to providing ongoing maintenance and support.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$459,000.00**

Other basis for payment: Payment upon proper invoicing as work is completed not to exceed \$459,000.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Currently all modifications and changes, including enhancements to ePAGE have to be coordinated through HMB. These enhancements allow for additional information to be calculated and collected for the Nevada Department of Education staff. Additionally, maintenance and support are a necessity for ePAGE.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

January 1, 2009 Nevada Department of Education tried to convert the maintenance component of ePAGE from HMB to DoIT. This attempt failed because DoIT did not have the staff that had sufficient knowledge of the Visual Basic software. By mid-February of 2009 DoIT informed Nevada Department of Education that DoIT was not able to provide Nevada Department of Education with the required support. This new contract will be for maintenance and support with limited program modifications only.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

HMB established the ePAGE process for the Nevada Department of Education and their work has deemed satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amccalla	04/19/2012 15:59:49 PM
Division Approval	amccalla	04/19/2012 15:59:52 PM
Department Approval	amccalla	04/19/2012 15:59:54 PM
Contract Manager Approval	ebarraga	04/20/2012 09:53:45 AM
Budget Analyst Approval	cwatson	05/15/2012 09:10:41 AM
BOE Agenda Approval	cwatson	05/15/2012 09:10:45 AM
BOE Final Approval	Pending	



BRIAN SANDOVAL  
GOVERNOR

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION

515 East Musser Street, Suite 300  
Carson City, Nevada 89701  
Phone (775) 684-0170 • Fax (775) 684-0188

Purchasing Use Only:

#120401

GREG SMITH  
Purchasing Administrator

## SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:

Nevada Department of Education (NDE)  
Fawn Lewis, Educational Programs Professional  
Office of Special Education, ESE and School Improvement Programs  
(775) 687-9214  
flewis@doe.nv.gov

- b. Vendor contact information:

HMB Information System Developers  
John Mackessy  
570 Polaris Parkway, Suite 125  
Westerville, OH 43082  
(614) 221-6831 Fax (614) 221-6856  
Federal Tax ID: 311410213

- c. Type of waiver requested:  Sole or single source  Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:

- Approximately 984 hours of program modifications over four years in addition to providing the following ePAGE Maintenance and Support:

- HMB will provide the following modifications to the system in Year One:

- a) Prevent LEAs from requesting advances in RFFs;
- b) Auto-fill the carryover details screen when an FFR enters "FFR Authorized Rep Approved";
- c) Allow LEAs to attach expenditure documents to an RFF;
- d) Display the full grant name on the Allocation Details page.

- HMB will provide the following modifications to the system in Year Two:

- a) Add data capture screen to the FFR similar to the Spending Plan Details page;
- b) Allow LEAs to upload excel spreadsheet containing budget data.

- HMB will provide the following modifications to the system in Year Three:
  - a) Allow SEA users to add inline comments when reviewing the Spending Plan Details page;
  - b) Allow SEA users to configure automatic payments for a grant.
  
- HMB will provide the following modifications to the system in Year Four:
  - a) Modify Needs Assessment screen to be a dynamic form builder similar to the Spending Plan details page;
  - b) Add assurances page for each grant;
  - c) Allow LEAs to have multiple funding application contacts.
  
- Additionally, HMB will make the following Maintenance and Support Services available to the Customer over the next four years:
  - a) *Technical Support.* HMB shall provide telephone, fax, and e-mail support to the Customer on business days during the hours of 8:00 AM to 5:00 PM Eastern Time to assist the Customer in the installation, configuration, and use of the Software. Technical Support is available at other times as an Additional Service at the fees noted in Section 5.
  - b) *Problem Resolution.* HMB shall use reasonable efforts to correct in a timely manner (by providing a workaround or a correction in an Upgrade), any reproducible Software defects reported by the Customer. The foregoing notwithstanding, the Customer understands and agrees that HMB may not correct all reported software defects.
  - c) *Upgrades.* HMB shall make corrections to Software defects and enhancements available at no additional charge to the Customer.
  - d) *Grant Details Modifications.* HMB shall make minor updates to the Spending Plan Details page for existing grants at no additional cost.
  - e) *New Enhancements.* HMB will transfer new enhancements completed for other states on MSA that reasonably fit into customer solution at no additional cost.
  - f) *Business Expertise.* HMB will meet with customer staff regularly to assist in preparing for current application processes and plan for future tasks.

Upon HMB's request, the Customer will provide HMB remote access to the Customer's computer systems as reasonably required for HMB to perform the Maintenance Services and its other obligations under this Agreement. HMB will conduct such remote access pursuant to Customer's remote network access policies. HMB is not responsible for failing to timely respond if Customer's restrictions regarding remote access prohibit HMB from timely performance.

3. Describe the unique qualification required for the service or good to be purchased:

The provider must be familiar with the current system, ePAGE, developed by Harris, Mackessy & Brennan, Inc., doing business as HMB Information System Developers. The provider should also be familiar with and have experience with the following: Web Site Applications, as well as familiarization with Client/Server and Web technologies such as Visual Studio, VB, Source Safe, HTML, Java script, ASP/VB script, SQL Server 2008, Windows Server 2008 r2, IIS Web Server. Provider must have experience with managing and maintaining systems remotely via VPN. NDE will require all provider employees that require VPN access to the system to sign an acceptable use agreement with the State.

Finally, the provider must also be knowledgeable about and have experience with federal and state education grants and grants management processes and requirements. This knowledge should include a comprehensive understanding of funding requirements under the No Child Left Behind Act (NCLB).

4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

HMB has developed and delivered the current grants management system NDE has in place. They are intimately familiar with the design and functionality of the system. They are also familiar with the procedures and requirements for working from an off-site location on servers within the state's network. It would be cost effective to work with HMB because of their familiarity with the product and the state's procedures than to bring in another vendor that would need to learn the system.

The complexity of the software necessitates that the creator of the program, HMB, provide the services required to implement these enhancements. HMB can perform these enhancements in significantly less time than a developer that is not familiar with the coding modules or database structure. Making it both cost effective and the most efficient and practical decision to contract with HMB to modify the ePAGE software.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

NDE has invested considerable time, energy and funds into transitioning both NDE personnel as well as district personnel into the use of an electronic application and funding system. As with any change, there was initial resistance, but the field and NDE have now accepted ePAGE as a way of life. If ePAGE was not available, NDE would have to revert to the old system of using paper applications, paper requests for funds, and paper budget revisions. In effect, this would be sending NDE back into the dark ages of grants management. Electronic systems are the only cost effective way of handling and maintaining the funding and application components of an organization.

HMB was the sole source vendor for the conceptualization, development, and implementation of the current ePAGE system. They were also the sole source provider for the Ohio Department of Education's (ODE) web-based grants processing system, known as the Comprehensive Continuous Improvement Plan (CCIP) which was modified to meet Nevada's needs. HMB developed the system, performed all programming technical support, and trained agency and district personnel on the system.

HMB has dedicated over 80,000 hours to building this type of system for Ohio, Nevada, Alabama, Rhode Island, Utah, and North Carolina.

NDE's history with HMB has shown that the organization has met all deliverables and frequently came in under budget. The personnel assigned to this project have always been professional and all of their recommendations were appropriate and resulted in NDE saving considerable time and expense. HMB's knowledge of NCLB exceeds the knowledge of all other potential vendors that NDE has considered. This knowledge of NCLB is important to NDE and will help prevent potential audit findings. Ohio recently had federal audits/monitors of several programs housed in their version of ePAGE and they did not receive any monitor findings based on the information contained in their system. All of these factors have convinced NDE of the proven track record and positive reputation of this vendor.

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

The information provided in responses to questions 4 and 5, outlines the value of having the vendor that developed the system be the one to maintain the system. Also considered was the positive professional working relationship established between HMB and the NDE and the satisfaction NDE has had with their work on previous endeavors. As such, there were no efforts to identify other potential vendors. Our attempt to secure DoIT as our vendor failed less than two months after the contractual relationship with HMB was terminated.

However, before selecting HMB for the original contract dated May 10, 2005, extensive effort was made to check with other states and vendors to determine the most qualified vendor for this project. This research indicated that HMB was the only vendor to develop a system incorporating the funding and planning process into a single system.

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

Since HMB is the only vendor in the country with complete knowledge of the Ohio system, they are the most qualified to do this job. At a rate of \$125 per hour, they cost more on an hourly basis than DoIT or other vendors, but the amount of time saved by using a vendor with detailed knowledge of the product more than makes up for a slightly higher per hour cost. The number of hours that will be billed to NDE will be considerably less than if another, less qualified vendor were utilized.

8. What is the estimated value and length of the contract, amendment or request?

This contract is for a four year period with 984 hours of work dedicated to program modifications at a cost of \$123,000. The additional Maintenance and Support is \$84,000 per year for the next four years for a total of \$336,000. This makes for a total cost of \$459,000.

a. New contract Y  N

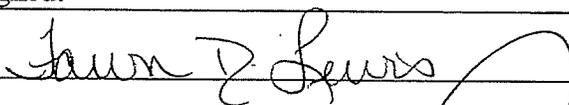
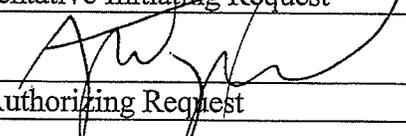
b. Amendment Y  N  Amendment No. \_\_\_\_\_  
{provide copy of previous waiver(s)}

Nevada of Education hereby requests approval for HMB Information System  
Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.

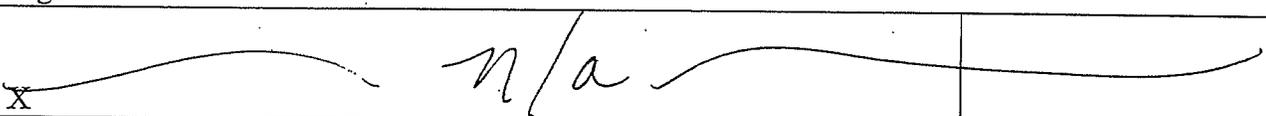
By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X 	4/4/2012
Agency Representative Initiating Request	Date
X 	4/4/12
Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

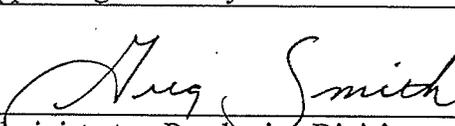
Signed:

X 	
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X 	4-5-12
Administrator, Purchasing Division	Date

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13377**

Agency Name: <b>DEPARTMENT OF EDUCATION</b>	Legal Entity Name: <b>NEVADA CREATIONS INC</b>
Agency Code: <b>300</b>	Contractor Name: <b>NEVADA CREATIONS INC</b>
Appropriation Unit: <b>2709-65</b>	Address: <b>890 CAROL WAY</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>FERNLEY, NV 89408</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775/575-5053</b>
	Vendor No.: <b>T27000562</b>
	NV Business ID: <b>NV20051319882</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2012-2014</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/11/2014**

Contract term: **2 years and 10 days**

4. Type of contract: **Contract**

Contract description: **Monitor 21st Century**

5. Purpose of contract:

**This is a new contract to provide ongoing on-site monitor visits to programs and schools funded to provide 21st Century Community Learning Center programs to Nevada youth.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$54,262.69**

Other basis for payment: **Payment upon receipt of a detailed monthly invoice not to exceed \$54,262.69**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Title IV, Part B (21st Century Community Learning Centers) funds over 50 individual programs in Nevada. To verify the quality of the services received by the students as well as to verify that all federal and state requirements are met it is necessary to conduct monitor visits to all programs. The use of a single outside monitor will make sure that all programs are monitored based on the same rubric as well as the same education/experience level of the monitor.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

These monitor visits frequently require one day on site per program plus travel time. In addition, time is required to write monitor reports and correspondence. The 21st Century State Director in Nevada is also responsible for supplemental Education Services, four Title I school districts, and oversight of several contracts. The 21st Century duties require many activities in addition to monitor function. It is not possible for the 21st Century Director to devote sufficient time to provide monitor activities as well as general oversight of the program. Although the 21st Century Director will not conduct the monitor visits, all material will be reviewed prior to those documents being given to the districts/programs.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor was the only applicant. Additionally, the vendor has experience in conducting monitoring visits to 21st Century Community Learning Centers in Nevada and in writing the required reports.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Another unit of the Nevada Department of Education has used Nevada Creations to coordinate the Youth Risk Behavior Survey for the last three surveys (2003, 2005, and 2007). The work has been verified as satisfactory. Applicant also served as vendor for monitoring of 21st CCLC programs from 2008-2012, the work was been verified satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amccalla	04/19/2012 15:58:31 PM
Division Approval	amccalla	04/19/2012 15:58:33 PM
Department Approval	amccalla	04/19/2012 15:58:36 PM
Contract Manager Approval	ebarraga	04/20/2012 09:54:40 AM
Budget Analyst Approval	cwatson	05/14/2012 15:10:06 PM
BOE Agenda Approval	cwatson	05/14/2012 15:10:11 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13407**

Agency Name: <b>DEPARTMENT OF EDUCATION</b>	Legal Entity Name: <b>WESTED</b>
Agency Code: <b>300</b>	Contractor Name: <b>WESTED</b>
Appropriation Unit: <b>2713-52</b>	Address: <b>730 HARRISON ST</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>SAN FRANCISCO, CA 94107</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null415/615-3105</b>
	Vendor No.: <b>T81012500</b>
	NV Business ID: <b>NV20111743662</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2012-2014</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/30/2013**

Contract term: **1 year and 121 days**

4. Type of contract: **Contract**

Contract description: **External Evaluator**

5. Purpose of contract:

**This is a new contract for an External Evaluator for the Striving Readers Comprehensive Literacy Grant to provide expertise in and coordination of educational evaluation methodologies for the funded Striving Readers Comprehensive Literacy Subgrantees.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$138,600.00**

Other basis for payment: They will invoice monthly upon completion of deliverables not to exceed a total of \$138,600.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This work is required as part of the Nevada Striving Readers Comprehensive Literacy Grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It is a requirement of the Unites States Department of Education and the Nevada Striving Readers Comprehensive Literacy Grant that we hire an External Evaluator.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor was selected as the best solution by the evaluation committee based on pre-determined evaluation criteria. The agency verified the vendor has a Nevada Business License and is in good standing in all areas of the Secretary of State's business requirements.

d. Last bid date: 03/14/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

They have been engaged under contract since 1998 with the Nevada Department of Education. The quality of service has been excellent.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amccalla	05/04/2012 12:05:57 PM
Division Approval	amccalla	05/04/2012 12:06:00 PM
Department Approval	amccalla	05/04/2012 12:06:05 PM
Contract Manager Approval	ebarraga	05/04/2012 12:23:37 PM
Budget Analyst Approval	sbrown	05/13/2012 14:15:24 PM
BOE Agenda Approval	cwatson	05/15/2012 10:52:12 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13408**Agency Name: **DEPARTMENT OF EDUCATION**Agency Code: **300**Appropriation Unit: **2715-14**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ALEXANDER & ASSOCIATES INC**Contractor Name: **ALEXANDER & ASSOCIATES INC**Address: **845 W ROBINSON ST**City/State/Zip: **CARSON CITY, NV 89703**

Contact/Phone: null775/841-5250

Vendor No.: T27018593

NV Business ID: 20001428414

To what State Fiscal Year(s) will the contract be charged? **2012-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2014**Contract term: **2 years and 29 days**4. Type of contract: **Contract**Contract description: **Legal and Data**

5. Purpose of contract:

**This is a new contract for a Special Education Legal and Data System Analyst to assist the State Office of Special Education in developing, reviewing, revising an submitting Nevada's special education State Performance Plan and Annual Performance Report as per the Individuals with Disabilities Act (IDEA) which supports positive outcomes for students with disabilities.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$307,200.00**

Payment for services will be made at the rate of \$160.00 per Hour

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Federal law requires the development and implementation of monitoring and enforcement systems to evaluate school district implementation and the development and submission of the State Performance Plans and Annual Performance Reports to report the state's status in the implementation of the individuals with Disabilities Education Act.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This scope of work and the qualifications requires specialized expertise that cannot be met within the agency or another state agency.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

There were no other potential vendors with similar qualifications and experience.

d. Last bid date: Anticipated re-bid date: 03/03/2014

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

1986-1990 Nevada Department of Human Resources, Early Intervention Services  
2007-2011 Nevada Department of Education, quality of service has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amccalla	05/04/2012 12:06:21 PM
Division Approval	amccalla	05/04/2012 12:06:23 PM
Department Approval	amccalla	05/04/2012 12:06:25 PM
Contract Manager Approval	ebarraga	05/04/2012 12:24:16 PM
Budget Analyst Approval	sbrown	05/13/2012 14:11:14 PM
BOE Agenda Approval	cwatson	05/15/2012 10:51:02 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **12325** Amendment Number: **2**

Agency Name: **STATE LIBRARY AND ARCHIVES** Legal Entity Name: **EBSCO INDUSTRIES, INC. DBA EBSCO SUBSCRIPTION SERVICES**

Agency Code: **332** Contractor Name: **EBSCO INDUSTRIES, INC. DBA EBSCO SUBSCRIPTION SERVICES**

Appropriation Unit: **2891-12** Address: **PO BOX 92901**

Is budget authority available?: **Yes** City/State/Zip: **LOS ANGELES, CA 90009**

If "No" please explain: **Not Applicable** Contact/Phone: **CONALL HALEY 800-653-2726**

Vendor No.: **T41098000F**

NV Business ID: **NV20011454889**

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/20/2011**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved **09/12/2012**

Termination Date:

Contract term: **1 year and 346 days**4. Type of contract: **Contract**Contract description: **Licensed Databases**

5. Purpose of contract:

**This is the second amendment to the original contract, which provides access to online general periodical databases. These databases provide access to organized collections of articles through magazines, newspapers, and journals and are used remotely statewide through schools, academic, special and public libraries. This amendment extends the termination date from September 12, 2012 to June 30, 2013 and increases the maximum amount from \$490,000 to \$961,250 due to the extended contract term.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$400,000.00
2. Total amount of any previous contract amendments:	\$90,000.00
3. Amount of current contract amendment:	\$471,250.00
4. New maximum contract amount:	\$961,250.00
and/or the termination date of the original contract has changed to:	06/30/2013

**II. JUSTIFICATION**

7. What conditions require that this work be done?

This was originally requested and approved by the State Commission of Technology in Education. It is in the best interest of the state to continue to provide its citizens and students statewide access via libraries and the internet.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have licensed databases.

9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

We received nine proposals for RFP #1110 and this vendor received top scores by the evaluation committee.

d. Last bid date: 04/13/2011 Anticipated re-bid date: 01/31/2013

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has contracted with the Nevada State Library and Archives since 2002; the service provided has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cjreed	04/06/2012 13:56:00 PM
Division Approval	kaplin	04/13/2012 11:28:02 AM
Department Approval	kaplin	04/13/2012 11:28:05 AM
Contract Manager Approval	kaplin	04/13/2012 11:28:11 AM
DoIT Approval	lmuelle1	04/13/2012 13:20:53 PM
Budget Analyst Approval	knielsen	05/15/2012 15:12:29 PM
BOE Agenda Approval	jburry	05/21/2012 16:45:04 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13423**

Agency Name:	<b>NEVADA STATE LIBRARY AND ARCHIVES</b>	Legal Entity Name:	<b>KEYSTONE SYSTEMS INC</b>
Agency Code:	<b>332</b>	Contractor Name:	<b>KEYSTONE SYSTEMS INC</b>
Appropriation Unit:	<b>2891-12</b>	Address:	<b>8016 GLENWOOD AVE STE 200</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>RALEIGH, NC 27612</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null800/222-9711
		Vendor No.:	PUR0004149
		NV Business ID:	NV20121315576

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2016**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **server hosting**

5. Purpose of contract:

**This is a new contract to provide the data conversion and cleanup, server configuration and installation, workstation installation, live operation of Keystone Library Automation System (KLAS) software, Webinar-based training for State Library staff, on-site training and production assistance, and monthly hosting of server. The service contract package allows Nevada Talking Books staff to utilize the software system for the benefit of visually and physically handicapped Nevada citizens statewide.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$103,477.92**

Payment for services will be made at the rate of \$2,155.79 per month

**II. JUSTIFICATION**

7. What conditions require that this work be done?

In order to continue to serve clients of the Regional Library for the blind and physically handicapped.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of expertise in this area.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 120405**

**Approval Date: 04/18/2012**

c. Why was this contractor chosen in preference to other?

This is the only vendor who can install the proprietary software approved for purchase through State Purchasing, perform the related data conversion and train staff appropriately.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009-2012, State Library and Archives, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	05/04/2012 14:19:05 PM
Division Approval	kaplin	05/04/2012 14:19:08 PM
Department Approval	kaplin	05/04/2012 14:26:11 PM
Contract Manager Approval	kaplin	05/04/2012 14:26:15 PM
DoIT Approval	ismolya1	05/18/2012 10:58:29 AM
Budget Analyst Approval	knielsen	05/18/2012 11:08:24 AM
BOE Agenda Approval	cwatson	05/18/2012 11:15:30 AM
BOE Final Approval	Pending	



STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Purchasing Division*

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only:

# 120405

## SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:

Nevada State Library and Archives  
Carol Lloyd, Head of Access & Talking Book Services  
775-684-3303  
clloyd@admin.nv.gov

- b. Vendor contact information:

Keystone Systems, Inc.  
James Burts  
8016 Glenwood Avenue Suite #200  
Raleigh, NC 27612  
1-800-222-9711  
james@klas.com

- c. Type of waiver requested:  Sole or single source  Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:

The Nevada Talking Books Services (NTBS) is a program of the Nevada State Library & Archives. It makes available audio books produced and provided by the National Library Service of the Library of Congress (NLS) to visually and physically handicapped Nevada citizens statewide. Items are only circulated to patrons with print (visual or physical) disabilities.

3. Describe the unique qualification required for the service or good to be purchased:

The service contract package allows Nevada Talking Books staff to utilize the software system. It is a proprietary system and the Keystone Library Automation System (KLAS) staff is the only vendor able to provide services that will configure and maintain the system to Nevada's needs. The services provided will also check and update mailing addresses of current, new and transferring clients. The services to maintain the software, database and staff training meets accessibility needs as outlined by Section 508 (29 U.S.C. '749d) giving disabled members of the public access to information.

4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

The Nevada State Library & Archives issued a bid in 2008 to purchase this software and identified this software as the product that most effectively supported the needs of the Nevada Talking Books Library. The services are very specific in its design to the KLAS system and used by the National Library Service for the Blind and Physically Handicapped (NLS/BPH) network libraries. To be cost effective in the current economic climate, we need to maintain our services with Keystone to support and maintain our records (holdings, equipment and patron information) while cross referencing between all record formats. This will allow NTBS Talking Books to provide continuous services to visually and physically handicapped Nevada citizens statewide.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

The software purchased is proprietary and other vendors could not provide the specific services and adequate training provided by this company. Using a new vendor would require a new software purchase, new equipment costs, expense for conversion of holdings, and staff training costs.

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

A search of other Library Information Service (LIS) providers asking for the same specifications provided by KLAS; a survey of other NLS libraries to see what other software is available that offers the same specifications.

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

Based on our response in #4, which takes into consideration the expense of purchasing new software and equipment, these monthly hosting costs are at or below existing pricing for similar systems.

8. What is the estimated value and length of the contract, amendment or request?

Total Request - \$100,464.00 – Host cost services for four years (48 months @ \$2,093.00/mo.).

\$103,477.92 

\$2,155.79 

a. New contract Y  N

b. Amendment Y  N   
{provide copy of previous waiver(s)}

Nevada State Library & Archives  
Requesting agency

hereby requests approval for

Keystone Systems, Inc.  
Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X 	4/13/12
Agency Representative Initiating Request	Date
X 	04/13/12
Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X 	
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X 	4-18-12
Administrator, Purchasing Division	Date

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13430**

Agency Name:	<b>AGING AND DISABILITY SERVICES DIVISION</b>	Legal Entity Name:	CATALYST RX
Agency Code:	<b>402</b>	Contractor Name:	<b>CATALYST RX</b>
Appropriation Unit:	<b>3156-16</b>	Address:	<b>800 KING FARM BLVD FL 4</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>ROCKVILLE, MD 20850-5979</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null301/548-2940
		Vendor No.:	T81103742
		NV Business ID:	NV19961141292

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Tobacco Funds</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2014**Contract term: **1 year and 364 days**4. Type of contract: **Contract**Contract description: **Insurance Services**

5. Purpose of contract:

**This is a new contract to provide services for Nevada's two-part State Pharmaceutical Assistance Program, known as Senior Rx and Disability Rx. It will provide access to discounted prescription drugs and pharmaceutical services for senior citizens and younger persons with disabilities who are not eligible for Medicare Part D; and will provide coordination of benefits for members who are eligible for Medicare Part D, with the Senior Rx and Disability Rx program being secondary to Medicare Part D.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,100,000.00**

Other basis for payment: Projected costs are based on program average cost per member. Please see detail in attachment - Catalyst Cost Methodology.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Division of Aging and Disability Services Division is responsible for the administration of a program to provide subsidies for the cost of prescription drugs, pharmaceutical services to seniors and individuals with disabilities under NRS 439.635 and 439.690.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not authorized to perform the needed services and there is no state agency with infrastructure to operate a statewide pharmacy benefit plan.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?  
Upon thorough review and evaluation of proposals, the vendor was chosen by the evaluation committee for award.

d. Last bid date: 12/14/2011 Anticipated re-bid date: 12/14/2013

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State Fiscal Year 09 to present for ADSD. The quality of service provided for this agency has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lgoulart	05/04/2012 14:54:36 PM
Division Approval	bberry	05/09/2012 12:21:34 PM
Department Approval	mtorvine	05/10/2012 10:23:48 AM
Contract Manager Approval	davera	05/10/2012 10:44:33 AM
Budget Analyst Approval	nhovden	05/15/2012 11:23:44 AM
BOE Agenda Approval	nhovden	05/15/2012 11:23:48 AM
BOE Final Approval	Pending	

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
AGING AND DISABILITY SERVICES DIVISION  
COST METHODOLOGY FOR CATATLYST CONTRACT # 13430**

**Cost Methodology:**

~Projected cost per member per year (PMPY), which includes prescription administrative fees, prescription costs (Rx) and gap adjustments related to Healthcare Reform.

~multiplied by the projected prescription drug inflation rate (approx. 4%/year) used by DHHS.

*Source: Bureau of Labor Statistics including Consumer Price Index (CPI) and Moody's Analytics (ECCA) Forecasts.*

~multiplied by Fiscal Year projected caseloads.

State Fiscal Year	SENIOR RX - Traditional			SENIOR RX - Part D			DISABILITY RX - Traditional			DISABILITY RX - Part D			TOTAL
	Adjusted PMPY (Rx + fees)	Anticipated Avg Caseload	Anticipated Budgetary Need	Adjusted PMPY (Rx + fees)	Anticipated Avg Caseload	Anticipated Budgetary Need	Adjusted PMPY (Rx + fees)	Anticipated Avg Caseload	Anticipated Budgetary Need	Adjusted PMPY (Rx + fees)	Anticipated Avg Caseload	Anticipated Budgetary Need	Anticipated Budgetary Need
<b>2013</b>	\$1,342.25	131	\$ 175,834.32	\$591.54	3,049	\$ 1,803,619.54	\$1,957.73	44	\$ 86,140.17	\$1,006.25	359	\$ 361,243.54	\$ 2,426,837.57
<b>2014</b>	\$683.54	143	\$ 97,745.53	\$628.49	3,326	\$ 2,090,373.83	\$1,002.24	48	\$ 48,107.28	\$1,046.16	392	\$ 410,096.33	\$ 2,646,322.98
Two Year Contract Cost Projection:												<b>\$ 5,073,160.55</b>	
Contract Amount Rounded Up :												<b>5,100,000.00</b>	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **13348**

Agency Name:	<b>AGING AND DISABILITY SERVICES DIVISION</b>	Legal Entity Name:	<b>BOARD OF REGENTS NEVADA SYSTEM OF HIGHER EDUCATION</b>
Agency Code:	<b>402</b>	Contractor Name:	<b>BOARD OF REGENTS NEVADA SYSTEM OF HIGHER EDUCATION</b>
Appropriation Unit:	<b>3266-29</b>	Address:	<b>UNIVERSITY OF NEVADA RENO SPONSORED PROJECTS/MAILSTOP325</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>RENO, NV 89557-0240</b>
If "No" please explain:	Not Applicable	Contact/Phone:	<b>CARLA BEIBER 775/784-4040</b>
		Vendor No.:	<b>D35000849</b>
		NV Business ID:	<b>SM00220683</b>

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2016**

Contract term: **4 years and 30 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Educational Services**

5. Purpose of contract:

**This is a new interlocal contract for Caregiver trainings for directors; administrators; caregivers; and staff of Homes for individual residential care, residential facilities for groups (e.g. group homes), assisted living facilities, and nursing facilities.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$180,008.00**

Other basis for payment: Financial schedule included in Attachment A

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Pursuant to NAC 449.196(1)(F) States caregivers must receive not less than 8 hours of training annually related to providing for the needs of the residents of a residential facility. The need for training of professional staff is ongoing. Programs are reviewed for quality management issues and program compliance assurances. The purpose of this training is to provide approximately six hours of education to Directors, Administrator's, and staff of Homes for Individual Residential Care, Residential Facilities for Groups, Assisted Living Facilities, Nursing Facilities, and caregivers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is an intrastate/interlocal contract to be coordinated through Nevada Higher Education (UNR Nevada Geriatric Education Center (NGEC) to provide specialized, credentialed training Nevada Caregivers.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The University of Nevada, Reno - Nevada Geriatric Education Center is uniquely qualified to produce geriatric education sessions that meet the criteria for professional credentialing for Specialization in Aging. This contract is an intrastate/interlocal agreement and as such is exempt from RFP requirements as a Cooperative Agreement and Interlocal Contract between public agencies to provide services or facilities to one another or to the public in accordance with - "Interlocal Cooperation Act" (NRS 277.080 to 277.180).

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current contract with Aging and Disability Services agency (402) SFY 2009 - SFY 2012 (June 30, 2012) term date. UNR is a state agency. Through present, services provided by this contractor have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bberry	04/18/2012 08:04:15 AM
Division Approval	bberry	04/18/2012 08:04:17 AM
Department Approval	mtorvine	04/18/2012 13:49:22 PM
Contract Manager Approval	ssieber	04/18/2012 15:25:34 PM
Budget Analyst Approval	rhage1	04/23/2012 14:46:01 PM
BOE Agenda Approval	jmurph1	05/11/2012 10:58:07 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **12133** Amendment Number: **1**

Agency Name: **HEALTH CARE FINANCING & POLICY** Legal Entity Name: **Division of Child and Family Services (DCFS)**

Agency Code: **403** Contractor Name: **Division of Child and Family Services (DCFS)**

Appropriation Unit: **3158-11** Address: **4126 Technology Way, 3rd Floor**

Is budget authority available?: **Yes** City/State/Zip: **Carson City, NV 89706**

If "No" please explain: **Not Applicable** Contact/Phone: **Richard Jacobs 775-684-4400**

Vendor No.:

NV Business ID: **Government Entity**

To what State Fiscal Year(s) will the contract be charged? **2010-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2009**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **5 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Title XIX Admin**

5. Purpose of contract:

**This is the first amendment to the original contract to pay the federal share of costs associated with Medicaid administrative activities such as outreach, utilization review, and referral services. This amendment increases the maximum amount from \$2,000,000.00 to \$2,521,559.46. This amendment also revises language for medical and administrative services.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$2,000,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$521,559.46
4. New maximum contract amount:	\$2,521,559.46

#### II. JUSTIFICATION

7. What conditions require that this work be done?

DCFS performs Medicaid administrative activities including outreach, utilization review and referrals. This contract allows DHCFS as the "single State agency" for Medicaid, to receive and pass on federal funds to DCFS for these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are doing this work. State employees in DCFS perform duties because these are Child Welfare Medicaid recipients.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	llamborn	05/03/2012 09:40:41 AM
Division Approval	llamborn	05/03/2012 09:40:43 AM
Department Approval	mtorvine	05/05/2012 10:26:38 AM
Contract Manager Approval	dkingsle	05/07/2012 16:39:55 PM
Budget Analyst Approval	nhovden	05/14/2012 09:18:36 AM
BOE Agenda Approval	nhovden	05/14/2012 09:42:40 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13208**

Agency Name: **HEALTH DIVISION**  
 Agency Code: **406**  
 Appropriation Unit: **3219 - All Categories**  
 Is budget authority available?: **Yes**  
 If "No" please explain: Not Applicable

Legal Entity Name: **WOOD RODGERS INC**  
 Contractor Name: **WOOD RODGERS INC**  
 Address: **3301 C ST BLDG 100 B**  
 City/State/Zip: **SACRAMENTO, CA 95816-3300**  
 Contact/Phone: null775/823-9446  
 Vendor No.: T29006428  
 NV Business ID: NV20031304987

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Various Funding Sources</b>

Agency Reference #: HD 12190

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2016**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Map Creation**

5. Purpose of contract:

**This is a new contract to provide communicable and chronic disease data, geo-coded to allow the development of maps illustrating disease burden over time by small geographic areas. Geo-coding services and development of intricate maps are required to be used for public health and mental health planning activities and emergency/disaster preparedness.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$700,000.00**

Other basis for payment: Based on the complexity of the task, payments can be \$95 - \$160 per hour.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Geo-coding services and development of intricate maps are required to be used for public health and mental health planning activities and emergency/disaster response. The Bureau of Health Planning, Statistics and Emergency Response, Public Health Preparedness Program, is responsible for setting up and operating the Department Operations Center for Health and Human Services during public health emergencies. The ability to have geo-coded data maps available, in real-time, as required, is essential for protecting Nevada's citizens and visitors from a catastrophic public health emergency.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have staff capable of sourcing and preparing geo-coded maps.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Contractor scored the highest in technical merits, and overall cost.

d. Last bid date: 01/27/2012 Anticipated re-bid date: 09/01/2015

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pweyrick	04/20/2012 11:47:05 AM
Division Approval	pweyrick	04/20/2012 11:47:08 AM
Department Approval	mtorvine	05/05/2012 08:38:00 AM
Contract Manager Approval	cschmid2	05/07/2012 07:53:54 AM
Budget Analyst Approval	jborrowm	05/14/2012 16:48:59 PM
BOE Agenda Approval	nhovden	05/15/2012 16:30:46 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13193**

Agency Name: <b>WELFARE AND SUPPORT SERVICES</b>	Legal Entity Name: <b>CENTURION INC DBA</b>
Agency Code: <b>407</b>	Contractor Name: <b>CENTURION INC DBA</b>
Appropriation Unit: <b>3228-26</b>	Address: <b>CENTURION MIDWEST INC 720 BOOKER CREEK BLVD STE 201 OLDSMAR, FL 34677</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>OLDSMAR, FL 34677</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null727/431-5213</b>
	Vendor No.: <b>T27014779</b>
	NV Business ID: <b>NV20101385176</b>

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>27.00 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	<b>73.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **VRU Maintenance**

5. Purpose of contract:

**This is a new contract to provide ongoing maintenance for two (2) Voice Response Units (VRU) located at the division's Central Office, 1470 College Parkway, Carson City, and at Southern Nevada Program and Field Operations office, 628 Belrose Street, Las Vegas. VRU allows clients to receive information regarding welfare or child support programs; apply for specific programs; obtain the status of their case; or speak to a customer service representative. This contract contains an option to amend for an additional two-year period.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$36,886.08**

Payment for services will be made at the rate of \$1,536.92 per Month

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The contractor provides emergency hardware repair services for the VRU ensuring DWSS clients do not experience delays in services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The contractor provides emergency hardware services so that DWSS does not have to carry expensive hardware parts in stock for emergency repairs.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Centurion, Inc was the only vendor to submit a proposal. Centurion, Inc is currently providing this service and the annual rate has remained the same since 2006.

d. Last bid date: 02/06/2012 Anticipated re-bid date: 02/05/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	03/22/2012 12:37:44 PM
Division Approval	msmit5	04/19/2012 07:45:52 AM
Department Approval	mtorvine	05/05/2012 08:32:01 AM
Contract Manager Approval	afrancis	05/08/2012 08:41:49 AM
Budget Analyst Approval	cglover	05/11/2012 12:49:49 PM
BOE Agenda Approval	cwatson	05/14/2012 09:05:07 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13439**

Agency Name: <b>WELFARE AND SUPPORT SERVICES</b>	Legal Entity Name: <b>DELOITTE CONSULTING LLP</b>
Agency Code: <b>407</b>	Contractor Name: <b>DELOITTE CONSULTING LLP</b>
Appropriation Unit: <b>3228-50</b>	Address: <b>4022 SELLS DR</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>HERMITAGE, TN 37076-2903</b>
If "No" please explain: Not Applicable	Contact/Phone: null615/882-7158
	Vendor No.: T27024237
	NV Business ID: NV20081436471

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>4.00 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	<b>96.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/30/2016**

Contract term: **4 years and 92 days**

4. Type of contract: **Contract**

Contract description: **HCR - Elig. Engine**

5. Purpose of contract:

**This is a new contract to develop and implement the Health Care Reform Eligibility Engine (HCR-EE), which is a business rules engine that will store all of the eligibility rules for the State of Nevada's publicly-subsidized health coverage programs in one place and will be accessible to individuals shopping for health coverage from multiple entry points, such as the Health Insurance Exchange as mandated by the Patient Protection and Affordable Care Act of 2010 (ACA).**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,761,639.35**

Other basis for payment: Payment will be made upon receipt of invoice for each completed and State accepted deliverable as outlined in the Deliverable Payment Schedule.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Patient Protection and Affordable Care Act of 2010 (ACA) was signed into law. The Health Care Reform law mandates the creation of Health Benefit Exchanges that will allow consumers to access and evaluate plans from commercial insurers and to apply for health subsidy programs such as Medicaid and Children's Health Insurance Program (CHIP). Integrating the eligibility determination and enrollment processes for publicly-subsidized health coverage programs and providing seamless coordination between the Health Benefit Exchange, Medicaid and CHIP will be critical to providing a "one-stop shop" to coverage. The intent of the law is to allow an individual to supply a limited amount of information that can be used to determine whether he/she is eligible for coverage under any of the publicly-subsidized health coverage programs available in the State.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor was chosen based on a weighted average of evaluation criteria as determined by an evaluation committee of five (5).

d. Last bid date: 12/20/2011 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor was under contract with DWSS from January 2010 to February 2011 and from May 2011 to October 2011 and provided satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	05/09/2012 12:28:07 PM
Division Approval	msmit5	05/10/2012 08:48:06 AM
Department Approval	mtorvine	05/10/2012 11:53:03 AM
Contract Manager Approval	afrancis	05/10/2012 12:40:56 PM
DoIT Approval	lmuelle1	05/10/2012 16:00:55 PM
Budget Analyst Approval	cglover	05/14/2012 15:00:53 PM
BOE Agenda Approval	cwatson	05/16/2012 08:53:28 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13346**

Agency Name:	<b>WELFARE AND SUPPORT SERVICES</b>	Legal Entity Name:	<b>PUBLIC CONSULTING GROUP INC</b>
Agency Code:	<b>407</b>	Contractor Name:	<b>PUBLIC CONSULTING GROUP INC</b>
Appropriation Unit:	<b>3228-50</b>	Address:	<b>2150 River Plaza Drive, Suite</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>Sacramento, CA 02109</b>
If "No" please explain:	Not Applicable	Contact/Phone:	Mitch Dobbins 916-565-8090
		Vendor No.:	T32000898B
		NV Business ID:	NV20021466314
To what State Fiscal Year(s) will the contract be charged?	<b>2013-2014</b>		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>4.00 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	<b>96.00 %</b>	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **01/31/2014**Contract term: **1 year and 214 days**4. Type of contract: **Contract**Contract description: **IV&V**

5. Purpose of contract:

**This is a new contract to provide Independent Verification and Validation Services (IV&V) related to the design, development and implementation (DD&I) of the Health Care Reform Eligibility Engine. These services will include planning and administration, verification, validation, and quality assurance activities related to the Eligibility Engine system requirements, computing platform, technical requirements, and security standards and requirements. Independent verification and validation will allow DWSS to ensure the success of the Health Care Reform Eligibility Engine project.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,868,300.00**

Other basis for payment: Payment will be made upon receipt of invoice for each completed and State accepted deliverable as outlined in the Deliverable Payment Schedule.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Independent Verification and Validation Services are required by Centers for Medicare & Medicaid Services (CMS) and Center for Consumer Information & Insurance Oversight (CCIIO) to receive federal funding associated with the Affordable Care Act.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise to provide this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Contractor was chosen based on a weighted average of evaluation criteria. Contractor had the highest overall score as determined by an evaluation committee of three (3).

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DHCFP and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/16/2012 18:12:25 PM
Division Approval	msmit5	04/24/2012 15:46:35 PM
Department Approval	mtorvine	05/05/2012 09:36:37 AM
Contract Manager Approval	afrancis	05/09/2012 09:00:48 AM
Budget Analyst Approval	cglover	05/14/2012 14:59:24 PM
BOE Agenda Approval	cwatson	05/16/2012 08:52:11 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13274**Agency Name: **WELFARE AND SUPPORT SERVICES**Agency Code: **407**Appropriation Unit: **3267-20**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ACELERO LEARNING CLARK COUNTY**Contractor Name: **ACELERO LEARNING CLARK COUNTY**Address: **4366 W CHEYENNE AVE**City/State/Zip: **NORTH LAS VEGAS, NV 89032-2484**Contact/Phone: **null702/387-0179**Vendor No.: **T27018092**NV Business ID: **NV20061097175**To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2014**Contract term: **1 year and 364 days**4. Type of contract: **Contract**Contract description: **Childcare Delegate**

5. Purpose of contract:

**This is a new contract for the division's Child Care and Development Program for Head Start agencies to provide infant, toddler, and preschool child care to low income families in Southern Nevada. Through a grant from the U.S. Department of Health and Human Services, the division collaborates with various private and non-profit agencies to assist low-income families, families receiving temporary public assistance, and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,314,000.00**

Other basis for payment: \$22 average per day for each contracted slot x 22 days x 12 months for a total of 198 contracted slots per SFY.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Federal Child Care and Development Fund requires DWSS to pay child care providers that offer services to low income families. Services must be provided through a parent choice model that allows families to choose any qualified provider in the state. Funding Head Start programs increases parental choice while at the same time maximizing the use of federal and state resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DWSS contracts with private and non-profit entities to meet community demands for child care services. DWSS does not possess the resources or expertise to address this demand.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

DWSS does not restrict participation and approves all public and private child care providers who are able to meet the participation requirements set forth in the Child Care State Plan and Policy Manual.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/10/2012 10:46:16 AM
Division Approval	msmit5	05/01/2012 08:07:30 AM
Department Approval	mtorvine	05/05/2012 09:58:25 AM
Contract Manager Approval	afrancis	05/08/2012 08:42:53 AM
Budget Analyst Approval	cglover	05/11/2012 09:58:17 AM
BOE Agenda Approval	cwatson	05/14/2012 09:13:26 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13281**

Agency Name: <b>WELFARE AND SUPPORT SERVICES</b>	Legal Entity Name: <b>BOYS &amp; GIRLS CLUB OF LAS VEGAS</b>
Agency Code: <b>407</b>	Contractor Name: <b>BOYS &amp; GIRLS CLUB OF LAS VEGAS</b>
Appropriation Unit: <b>3267-23</b>	Address: <b>2850 S LINDELL RD</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89146-6815</b>
If "No" please explain: Not Applicable	Contact/Phone: null702/253-2808
	Vendor No.: T80947631A
	NV Business ID: NV19611001462

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Childcare Delegate**

5. Purpose of contract:

**This is a new contract for the division's Child Care and Development Program for delegate agencies to provide before and after school child care to low income families in Southern Nevada. Through a grant from the U.S. Department of Health and Human Services, the division collaborates with various private and non-profit agencies to assist low-income families, families receiving temporary public assistance and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,280,000.00**

Other basis for payment: \$15 average per day for each contracted slot x 22 days x 12 months for a total of 287 contracted slots per SFY.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Federal Child Care and Development Fund requires DWSS to pay child care providers that offer services to low income families. Services must be provided through a parent choice model that allows families to choose any qualified provider in the state. Funding delegate agencies increases parental choice while at the same time maximizing the use of federal and state resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DWSS contracts with private and non-profit entities to meet community demands for child care services. DWSS does not possess the resources or expertise to address this demand.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

DWSS does not restrict participation and approves all public and private child care providers who are able to meet the participation requirements set forth in the Child Care State Plan and Policy Manual.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/10/2012 10:45:10 AM
Division Approval	msmit5	05/01/2012 08:06:01 AM
Department Approval	mtorvine	05/05/2012 10:04:17 AM
Contract Manager Approval	afrancis	05/08/2012 08:43:32 AM
Budget Analyst Approval	cglover	05/11/2012 09:45:58 AM
BOE Agenda Approval	cwatson	05/14/2012 09:18:09 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13279**

Agency Name: <b>WELFARE AND SUPPORT SERVICES</b>	Legal Entity Name: <b>BOYS &amp; GIRLS CLUBS OF SO NV</b>
Agency Code: <b>407</b>	Contractor Name: <b>BOYS &amp; GIRLS CLUBS OF SO NV</b>
Appropriation Unit: <b>3267-23</b>	Address: <b>BOYS &amp; GIRLS CLUB OF HENDERSON</b>
Is budget authority available?: <b>Yes</b>	<b>219 WATER ST. #A</b>
If "No" please explain: <b>Not Applicable</b>	City/State/Zip: <b>HENDERSON, NV 89015</b>
	Contact/Phone: <b>null702/565-6568</b>
	Vendor No.: <b>T80981605</b>
	NV Business ID: <b>NV19591000412</b>

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Childcare Delegate**

5. Purpose of contract:

**This is a new contract for the division's Child Care and Development Program for delegate agencies to provide before and after school child care to low income families in Southern Nevada. Through a grant from the U.S. Department of Health and Human Services, the division collaborates with various private and non-profit agencies to assist low-income families, families receiving temporary public assistance and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$674,000.00**

Other basis for payment: \$15 average per day for each contracted slot x 22 days x 12 months for a total of 85 contracted slots per SFY.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Federal Child Care and Development Fund requires DWSS to pay child care providers that offer services to low income families. Services must be provided through a parent choice model that allows families to choose any qualified provider in the state. Funding delegate agencies increases parental choice while at the same time maximizing the use of federal and state resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DWSS contracts with private and non-profit entities to meet community demands for child care services. DWSS does not possess the resources or expertise to address this demand.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

DWSS does not restrict participation and approves all public and private child care providers who are able to meet the participation requirements set forth in the Child Care State Plan and Policy Manual.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/10/2012 10:45:32 AM
Division Approval	msmit5	04/26/2012 07:43:35 AM
Department Approval	mtorvine	05/05/2012 10:01:43 AM
Contract Manager Approval	afrancis	05/08/2012 08:42:35 AM
Budget Analyst Approval	cglover	05/11/2012 09:49:23 AM
BOE Agenda Approval	cwatson	05/14/2012 09:16:09 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13226**

Agency Name: <b>WELFARE AND SUPPORT SERVICES</b>	Legal Entity Name: <b>NEVADA ASSOCIATION FOR THE</b>
Agency Code: <b>407</b>	Contractor Name: <b>NEVADA ASSOCIATION FOR THE</b>
Appropriation Unit: <b>3267-21</b>	Address: <b>EDUCATION OF YOUNG CHILDREN</b>
Is budget authority available?: <b>Yes</b>	<b>240 S. Rock Blvd, Suite 143</b>
If "No" please explain: <b>Not Applicable</b>	City/State/Zip: <b>Reno, NV 89502</b>
	Contact/Phone: <b>Whitney Leathers 775-327-0678</b>
	Vendor No.: <b>T81105283</b>
	NV Business ID: <b>NV19991307517</b>

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2016**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Child Care**

5. Purpose of contract:

**This is a new contract for the division's Child Care and Development Program to coordinate financial assistance and provide a comprehensive scholarship program to increase the education of child care providers. Through a grant from the U.S. Department of Health and Human Services, this contract provides for project administration, as well as scholarships and financial assistance to child care providers working towards degrees in early childhood education through the Teacher Education and Compensation Helps (T.E.A.C.H.) Early Childhood Nevada scholarship program. This program works to address the issues of under education, poor compensation, and high turnover within the early childhood field in Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,613,000.00**

Other basis for payment: Actual per Invoice

#### II. JUSTIFICATION

7. What conditions require that this work be done?

DWSS receives Federal Child Care and Development Funds (CCDF), which are used to improve the quality of child care programs in Nevada. This program provides a comprehensive scholarship initiative for child care providers to improve the quality and effectiveness of child care programs through a well-prepared and supported workforce.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Childcare Program does not have the staff or the resources to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	03/26/2012 07:47:49 AM
Division Approval	msmit5	04/20/2012 08:05:04 AM
Department Approval	mtorvine	05/05/2012 09:07:53 AM
Contract Manager Approval	afrancis	05/08/2012 08:59:54 AM
Budget Analyst Approval	cglover	05/11/2012 13:10:48 PM
BOE Agenda Approval	cwatson	05/14/2012 13:48:55 PM
BOE Final Approval	Pending	



STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only:  
# 120202

### SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:

*Division of Welfare and Supportive Services (DWSS)*  
*Jack Zenteno, Chief, Child Care and Development Program, (775) 684-0630, [jzenteno@dwss.nv.gov](mailto:jzenteno@dwss.nv.gov)*

- b. Vendor contact information:

*The Nevada Association of the Education of Young Children (NevAEYC)*  
*Jennifer Kalas, 702-303-0189, [jennifer@jenniferkalas.com](mailto:jennifer@jenniferkalas.com)*

- c. Type of waiver requested:  Sole or single source  Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:

*Nevada Association of the Education of Young Children (NevAEYC) administers the Teacher Education and Compensation Helps (T.E.A.C.H. ®) Early Childhood Nevada Scholarship Program. Services include:*

- *Providing scholarships for eligible early child care providers to attend classes and earn degrees in early childhood education at participating colleges and universities;*
- *Providing scholarship recipients with book reimbursements, travel assistance, additional compensation in the form of bonuses, and release time (paid time off from work to attend to school work or personal needs) as determined by individual scholarship models;*
- *Meeting or exceeding 16 competencies provided by T.E.A.C.H.® licensing agency, Child Care Services Association (CCSA) and abide by all licensing requirements;*
- *Maintaining recipients' files in accordance with guidance provided by CCSA and the National T.E.A.C.H. Technical Assistance Center, implementing and maintaining the T.E.A.C.H.® Data Base;*
- *Providing assistance and services as needed that contribute to recipient and center success, such as individual counseling, contract extensions, contract revisions and referrals to other services;*
- *Participating in outreach and networking activities to increase public understanding of child care issues and quality child care.*

3. Describe the unique qualification required for the service or good to be purchased:

*The T.E.A.C.H. Early Childhood Project is a comprehensive initiative for child care providers developed and initially implemented in North Carolina. CCSA in North Carolina serves as the T.E.A.C.H. ® licensing agency. States that want to duplicate the program must have the administering organization (NevAEYC) approved and licensed through CCSA. NevAEYC has been trained and has consistently met the requirements provided by CCSA. They have created the relationships necessary to continually meet or exceed expectations for the license and 16 competency areas.*

4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

*NevAEYC has been the administering agency of the T.E.A.C.H. ® program since September 2004. They have developed institutional knowledge of the program including developing policies and procedures, establishing relationships with the colleges and universities, establishing relationships and marketing the program with child centers and family home providers statewide, and have received over 160 hours of technical assistance from CCSA in North Carolina as well as attended the national T.E.A.C.H. conference gaining over 16 additional hours of T.E.A.C.H. specific information each year per staff member.*

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

*If the waiver request is denied over 200 child care providers will lose their scholarships and the ability to continue their education. DWSS would need to provide hundreds of hours to retrain a new vendor. DWSS does not have the personnel or budget to provide this training. Funding would need to be provided for CCSA to come to Nevada to retrain a new vendor. Funding to train a vendor and their start-up costs would severely decrease the number of scholarships offered to child care providers. The new vendor would need to establish new procedures with each college and university. The new vendor would have to establish relationships with child care providers and centers statewide. A stop in services and/or new vendor would result in the current TEACH license being revoked, hours of technical assistance and consultation would be required for a new vendor to receive a new license, all technical assistance and consultation is fee based and paying such fees would result in less fund for scholarship. The current vendor is in year one of a two year license and also in the middle of a self study cycle.*

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

*NevAEYC consistently meets the licensing requirements of T.E.A.C.H. ® and has received the necessary training and technical assistance and created the relationships necessary to continually meet or exceed expectations for the license and 16 competency areas:*

*Examples of licensing requirements and competency areas include the following:*

- *Collaborate with educational institution, child care teachers, family child care home providers and directors to implement scholarships;*
- *Establish T.E.A.C.H. Advisory board aligned with CCSA requirements;*
- *Create and maintain partnerships with child care programs that meet the needs of recipients and guidelines of T.E.A.C.H.;*
- *Ensure scholarships meet the basic components required;*

- *Use the T.E.A.C.H. database as the mechanism to operationalize and collect data on the program;*
- *Maintain records on recipients, sponsors, educational institutions and all scholarship activities on the T.E.A.C.H. Early Childhood® database;*
- *Have adequate, well-trained and well-supervised staff to meet the needs of scholarship recipients and their sponsors;*
- *Establish ongoing communication with recipients and sponsors;*
- *Work collaboratively with the key early childhood stakeholders within the state;*
- *Have relationships with the existing technical and community colleges and universities within the state;*
- *Engage recipients, sponsors and key stakeholders in a dialogue about education and compensation initiatives;*
- *Be operated within an organization that demonstrates sound financial management practices.*

*Due to the requirements set by CCSA, NevAEYC is the only vendor that has been approved and meets the licensing standards.*

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

*DWSS and NevAEYC work closely to determine a reasonable annual budget for operating the T.E.A.C.H. ® program. Annual budgets, budget revisions, and expenditures for the program are approved by DWSS. Salaries for the five positions are inline with equivalent state positions of social service program specialist and administrative assistant. The most recent NevAEYC audited financial statements show that only 8% of funding was spent on administration while 92% of NevAEYC funding went directly to programs. NevAEYC is consistently trying to improve the program to administration ratio which is evident from the increase from 88% program in 2008 to 92% program in 2010.*

8. What is the estimated value and length of the contract, amendment or request?

*The length of the contract is four years and the estimated value is \$653,250 annually in federal Child Care and Development discretionary, quality funds for a total of \$2,613,000.*

a. New contract Y  N

b. Amendment Y  N  Amendment No. \_\_\_\_\_  
 {provide copy of previous waiver(s)}

DWSS

Requesting agency

hereby requests approval for

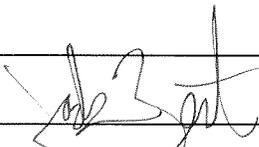
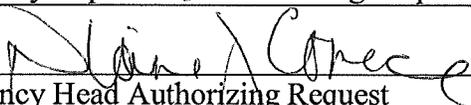
NevAEYC

Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X		1/25/12
	Agency Representative Initiating Request	Date
X		1/25/12
	Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X	 N/A 	
	Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

* X		2-7-12
	Administrator, Purchasing Division	Date

\*02/07/12 - Please include email of Tuesday, Feb. 07, 2012, 10:44 AM as an attachment in CETS. @

## Agnes Francis

---

**From:** Patti Oya  
**Sent:** Tuesday, February 07, 2012 10:44 AM  
**To:** Cindy L. Stoeffler  
**Cc:** Jack Zenteno; Agnes Francis  
**Subject:** DWSS, Child Care Waiver

Hi Cindy,

It was nice talking with you this morning. According to the Child Care Services Association (CCSA) website, there are 22 states in addition to Nevada that are implementing a T.E.A.C.H. Early Childhood® Project.

States include:

Alabama; Arizona; Colorado; Delaware; District of Columbia; Florida; Iowa; Indiana; Kansas; Michigan; Minnesota; Missouri; Nebraska; New Mexico; North Carolina; Ohio; Pennsylvania; Rhode Island; South Carolina; Texas; West Virginia; and Wisconsin.

Thank you for your help with the waiver. If you need additional information, please let me know.

*Patti Oya*

*Social Services Program Specialist III*

The Office of Early Care and Education  
628 Belrose Street  
Las Vegas, NV 89107

702-486-1432 Phone  
702-486-1488 Fax  
702-810-8175 Cell

---

This message and accompanying documents are covered by the Electronic Communications Privacy Act, 18 U.S.C. §§ 2510-2521, may be covered by the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and may contain confidential information or Protected Health Information intended for the specified individual(s) only. If you are not the intended recipient or an agent responsible for delivering it to the intended recipient, you are hereby notified that you have received this document in error and that any review, dissemination, copying, or the taking of any action based on the contents of this information is strictly prohibited. Violations may result in administrative, civil, or criminal penalties. If you have received this communication in error, please notify sender immediately by e-mail, and delete the message.

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13271**Agency Name: **WELFARE AND SUPPORT SERVICES**Agency Code: **407**Appropriation Unit: **3267-20**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **SUNRISE CHILDRENS FOUNDATION**Contractor Name: **SUNRISE CHILDRENS FOUNDATION**Address: **2755 E DESERT INN RD STE 200**City/State/Zip: **LAS VEGAS, NV 89121-3638**Contact/Phone: **null702/731-8373**Vendor No.: **T80978244**NV Business ID: **NV19931063050**To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2014**Contract term: **1 year and 364 days**4. Type of contract: **Contract**Contract description: **Childcare Delegate**

5. Purpose of contract:

**This is a new contract for the division's Child Care and Development Program for Head Start agencies to provide infant, toddler, and preschool child care to low income families in Southern Nevada. Through a grant from the U.S. Department of Health and Human Services, the division collaborates with various private and non-profit agencies to assist low-income families, families receiving temporary public assistance, and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$854,000.00**

Other basis for payment: \$22 average per day for each contracted slot x 22 days x 12 months for a total of 74 contracted slots per SFY.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Federal Child Care and Development Fund requires DWSS to pay child care providers that offer services to low income families. Services must be provided through a parent choice model that allows families to choose any qualified provider in the state. Funding Head Start programs increases parental choice while at the same time maximizing the use of federal and state resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DWSS contracts with private and non-profit entities to meet community demands for child care services. DWSS does not possess the resources or expertise to address this demand.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

DWSS does not restrict participation and approves all public and private child care providers who are able to meet the participation requirements set forth in the Child Care State Plan and Policy Manual.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/10/2012 10:46:37 AM
Division Approval	msmit5	04/23/2012 07:48:56 AM
Department Approval	mtorvine	05/05/2012 09:10:55 AM
Contract Manager Approval	afrancis	05/08/2012 08:42:12 AM
Budget Analyst Approval	cglover	05/11/2012 09:55:57 AM
BOE Agenda Approval	cwatson	05/14/2012 09:15:02 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **CONV6448** Amendment Number: **2**

Agency Name: **WELFARE AND SUPPORT SERVICES** Legal Entity Name: **The Children's Cabinet**

Agency Code: **407** Contractor Name: **The Children's Cabinet**

Appropriation Unit: **3267-20** Address: **1090 S Rock Blvd**

Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89502**

If "No" please explain: **Not Applicable** Contact/Phone: **null7758566200**

Vendor No.: **T80943883**

NV Business ID: **NV1985102784**

To what State Fiscal Year(s) will the contract be charged? **2010-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

## 2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2009**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2013**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Health And Human Services**

## 5. Purpose of contract:

**This is the second amendment to the original contract for the division's Child Care Program, which provides eligibility, fiscal management, and resource and referral services associated with the Nevada Child Care and Development Fund in Northern and rural Nevada. Through a grant from the U.S. Department of Health and Human Services, the division collaborates with various private and non-profit agencies to assist low-income families, families receiving temporary public assistance and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities. This amendment increases the maximum amount from \$57,764,254 to \$59,911,043 due to increased caseload costs.**

## 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$51,468,521.00
2. Total amount of any previous contract amendments:	\$6,295,733.00
3. Amount of current contract amendment:	\$2,146,789.00
4. New maximum contract amount:	\$59,911,043.00

**II. JUSTIFICATION**

## 7. What conditions require that this work be done?

Federal regulations require the State Lead Agency to coordinate the provision of Child Care and Development Fund child care services with other federal, state, and local child care and early childhood development programs.

## 8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise or the resources to perform these duties.

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**  
**Approval #: 090112B**  
**Approval Date: 04/20/2012**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently contracted with DWSS and providing satisfactory services.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
 Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/24/2012 12:14:03 PM
Division Approval	msmit5	05/02/2012 09:59:37 AM
Department Approval	mtorvine	05/08/2012 13:56:47 PM
Contract Manager Approval	afrancis	05/09/2012 09:00:25 AM
Budget Analyst Approval	cglover	05/11/2012 10:05:33 AM
BOE Agenda Approval	cwatson	05/14/2012 09:11:23 AM



STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Purchasing Division*

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only:  
#090112B

**\*\*AMENDMENT 2\*\***

### SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:

Division of Welfare and Supportive Services (DWSS)  
Jack Zenteno, Chief of Child Care, 775-684-0630, [jzenteno@dwss.nv.gov](mailto:jzenteno@dwss.nv.gov)

b. Vendor contact information: The Children's Cabinet

c. Type of waiver requested:  Sole or single source  Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:

Administration of the Nevada Child Care Program Block Grant

3. Describe the unique qualification required for the service or good to be purchased:

- Have established business locations in Washoe county and rural Nevada counties or demonstrate the ability to be established in multiple locations upon contract initiation.
- Possess the ability to employ personnel who can deliver child care subsidy services in accordance with published DWSS program policy.
- Have the knowledge and ability to distribute child care providers via check or direct deposit.
- Have the knowledge and ability to operate a highly effective Resource & Referral program whereby parents can effectively compare child care services providers based on location, price, educational offering, staff qualifications and facility quality rating.
- Have the knowledge and ability to provide high quality educational classes through which parents, child care providers and facility operators may advance their understanding of child safety and child development. Demonstrate that they have the knowledge and ability to operate the Child Care Subsidy program with all of its complexities and the quality initiatives required under DWSS contract.

4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

DWSS does not believe there is another interested or capable non-profit agency able to meet program requirements without significant interruption of services to dependent families and inflicting financial harm to DWSS. The current contract provider, Children's Cabinet has been engaged in this capacity for the last seventeen years during which they have developed institutional knowledge of the program that would be very difficult if not impossible to replace. Over the last seventeen years DWSS has released open competitive bids for the aforementioned services without the receipt of a qualified responder. The

complexity of services required and fiscal limitations would render it difficult, if not impossible, for a certified 501(c)(3) non-profit agency to effectively compete were a RFP issued.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

Again, it is DWSS' belief that a viable 501(c)(3) non-profit agency would not be interested or capable of providing required services. A new vendor would have to establish a Washoe County business location and establish new or take over existing rural locations. That would involve new T-1 lines etc. All of the new staff would have to be trained including the new administrative staff. Our policy manual is eight sections long. This is a complex program with five funding streams. It would take between one and two years to bring a new vendor up to speed. Much would be lost in one to two years of limited services to the public.

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

Nevada is a large state geographically but not large when it comes to service agencies. There are not a lot of non-profit agencies that have the capability to operate this program or even want to operate this program. It is a complex program with federal reporting a serious part of it. We are fortunate to have an agency like the Children's Cabinet interested in operating this program. Again, the last time the service was put out to RFP, Children's Cabinet was the only non-profit agency to respond with a proposal.

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

There is no profit to be made with this program. We have a finite amount of federal and state funding to spend on child care subsidies for low income families and for improving the quality of child care in Nevada. Available program funding is split between northern and rural Nevada and southern Nevada. Approximately 65% goes to southern Nevada and 35% goes to northern and rural Nevada. In addition, administrative costs are limited by federal regulation to 5% of the aggregate.

To limit operational expenditures DWSS has developed a formula to determine the appropriate number of cases each eligibility worker should be able to handle when determining eligibility or re-determining eligibility. In essence, the contract offers no opportunity to generate a profit since reimbursement is limited to actual contractor expenditures which are prior authorized by DWSS. So, there is no advantage to operating this program other than benefiting the community.

8. What is the estimated value and length of the contract, amendment or request?

\$25,400,000 – 1/26/09 Per Jerry Allen, 4 year contract (\$25,400,000 2 year; \$50,800,00 4 year)

*Original contract was for \$51,468,521; contract length is from July 1, 2009 to June 30, 2012: 13 yr  
Amendment #1 increased contract amount by \$6,295,733 for a total of \$57,764,254.  
Amendment #2 is increasing contract amount by \$2,146,789 for a total \$59,911,043.*

a. New contract Y  N

b. Amendment Y  N  Amendment No. 2 {provide copy of previous waiver(s)}

Division of Welfare and Supportive  
Services (DWSS)

hereby requests approval for

The Children's Cabinet

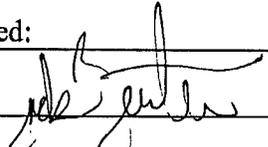
Requesting agency

Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X 	4/12/12
Agency Representative Initiating Request	Date
X 	4/12/12
Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X 	
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X 	4-20-12
Administrator, Purchasing Division	Date

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13276**

Agency Name: <b>WELFARE AND SUPPORT SERVICES</b>	Legal Entity Name: <b>YMCA OF SOUTHERN NEVADA</b>
Agency Code: <b>407</b>	Contractor Name: <b>YMCA OF SOUTHERN NEVADA</b>
Appropriation Unit: <b>3267-23</b>	Address: <b>4141 MEADOWS LN</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89107</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null702/877-7225</b>
	Vendor No.: <b>T80911452</b>
	NV Business ID: <b>NV19531000327</b>

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Childcare delegate**

5. Purpose of contract:

**This is a new contract for the division's Child Care and Development Program for delegate agencies to provide before and after school child care to low income families in Southern Nevada. Through a grant from the U.S. Department of Health and Human Services, the division collaborates with various private and non-profit agencies to assist low-income families, families receiving temporary public assistance and those transitioning from public assistance in obtaining child care so they can work or be involved in job search activities.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$92,000.00**

Other basis for payment: \$15 average per day for each contracted slot x 22 days x 12 months for a total of 12 contracted slots per SFY.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Federal Child Care and Development Fund requires DWSS to pay child care providers that offer services to low income families. Services must be provided through a parent choice model that allows families to choose any qualified provider in the state. Funding delegate agencies increases parental choice while at the same time maximizing the use of federal and state resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DWSS contracts with private and non-profit entities to meet community demands for child care services. DWSS does not possess the resources or expertise to address this demand.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

DWSS does not restrict participation and approves all public and private child care providers who are able to meet the participation requirements set forth in the Child Care State Plan and Policy Manual.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/10/2012 10:45:55 AM
Division Approval	msmit5	04/26/2012 07:46:22 AM
Department Approval	mtorvine	05/05/2012 10:04:38 AM
Contract Manager Approval	afrancis	05/08/2012 08:43:11 AM
Budget Analyst Approval	cglover	05/11/2012 09:47:31 AM
BOE Agenda Approval	cwatson	05/14/2012 09:17:06 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13353**

Agency Name: <b>WELFARE AND SUPPORT SERVICES</b>	Legal Entity Name: <b>H GIL PEACH &amp; ASSOCIATES LLC</b>
Agency Code: <b>407</b>	Contractor Name: <b>H GIL PEACH &amp; ASSOCIATES LLC</b>
Appropriation Unit: <b>4862-04</b>	Address: <b>16232 NW OAKHILLS DR</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>BEAVERTON, OR 97006</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Gil Peach 503/645-0716</b>
	Vendor No.: <b>T27006339</b>
	NV Business ID: <b>NV20031164254</b>

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Universal Energy Charge</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**Anticipated BOE meeting date **06/2012**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **12/31/2015**Contract term: **3 years and 183 days**4. Type of contract: **Contract**Contract description: **EAP**

5. Purpose of contract:

**This is a new contract for the division's Energy Assistance Program and the Department of Business and Industry, Housing Division's Weatherization Assistance Program for conducting annual evaluations of the Energy and Weatherization Assistance Programs as mandated by NRS 702.280. The purpose of the annual evaluations is to determine each program's compliance; ensure funds are expended in the best interest of each program; determine operational and cost effectiveness of the program; and identify recommended changes.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$349,400.00**

Other basis for payment: Payment will be made upon receipt of invoice for each completed and State accepted deliverable as outlined in the Deliverable Payment Schedule.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Annual evaluations of the Energy and Weatherization Assistance Programs are mandated by NRS 702.280.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have the resources to provide this service.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor was chosen based on a weighted average of evaluation criteria as determined by an evaluation committee of five (5).

d. Last bid date: 02/01/2012 Anticipated re-bid date: 02/01/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor was under contract with DWSS July 1, 2009 to December 1, 2011 and provided satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/24/2012 12:13:22 PM
Division Approval	msmit5	05/02/2012 10:09:54 AM
Department Approval	mtorvine	05/05/2012 10:10:49 AM
Contract Manager Approval	afrancis	05/08/2012 08:41:05 AM
Budget Analyst Approval	cglover	05/11/2012 13:20:39 PM
BOE Agenda Approval	cwatson	05/14/2012 09:07:34 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **12094** Amendment Number: **1**

Agency Name: **MENTAL HEALTH AND DEVELOPMENTAL SERVICES** Legal Entity Name: **AAA PRECISION PLUMBING INC DBA**

Agency Code: **408** Contractor Name: **AAA PRECISION PLUMBING INC DBA**

Appropriation Unit: **3161-07** Address: **PRECISION PLUMBING**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89128**

If "No" please explain: **Not Applicable** Contact/Phone: **null702/253-6363**

Vendor No.: **T29021764A**

NV Business ID: **NV20051140113**

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>100.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 408

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/11/2011**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **06/30/2012**Contract term: **1 year and 324 days**4. Type of contract: **Contract**Contract description: **Commercial Plumbing**

5. Purpose of contract:

**This is the first amendment to the original contract, which provides commercial plumbing services to the Southern Nevada Adult Mental Health Services agency campus. Due to the unique design of the facilities and the need for governmental inspections and certifications, it is required to have a licensed commercial plumber available. This amendment increases the maximum amount from \$9,950.00 to \$29,950.00 and extends the termination date from June 30, 2012 to June 30, 2013 due to the continued need of these services.**

6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	\$9,950.00
2.	Total amount of any previous contract amendments:	\$0.00
3.	Amount of current contract amendment:	\$20,000.00
4.	New maximum contract amount:	\$29,950.00
	and/or the termination date of the original contract has changed to:	06/30/2013

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Pursuant to Joint Commission accreditation standards, facilities must be regularly maintained and kept in operating order. Many different inspection procedures need to be performed annually, as well as having a service available for on-call emergencies.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Currently the agency has no licensed plumbers on staff at Southern Nevada Adult Mental Health Services and there are no other available FTE employees with the necessary training, time or equipment to perform these functions.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen as the lowest responsible vendor bidding for the service and for familiarity with the facility.

d. Last bid date: 04/02/2012 Anticipated re-bid date: 04/01/2013

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with Southern Nevada Adult Mental Health Services and is doing a satisfactory job.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pripple	04/11/2012 15:24:17 PM
Division Approval	dprather	04/16/2012 15:34:56 PM
Department Approval	mtorvine	04/17/2012 14:44:22 PM
Contract Manager Approval	tpollar2	04/18/2012 09:46:37 AM
Budget Analyst Approval	rhage1	04/24/2012 10:18:46 AM
BOE Agenda Approval	jmurph1	05/11/2012 10:53:53 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13351**

Agency Name: <b>MENTAL HEALTH AND DEVELOPMENTAL SERVICES</b>	Legal Entity Name: <b>Locumtenens.com</b>
Agency Code: <b>408</b>	Contractor Name: <b>Locumtenens.com</b>
Appropriation Unit: <b>3161-08</b>	Address: <b>2655 Northwinds Parkway</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Alpharetta, GA 30009</b>
If "No" please explain: Not Applicable	Contact/Phone: null800-562-8663
	Vendor No.:
	NV Business ID: NV20101420211

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2014**Contract term: **1 year and 364 days**4. Type of contract: **Contract**Contract description: **Locum Tenens**

5. Purpose of contract:

**This is a new contract to provide ongoing Locum Tenens services to the Southern Nevada Adult Mental Health Services, pursuant to NRS 433.344 and NRS 436.123 and the Joint Commission requirements.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,000,000.00**

Other basis for payment: \$145.00 per hour for psychiatrists and internist, \$76.00 per hour for pharmacists, \$30.00 per hour for pharmacy technicians.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Pursuant to NRS 433.344 and 436.123, agencies are authorized to contract with qualified professionals for delivery of services. Southern Nevada Adult Mental Health Services operates both inpatient and outpatient programs requiring the services of psychiatrists, internists and pharmacists. When vacancies occur in the medical staff, contract psychiatrists, internists and pharmacists are needed for adequate coverage.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Staff psychiatrists, internists and pharmacists typically perform these services, however, when vacancies occur, adequate coverage is required by the Joint Commission until other psychiatrists, internists and pharmacists are hired or return to work from leave or other time off.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was not chosen in preference to others, there are and will continue to be several locum tenens companies under contract including the other three vendors mentioned to ensure the continuity of services to consumers in the absence of staff psychiatrists.

d. Last bid date: 03/01/2012 Anticipated re-bid date: 03/03/2014

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Locumtenens.com is currently under contract with Southern Nevada Adult Mental Health Services for the same services and they have performed satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pripple	04/13/2012 14:52:15 PM
Division Approval	dprather	04/30/2012 12:59:37 PM
Department Approval	mtorvine	05/05/2012 09:50:32 AM
Contract Manager Approval	tpollar2	05/07/2012 07:57:31 AM
Budget Analyst Approval	jborrowm	05/15/2012 10:31:00 AM
BOE Agenda Approval	jmurph1	05/15/2012 14:05:34 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13352**

Agency Name: <b>MENTAL HEALTH AND DEVELOPMENTAL SERVICES</b>	Legal Entity Name: <b>NULL, RICHARD</b>
Agency Code: <b>408</b>	Contractor Name: <b>NULL, RICHARD</b>
Appropriation Unit: <b>3161-08</b>	Address: <b>3741 N MORMON FLAT RD</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>GOLDEN VALLEY, AZ 86413</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null928/565-7668</b>
	Vendor No.: <b>T27019379</b>
	NV Business ID: <b>NV20111547895</b>

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Psychiatric Services**

5. Purpose of contract:

**This is a new contract to provide support for psychiatric services to the clients of Rural Services Community Mental Health Centers. Nursing and physician assistant services are necessary to provide direct consumer care, evaluations and screenings, medication prescriptions and management, triage, telephone consultation, training, and other such necessary services at mental health clinics in the rural outlying areas of the state.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$345,600.00**

Payment for services will be made at the rate of \$100.00 per Hour

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 433.344 and 436.123, the Division may contract with qualified professional staff to provide services to consumers; this is especially critical in the rural underserved areas of the state. Southern Nevada Adult Mental Health Services provides outpatient programs requiring the services of nursing staff; when vacancies occur, contract services are required to ensure adequate coverage for consumers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Staff nurses typically perform these services; however, when vacancies occur, coverage is required by Joint Commission standards until other staff are hired or return to work from vacations, leave, etc.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not selected in preference to others; several practitioners have and will continue to be contracted with in order to ensure adequate consumer coverage and delivery of services in rural areas of the state. Pursuant to NRS 433.344 and 436.123, agencies are authorized to contract with qualified professionals for delivery of services.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Richard Null is currently under contract with Southern Nevada Adult Mental Health Services working in the southern rural clinics. His work performance has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pripple	04/13/2012 15:37:18 PM
Division Approval	dprather	04/24/2012 14:45:41 PM
Department Approval	mtorvine	05/07/2012 09:24:40 AM
Contract Manager Approval	tpollar2	05/07/2012 14:33:28 PM
Budget Analyst Approval	jborrowm	05/15/2012 10:36:20 AM
BOE Agenda Approval	jmurph1	05/15/2012 14:03:57 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **13342**

Agency Name: <b>MENTAL HEALTH AND DEVELOPMENTAL SERVICES</b>	Legal Entity Name: Dignity Health d/b/a
Agency Code: <b>408</b>	Contractor Name: <b>Dignity Health d/b/a</b>
Appropriation Unit: <b>3162-08</b>	Address: <b>SAINT MARYS REGIONAL MED CNTR 235 W 6TH ST</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89503-4548</b>
If "No" please explain: Not Applicable	Contact/Phone: null775/770-3015
	Vendor No.: T27017956M
	NV Business ID: NV20021193622

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Registered Dietitian**

5. Purpose of contract:

**This is a new contract to provide a Registered Dietitian, who will afford appropriate nutritional care for clients. This will include food and nutrition therapy in a timely and effective manner in accordance with standards of practice for nutrition and disease conditions.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$118,200.00**

Other basis for payment: \$50. per hour, up to 1182 hours per State Fiscal Year 2013 = \$59,100. and \$50. per hour, up to 1182 hours in State Fiscal Year 2014 = \$59,100.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Pursuant to NRS 433 and a Joint Commission requirement for accreditation, a Registered Dietitian must be available to consumers to provide nutritional care, nutritional education and diet therapy in accordance with accepted professional practices and standards.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Our full time dietitian resigned and an open announcement for the position has resulted in the position not being filled.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The State position is still being posted in hope of filling our vacant position. St Mary's has the ability and willingness to provide coverage of this position until it is filled.

d. Last bid date: 03/01/2012 Anticipated re-bid date: 03/01/2014

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2010 to present - Northern Nevada Adult Mental Health Services - Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	eobrien	04/13/2012 07:35:12 AM
Division Approval	dprather	04/13/2012 07:37:47 AM
Department Approval	mtorvine	05/07/2012 08:21:26 AM
Contract Manager Approval	cweil	05/07/2012 14:37:04 PM
Budget Analyst Approval	jborrowm	05/15/2012 10:40:23 AM
BOE Agenda Approval	jmurph1	05/15/2012 14:01:19 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **12816**

Agency Name: <b>MENTAL HEALTH AND DEVELOPMENTAL SERVICES</b>	Legal Entity Name: <b>TALYST INC</b>
Agency Code: <b>408</b>	Contractor Name: <b>TALYST INC</b>
Appropriation Unit: <b>3164-26</b>	Address: <b>ATTN: LEGAL COUNSEL 11100 NE 8TH ST 6TH FLOOR</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>BELLEVUE, WA 98004</b>
If "No" please explain: Not Applicable	Contact/Phone: null425/289-5400
	Vendor No.: PUR0004503
	NV Business ID: NV20111652852

To what State Fiscal Year(s) will the contract be charged? **2012-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/01/2011**

Anticipated BOE meeting date 06/2012

Retroactive? **Yes**

If "Yes", please explain

**The contract was to start on November 1, 2011; however, due to staff turnover and lengthy negotiations between contractor's legal team and the State Attorney General's office, contract preparation and submission was regrettably delayed. Since this vendor provides vital services related to the distribution of patients' medication, services were provided prior to approval of the contract to ensure continuity of patients' medication.**

3. Termination Date: **06/30/2014**Contract term: **2 years and 242 days**4. Type of contract: **Contract**Contract description: **Pharmacy Services**

5. Purpose of contract:

**This is a new contract to provide pharmacy automation to inpatient facilities. The vendor will provide technical assistance, and support and preventative maintenance for the AutoPack and AutoLabel oral solid packaging equipment and software at the Rawson Neal Hospital.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$84,320.00**

Payment for services will be made at the rate of \$2,635.00 per month

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Per NRS 433.514, policies and systems must be in place for the proper administration, storage and handling of medications by nurses and non-professional staff. The oral solid packaging system interfaces with medstations and packages appropriate unit doses and dispenses medications.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees and other State agencies do not have the skills or expertise to provide these services. Talyst Inc. provides support and technical assistance for the equipment and software.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 110919**

**Approval Date: 09/30/2011**

c. Why was this contractor chosen in preference to other?

The oral solid packaging system interfaces with pharmacy medstations, packages appropriate unit doses and dispenses medications. This interface is already in place and works well. Other vendors do not have access to the equipment or the interface.

d. Last bid date: Anticipated re-bid date: 09/01/2013

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Talyst has been providing this service as a subcontractor within the Carefusion contract to Division of Mental Health and Developmental Services since 2004. Talyst has provided satisfactory services.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	khawkin1	05/09/2012 11:04:41 AM
Division Approval	dprather	05/09/2012 11:21:05 AM
Department Approval	mtorvine	05/09/2012 13:19:00 PM
Contract Manager Approval	khawkin1	05/09/2012 13:23:37 PM
Budget Analyst Approval	jborrowm	05/15/2012 15:41:24 PM
BOE Agenda Approval	nhovden	05/16/2012 15:11:59 PM
BOE Final Approval	Pending	





BRIAN SANDOVAL  
GOVERNOR

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
515 East Musser Street, Suite 300  
Carson City, Nevada 89701  
Phone (775) 684-0170 • Fax (775) 684-0188

Purchasing Use Only:

# 110919

RECEIVED

OCT 04 2011

DIVISION OF MH/DS

GREG SMITH  
Purchasing Administrator

## SOLICITATION WAIVER REQUEST FORM

1. Identify State agency and the contact person's name, title, telephone number and email address for this request:

**Division of Mental Health and Developmental Services (MHDS)**  
**4126 Technology Way, Suite 201**  
**Carson City, NV 89706**  
**(775) 684-5943**  
**Contact: Laxmi Bokka, Statewide IT Manager**

- b. Vendor contact information:

**Talyst Inc.**  
**11100 NE 8th Street, Floor 6**  
**Bellevue, WA 98004**  
**425.289.5400**

- c. Type of waiver requested:  Sole or single source  Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:

This is a new contract with Talyst Inc. to allow MHDS to continue using the services of this vendor, which had previously been bundled in with the Division's contract with Carefusion (formerly known as Cardinal Health) which provides Pyxis Pharmacy automation to MHDS inpatient facilities. Since 2004, Talyst has been a sub-contractor with Carefusion and has provided MHDS with the Oral Solid packaging equipment at Rawson Neal Hospital. Carefusion discontinued their sub-contract with Talyst to provide the bundled pharmacy services, which has necessitated the utilization of a new contract to continue the usage of Talyst services and equipment.

3. Describe the unique qualification required for the service or good to be purchased:

The Oral Solid packaging system leased from Talyst interfaces with Pyxis medstations and works seamlessly to package appropriate unit doses and dispense medications. This interface is already in place and works well. MHDS staff has been satisfied with the support services provided by Talyst. The new contract would allow MHDS to continue

using the existing Oral Solid packaging system and gain access to all the upgrade features that Talyst provides to its customers by paying the support and lease fees. It would cost the state significantly less resources to continue to use the system that is already in place rather than implementing an entirely new packaging system from a different vendor at a time of significant resource constraints.

4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

The lease agreement with Carefusion, beginning in 2006, included the Talyst equipment. This system has now become an integral part of the practice management system for the Division's mental health agencies and is the primary tool for the effective management of pharmacy services delivered to consumers. The sub-contract between Carefusion and Talyst expires November 1, 2011. There is a critical need for MHDS to continue using the equipment without any gap in service. The Talyst packaging equipment allows MHDS to buy medications in bulk and cheaper rates and then package appropriate unit doses on a need basis. Not having this capability past November 1, 2011 would mean the State would have to buy medications in unit doses instead of bulk, which would significantly increase pharmacy costs.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

The cost to implement an entirely new packaging system for the Division and develop a new infrastructure to support it would be prohibitive, given the fact that MHDS has adapted the Division's business processes statewide in order to use the current functionality of Talyst equipment. If MHDS does not have access to the Talyst system and must utilize alternate services, it could take several months to bid and implement a new system. During that interim without a packaging system at Rawson Neal Hospital, accuracy & timeliness in delivering medications to patients would be impacted raising concerns of health and safety issues for the patients.

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

Talyst owns the Oral Solid packaging system that MHDS currently leases. It seamlessly interfaces with the Pyxis medstations for dispensing medications to inpatient facilities. Other vendors do not have access to the equipment or the interface.

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

Previous dealings with Talyst have proven to be reasonably priced. Monthly lease and maintenance support fees are \$2,635, compared to \$2,950 when integrated with the Carefusion contract. That is a savings of \$315 per month.

8. What is the estimated value and length of the contract, amendment or request?

The contract is projected to coincide with the Carefusion contract through June 30, 2014. The estimated cost of the contract for FY 12 is \$21,080, FY 13 is \$31,620, and FY 14 is \$31,620. Total contract value will be \$83,320.

a. New contract Y  N

b. Amendment Y  N  Amendment No. {provide copy of previous waiver(s)}

MHDS hereby requests approval for Talyst Inc.  
Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below, I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X	<u>Baxmi</u>	09/16/11
	Agency Representative Initiating Request	Date
X	<u>[Signature]</u>	9/20/11
	Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X		
	Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X 	9-30-11
Administrator, Purchasing Division	Date



State of Nevada  
Department of Health & Human  
Services  
Division of Mental Health &  
Developmental Services

# Memo

---

**To:** Robin Hager, Budget Analyst, Budget Division  
**From:** Rachel Richards, Management Analyst I *RR*  
**CC:** Dave Prather, ASO IV  
**Subject:** Retroactive status for Talyst Inc. contract  
**Date:** April 12, 2012

---

## Request for Retroactive Approval

Please consider this request for retroactive approval for the contract referenced here.

The contract was to start on November 1, 2011; however, due to staff turnover, inability to obtain contract certification classes for newly hired contract manager, and lengthy negotiations between contractor's legal team and the State Attorney General's office, contract preparation and submission was regrettably delayed. Since this vendor provides vital services related to the distribution of patients' medication, services were provided prior to approval of the contract to ensure continuity of patients' medication. We anticipate that in the future, with new procedures put in place to ensure timely review and submission, we will greatly reduce or eliminate the need for these retroactive contracts.

Should you have any questions, please contact me at (775) 684-5932.

Thank you for your consideration.

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13345**

Agency Name:	<b>MENTAL HEALTH AND DEVELOPMENTAL SERVICES</b>	Legal Entity Name:	BOARD OF REGENTS-NSHE OBO UNR
Agency Code:	<b>408</b>	Contractor Name:	<b>BOARD OF REGENTS-NSHE OBO UNR</b>
Appropriation Unit:	<b>3168-15</b>	Address:	<b>CONTROLLERS MAIL STOP 235</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>RENO, NV 89557</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null775-784-6385
		Vendor No.:	D35000849
		NV Business ID:	N/A

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/10/2012**

Contract term: **101 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Needs Assessment**

5. Purpose of contract:

**This is a new interlocal contract to provide a needs assessment as recommended by the Nevada Olmstead Report to review the needs of individuals placed out of state, write individualized plans to return them to Nevada, and to develop a plan to establish specialized services within Nevada communities to serve this population.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,850.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Federal Supreme Court Decision, the Olmstead Decision, impacted the ways people with disabilities should be served and strengthened the enforcement and regulations of the Americans with Disabilities Act (ADA). Additionally, in September 2012, a Nevada Olmstead Report was completed recommending that Nevada review out-of-state residential supports and develop a plan to develop specialized services within Nevada communities to serve this population. This recommendation was established as a priority in Nevada's Olmstead Initiative for 2012.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Due to budget and position cuts there currently are no resources to perform this significant Olmstead Initiative needs assessment work with the quick turnaround times that are required.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The Nevada Center for Excellence in Disabilities exists with the primary function of doing research, planning and providing services with the goals and objectives of helping to improve and enrich the lives of people with disabilities in the state of Nevada and is best qualified for the job.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

**exempt under section 501(c)(3)**

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	khawkin1	04/13/2012 08:05:27 AM
Division Approval	dprather	04/13/2012 08:08:28 AM
Department Approval	mtorvine	04/17/2012 15:19:29 PM
Contract Manager Approval	rrichar7	04/23/2012 08:09:39 AM
Budget Analyst Approval	rhage1	04/24/2012 16:09:11 PM
BOE Agenda Approval	jmurph1	05/11/2012 10:50:45 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **12509** Amendment Number: **1**

Agency Name: **MENTAL HEALTH AND DEVELOPMENTAL SERVICES** Legal Entity Name: Nevada System of Higher Education

Agency Code: **408** Contractor Name: **Nevada System of Higher Education**

Appropriation Unit: **3168-20** Address: **Pennington Bldg. Mailstop 332**

Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89557**

If "No" please explain: Not Applicable Contact/Phone: null775-784-6003

Vendor No.: D35000816

NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>100.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2011**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2013**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Psych residency**

5. Purpose of contract:

**This is the first amendment to the original contract, which provides postgraduate psychiatric residency services and training for University of Nevada School of Medicine residents at the Northern and Southern Nevada Adult Mental Health Services facilities in Sparks and Las Vegas. This amendment increases the maximum amount from \$1,620,586 to \$1,640,018 due to the needed addition of one Fourth Post Graduate Year for a 3-month rotation period beginning July 1, 2012 through September 30, 2012.**

6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	\$1,620,586.00
2.	Total amount of any previous contract amendments:	\$0.00
3.	Amount of current contract amendment:	\$19,432.00
4.	New maximum contract amount:	\$1,640,018.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Pursuant to NRS 277.180, the Division is authorized to contract with other governmental agencies for the provision of services. Psychiatric residency services provide valuable training for residents and clinical psychiatric services to consumers at the Division's facilities in Las Vegas and Sparks.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Services provided by psychiatric residents also provide training for medical school postgraduates by current medical staff at the Division's facilities, as well as assist in delivering necessary mental health services to consumers.

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 277.180, the Division has contracted with the University medical school to provide postgraduate psychiatric residents with training and assist in delivery of behavioral health services to consumers.

d. Last bid date: 04/01/2011 Anticipated re-bid date: 04/01/2013

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has provided psychiatric residents for training and delivery of services to mental health consumers at the Division's mental health agencies. Performance has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
 Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jwilso3	04/25/2012 09:09:33 AM
Division Approval	dprather	04/25/2012 13:22:56 PM
Department Approval	mtorvine	05/05/2012 07:38:59 AM
Contract Manager Approval	khawkin1	05/10/2012 12:59:49 PM
Budget Analyst Approval	jborrowm	05/15/2012 11:07:09 AM
BOE Agenda Approval	jmurph1	05/15/2012 13:51:46 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>11014</b>	Amendment Number: <b>4</b>
Agency Name: <b>MENTAL HEALTH AND DEVELOPMENTAL SERVICES</b>	Legal Entity Name: <b>ZIRMED INC</b>
Agency Code: <b>408</b>	Contractor Name: <b>ZIRMED INC</b>
Appropriation Unit: <b>3168-04</b>	Address: <b>626 W MAIN ST FL 6</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LOUISVILLE, KY 40202</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Jim Lacy 502/473-7709</b>
	Vendor No.: <b>T29016276</b>
	NV Business ID: <b>NV20101524863</b>

To what State Fiscal Year(s) will the contract be charged? **2008-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/30/2008**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved **06/30/2012**

Termination Date:

Contract term: **4 years and 337 days**

4. Type of contract: **Contract**

Contract description: **Electronic Billing**

5. Purpose of contract:

**This is the fourth amendment to the original contract, which provides billing clearinghouse services in support of Southern Nevada Adult Mental Health Services billing and collections activities. The use of clearinghouse enhances claim edit capabilities, reduces claim denials, facilitates electronic billing, speeds revenue collection and strengthens reporting requirements. This amendment extends the termination date from June 30, 2012 to December 31, 2012 and increases the maximum amount from \$130,274.00 to \$168,858.00 due to the continued need for these services.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,995.00
2. Total amount of any previous contract amendments:	\$120,279.00
3. Amount of current contract amendment:	\$38,584.00
4. New maximum contract amount:	\$168,858.00
and/or the termination date of the original contract has changed to:	12/31/2012

#### II. JUSTIFICATION

7. What conditions require that this work be done?

In accordance with the Office of the State Controller's Accounting Policies and Procedures manual and agency guidelines, billing for outpatient/inpatient services will be completed in a regular timely pattern, either monthly or as services are performed. This contract will allow billing to be completed on a regular basis with a minimum amount of errors/denials, increased analytic tools and oversight capability.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Reporting, editing services and claim management functions are proprietary to ZirMed and are not duplicated with software currently in place with the agency.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Cost and package of services were most suited to Southern Nevada Adult Mental Health Services' operation.

d. Last bid date: 06/01/2007 Anticipated re-bid date: 10/01/2008

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

ZirMed Inc. is currently under contract with the Division of Mental Health and Developmental Services and has provided satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	khawkin1	04/16/2012 13:07:02 PM
Division Approval	dprather	04/16/2012 15:30:41 PM
Department Approval	mtorvine	05/05/2012 08:53:38 AM
Contract Manager Approval	khawkin1	05/09/2012 11:03:22 AM
Budget Analyst Approval	jborrowm	05/16/2012 11:32:53 AM
BOE Agenda Approval	nhovden	05/16/2012 13:57:35 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **11819** Amendment Number: **2**

Agency Name: **MENTAL HEALTH AND DEVELOPMENTAL SERVICES** Legal Entity Name: **Coop Consulting, Inc.**

Agency Code: **408** Contractor Name: **Coop Consulting, Inc.**

Appropriation Unit: **3170-28** Address: **P.O. Box 22822**

Is budget authority available?: **Yes** City/State/Zip: **Santa Fe, NM 87502-2822**

If "No" please explain: **Not Applicable** Contact/Phone: **null505-424-4365**

Vendor No.: **T27020378A**

NV Business ID: **NV20101296222**

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

## 2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/08/2011**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved **09/29/2012**  
Termination Date:

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **SEOW - Consulting**

## 5. Purpose of contract:

**This is the second amendment to the original contract, which provides training and reporting necessary for the State Epidemiological Outcomes Workgroup program. The amendment adds deliverables related to completing the Substance Abuse Prevention Strategic Plan, in addition to providing services necessary to fulfill the requirements of the new combined Substance Abuse Prevention and Treatment/Community Mental Health Services Block Grant application. This amendment extends the termination date from September 29, 2012, to February 07, 2015; and adds \$26,250 for additional deliverables, and \$144,000 for the extension of time, increasing the maximum amount from \$117,750 to \$288,000.**

## 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$72,000.00
2. Total amount of any previous contract amendments:	\$45,750.00
3. Amount of current contract amendment:	\$170,250.00
4. New maximum contract amount:	\$288,000.00
and/or the termination date of the original contract has changed to:	02/07/2015

**II. JUSTIFICATION**

## 7. What conditions require that this work be done?

NRS 458.035 allows for the Division to contract in order to carry out the provisions of NRS 458.010 to 458.350, inclusive. A condition of funding requires the Substance Abuse Prevention and Treatment Agency to perform the work, which is directly related to the agencies core mission of preventing substance abuse.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have adequate resources, nor the expertise, to perform the work that will be provided by Coop Consulting, Inc.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**  
**Approval #: 100913B**  
**Approval Date: 04/12/2012**

c. Why was this contractor chosen in preference to other?

Coop Consulting, Inc. has developed reports and provided training to Single State Authorities (SSAs) for substance abuse prevention through planning for implementation of the Strategic Prevention Framework State Incentive Grant (SPF SIG). The SEOW was developed as a result of the SPF SIG. The funding from Synectics is intended to be used to support the continuation of the SEOW until a decretionary grant becomes available.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009-2010: State of Nevada, Substance Abuse Prevention and Treatment Agency. (Contractor rated as satisfactory)

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gleiss	04/20/2012 10:28:20 AM
Division Approval	dprather	04/30/2012 08:21:09 AM
Department Approval	mtorvine	05/05/2012 09:41:03 AM
Contract Manager Approval	rvernon	05/07/2012 11:28:00 AM
Budget Analyst Approval	jborrowm	05/15/2012 10:55:06 AM
BOE Agenda Approval	jmurph1	05/15/2012 13:58:42 PM



STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only:  
# 100913 B

Amendment 2

**SOLICITATION WAIVER REQUEST FORM**  
**AMENDMENT #2**

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:
  - Mental Health and Developmental Services (MHDS)  
Substance Abuse Prevention and Treatment Agency (SAPTA)
  - Rebecca Vernon-Ritter, Grants and Projects Analyst II
  - 775-684-4108
  - rvernon@sapta.nv.gov
- b. Vendor contact information:
  - Michael Coop, President / Coop Consulting, Inc.
  - 505-424-4365
  - coopconsulting@gmail.com
- c. Type of waiver requested:  Sole or single source  Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:

The proposed contractor will develop epidemiological reports using data collected during the 2007 Nevada Data Project telephone and convenience surveys, and data from the 2010 follow-up collection using the same instruments and methodologies. In addition, data from the National Survey on Drug Use and Health (NSDUH), the Nevada Behavioral Risk Factor Surveillance System (BRFSS), and the Youth Risk and Behavior Survey (YRBS) will be integrated into the reports to provide state and national comparisons and context. These reports will include:

- o a report on adults and substance use;
- o a report on minorities and substance use;
- o a report on trends in substance use and mental health; and
- o data support for a new Nevada State Epidemiological (Epi) Profile; and
- o up to two other reports prioritized by SAPTA and the Statewide Epidemiological Outcomes Workgroup (SEOW).

In addition, Coop Consulting, Inc. will provide:

- o technical assistance to SAPTA on data development and utilization;
- o provide ongoing assistance and mentoring to the SAPTA epidemiologist in her data analysis role;
- o attend meetings and participate in the development of epidemiological products by the SEOW; and
- o develop presentations on topics of interest and concern of the SEOW.

**AMENDMENT #1:**

Coop Consulting, Inc. will additionally:

- update the *Substance Abuse Prevention and Treatment Agency Strategic Plan 2007*;
- facilitate a minimum of three community-based regional prevention face-to-face strategic planning meetings;
- develop surveys, disseminate, and conduct strategic planning meetings with State Agencies and members of the SEOW and Multidisciplinary Prevention Advisory Committee (MPAC);
- collate results from community and State meetings;
- write a statewide and community substance abuse prevention plan; and
- present the final draft of the Strategic Plan to the MPAC for review and make any requested changes to the Plan; submit for final approval to the MPAC and SAPTA.

**AMENDMENT #2:**

Coop Consulting, Inc. will additionally:

- Through September 29, 2012:
  - produce a report on Native Americans and Substance Abuse in Nevada, using available data from the adult telephone survey, the state's BRFSS telephone survey, YRBS student data, and convenience survey data, where available; and
  - produce a report on prescription drug overdose deaths in southern Nevada, using 2011 data from the Clark County Coroner's Office.
- Through February 07, 2015:
  - produce a report on new mental health indicators and updated substance abuse data that examines correlations between risk factors, substance abuse, and mental health status, in order to identify how communities might focus on best practices to produce maximum results
  - produce additional epidemiological reports on substance abuse risks and behaviors on priority populations identified and as needed by SAPTA for the on-going SAPT Block Grant work for data-driven planning and as directed by the SEOW (two to three per year, based on evolving priorities established by the strategic planning process);
  - through February 2015, lead a workgroup of state staff and their invited stakeholders to develop the strategies needed for new prevention section of the new combined Substance Abuse Prevention and Treatment (SAPT)/Community Mental Health Services (CMHS) Block Grant;
  - provide consultation and best practice and emerging research to be used in the development of strategies and direction for the new prevention sections of the combined SAPT/CMHS Block Grant application, including substance abuse prevention, mental health prevention, and mental health promotion;
  - facilitate the agency-wide implementation of detailed action steps that are developed in the planning phase described in Amendment #1 that lead to meeting the requirements of the new combined SAPT/CMHS Block Grant application;
  - produce quarterly progress reports on SAPTA benchmarks towards meeting the goals and objectives necessary for the combined SAPT/CMHS Block Grant application; and
  - facilitate semi-annual agency leadership meetings to re-assess progress and adjust action steps and timelines to realistically accomplish prevention goals of the combined strategic plan for mental health and substance abuse prevention.

3. Describe the unique qualification required for the service or good to be purchased:

Coop Consulting, Inc. has completed numerous projects for Nevada SAPTA on statewide and community level data which describe substance abuse risk and protective factors and consumption patterns that cause health inequities in populations of the state. Coop Consulting, Inc. has provided technical assistance to single state authorities for substance abuse through the national firm of Johnson Basin and Shaw (JBS), the Center for Substance Abuse Prevention's (CSAP) national technical assistance provider, to prepare states for planning and implementing the Strategic Prevention Framework State Incentive Grant (SPF SIG), which is the cornerstone of current and future projects of CSAP at the Substance Abuse and Mental Health Services Administration (SAMHSA). Coop Consulting, Inc. has been extensively involved with the development of the SPF SIG in Nevada, having trained all of the State's coalitions since 2006; over the past three years the firm has developed seventeen data publications for the State that have met the needs of SAPTA and drawn praise from CSAP as model projects. Future projects under a new funding source demand the same high level of performance and awareness of the need of the State to utilize appropriate data for prioritizing in and across state agencies for prevention activities that will produce population level outcomes, and for establishing plans that can achieve these outcomes.

**AMENDMENT #1:** The qualifications remain the same and will continue to benefit the State by providing a continuation of services necessary to meet the requirements/deliverables of the grant.

**AMENDMENT #2:** The qualifications remain the same and will continue to benefit the State by providing a continuation of services necessary to meet the requirements/deliverables of the grant.

4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

Michael Coop of Coop Consulting, Inc. has built strong relationships with SAPTA and its partners over the past several years. Coop Consulting, Inc.'s projects have provided a strong foundation to move forward as the State prepares to compete for new Federal grants for prevention over the next year. This funding for the SEOW project will help lay that foundation. The project is anticipated to begin in October 2010, and SAPTA and its SEOW must meet numerous deliverables to achieve its goals and receive reimbursement for those products. The services provided by Coop Consulting, Inc. the SEOW and SAPTA are necessary to meet many of those timelines and objectives. A competitive process for these services will not result in an applicant with the experience and qualifications of Coop Consulting, Inc.; yet would delay the onset of the technical assistance and development of products to the point of greatly diminishing returns. Any new vendor would spend many months learning about the State's project and the needs of the SEOW and SAPTA; at that point the award year will be in its last phase.

**AMENDMENT #1:** SAPTA's prevention strategic plan is due at the end of the 11<sup>th</sup> month of the grant year. Putting the continued services needed out to bid would create a break in service and have a negative impact on meeting the deliverables. In addition, it is difficult to expect a new vendor to gather knowledge of substance abuse prevention in the State and to conduct all of the activities needed to produce a meaningful final product within the allocated timeframe.

**AMENDMENT #2:** The additional funding will purchase epidemiologic (epi) population level reports that are necessary for on-going strategic planning during the current fiscal year. The current contractor already has much of the data, relationships with the Clark County Coroner leadership, and with University of Nevada, Reno (UNR) Epi faculty that will allow rapid collection of 2011 data in the next few months, which must occur in order to complete that report during the needed timeframe. In addition,

the current contractor already has access to the needed data for the remaining reports that will be used to complete those in the current period. The project deliverables are needed during the summer and fall of 2012, SAPTA and its SEOW must meet numerous deliverables to achieve its goals and receive reimbursement for those products for the Federal funding. The services provided by Coop Consulting, Inc. for the SEOW and SAPTA are necessary to meet many of those timelines and objectives. Once the SAPTA plan is completed, immediate development of detailed action steps, facilitation and coordination of the implementation teams and their related tasks must begin. On-going assessment of progress and adjusting performance targets during the implementation period requires a focus that reflects accomplishments and includes realistic revisions to the action plans so that the overall goals are accomplished as efficiently as possible. A competitive process for these services will not result in an applicant with the experience and qualifications of Coop Consulting, Inc.; yet would delay the onset of the additional technical assistance and development of products to the point of greatly diminishing returns.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

A competitive process will extend for many months the timeline for implementation of the services required for the SEOW technical assistance and publication process. The State is required to meet a deliverables timeline that is very aggressive in order to receive reimbursement; a lengthy process will threaten the State's ability to meet that timeline, so much of which includes substantial amounts of work by Coop Consulting, Inc. staff. SAPTA needs to maintain the continuity, consistency, and quality of its work on these data projects, and Coop Consulting, Inc. has been conducting much of that work over the last two years. A delay will mean that many of the plans and tasks that the Agency commits to do as part of the state's new Substance Abuse Prevention and Treatment Block Grant, and its integration with the Mental Health Block Grant, will be slowed down. The selection of a different contractor would then mean a long learning process that would exceed the period that the state has to develop the combined Block Grant systems. Contracting with Coop Consulting, Inc. will benefit the State, as a bid for a new vendor would increase costs and not increase quality or performance; it would delay implementation, and risk reimbursement to the State.

**AMENDMENT #1:** The information above covers the potential consequences; therefore, no additional comments are included in this amendment.

**AMENDMENT #2:** SAPTA must maintain the continuity, and quality of its work on new evidence-based planning projects and new initiatives that integrate mental health and substance abuse prevention in both the plan and perhaps in locally funded programs and agencies. Coop Consulting, Inc. is assisting SAPTA in the development of this plan, and to reconsider or change the contractor for the implementation phases of the plan would be counter-productive. This role will include ensuring that implementation is on-going, and identify weaknesses and barriers in the new relationship that must ensure the collaboration between the agency's substance abuse prevention initiatives and the mental health promotion and mental illness prevention strategies that are new to the agency and supported programmatically by a different agency. Coop Consulting, Inc. has a thorough knowledge of the Agency, and of its strategies and funded programs, and is the ideal party to continue in this role – to delay for a competitive process would threaten the possibility of meeting the timelines, benchmarks, deadlines, and deliverables that will be demanded by the new SAPT/CMHS combined block grant application requirements.

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

Discussion with the Federal Project Officer has, on several occasions, resulted in an ongoing recommendation to utilize Coop Consulting, Inc. to assist the State's project.

**AMENDMENT #1:** Coop Consulting, Inc. has worked on the Federal, as well as State level for many years and the work they have produced has been given high praise and the highest recommendations.

**AMENDMENT #2:** The answer above remains applicable.

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

The costs are typical of high quality professional services provided by a nationally known consultant.

**AMENDMENT #1:** No additional information to add to the above paragraph's explanation.

**AMENDMENT #2:** No additional information to add to the explanation above.

8. What is the estimated value and length of the contract, amendment or request?

a. New contract Y  N

b. Amendment Y  N  Amendment No. 2  
{provide copy of previous waiver(s)}

Value: \$72,000.00 (approximately 80 hours per month @ \$90.00/hour, to include travel)

Length of contract: January 2011 to October 2011, with the possibility of renewing for an additional two years, if funding is secured for future years.

**AMENDMENT #1:**

Value: Adding \$45,750 to the original, bringing the maximum amount to \$117,750. The additional \$45,750 equates to approximately 41.59 hours per month @ \$100.00 per hour.

Length of contract: Extend the length of the contract to September 29, 2012, with the possibility of renewing for up to an additional two years, if funding is secured for future years (total contract period not to exceed four years).

**AMENDMENT #2:**

Value:

- Adding \$28,250 to the original contract through September 29, 2012. This equates to approximately 65.62 hours per month (four months) @ \$100 per hour;
- Adding an additional \$144,000 for September 30, 2012 through February 07, 2015. This equates to approximately 48 hours per month (30 months) @ \$100.00 per hour.

Length of contract: Extend the length of the contract from September 29, 2012 to February 07, 2015, bringing the contract to a four-year term.

The Substance Abuse Prevention and Treatment Agency hereby requests approval for Coop Consulting, Inc.  
Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X <i>Rebecca V. Ritter</i>	04/11/12
Agency Representative Initiating Request	Date
X <i>Ashah McBride</i>	04-12-12
Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X <i>N/A</i>	
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X <i>Kim Prondi on behalf of Greg Smith</i>	4-12-12
Administrator, Purchasing Division	Date

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13242**

Agency Name: <b>MENTAL HEALTH AND DEVELOPMENTAL SERVICES</b>	Legal Entity Name: <b>Scott Edwards &amp; Katherine Edwards</b>
Agency Code: <b>408</b>	Contractor Name: <b>Mason Valley Janitorial</b>
Appropriation Unit: <b>3648-04</b>	Address: <b>8 Van Fleet Drive</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Yerington, NV 89447</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775-463-2052</b>
	Vendor No.: <b>T32000585</b>
	NV Business ID: <b>NV20101023107</b>

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date **04/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2015**

Contract term: **2 years and 364 days**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

**This is a new contract to provide janitorial services for the Silver Springs Mental Health Centers to provide a clean, sanitary facility for the consumers use.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,100.00**

Payment for services will be made at the rate of \$475.00 per month

Other basis for payment: FY13 \$475.00 per month x 12 months = \$5,700.00, FY14 \$475.00 per month x 12 months = \$5,700.00, and FY15 \$475.00 per month x 12 months = \$5,700.00.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**SAM 1008, 1014 and exhibit C of the Lease. The Mental Health Center needs to be cleaned for the health and welfare of the clients and employees of the centers.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**No state employees are available in these rural areas to provide these services.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Mason Valley Janitorial was chosen over the other vendors who presented quotes because of the satisfactory services that we have received from them.

d. Last bid date: 08/29/2011 Anticipated re-bid date: 01/01/2015

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has worked with Rural Services Yerington Mental Health Center from 06/04/07 to present and has provided satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Scott and Katherine Edwards are the owners of Mason Valley Janitorial

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	smcmilli	04/03/2012 15:40:31 PM
Division Approval	dprather	04/04/2012 08:09:17 AM
Department Approval	mtorvine	04/13/2012 16:52:25 PM
Contract Manager Approval	jlyma2	04/16/2012 09:49:23 AM
Budget Analyst Approval	rhage1	04/17/2012 10:40:17 AM
BOE Agenda Approval	jmurph1	05/11/2012 11:02:14 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13243**

Agency Name:	<b>DIVISION OF CHILD AND FAMILY SERVICES</b>	Legal Entity Name:	<b>ROITMAN, NORTON A MD</b>
Agency Code:	<b>409</b>	Contractor Name:	<b>ROITMAN, NORTON A MD</b>
Appropriation Unit:	<b>3179-04</b>	Address:	<b>2340 PASEO DEL PRADO STE D307</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>LAS VEGAS, NV 89102</b>
If "No" please explain:	Not Applicable		
To what State Fiscal Year(s) will the contract be charged?	<b>2012-2013</b>		
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.			

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2013**  
Contract term: **1 year and 29 days**

4. Type of contract: **Contract**  
Contract description: **Counseling**

5. Purpose of contract:  
**This is a new contract to provide psychiatric services to the youth at Caliente Youth Center.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,120.00**  
Other basis for payment: \$180.00 per hour for on site psychiatric care, \$165.00 per hour for video conference care; \$30.00 per hour travel.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Assessment of youth is a highly specialized service. Recommendations are needed to guide treatment planning, placement decisions and reunification with family if out of home placement is needed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is no state employees in the region qualified to provide this type of assessment.

9. Were quotes or proposals solicited? **Yes**  
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only one to submit a bid.

d. Last bid date: 03/01/2012 Anticipated re-bid date: 03/01/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with the Department of Health and Human Services, Division of child and Family Services. Service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dkluever	04/03/2012 14:20:40 PM
Division Approval	dkluever	04/03/2012 14:20:43 PM
Department Approval	mtorvine	04/09/2012 13:24:15 PM
Contract Manager Approval	ascott	04/10/2012 13:01:10 PM
Budget Analyst Approval	nhovden	04/11/2012 14:23:13 PM
BOE Agenda Approval	jmurph1	05/11/2012 11:01:07 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13124**

Agency Name:	<b>DIVISION OF CHILD AND FAMILY SERVICES</b>	Legal Entity Name:	<b>CHURCHILL COUNTY</b>
Agency Code:	<b>409</b>	Contractor Name:	<b>CHURCHILL COUNTY</b>
Appropriation Unit:	<b>3229-00</b>	Address:	<b>155 N TAYLOR ST 182</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>FALLON, NV 89406</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null775-423-4092
		Vendor No.:	T81018856
		NV Business ID:	Governmental Agency

To what State Fiscal Year(s) will the contract be charged? **2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Revenue</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2013**

Contract term: **364 days**

4. Type of contract: **Revenue Contract**

Contract description: **CPS Assessment**

5. Purpose of contract:

**This is a new revenue interlocal agreement to recognize the benefit of collaborating partnerships with rural counties to ensure the safety and well-being of children and support the provision of child protective services to meet the needs of the children in the community pursuant to Senate Bill 480.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$218,570.00**

Payment for services will be made at the rate of \$54,642.50 per quarter

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This is a revenue contract.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is a revenue contract.

d. Last bid date: 06/01/2012 Anticipated re-bid date: 06/01/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pcolegro	05/10/2012 13:54:33 PM
Division Approval	dkluever	05/10/2012 14:51:45 PM
Department Approval	mtorvine	05/11/2012 15:03:19 PM
Contract Manager Approval	rjacob3	05/11/2012 15:05:57 PM
Budget Analyst Approval	nhovden	05/15/2012 09:28:40 AM
BOE Agenda Approval	nhovden	05/15/2012 10:40:44 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13123**

Agency Name: <b>DIVISION OF CHILD AND FAMILY SERVICES</b>	Legal Entity Name: LYON, COUNTY OF
Agency Code: <b>409</b>	Contractor Name: <b>LYON, COUNTY OF</b>
Appropriation Unit: <b>3229-00</b>	Address: <b>LYON COUNTY HUMAN SERVICES 27 S MAIN ST</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>YERINGTON, NV 89447</b>
If "No" please explain: Not Applicable	Contact/Phone: null775/577-5009
	Vendor No.: T40156600AH
	NV Business ID: Governmental Agency

To what State Fiscal Year(s) will the contract be charged? **2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Revenue</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 05/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2013**

Contract term: **364 days**

4. Type of contract: **Revenue Contract**

Contract description: **CPS Assessment**

5. Purpose of contract:

**This is a new revenue interlocal agreement to recognize the benefit of collaborating partnerships with rural counties to ensure the safety and well-being of children and support the provision of child protective services to meet the needs of the children in the community pursuant to Senate Bill 480.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$395,265.00**

Payment for services will be made at the rate of \$98,816.25 per quarter

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This is a revenue contract.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is a revenue contract.

d. Last bid date: 06/01/2012 Anticipated re-bid date: 06/01/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pcolegro	05/10/2012 13:53:37 PM
Division Approval	dkluever	05/10/2012 14:51:20 PM
Department Approval	mtorvine	05/11/2012 15:03:08 PM
Contract Manager Approval	rjacob3	05/11/2012 15:05:44 PM
Budget Analyst Approval	nhovden	05/15/2012 10:48:30 AM
BOE Agenda Approval	nhovden	05/15/2012 10:48:57 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13246**

Agency Name:	<b>DIVISION OF CHILD AND FAMILY SERVICES</b>	Legal Entity Name:	CARLSON, N KATHY
Agency Code:	<b>409</b>	Contractor Name:	<b>CARLSON, N KATHY</b>
Appropriation Unit:	<b>3259-04</b>	Address:	<b>PO BOX 1187</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>ELKO, NV 89803-1187</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null775/738-6162
		Vendor No.:	T81023187
		NV Business ID:	NV2010592615

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Services**

5. Purpose of contract:

**This is a new contract to provide haircuts to the youth at the Nevada Youth Training Center.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,440.00**

Payment for services will be made at the rate of \$9.00 per Haircut

Other basis for payment: NYTC averages 90 haicuts per month, 9 X 90=810, 810 X 24=19,440

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Youths adjudicated to the Nevada Youth Training Center need 3 to 6 haircuts during their 6 to 12 month stay in order to be properly groomed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No one on staff is properly licensed to perform these duties.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Solicited bids from 24 vendors, 14 expressed no interest at the time of contact, 10 requested bid packets. Received only one bid.

d. Last bid date: 03/01/2012 Anticipated re-bid date: 03/01/2014

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with the Department of Health and Human Services, Division of Child and Family Services. Service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dkluever	04/09/2012 09:51:48 AM
Division Approval	dkluever	04/09/2012 09:51:51 AM
Department Approval	mtorvine	04/16/2012 17:31:16 PM
Contract Manager Approval	ascott	04/17/2012 14:46:46 PM
Budget Analyst Approval	nhovden	04/18/2012 11:55:29 AM
BOE Agenda Approval	jmurph1	05/11/2012 10:59:42 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **11432** Amendment Number: **2**

Agency Name: **ADJUTANT GENERAL & NATL GUARD** Legal Entity Name: **AMEC Earth & Environmental, Inc.**

Agency Code: **431** Contractor Name: **AMEC Earth & Environmental, Inc.**

Appropriation Unit: **3650-16** Address: **Attn: Jeff Albee  
1405 West Auto Drive**

Is budget authority available?: **Yes** City/State/Zip: **Tempe, AZ 85284-1016**

If "No" please explain: **Not Applicable** Contact/Phone: **Jeff Albee 480-940-2320**

Vendor No.:  
NV Business ID: **nv19941068472**

To what State Fiscal Year(s) will the contract be charged? **2011-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NVMD 21-2010**

## 2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/09/2010**

Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **12/30/2013**Contract term: **3 years and 113 days**4. Type of contract: **Contract**Contract description: **GIS Geoengineering**

5. Purpose of contract:

**This is second amendment to the original contract, which provides professional geoengineering services and related software support. This amendment increases the maximum amount from \$99,577 to \$114,227 to provide additional staff training and augmentation.**

## 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$44,877.00
2. Total amount of any previous contract amendments:	\$54,700.00
3. Amount of current contract amendment:	\$14,650.00
4. New maximum contract amount:	\$114,227.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

National Guard Bureau requires that an on-call geographic information system (GIS) Engineer be available to meet the GIS Standards and Requirements of Geospatial Data.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency personnel do not possess necessary skills and certifications to perform requisite GIS engineering.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Per NAC 333.150, vendor has requisite skills and certifications to perform professional GIS engineering.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Office of the Military contracted with this vendor in FY10 and the services provided are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmcentee	05/09/2012 12:05:56 PM
Division Approval	jmcentee	05/09/2012 12:05:59 PM
Department Approval	jmcentee	05/09/2012 12:06:01 PM
Contract Manager Approval	jmcentee	05/09/2012 12:06:03 PM
Budget Analyst Approval	jborrowm	05/14/2012 14:38:41 PM
BOE Agenda Approval	nhovden	05/15/2012 12:29:16 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13287**

Agency Name: <b>ADJUTANT GENERAL &amp; NATL GUARD</b>	Legal Entity Name: <b>AMERICAN EQUIPMENT INC DBA</b>
Agency Code: <b>431</b>	Contractor Name: <b>AMERICAN EQUIPMENT INC DBA</b>
Appropriation Unit: <b>3650-04</b>	Address: <b>AMQUIP 451 W 3440 S</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>SALT LAKE CITY, UT 84115-4227</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null801/269-0896</b>
	Vendor No.: <b>PUR0004436</b>
	NV Business ID: <b>NV19911046981</b>

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>40.00 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	<b>40.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>20.00 % Rental Income</b>

Agency Reference #: **NVMD # 028-2012**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/13/2012**

Anticipated BOE meeting date **05/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/12/2016**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Crane Services**

5. Purpose of contract:

**This is a new contract for crane services, including repair and service work, annual inspections and certifications, maintenance work, load testing, system testing, and all other services associated with cranes.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$99,900.00**

Payment for services will be made at the rate of \$24,975.00 per fiscal year

Other basis for payment: Progress payments can be made per invoice per services provided.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Facilities require crane services, including repair and service work, annual inspections and certifications, maintenance work, load testing, system testing, and all other services associated with cranes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We do not have the equipment of the certifications to do this type of work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Multiple vendors were chosen by the Evaluation Committee that was held on March 23, 2012.

d. Last bid date: 03/16/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jfloren1	05/15/2012 07:54:01 AM
Division Approval	jfloren1	05/15/2012 07:54:10 AM
Department Approval	jfloren1	05/15/2012 07:54:13 AM
Contract Manager Approval	jfloren1	05/15/2012 07:54:17 AM
Budget Analyst Approval	jborrowm	05/15/2012 08:44:26 AM
BOE Agenda Approval	jmurph1	05/15/2012 14:07:23 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13288**

Agency Name:	<b>ADJUTANT GENERAL &amp; NATL GUARD</b>	Legal Entity Name:	<b>BURGARELLO ALARM INC</b>
Agency Code:	<b>431</b>	Contractor Name:	<b>BURGARELLO ALARM INC</b>
Appropriation Unit:	<b>3650-04</b>	Address:	<b>50 SNIDER WAY</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>SPARKS, NV 89431-6308</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null775/359-9415
		Vendor No.:	T80558060
		NV Business ID:	NV19751006182

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>40.00 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	<b>40.00 %</b>	Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>20.00 % Rental Income</b>

Agency Reference #: NVMD # 026-2012

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/13/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/12/2016**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Alarm Monitoring**

5. Purpose of contract:

**This is a new contract to establish services for fire alarm monitoring services on an "as needed" basis, statewide.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$99,900.00**

Payment for services will be made at the rate of \$24,975.00 per fiscal year

Other basis for payment: Progress payments can be made per invoice per services provided.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**This is a service contract that will allow vendors perform fire alarm monitoring services under contract so we can comply with NRS & NAC.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**We do not have the equipment of the certifications to do this type of work.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen by the Evaluation Committee that was held on March 23, 2012.

d. Last bid date: 03/16/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has performed work for the Office of the Military in FY 11; services rendered were satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmcentee	05/09/2012 06:43:47 AM
Division Approval	jmcentee	05/09/2012 06:43:50 AM
Department Approval	jmcentee	05/09/2012 06:43:52 AM
Contract Manager Approval	jmcentee	05/09/2012 06:43:55 AM
Budget Analyst Approval	jborrowm	05/14/2012 13:48:45 PM
BOE Agenda Approval	nhovden	05/15/2012 11:53:06 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13425**

Agency Name: <b>ADJUTANT GENERAL &amp; NATL GUARD</b>	Legal Entity Name: <b>CHEM AQUA INC</b>
Agency Code: <b>431</b>	Contractor Name: <b>CHEM AQUA INC</b>
Appropriation Unit: <b>3650-04</b>	Address: <b>23261 NETWORK PL</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>CHICAGO, IL 60673</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null800/527-9921</b>
	Vendor No.: <b>T29023740A</b>
	NV Business ID: <b>NV19991172643</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2012-2016</b>
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
<input checked="" type="checkbox"/> General Funds <b>40.00 %</b>	Fees <b>0.00 %</b>
<input checked="" type="checkbox"/> Federal Funds <b>40.00 %</b>	Bonds <b>0.00 %</b>
Highway Funds <b>0.00 %</b>	<input checked="" type="checkbox"/> Other funding <b>20.00 %</b>
Agency Reference #: <b>NVMD # 025-2012</b>	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/13/2012**

Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/12/2016**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **HVAC Water Treatment**

5. Purpose of contract:

**This is a new contract to establish services for water treatment services on our heating, ventilation and air conditioning equipment on an as needed basis, statewide.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$99,900.00**

Payment for services will be made at the rate of \$24,975.00 per fiscal year

Other basis for payment: Progress payments can be made per invoice per services provided.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**This is a service contract that will allow vendors perform water treatment services for our HVAC equipment under contract so we can comply with NRS & NAC.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**We do not have the equipment or the certifications to do this type of work.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen by the Evaluation Committee that was held on March 23, 2012.

d. Last bid date: 03/16/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmcentee	05/09/2012 06:54:52 AM
Division Approval	jmcentee	05/09/2012 06:54:54 AM
Department Approval	jmcentee	05/09/2012 06:54:56 AM
Contract Manager Approval	jmcentee	05/09/2012 06:54:58 AM
Budget Analyst Approval	jborrowm	05/14/2012 13:06:59 PM
BOE Agenda Approval	nhovden	05/15/2012 15:32:39 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **13412**

Agency Name: <b>ADJUTANT GENERAL &amp; NATL GUARD</b>	Legal Entity Name: <b>H&amp;K Architects</b>
Agency Code: <b>431</b>	Contractor Name: <b>H&amp;K Architects</b>
Appropriation Unit: <b>3650-10</b>	Address:
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Reno, NV 89511</b>
If "No" please explain: Not Applicable	Contact/Phone: <b>Max Hershenow 775-332-6640</b>
	Vendor No.:
	NV Business ID: <b>nv19941047730</b>

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 056-2012

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/12/2012**

Contract term: **103 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **NV Design Manuals**

5. Purpose of contract:

**This is a new contract for design service and Type A services for the proposed material and building systems and standards for the Nevada Army National Guard facilities for future projects.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$67,700.00**

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Provide design documents and Type A services for the proposed material and building systems and standards for the Nevada Army National Guard facilities for future projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess requisite skills and certifications to design documents for manuals.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Per NAC 333.150, vendor has requisite skills and certifications to perform the professional design manuals.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

H&K has been frequently used by this agency and has provided satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmcentee	05/09/2012 12:41:24 PM
Division Approval	jmcentee	05/09/2012 12:41:26 PM
Department Approval	jmcentee	05/09/2012 12:41:28 PM
Contract Manager Approval	jmcentee	05/09/2012 12:41:30 PM
Budget Analyst Approval	jborrowm	05/14/2012 11:18:59 AM
BOE Agenda Approval	nhovden	05/15/2012 15:59:22 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13419**

Agency Name: <b>ADJUTANT GENERAL &amp; NATL GUARD</b>	Legal Entity Name: <b>H&amp;K Architects</b>
Agency Code: <b>431</b>	Contractor Name: <b>H&amp;K Architects</b>
Appropriation Unit: <b>3650-10</b>	Address: <b>5485 RENO CORPORATE DR STE 100</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89511-2262</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Max Hershenow 775/332-6640</b>
	Vendor No.: <b>T80984709</b>
	NV Business ID: <b>nv19941047730</b>

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **055-2012**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/12/2012**

Contract term: **103 days**

4. Type of contract: **Contract**

Contract description: **C-12 Hangar Door**

5. Purpose of contract:

**This is a new contract to provide design documents and type A, B, and C services for the C-12 Hangar Door Remodel and Solar Wall Installation. Type C services assume 3 projects will be constructed concurrently under one contract. C-12 building is located at the Washoe County Armory.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$69,100.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Provide design documents and Type A, B, and C services for the C-12 Hangar Door Remodel and Solar Wall Installation.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not possess requisite skills and certifications to design documents and Type A, B, and C services.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Per NAC 333.150 vendor has requisite skills and certifications to perform the professional design Type A, B, C.

d. Last bid date: 04/06/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been used by the Office of the Military and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmcentee	05/09/2012 12:18:50 PM
Division Approval	jmcentee	05/09/2012 12:18:52 PM
Department Approval	jmcentee	05/09/2012 12:18:54 PM
Contract Manager Approval	jmcentee	05/09/2012 12:18:56 PM
Budget Analyst Approval	jborrowm	05/14/2012 13:25:27 PM
BOE Agenda Approval	nhovden	05/15/2012 15:53:58 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>11548</b>	Amendment Number: <b>3</b>
Agency Name: <b>ADJUTANT GENERAL &amp; NATL GUARD</b>	Legal Entity Name: <b>JBR ENVIRONMENTAL CONSULTANTS, INC.</b>
Agency Code: <b>431</b>	Contractor Name: <b>JBR ENVIRONMENTAL CONSULTANTS, INC.</b>
Appropriation Unit: <b>3650-10</b>	Address: <b>595 Double Eagle Court Suite 2000</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Reno, NV 89521</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Brian Boyd 775/747-5777</b>
	Vendor No.: <b>T27006724</b>
	NV Business ID: <b>nv20101171742</b>

To what State Fiscal Year(s) will the contract be charged? **2011-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NVMD 19-2010**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/12/2010**  
Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2012**

Contract term: **2 years and 81 days**

4. Type of contract: **Contract**

Contract description: **Weed Abatement**

5. Purpose of contract:

**This is the third amendment to the original contract, which provides for weed abatement at the Stead Training Facility. This amendment extends the termination date from June 30, 2012 to December 31, 2012 and increases the maximum amount from \$39,787 to \$64,787 to provide weed abatement services for the increased number of acres along the receding shoreline due to the lack of precipitation.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$22,237.00
2. Total amount of any previous contract amendments:	\$17,550.00
3. Amount of current contract amendment:	\$25,000.00
4. New maximum contract amount:	\$64,787.00
and/or the termination date of the original contract has changed to:	12/31/2012

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The outbreak of an invasive weed needs to be mitigated to prevent the complete takeover of the area.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have adequate certifications for this type of chemical for weed abatement.

9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per the evaluation committee, this vendor had the highest overall score.

d. Last bid date: 07/01/2010 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor is currently under contract with the Wildlife Department and the services have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmcentee	05/09/2012 08:54:23 AM
Division Approval	jmcentee	05/09/2012 08:54:26 AM
Department Approval	jmcentee	05/09/2012 08:54:28 AM
Contract Manager Approval	jmcentee	05/09/2012 08:54:31 AM
Budget Analyst Approval	jborrowm	05/14/2012 14:34:06 PM
BOE Agenda Approval	nhovden	05/15/2012 12:04:43 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13416**

Agency Name: <b>ADJUTANT GENERAL &amp; NATL GUARD</b>	Legal Entity Name: Poggermeyer Design Group
Agency Code: <b>431</b>	Contractor Name: <b>Poggermeyer Design Group</b>
Appropriation Unit: <b>3650-10</b>	Address: <b>6960 Smoke Ranch Rd. suite 100</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Las Vegas, NV 89128</b>
If "No" please explain: Not Applicable	Contact/Phone: Adam Pilarz P.E 702-255-8100
	Vendor No.:
	NV Business ID: nv19811011150

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 044-2012

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **08/12/2012**

Contract term: **72 days**

4. Type of contract: **Contract**

Contract description: **FETC Flood prevent**

5. Purpose of contract:

**This is a new contract to provide design documents and professional services for the repair and flood prevention throughout the Floyd Edsall Training Center Site in Las Vegas Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Due to recent flood issues and mitigating expenditures, site requires re-design and professional services for the repair and flood prevention throughout the Floyd Edsall Training Center site.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess requisite skills and certifications to design

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per NAC 333.150 vendor has requisite skills and certifications to perform the professional design

d. Last bid date: 04/13/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

A review of DAWN indicates that this vendor has been regularly used by the State of Nevada.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmcentee	05/09/2012 07:30:38 AM
Division Approval	jmcentee	05/09/2012 07:30:40 AM
Department Approval	jmcentee	05/09/2012 07:56:46 AM
Contract Manager Approval	jmcentee	05/09/2012 07:59:54 AM
Budget Analyst Approval	jborrowm	05/14/2012 12:58:14 PM
BOE Agenda Approval	nhovden	05/15/2012 16:17:56 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13413**

Agency Name: <b>ADJUTANT GENERAL &amp; NATL GUARD</b>	Legal Entity Name: <b>TEDCO CONSTRUCTION LLC</b>
Agency Code: <b>431</b>	Contractor Name: <b>TEDCO CONSTRUCTION LLC</b>
Appropriation Unit: <b>3650-10</b>	Address: <b>PO BOX 60640</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89506</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Ted Taylor 775-972-0107</b>
	Vendor No.: <b>T29025922</b>
	NV Business ID: <b>nv20061603722</b>

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **038-2012**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/12/2012**

Contract term: **103 days**

4. Type of contract: **Contract**

Contract description: **AASF Ceiling Tile**

5. Purpose of contract:

**This is new contract to provide ceiling tile replacement at the Army Aviation Support Facility building at the Washoe County Armory.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,988.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Provide ceiling tile replacement for the AASF building; the vendor will remove old ceiling tile and replacement with ceiling tile per specs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess requisite skills and certifications to remove and replace ceiling tile.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Per NAC 333.150, vendor has requisite skills and certifications to perform the ceiling tile project.

d. Last bid date: 04/10/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Office of the Military has previously contracted with this vendor with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmcentee	05/09/2012 13:30:34 PM
Division Approval	jmcentee	05/09/2012 13:30:36 PM
Department Approval	jmcentee	05/09/2012 13:30:38 PM
Contract Manager Approval	jmcentee	05/09/2012 13:30:41 PM
Budget Analyst Approval	jborrowm	05/14/2012 15:20:46 PM
BOE Agenda Approval	nhovden	05/15/2012 16:23:34 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13389**

Agency Name: <b>DEPARTMENT OF CORRECTIONS</b>	Legal Entity Name: Arrow Vending, Inc.
Agency Code: <b>440</b>	Contractor Name: <b>Arrow Vending, Inc.</b>
Appropriation Unit: <b>3708-00</b>	Address: <b>57 E. Freeport</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Sparks, NV 89431</b>
If "No" please explain: Not Applicable	Contact/Phone: Annette Bland 775.750.1660
	Vendor No.: T29018034
	NV Business ID: NV19981267382
To what State Fiscal Year(s) will the contract be charged?	<b>2012-2016</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Revenue for 3708 Offenders Store Fund</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2016**

Contract term: **4 years and 30 days**

4. Type of contract: **Revenue Contract**

Contract description: **Vending Services**

5. Purpose of contract:

**This is a new contract to provide vending machine services for correctional facilities located in Northern Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$174,316.00**

Other basis for payment: Commissions payable to NDOC by the 15th of the following month.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This is a contract to provide continued revenue for the Offenders Store Fund through commission received from vending machine sales.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Corrections does not have the staff and/or equipment necessary. No other State agency offers these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The RFP evaluation committee scored Arrow Vending, Inc. highest for the Northern region based on a predetermined set of criteria and weights.

d. Last bid date: 03/05/2012 Anticipated re-bid date: 03/06/2012

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY08 - Current; NDOC. Services have been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmartine	05/03/2012 12:09:09 PM
Division Approval	bfarris	05/04/2012 08:03:31 AM
Department Approval	dreed	05/04/2012 11:57:52 AM
Contract Manager Approval	cphenix	05/05/2012 15:30:09 PM
Budget Analyst Approval	sbrown	05/13/2012 12:32:49 PM
BOE Agenda Approval	cwatson	05/15/2012 10:53:23 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13381**

Agency Name: **DEPARTMENT OF CORRECTIONS**  
Agency Code: **440**  
Appropriation Unit: **3708-00**  
Is budget authority available?: **Yes**  
If "No" please explain: Not Applicable

Legal Entity Name: **First Class Vending, Inc.**  
Contractor Name: **First Class Vending, Inc.**  
Address: **6875 Suva Street**  
City/State/Zip: **Bell Gardens, CA 90201**  
Contact/Phone: **Matthew Marsh 323.268.7632**  
Vendor No.: **T27029212**  
NV Business ID: **NV20101426624**

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Revenue for 3708 Offenders Store Fund</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2016**

Contract term: **4 years and 30 days**

4. Type of contract: **Revenue Contract**

Contract description: **Vending Services**

5. Purpose of contract:

**This is a new contract to provide ongoing vending machine services for correctional facilities located in Southern and Eastern Nevada regions.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$668,528.00**

Other basis for payment: Commissions payable to NDOC by the 15th of the following month / Signing bonus to be paid every contract year.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This is a contract to provide continued revenue for the Offenders Store Fund through commission received from vending machine sales.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Corrections does not have the staff and/or equipment necessary. No other State agency offers these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The RFP evaluation committee scored First Class Vending, Inc. highest for the Southern/Eastern regions based on a predetermined set of criteria and weights.

d. Last bid date: 03/05/2012 Anticipated re-bid date: 03/05/2016

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DETR. Services have been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmartine	04/26/2012 06:40:58 AM
Division Approval	bfarris	04/27/2012 13:15:24 PM
Department Approval	dreed	05/01/2012 19:46:26 PM
Contract Manager Approval	cphenix	05/03/2012 11:32:16 AM
Budget Analyst Approval	sbrown	05/13/2012 12:40:30 PM
BOE Agenda Approval	cwatson	05/14/2012 08:38:41 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13410**

Agency Name: <b>DEPARTMENT OF CORRECTIONS</b>	Legal Entity Name: Berry Enterprises, Inc DBA Sierra Electronics
Agency Code: <b>440</b>	Contractor Name: <b>Berry Enterprises, Inc DBA Sierra Electronics</b>
Appropriation Unit: <b>3710-05</b>	Address: <b>690 East Glendale Ave. Suite 9B</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Sparks, NV 89431</b>
If "No" please explain: Not Applicable	Contact/Phone: Dan Pena 775.359.1211
	Vendor No.: PUR0000741
	NV Business ID: NV19901013254

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2013**Contract term: **1 year and 29 days**4. Type of contract: **Contract**Contract description: **Radio Narrowbanding**

5. Purpose of contract:

**This is a new contract to provide services to convert or replace existing equipment at multiple correctional facilities located in Northern Nevada operating at a 25 kHz land mobile radio systems to narrowband 12.5 kHz efficiency technology as required by Federal Communications Commission Narrowbanding Mandate.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,459.00**

Other basis for payment: Upon completion of service and submission of invoice.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

On January 1, 2013, all public safety and business industrial land mobile radio systems operating in the 150-512 MHz radio bands must cease operating using 25 kHz efficiency technology, and begin operating using at least 12.5 kHz efficiency technology. This deadline is the result of an FCC effort that began almost two decades ago to ensure more efficient use of the spectrum and greater spectrum access for public safety and non-public safety users. Migration to 12.5 kHz efficiency technology (once referred to as Refarming, but now referred to as Narrowbanding) will allow the creation of additional channel capacity within the same radio spectrum, and support more users (<http://transition.fcc.gov/pshs/public-safetyspectrum/narrowbanding.html>).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Corrections does not have the expertise, licensing and/or equipment necessary. No other agency provides these services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Although their cost came in a lot higher than was anticipated, Berry Enterprises, Inc. dba Sierra Electronics was the lowest, most responsible bidder to respond with pricing for correctional facilities located in Northern Nevada.

d. Last bid date: 04/13/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbec2	05/03/2012 11:02:42 AM
Division Approval	bfarris	05/04/2012 07:59:18 AM
Department Approval	dreed	05/07/2012 09:29:48 AM
Contract Manager Approval	cphenix	05/09/2012 10:40:54 AM
Budget Analyst Approval	sbrown	05/13/2012 12:57:55 PM
BOE Agenda Approval	cwatson	05/15/2012 09:07:00 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13409**Agency Name: **DEPARTMENT OF CORRECTIONS**Agency Code: **440**Appropriation Unit: **3710-05**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: McIntosh Communications, Inc.

Contractor Name: **McIntosh Communications, Inc.**Address: **4640 So. Arville Street**City/State/Zip: **Las Vegas, NV 89103**

Contact/Phone: Myron Wendel 702.253.5390

Vendor No.: PUR0001613

NV Business ID: NV19901012005

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>100.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2013**Contract term: **1 year and 29 days**4. Type of contract: **Contract**Contract description: **Radio Narrowbanding**

5. Purpose of contract:

**This is a new contract to provide services to convert or replace existing equipment at multiple correctional facilities located in Southern and Eastern Nevada, operating at a 25 kHz land mobile radio (LMR) systems to narrowband 12.5 kHz efficiency technology as required by Federal Communications Commission Narrowbanding Mandate.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,374.00**

Other basis for payment: Upon completion of service and submission of invoice.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**On January 1, 2013, all public safety and business industrial land mobile radio systems operating in the 150-512 MHz radio bands must cease operating using 25 kHz efficiency technology, and begin operating using at least 12.5 kHz efficiency technology. This deadline is the result of an FCC effort that began almost two decades ago to ensure more efficient use of the spectrum and greater spectrum access for public safety and non-public safety users. Migration to 12.5 kHz efficiency technology (once referred to as Refarming, but now referred to as Narrowbanding) will allow the creation of additional channel capacity within the same radio spectrum, and support more users (<http://transition.fcc.gov/pshs/public-safety-spectrum/narrowbanding.html>).**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The Department of Corrections does not have the expertise, licensing and/or equipment necessary. No other agency provides these services.**

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?  
McIntosh Communications, Inc. was the only vendor to provide quotes for correctional facilities located in Southern Nevada. They demonstrated that they are able to provide the services necessary and within the time frame needed.

d. Last bid date: 04/13/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
**No** If "Yes", please explain  
Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?  
Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:  
FY07 - FY08; Nevada Department of Corrections. Services have been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?  
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:  
Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?  
Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?  
Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbec2	05/03/2012 11:03:28 AM
Division Approval	bfarris	05/04/2012 08:00:50 AM
Department Approval	dreed	05/07/2012 09:30:20 AM
Contract Manager Approval	cphenix	05/09/2012 10:30:32 AM
Budget Analyst Approval	sbrown	05/13/2012 13:01:52 PM
BOE Agenda Approval	cwatson	05/14/2012 08:40:22 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>12862</b>	Amendment Number: <b>1</b>
Agency Name: <b>DEPARTMENT OF CORRECTIONS</b>	Legal Entity Name: <b>Sophos, Inc.</b>
Agency Code: <b>440</b>	Contractor Name: <b>Sophos, Inc.</b>
Appropriation Unit: <b>3710-26</b>	Address: <b>3 Van De Graaff Drive</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Burlington, MA 01803-5136</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>John Sullivan 781.494.5845</b>
	Vendor No.: <b>T27030157</b>
	NV Business ID: <b>NV20121188827</b>

To what State Fiscal Year(s) will the contract be charged? **2012-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/19/2012**  
 Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2015**

Contract term: **3 years and 72 days**

4. Type of contract: **Contract**

Contract description: **Professional Service**

5. Purpose of contract:

**This is the first amendment to the original contract, which provides onsite implementation services and product training for Sophos Endpoint Security/Control licensing and support. This amendment increases the maximum from \$7,931.48 to \$13,102.20 due to the addition of professional services for the onsite installation and configuration phase.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$7,931.48
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$5,170.72
4. New maximum contract amount:	\$13,102.20

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Department of Corrections made a one-time purchase of SOPHOS Endpoint Security / Control Licensing from Digital Dimension (State Purchasing Invitation to Bid #7943).

NDOC specifically requested SOPHOS as they are our current provider and their hardware and software is needed for NDOC to be in compliance with security and storage/archive requirements on both a state and federal level. The entire package we purchased involves several parts, all of which will increase our ability to process, monitor, analyze, and retain data.

Digital Dimension is a distributor and is providing the products; however, SOPHOS will be providing the Department with Professional Services, to include two (2) days of onsite implementation services and product training.

Per State Purchasing, a separate Contract for Independent Contractor is needed for Professional Services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Sophos, Inc. is the only company that can provide the onsite installation and implementation of the Sophos Software & Licensing package that was purchased.

9. Were quotes or proposals solicited? No  
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**  
**Approval #: 120307 and 120307A**  
**Approval Date: 03/21/2012**

c. Why was this contractor chosen in preference to other?

Multiple responses received from a formal bid solicitation (SP ITB 7943) indicating that only SOPHOS can provide the onsite implementation and training services. In addition, SOPHOS has verified that they are the only provider of the Professional Services line items that were quoted.

d. Last bid date: 10/13/2011 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY12 for Nevada Department of Corrections. Services have been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbec2	05/07/2012 09:55:02 AM
Division Approval	bfarris	05/08/2012 12:29:45 PM
Department Approval	dreed	05/08/2012 12:40:08 PM
Contract Manager Approval	cphenix	05/08/2012 15:12:16 PM
Budget Analyst Approval	sbrown	05/13/2012 13:03:18 PM
BOE Agenda Approval	cwatson	05/15/2012 09:44:30 AM



STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION

*Purchasing Division*

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only:

#120307A

*Amendment 1*

## SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:

Department of Corrections  
Sheila Cartwright  
Business Process Analyst II  
(775) 887-3365  
scartwright@doc.nv.gov

- b. Vendor contact information:

SOPHOS  
Jessical Weiner  
Enterprise Account Executive Director – Public Sector  
(781) 494-5937  
Jessica.weiner@sophos.com

- c. Type of waiver requested:  Sole or single source  Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:

**Amendment #1 to the original contract. Previous Solicitation Waiver #120307 approved by State Purchasing on March 21, 2012. The original contract included 3.14 Professional Services – Onsite Implementation. Amendment #1 will add 3.13 to the contract for Professional Services, Onsite installation, configuration.**

The Department of Corrections made a one-time purchase of SOPHOS Endpoint Security / Control Licensing from Digital Dimension (State Purchasing Invitation to Bid #7943).

NDOC specifically requested SOPHOS as they are our current provider and their hardware and software is needed for NDOC to be in compliance with security and storage/archive requirements on both a state and federal level. The entire package we purchased involves several parts, all of which will increase our ability to process, monitor, analyze and retain data.

Digital Dimension is a distributor and is providing the products; however, SOPHOS will be providing the Department of Corrections with Professional Services, to include two (2) days of onsite implementation services and product training. Per State Purchasing, a separate contract was needed for the Professional Services.

3. Describe the unique qualification required for the service or good to be purchased:

Software licenses and support part numbers are available from multiple resellers; however, SOPHOS is the manufacturer and provides onsite implementation and training of Professional Services, which is proprietary.

4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

Software licenses and support part numbers are available from multiple resellers; however, SOPHOS is the manufacturer and provides onsite implementation and training of Professional Services, which is proprietary.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

The Department of Corrections has already purchased and received the SOPHOS Endpoint Security / Control Licensing products from Digital Dimension in the amount of \$179,776.62 (through State Purchasing ITB #7943) If the waiver request is denied, the Department will not be able to install and/or use new licenses, etc.

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

Multiple responses received from a formal bid solicitation (ITB #7943) indicating that only SOPHOS can provide the onsite implementation and training services. In addition, SOPHOS has verified that they are the only provider of the Professional Services line items that were quoted.

8. What is the estimated value and length of the contract, amendment or request?

a. New contract Y  N

b. Amendment Y  N  Amendment No. 1  
{provide copy of previous waiver(s)}

**Amendment 1 will increase contract amount by \$5,170.72, for a contract maximum not to exceed \$13,102.20. No other amendments are anticipated at this time.**

\_\_\_\_\_ hereby requests approval for \_\_\_\_\_

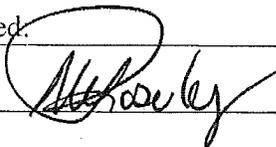
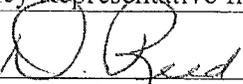
Requesting agency

Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X		5/1/12
	Agency Representative Initiating Request	Date
X		5/1/12
	Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

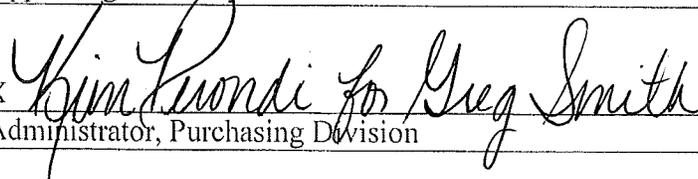
Signed:

X	 N/A 	
	Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X		5/3/2012
	Administrator, Purchasing Division	Date

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>12723</b>	Amendment Number: <b>1</b>
Agency Name: <b>DEPARTMENT OF CORRECTIONS</b>	Legal Entity Name: <b>Westcare Nevada, Inc (WC-NV)</b>
Agency Code: <b>440</b>	Contractor Name: <b>Westcare Nevada, Inc (WC-NV)</b>
Appropriation Unit: <b>3711-22</b>	Address: <b>401 S. Martin Luther King Blvd</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Las Vegas, NV 89106</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Kevin Morss 702.385.3642</b>
	Vendor No.: <b>T80928668</b>
	NV Business ID: <b>NV19811004704</b>

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/08/2011**

Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **09/30/2012**

Contract term: **326 days**

4. Type of contract: **Contract**

Contract description: **Correctional Program**

5. Purpose of contract:

**This is the first amendment to the original contract which provides pre and post release services to incarcerated inmates for the Second Chance Adult Re-Entry Demonstration Project (SCARDP), which is designed to reduce recidivism by helping offenders find work and access other critical services in their communities upon their release. This amendment increases the maximum amount from \$348,667.94 to \$360,637.91 due to an increased amount of services being provided.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$348,667.94
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$11,969.97
4. New maximum contract amount:	\$360,637.91

#### II. JUSTIFICATION

7. What conditions require that this work be done?

NDOC received Federal grant money under the Second Chance Adult Re-Entry Demonstration Project, which is designed to provide funding to state units of governments to develop and implement institutional and community corrections-based offender re-entry programs. The purpose of this contract is to meet the requirements of the grant, as mandated by the Federal government.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOC does not have the expertise and/or qualifications to provide these services. No other agency offers this type of service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The evaluation committee scored them highest based on predetermined criteria and weights.

d. Last bid date: 06/30/2011 Anticipated re-bid date: 06/30/2015

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY12; Health & Human Services, Division of Child and Family Services. Services have been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmartine	04/30/2012 13:12:57 PM
Division Approval	bfarris	05/01/2012 08:28:01 AM
Department Approval	dreed	05/01/2012 19:50:46 PM
Contract Manager Approval	cphenix	05/07/2012 15:48:59 PM
Budget Analyst Approval	sbrown	05/13/2012 12:52:17 PM
BOE Agenda Approval	cwatson	05/15/2012 09:06:12 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13373**

Agency Name: **DEPARTMENT OF CORRECTIONS**  
Agency Code: **440**  
Appropriation Unit: **3738-95**  
Is budget authority available?: **Yes**  
If "No" please explain: Not Applicable

Legal Entity Name: **Norment Security Group, Inc.**  
Contractor Name: **Norment Security Group, Inc.**  
Address: **125 Gandy Dancer Dr. #140**  
City/State/Zip: **Trace, CA 95377**  
Contact/Phone: **Ken Pruitt 209.855.8015**  
Vendor No.: **PUR0003864**  
NV Business ID: **NV19961101061**

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2013**

Contract term: **1 year and 29 days**

4. Type of contract: **Contract**

Contract description: **Deferred Maintenance**

5. Purpose of contract:

**This is a new contract to furnish and install three sliding door operators at Southern Desert Correctional Center.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,762.50**

Other basis for payment: Upon completion and submission of invoice.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**For the health and safety of staff and inmates.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The Department of Corrections does not have the expertise, equipment and/or licensing as required. No other State agency provides these services.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The RFP evaluation committee scored Norment Security Group, Inc. highest based on a predetermined set of weights and criteria.

d. Last bid date: 03/07/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOC; FY11. Service has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbec2	04/26/2012 12:01:16 PM
Division Approval	bfarris	04/27/2012 13:01:11 PM
Department Approval	dreed	05/01/2012 19:53:43 PM
Contract Manager Approval	cphenix	05/02/2012 15:52:17 PM
Budget Analyst Approval	sbrown	05/13/2012 13:41:37 PM
BOE Agenda Approval	cwatson	05/15/2012 09:46:36 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13384**

Agency Name: <b>DEPARTMENT OF CORRECTIONS</b>	Legal Entity Name: American Chiller Service, Inc.
Agency Code: <b>440</b>	Contractor Name: <b>American Chiller Service, Inc.</b>
Appropriation Unit: <b>3759-09</b>	Address: <b>745 E. Greg St., Suite 5</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Sparks, NV 89431</b>
If "No" please explain: Not Applicable	Contact/Phone: Ken Putman 775.322.9900
	Vendor No.: T29015907
	NV Business ID: NV19921063155
To what State Fiscal Year(s) will the contract be charged?	<b>2013-2016</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2016**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Chiller PM**

5. Purpose of contract:

**This is a new contract to provide ongoing preventative maintenance inspections on the chillers at Lovelock Correctional Center.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$53,440.00**

Other basis for payment: Upon completion of service and submission of invoice.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

For the health and safety of staff and inmates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Corrections does not have the expertise and/or equipment for this service. No other State agency offers these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Based on overall pricing and services offered, American Chiller Service, Inc. was the lowest, most responsible respondent.

d. Last bid date: 01/25/2012 Anticipated re-bid date: 01/25/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY08 - FY12; NDOC. Service has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssergent	04/27/2012 16:57:32 PM
Division Approval	bfarris	05/01/2012 08:37:30 AM
Department Approval	dreed	05/01/2012 18:49:20 PM
Contract Manager Approval	cphenix	05/03/2012 11:36:33 AM
Budget Analyst Approval	sbrown	05/13/2012 13:48:16 PM
BOE Agenda Approval	cwatson	05/15/2012 09:48:27 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13370**

Agency Name: <b>DEPARTMENT OF CORRECTIONS</b>	Legal Entity Name: <b>East Bay Restaurant Supply, Inc.</b>
Agency Code: <b>440</b>	Contractor Name: <b>East Bay Restaurant Supply, Inc.</b>
Appropriation Unit: <b>3759-05</b>	Address: <b>522 North 12th Street</b>
Is budget authority available?: <b>No</b>	City/State/Zip: <b>Sacramento, CA 95811</b>
If "No" please explain: Pending approval of Work Program #C23565.	Contact/Phone: <b>Kevin Manley 916.440.0620</b>
	Vendor No.: <b>T32001355</b>
	NV Business ID: <b>NV19781006777</b>

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2013**

Contract term: **1 year and 29 days**

4. Type of contract: **Contract**

Contract description: **Equipment Install.**

5. Purpose of contract:

**This is a new contract to remove and dispose of the existing dishwashing machine at Lovelock Correctional Center and replace it with a new dual rinse dishwashing machine.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$90,724.00**

Other basis for payment: Upon completion of service and submission of invoice.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**For the health and safety of staff and inmates.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The Department of Corrections does not have the expertise and/or licensing required. No other State agency offers these services.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

East Bay Restaurant Supply was the only respondent to RFP 201223. They demonstrated through their proposal that they are able to provide the services as required.

d. Last bid date: 03/02/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssergent	04/23/2012 17:27:47 PM
Division Approval	bfarris	05/01/2012 08:42:48 AM
Department Approval	dreed	05/01/2012 19:56:33 PM
Contract Manager Approval	cphenix	05/03/2012 11:24:49 AM
Budget Analyst Approval	sbrown	05/13/2012 13:46:31 PM
BOE Agenda Approval	cwatson	05/15/2012 09:47:29 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13350**

Agency Name: <b>DEPARTMENT OF CORRECTIONS</b>	Legal Entity Name: <b>Firestop Commercial, LLC</b>
Agency Code: <b>440</b>	Contractor Name: <b>Firestop Commercial, LLC</b>
Appropriation Unit: <b>3762-95</b>	Address: <b>4489 W. Reno</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Las Vegas, NV 89118</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Chris Sheldon 702.262.5888</b>
	Vendor No.:
	NV Business ID: <b>NV20051031406</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2012-2013</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2013**

Contract term: **1 year and 29 days**

4. Type of contract: **Contract**

Contract description: **Deferred Maintenance**

5. Purpose of contract:

**This is a new contract to replace damaged and missing fiberglass and aluminum jacket insulation on the steam and supply return piping in four different areas of the kitchen at High Desert State Prison.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,265.00**

Other basis for payment: Upon completion of service and submission of invoice.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

For the health and safety of staff and inmates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Corrections does not have appropriate licensing and/or equipment necessary. No other State agency offers these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Firestop Commercial was the lowest, most responsible bidder.

d. Last bid date: 01/19/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbec2	04/16/2012 09:24:48 AM
Division Approval	bfarris	04/16/2012 09:29:16 AM
Department Approval	dreed	04/17/2012 11:07:27 AM
Contract Manager Approval	cphenix	05/07/2012 12:32:31 PM
Budget Analyst Approval	sbrown	05/13/2012 12:27:34 PM
BOE Agenda Approval	cwatson	05/15/2012 09:49:14 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13385**

Agency Name: **DEPARTMENT OF CORRECTIONS**  
Agency Code: **440**  
Appropriation Unit: **3763-55**  
Is budget authority available?: **Yes**  
If "No" please explain: Not Applicable

Legal Entity Name: **Waltons, Inc.**  
Contractor Name: **Waltons, Inc.**  
Address: **1281 N. Roop Street**  
City/State/Zip: **Carson City, NV 89706**  
Contact/Phone: **Rick J. Noel 775.882.4965**  
Vendor No.: **T27014298**  
NV Business ID: **NV19611000538**

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Inmate Welfare Fund</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2016**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Inmate Cremation Svc**

5. Purpose of contract:

**This is a new contract to provide inmate cremation services for correctional facilities located in the northern region of the state.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$80,000.00**

Other basis for payment: Upon completion of service and submission of invoice.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Public health and Nevada Statutes require proper disposition of deceased individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Corrections does not have the staff and/or equipment necessary. No other State agency offers these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Walton's Inc. had the lowest overall pricing and provides the services as required.

d. Last bid date: 01/10/2012 Anticipated re-bid date: 01/10/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY08 - FY12; NDOC. Services have been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmartine	04/24/2012 09:12:31 AM
Division Approval	bfarris	04/25/2012 08:24:35 AM
Department Approval	dreed	05/01/2012 18:47:57 PM
Contract Manager Approval	cphenix	05/03/2012 11:39:18 AM
Budget Analyst Approval	sbrown	05/13/2012 13:11:44 PM
BOE Agenda Approval	cwatson	05/15/2012 09:46:01 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: <b>12240</b>	Amendment Number: <b>2</b>
Agency Name: <b>PUBLIC UTILITIES COMMISSION</b>	Legal Entity Name: <b>HIGH DESERT MICROIMAGING INC</b>
Agency Code: <b>580</b>	Contractor Name: <b>HIGH DESERT MICROIMAGING INC</b>
Appropriation Unit: <b>3920-26</b>	Address: <b>1225 FINANCIAL BLVD</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89502</b>
If "No" please explain: Not Applicable	Contact/Phone: Meg Miller 775/359-6980
	Vendor No.: PUR0000032
	NV Business ID: NV19951110096

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Regulatory Fund Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 580

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2011**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2012**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Scanner Maintenance**

5. Purpose of contract:

**This is the second amendment to the original contract, which provides ongoing maintenance service to the Public Utilities Commission of Nevada's (Commission's) scanners that are utilized to operate the Electronic Filings and Records Management (EFRM) system which enables the Commission to accept electronic filings and associated fees. This amendment extends the termination date from June 30, 2012 to June 30, 2013 and increases the maximum amount from \$8,832 to \$19,399 to allow for the required maintenance of existing scanners and for the maintenance of unanticipated expenditures for the remainder of FY 2012 and through FY 2013. due to the continued need for these services.**

**6. CONTRACT AMENDMENT**

- |  |             |
|--|-------------|
| 1. The maximum amount of the original contract:                      | \$7,687.00  |
| 2. Total amount of any previous contract amendments:                 | \$1,145.00  |
| 3. Amount of current contract amendment:                             | \$10,567.00 |
| 4. New maximum contract amount:                                      | \$19,399.00 |
| and/or the termination date of the original contract has changed to: | 06/30/2013  |

**II. JUSTIFICATION**

7. What conditions require that this work be done?

High Desert currently supports the software applications integrated with scanners used by the Commission. The software is closely integrated with those hardware components. Therefore, it is High Desert's policy that hardware maintenance be provided.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It is High Desert's policy that hardware maintenance service provided by a vendor other than High Desert would invalidate software license currently supported by High Desert.

9. Were quotes or proposals solicited? No  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

High Desert currently supports the software applications integrated with scanners used by the Commission. The software is closely integrated with those hardware components.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Public Utilities Commission of Nevada-August 2005-June 2011

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ceaton	04/24/2012 14:33:43 PM
Division Approval	dskau	04/24/2012 14:48:28 PM
Department Approval	dskau	04/24/2012 14:48:34 PM
Contract Manager Approval	ceaton	04/24/2012 14:53:51 PM
Budget Analyst Approval	rhage1	04/26/2012 16:10:52 PM
BOE Agenda Approval	cwatson	05/14/2012 13:44:12 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>12105</b>	Amendment Number: <b>1</b>
Agency Name: <b>GAMING CONTROL BOARD</b>	Legal Entity Name: Southern Nevada Area Communications Council
Agency Code: <b>611</b>	Contractor Name: <b>Southern Nevada Area Communications Council</b>
Appropriation Unit: <b>4061-04</b>	Address: <b>6000 E Rochelle Ave.</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Las Vegas, NV 89122</b>
If "No" please explain: Not Applicable	Contact/Phone: null702-455-7390
	Vendor No.:
	NV Business ID: Exempt

To what State Fiscal Year(s) will the contract be charged? **2011-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>80.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>20.00 % GCB Forfeiture Fund</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/18/2011**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2012**

Contract term: **2 years and 74 days**

4. Type of contract: **Contract**

Contract description: **Specialty Services**

5. Purpose of contract:

**This is an amendment to the original contract, which provides access to an 800Mhz two-way radio system in support of the Gaming Control Board's Enforcement Division field operations in Southern Nevada. This amendment extends the termination date from June 30, 2012 to June 30, 2013 and increases the maximum amount from \$7,000 to \$14,000 due to the extended term.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$7,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$7,000.00
4. New maximum contract amount:	\$14,000.00
and/or the termination date of the original contract has changed to:	06/30/2013

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Enforcement agents require reliable communications to conduct field operations in a wide variety of urban and rural environments in Southern Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Requires F.C.C. licensing, technical expertise in radio frequency communications technology, and an established 800 MHz radio relay system.

9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Gaming Control Board has a current contract with contractor and services have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkingsla	05/08/2012 16:21:12 PM
Division Approval	jkingsla	05/08/2012 16:21:16 PM
Department Approval	jkingsla	05/08/2012 16:21:21 PM
Contract Manager Approval	jkingsla	05/08/2012 16:21:27 PM
Budget Analyst Approval	jburry	05/21/2012 17:04:00 PM
BOE Agenda Approval	jburry	05/21/2012 17:04:08 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **11575** Amendment Number: **1**  
 Agency Name: **DEPARTMENT OF PUBLIC SAFETY** Legal Entity Name: **Carrier Corporation**  
 Agency Code: **650** Contractor Name: **Carrier Commercial Services**  
 Appropriation Unit: **3775-04** Address: **121 Woodland Ave. Suite 180**  
 Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89523**  
 If "No" please explain: **Not Applicable** Contact/Phone: **null7757475060**  
 Vendor No.: **T80884470**  
 NV Business ID: **NV19791006562**

To what State Fiscal Year(s) will the contract be charged? **2011-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>20.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
<input checked="" type="checkbox"/>	Highway Funds	<b>80.00 %</b>	Other funding	0.00 %

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2010**  
 Anticipated BOE meeting date **06/2012**  
 Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2012**  
 Contract term: **4 years**

4. Type of contract: **Contract**  
 Contract description: **Maintenance**

5. Purpose of contract:  
**This is the first amendment to the original contract which provides quarterly maintenance of the heating and air conditioning units to include any emergency repairs needed at the Department of Public Safety Training Division in Carson City. This amendment extends the termination date from June 30, 2012 to June 30, 2014 and increases the maximum amount from \$7,248 to \$14,496 due to the continued need for these services**

**6. CONTRACT AMENDMENT**

1. The maximum amount of the original contract:	\$7,248.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$7,248.00
4. New maximum contract amount:	\$14,496.00
and/or the termination date of the original contract has changed to:	06/30/2014

**II. JUSTIFICATION**

7. What conditions require that this work be done?  
**The HVAC system must be serviced on a regular basis (quarterly) to ensure proper operation is maintained.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
**There are no state employees with the expertise or equipment needed to conduct this job.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other? Lowest bidder.

d. Last bid date: 06/01/2010 Anticipated re-bid date: 02/01/2014

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has serviced the Department of Public Safety over the last 10 years. All services provided have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

**Carrier Commercial Services is a division of Carrier Corporation.**

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shoh1	05/04/2012 12:25:37 PM
Division Approval	shoh1	05/04/2012 12:25:51 PM
Department Approval	mteska	05/07/2012 06:51:32 AM
Contract Manager Approval	jbauer	05/07/2012 09:06:47 AM
Budget Analyst Approval	jstrandb	05/14/2012 09:46:27 AM
BOE Agenda Approval	jmurph1	05/15/2012 10:13:58 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>12127</b>	Amendment Number: <b>1</b>
Agency Name: <b>DEPARTMENT OF PUBLIC SAFETY</b>	Legal Entity Name: <b>GL Suites Inc</b>
Agency Code: <b>650</b>	Contractor Name: <b>GL Suites Inc</b>
Appropriation Unit: <b>3816-26</b>	Address: <b>PO BOX 591</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Bend, OR 97709</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Sharon Apperson 541-312-3662</b>
	Vendor No.: <b>PUR0002472</b>
	NV Business ID: <b>NV20101523765</b>

To what State Fiscal Year(s) will the contract be charged? **2012-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>32.00 %</b>	<b>X</b> Fees	<b>52.00 % Licensing</b>
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>16.00 % Fund Transfers</b>

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2011**  
 Anticipated BOE meeting date **06/2012**  
 Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2012**  
 Contract term: **4 years**  
 4. Type of contract: **Contract**  
 Contract description: **Database Software**

5. Purpose of contract:  
**This is the first amendment to the original contract which provides software maintenance and licensing for the Fire Marshal Division's web-hosted licensing and certification database. This amendment extends the termination date from June 30, 2012 to June 30, 2015 and increases the maximum amount from \$9,000.00 to \$37,652.64 due to the continued need for these services.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$28,652.64
4. New maximum contract amount:	\$37,652.64
and/or the termination date of the original contract has changed to:	06/30/2015

#### II. JUSTIFICATION

7. What conditions require that this work be done?  
 Pursuant to NRS 477, the State Fire Marshal Division is responsible for licensing companies and individuals who sell, install, inspect and maintain fire protection systems and equipment, as well as others who perform commercial firework displays, interior design and certify fire safe cigarettes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
 The software application package provided by GL Suite, LLC requires the software to be hosted by GL Suite, LLC on their server located in Bend, Oregon.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box for vendor names]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is contracted under a Master Services Agreement through the State Purchasing Division.

d. Last bid date: Anticipated re-bid date: 01/01/2015

10. Does the contract contain any IT components? Yes

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor currently provides services for the Fire Marshal Division. The quality of services has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jdibasil	05/11/2012 13:24:07 PM
Division Approval	jdibasil	05/11/2012 13:24:10 PM
Department Approval	jbauer	05/14/2012 08:29:06 AM
Contract Manager Approval	jbauer	05/14/2012 08:29:10 AM
DoIT Approval	ismolya1	05/17/2012 15:06:15 PM
Budget Analyst Approval	jstrandb	05/17/2012 16:15:25 PM
BOE Agenda Approval	sbrown	05/21/2012 10:47:45 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **11285** Amendment Number: **1**

Agency Name: **DEPARTMENT OF PUBLIC SAFETY** Legal Entity Name: **HERNANDEZ, FELICITAS**

Agency Code: **650** Contractor Name: **HERNANDEZ, FELICITAS**

Appropriation Unit: **4713-04** Address: **1519 TRUBODE LN**

Is budget authority available?: **Yes** City/State/Zip: **FERNLEY, NV 89408-7117**

If "No" please explain: **Not Applicable** Contact/Phone: **Felicita Hernandez-Arroyo 775/835-8615**

Vendor No.: **T27025265**

NV Business ID: **NV20101233013**

To what State Fiscal Year(s) will the contract be charged? **2011-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
<b>X</b> Highway Funds	<b>100.00 %</b>	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2010**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2012**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Service**

5. Purpose of contract:

**This is the first amendment to the original contract, which provides janitorial services for the Fernley substation. This amendment extends the termination date from June 30, 2012 to June 30, 2014 and increases the maximum amount from \$7,440 to \$14,880 due to the continued need for these services.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$7,440.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$7,440.00
4. New maximum contract amount:	\$14,880.00
and/or the termination date of the original contract has changed to:	06/30/2014

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Public offices must be kept in a clean and orderly condition.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State agencies that provide janitorial services. Janitorial services are routinely contracted.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?  
Lowest responsible bidder.

d. Last bid date: 03/01/2010 Anticipated re-bid date: 01/01/2014

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is the current provider of janitorial services for the Fernley substation. The services provided by the contractor are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shoh1	05/09/2012 10:54:22 AM
Division Approval	shoh1	05/09/2012 10:54:27 AM
Department Approval	mteska	05/09/2012 11:07:08 AM
Contract Manager Approval	jbauer	05/09/2012 15:42:37 PM
Budget Analyst Approval	jstrandb	05/15/2012 10:26:58 AM
BOE Agenda Approval	jmurph1	05/15/2012 10:39:11 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>13131</b>	Amendment Number: <b>1</b>
Agency Name: <b>DPS-HIGHWAY PATROL</b>	Legal Entity Name: <b>WILLERS, BONNIE J</b>
Agency Code: <b>651</b>	Contractor Name: <b>WILLERS, BONNIE J</b>
Appropriation Unit: <b>4713-04</b>	Address: <b>PO BOX 7135</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>SAN CARLOS, CA 94070</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Bonnie Willers 503/320-7214</b>
	Vendor No.: <b>T27028551</b>
	NV Business ID: <b>NV20121072007</b>

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
<b>X Highway Funds</b>	<b>100.00 %</b>	Other funding	0.00 %

Agency Reference #: **02172012 Fleet**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/26/2012**

Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **12/31/2012**

Contract term: **1 year and 96 days**

4. Type of contract: **Contract**

Contract description: **Optimize software**

5. Purpose of contract:

**This is the first amendment to the original contract which provides assistance with optimizing the capabilities of the agency's Fleet Focus software program to allow for cleanup of data and customizing reports. This amendment extends the termination date from December 31, 2012 to June 30, 2013 and increases the maximum amount from \$9,675.00 to \$19,671.00 due to the continued need for these services.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,675.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$9,996.00
4. New maximum contract amount:	\$19,671.00
and/or the termination date of the original contract has changed to:	06/30/2013

#### II. JUSTIFICATION

7. What conditions require that this work be done?

NHP staff do not have the expertise and require assistance with incorporating fuel data reporting and the creation and/or customization of existing reports which will allow NHP to manage fleet vehicles in the areas of parts, equipment replacement, fuel cost reporting, work order management, and cost per mile analysis.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no employees in the State with the background and experience necessary to configure the application to generate the reports and queries necessary.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest bidder

d. Last bid date: 01/25/2011 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

September 2011 for Department of Public Safety/ Highway Patrol Division. Work was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cpalme2	05/01/2012 09:40:09 AM
Division Approval	shoh1	05/08/2012 15:36:34 PM
Department Approval	mteska	05/09/2012 06:22:46 AM
Contract Manager Approval	jbauer	05/09/2012 13:22:40 PM
Budget Analyst Approval	jstrandb	05/14/2012 09:39:15 AM
BOE Agenda Approval	jmurph1	05/15/2012 10:18:41 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13175**

Agency Name: <b>DPS-RECORDS &amp; TECHNOLOGY</b>	Legal Entity Name: <b>MORPHOTRAK INC</b>
Agency Code: <b>655</b>	Contractor Name: <b>MORPHOTRAK INC</b>
Appropriation Unit: <b>4709-26</b>	Address: <b>33405 8TH AVE S</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>FEDERAL WAY, WA 98003-6305</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null800-346-2674</b>
	Vendor No.: <b>PUR0004754</b>
	NV Business ID: <b>NV20091418282</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2012-2016</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Fingerprint fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2011**

Anticipated BOE meeting date 06/2012

Retroactive? **Yes**

If "Yes", please explain

**An amendment to extend the previous contract was mailed to the vendor for signature; however, the amendment was never signed. Unfortunately this was not discovered until several months later and the previous contract had expired. To prevent this in the future, new procedures for regular contract reviews are being implemented.**

3. Termination Date: **08/31/2015**

Contract term: **4 years and 62 days**

4. Type of contract: **Contract**

Contract description: **Service Contract**

5. Purpose of contract:

**This is a new contract to provide maintenance and repair of the LiveScan fingerprint machines in various law enforcement agencies throughout Nevada. These machines were purchased through a federal grant and require periodic service to maintain functionality and for Nevada law enforcement agencies to remain in compliance with FBI requirements.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$463,830.04**

Other basis for payment: per annual invoice

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The LiveScan machines are required to provide fingerprints in compliance with FBI requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

These are proprietary machines that require the servicing be done by the vendor in order to maintain the warranty.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 111205**

**Approval Date: 12/14/2011**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor was the original vendor of these services to DPS since 2007 and the service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mteska	05/09/2012 07:17:25 AM
Division Approval	mteska	05/09/2012 08:15:43 AM
Department Approval	mteska	05/09/2012 08:15:46 AM
Contract Manager Approval	jbauer	05/09/2012 10:45:09 AM
Budget Analyst Approval	jstrandb	05/14/2012 09:23:36 AM
BOE Agenda Approval	jmurph1	05/15/2012 10:22:00 AM
BOE Final Approval	Pending	



BRIAN SANDOVAL  
GOVERNOR

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
515 East Musser Street, Suite 300  
Carson City, Nevada 89701  
Phone (775) 684-0170 • Fax (775) 684-0188

Purchasing Use Only:  
# 111205

GREG SMITH  
Purchasing Administrator

## SOLICITATION WAIVER REQUEST FORM

1.
  - a. Identify State agency and the contact person's name, title, telephone number and email address for this request: Department of Public Safety, Records and Technology Division, Melanie Young, Administrative Services Officer, 333 West Nye Lane, Carson City, NV 89706 4-6803?
  - b. Vendor contact information: MorphoTrak Inc. 1250 North Tustin Ave, Anaheim, CA 92807
  - c. Type of waiver requested:  Sole or single source  Professional Service Exemption
2. Description of work/services to be performed or commodity/good to be purchased:  
Maintenance and Support for 23 MorphoTrak Livescan fingerprinting machines.
3. Describe the unique qualification required for the service or good to be purchased:  
MorphoTrak is the manufacturer of the Livescan fingerprinting machine including the software that operates the machines.
4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:  
The Livescan machines are not like a copy or fax machines that can be serviced by any repairman. They are highly specialized pieces of equipment that require technicians familiar with the specifications of the machines and matching their configuration to the DPS statewide law enforcement network so that they can successfully pass fingerprint transactions to our office and pass responses back to the 23 law enforcement agencies statewide.
5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:  
The potential is that there is no maintenance or support for these machines if they go down. There would be delays on background checks for criminals in jail, applicants applying for employment and/or licensing purposes, thus causing safety issues and delaying in those seeking employment.
6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.  
The Division reviewed the option of other vendors that have similar fingerprinting machines however the software utilized by the machines is developed and proprietary to MorphoTrak and requires a customized and unique interface between the machines and Department of Public Safety, Technology software application. Thus having a different vendor provide maintenance and support on machines that they are not familiar with could cause serious delays and costly software development that would not be in the best interest of the State and the agencies who utilize the machines.
7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?  
In 2008, the Division contracted with Motorola, now MorphoTrak, to purchase 23 Livescan machines which included a yearly maintenance and service contract at a fixed rate of \$4,451. The rate, the vendor

increased transportation costs for MorphoTrak to dispatch technicians to these 23 sites statewide and to provide the 24x7 customer service telephone support, and the vendor had not received an increase in the previous contract.

8. What is the estimated value and length of the contract, amendment or request?

a. New contract Y  N

b. Amendment Y  N  Amendment No. \_\_\_\_\_  
 {provide copy of previous waiver(s)}

The new contract's value is ~~\$452,363~~ <sup>#4403830.04</sup> and the length will be for four years. At the end of this contract it is anticipated that the machines will be ending their useful life and would need replacement and a solicitation for replacement equipment will be entered into at that time.

Department of Public Safety,  
 Records and Technology Division  
 Requesting agency

hereby requests approval for MorphoTrak

Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X <i>Melanie Y J</i>	12/9/2011
Agency Representative Initiating Request	Date
X <i>Peter V. [Signature]</i>	12-9-11
Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X <i>N/A</i>	
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in

become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X 	12/14/11
Administrator, Purchasing Division	Date



## Records and Technology Division

# MEMORANDUM

DATE: May 8, 2012

TO: Board of Examiners

Through: Julie Strandberg, Budget Analyst  
Department of Administration

FROM: Melanie Young, Administrative Services Officer  
DPS, Records and Technology Division

SUBJECT: Retroactive Contract Request

---

Attached please find the signed contract between the Department of Public Safety, Records and Technology Division and MorphoTrak, Inc. This service contract will provide continuing maintenance and repair of 23 Livescan fingerprint machines which were purchased from Motorola, now MorphoTrak, Inc. Due to the proprietary nature of these machines, only this contractor is able to provide maintenance and service for these machines.

The Department of Public Safety, Records and Technology Division regrettably requests retroactive approval of this contract. An amendment to extend the original contract was mailed to MorphoTrak, Inc. in June of 2011. The amendment was not signed by MorphoTrak, Inc. in a timely manner and, unfortunately, this was not discovered until several months later. Negotiations with the contractor were initiated and after an extended period, the Records and Technology Division has prepared this new contract which is being submitted for final approval by the Board of Examiners.

To prevent this scenario in the future, the DPS, Records and Technology Division has implemented a process to regularly review the Division contracts. This ongoing review will include but not be limited to verification of both contract and budget authority, diligent maintenance of tracking spreadsheets for each contract, and advance monitoring of contract expiration dates.

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13441**

Agency Name: **COLORADO RIVER COMMISSION**  
 Agency Code: **690**  
 Appropriation Unit: **All Budget Accounts - Category 04**  
 Is budget authority available?: **Yes**  
 If "No" please explain: Not Applicable

Legal Entity Name: Leonard, Street, and Deinard  
 Contractor Name: **Leonard, Street, and Deinard**  
 Address: **1350 I Street, N.W. Suite 800**  
 City/State/Zip: **Washington, DC 20005**  
 Contact/Phone: Craig Silverstein 202-346-6900  
 Vendor No.: Pending  
 NV Business ID: 41-1682773

To what State Fiscal Year(s) will the contract be charged? **2012-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Power Revenues</b>

Agency Reference #: Leonard, Street

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2015**Contract term: **3 years and 29 days**4. Type of contract: **Contract**Contract description: **Craig Silverstein**

5. Purpose of contract:

**To continue to provide legal services relating to matters ending before or involving the Federal Energy Regulatory Commission (FERC), North American Electric Reliability Corporation (NERC), and other national and regional regulatory bodies. This contract will replace the existing Miller Balis contract to allow continuation of the relationship with Craig Silverstein who has been the Commission's legal expert for a number of years on such matters.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$200,000.00**

Other basis for payment: Various hourly rates as provided in attachment 'AA' to the contract.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Need for agency representation before federal and regional electric power regulatory bodies to participate in electric power markets.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of regulatory expertise and standing before the FERC and NERC, and need to maintain offices in Washington DC.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Specific attorney was with another firm that has a current contract with the Colorado River Commission. The new entity does not have any relationship with the state.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Attorney Professional Association**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

**Application for business license is pending before the Secretary of State's Office. No services will be provided until license is received.**

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbeatty	05/08/2012 12:07:36 PM
Division Approval	dbeatty	05/08/2012 12:07:41 PM
Department Approval	dbeatty	05/08/2012 12:07:45 PM
Contract Manager Approval	dbeatty	05/08/2012 12:07:56 PM
Budget Analyst Approval	sday	05/17/2012 16:09:08 PM
BOE Agenda Approval	sday	05/17/2012 16:09:13 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13402**Agency Name: **WILDLIFE**Agency Code: **702**Appropriation Unit: **4463-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Richard B. Bales

Contractor Name: **Richard B. Bales**Address: **24 SHARON DR**City/State/Zip: **WELLINGTON, NV 89444-9500**

Contact/Phone: null775/772-4303

Vendor No.: T81022008

NV Business ID: NV20121249365

To what State Fiscal Year(s) will the contract be charged? **2012-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>50.00 % License fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b>	Other funding	<b>50.00 % Fur sales and license plate fees</b>

Agency Reference #: 12-46

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/11/2014**Contract term: **2 years and 10 days**4. Type of contract: **Contract**Contract description: **Taxidermy**

5. Purpose of contract:

**This is a new contract for taxidermy services on an as-needed basis. Taxidermy services will include hide preparation and may also include full and shoulder mounts, study skins, fish mounts and any other wildlife species in any mount configuration. The Nevada Department of Wildlife (NDOW) uses the products of taxidermy for wildlife educational purposes, displays and as an article for sale.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,000.00**

Other basis for payment: Orders (in writing only) as needed by NDOW; payment upon invoice

**II. JUSTIFICATION**

7. What conditions require that this work be done?

NDOW uses the products of taxidermy for wildlife educational purposes, displays and as an article for sale to generating funds.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No department employees are trained in taxidermy.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of the two contractors in the Western Region who responded. This contractor - among several others - has performed taxidermy services for NDOW for years, and our experience with this contractor has been positive. NDOW expects to call upon this contractor for hide preparation, but he can be called upon for other taxidermy services if necessary.

d. Last bid date: 03/01/2012 Anticipated re-bid date: 03/01/2014

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Performed work for NDOW for years. Work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mkrumena	05/01/2012 11:54:01 AM
Division Approval	mkrumena	05/01/2012 11:54:04 AM
Department Approval	mkrumena	05/01/2012 11:54:06 AM
Contract Manager Approval	mkrumena	05/01/2012 11:54:08 AM
Budget Analyst Approval	kkolbe	05/09/2012 13:59:11 PM
BOE Agenda Approval	jmurph1	05/11/2012 08:23:49 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13406**Agency Name: **WILDLIFE**Agency Code: **702**Appropriation Unit: **4464-14**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ADVANCED TELEMETRY SYSTEMS INC**Contractor Name: **ADVANCED TELEMETRY SYSTEMS INC**Address: **470 First Ave. N.  
Box 398**City/State/Zip: **ISANTI, MN 55040**

Contact/Phone: null763/444-9267

Vendor No.: PUR0001453

NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>25.00 % Tag and license fees</b>
<b>X</b> Federal Funds	<b>75.00 %</b>		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 12-47

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/11/2016**Contract term: **4 years and 11 days**4. Type of contract: **Contract**Contract description: **Wildlife Telemetry**

5. Purpose of contract:

**This is a new contract for data retrieval and management services associated with GPS satellite collars placed on multiple species of big game animals throughout the state of Nevada. This contract will allow the Nevada Department of Wildlife (NDOW) to receive the data, which is critical to making appropriate population and habitat management decisions.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$350,000.00**

Other basis for payment: Monthly payments - fixed amount per collar plus fixed rate charges for telemetry data

**II. JUSTIFICATION**

7. What conditions require that this work be done?

NDOW will have placed between 150 and 200 telemetry collars on wildlife throughout the state. This represents an investment of about \$500,000, most of which has already been spent. This contract will allow NDOW to obtain position data from those collars in order to better understand migration routes and movement patterns of big game animals. Satellite GPS collar companies develop and provide proprietary collars that collect and distribute data based on pre-existing agreements between collar manufacturers and satellite operators. Collars, in the absence of the data management services are useless, as are data management services in the absence of collars. Currently, there is now opportunity in the industry to secure data management services from anyone other than the collar vendor.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state has no way of getting data from the collars.

9. Were quotes or proposals solicited? No  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**  
**Approval #: 120503**  
**Approval Date: 05/13/2012**

c. Why was this contractor chosen in preference to other?

Proprietary technology; only this vendor can read the telemetry from these collars.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with the Nevada Department of Wildlife. Work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is NOT registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

**As explained below (see SBL question), and under NRS 80.015(1)(m) (transacting business in interstate commerce), ATS is a foreign corporation not doing business in Nevada. Therefore, it is not subject to NRS 80.010 and 80.110. The contractor does not own the collars that send data to the satellites that provide telemetry that the department receives via email. It has no office, equipment or employees in Nevada and communicates with the department from out of state by phone and email.**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

**For NRS 76, Advanced Telemetry Systems is not doing business in Nevada. It meets none of the criteria of NRS 76.100(6). It provides animal telemetry via satellite-GPS collars not owned by ATS, placed on animals by a third party. The department receives the telemetry data from ATA via email. ATS is headquartered in Minnesota. It has no employees or equipment in Nevada at any time. ATS communicates with the department from out of state by phone and email.**

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

**As explained above, and under NRS 80.015(1)(m) (transacting business in interstate commerce), ATS is a foreign corporation not doing business in Nevada. Therefore, it is not subject to NRS 80.010 and 80.110. The contractor does not own the collars that send data to the satellites that provide telemetry that the department receives via email. It has no office, equipment or employees in Nevada and communicates with the department from out of state by phone and email.**

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mkrumena	05/03/2012 16:30:15 PM
Division Approval	mkrumena	05/03/2012 16:30:18 PM
Department Approval	mkrumena	05/03/2012 16:30:20 PM
Contract Manager Approval	mkrumena	05/03/2012 16:30:22 PM
Budget Analyst Approval	kkolbe	05/09/2012 13:45:20 PM
BOE Agenda Approval	jmurph1	05/11/2012 08:28:19 AM
BOE Final Approval	Pending	



STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Purchasing Division*

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only:  
# 120503

**SOLICITATION WAIVER REQUEST FORM**

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:

**Nevada Department of Wildlife  
Tony Wasley – Mule Deer Staff Specialist  
688-1659  
twasley@ndow.org**

- b. Vendor contact information:

**Advanced Telemetry Systems  
470 First Avenue North  
Box 398  
Isanti, MN 55040  
Phone: 763-444-7603**

- c. Type of waiver requested:  Sole or single source  Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:  
**Data retrieval, processing, management, and delivery (via email) of GPS satellite collar animal location data from various big game species throughout the state of Nevada.**
3. Describe the unique qualification required for the service or good to be purchased:  
**This data can ONLY be retrieved, processed, managed, and delivered by the specific vendor who has manufactured the collar, written the software for collar programming, and entered into a contract with the satellite purveyors to perform such services. Only the collar vendor can perform these data handling services.**
4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:  
**This service cannot be competitively bid because no other company can perform the desired task.**
5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:  
**If competitively bid, no other vendors will respond because no other vendors or collar manufacturers have access to the proprietary software or the satellite services required to perform the necessary task. The state of Nevada currently has approximately \$500,000 invested in the initial purchase and deployment of these collars. In the event we are unable to secure a contract with the collar manufacturer/vendor, a great investment and great opportunity essential to the agency's mission will be lost.**

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.  
**The only vendor capable of retrieving, processing, managing, and delivering the GPS satellite collected big game location data, is the vendor who manufactured the collar, programmed the collar, and entered into a contractual agreement with the satellite companies for the collection of the data. ATS has verified that no other company is capable of providing data management services from their collars.**
7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?  
**The initial collar purchase was subjected to a rigorous competitive solicitation. Since the bulk of the costs are contained in the collar purchase and little to no differences exist between collar manufacturer/vendors with respect to data management services, Nevada has already ensured the greatest savings on purchase has occurred. The state of Nevada currently has approximately \$500,000 invested in the initial purchase and deployment of these collars. In the event we are unable to secure a contract with the collar manufacturer/vendor, a great investment and great opportunity essential to the agency's mission will be lost.**
8. What is the estimated value and length of the contract, amendment or request?  
**\$350,000 over 4 years.**

a. New contract Y  N

b. Amendment Y  N  Amendment No. \_\_\_\_\_  
 {provide copy of previous waiver(s)}

\_\_\_\_\_ hereby requests approval for \_\_\_\_\_  
 Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X <i>Tony Wark</i>	4/30/12
Agency Representative Initiating Request	Date
X <i>Karen Hillerton</i>	5-3-12
Agency Head Authorizing Request	Date

State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

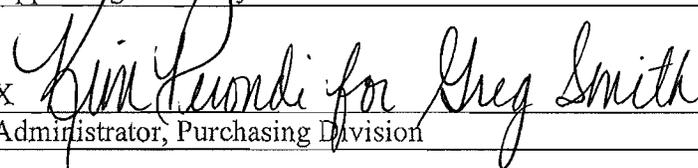
Signed:

X	
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X 	5/3/2012
Administrator, Purchasing Division	Date

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13421**

Agency Name: **PARKS DIVISION**

Agency Code: **704**

Appropriation Unit: **4168-74**

Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **NOVA GEOTECHNICAL & INSPECTION**

Contractor Name: **NOVA GEOTECHNICAL & INSPECTION**

Address: **SERVICES  
4480 W HACIENDA AVE STE 104**

City/State/Zip: **LAS VEGAS, NV 89118-4908**

Contact/Phone: null702/873-3478

Vendor No.: T27029992

NV Business ID: NV20121001299

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>77.80 %</b>	<b>X</b> Bonds	<b>22.20 %</b>
Highway Funds	0.00 %	Other funding	0.00 %

**Federal -Parks Capital Project 77.8**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **08/10/2012**

Contract term: **70 days**

4. Type of contract: **Contract**

Contract description: **Roadway Inspections**

5. Purpose of contract:

**This is a new contract with Nova Geotechnical & Inspection Services for the Fire Canyon Outlook project. The purpose of this contract is to provide independent construction inspection materials inspection and testing during construction of the Fire Canyon Overlook project for the Nevada Division of State Parks to meet the Nevada Department of Transportation and Federal Highway Administration Local Public Agency Project guidelines, standards and requirements.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$36,730.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Roadway and turnaround improvements will allow for access by all park visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is not sufficient staffing or expertise or equipment to do this project.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Five bids were solicited and two responded. Geo Technical was the lowest bid.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOT

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Professional LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	05/07/2012 12:15:35 PM
Division Approval	sdecrona	05/07/2012 12:15:39 PM
Department Approval	sdecrona	05/07/2012 12:15:45 PM
Contract Manager Approval	sdecrona	05/07/2012 12:15:54 PM
Budget Analyst Approval	jrodrig9	05/12/2012 22:36:07 PM
BOE Agenda Approval	cwatson	05/14/2012 10:55:42 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13369**Agency Name: **DIVISION OF WATER RESOURCES**Agency Code: **705**Appropriation Unit: **4171-16**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **G. C. Wallace, Inc.**Contractor Name: **G. C. Wallace, Inc.**Address: **1555 S. Rainblow Boulevard**City/State/Zip: **Las Vegas, NV 89146-2903**Contact/Phone: **Calvin Black 7028042000**

Vendor No.:

NV Business ID: **NV19721004148**To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date: **06/2012**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/14/2012**Contract term: **105 days**4. Type of contract: **Contract**Contract description: **Inundation Mapping**

5. Purpose of contract:

**This is a new contract to furnish inundation mapping for South Fork Dam.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**

Payment for services will be made at the rate of \$0.00 per monthly

Other basis for payment: a minimum of \$36,000 and any additional surveying and/or engineering requirements will be \$160.00/hour

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**This work is required by NAC Chapter 535. The State of Nevada owns the South Fork Dam and the Division of Water Resources is the regulator. Therefore, using a third party to complete this task minimizes conflict.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**It would cause internal conflicts for division staff to complete this task as the division is also the regulator.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor had the best score and they had the best approach.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bkordono	04/24/2012 15:08:30 PM
Division Approval	bkordono	04/24/2012 15:08:33 PM
Department Approval	bkordono	04/24/2012 15:08:35 PM
Contract Manager Approval	bkordono	04/24/2012 15:08:38 PM
Budget Analyst Approval	jrodrig9	04/25/2012 17:16:22 PM
BOE Agenda Approval	cwatson	05/14/2012 08:27:43 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **12989** Amendment Number: **1**  
 Agency Name: **ENVIRONMENTAL PROTECTION** Legal Entity Name: **Nye County School District**  
 Agency Code: **709** Contractor Name: **Nye County School District**  
 Appropriation Unit: **3185-12** Address: **1900 S. Woodships**  
 Is budget authority available?: **Yes** City/State/Zip: **Pahrump, NV 89048**  
 If "No" please explain: **Not Applicable** Contact/Phone: **null775-727-2443**  
 Vendor No.:  
 NV Business ID: **Gov't Entity**

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>25.00 %</b>	<b>Air Permit Fees</b>
<b>X</b> Federal Funds	<b>75.00 %</b>		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: **DEP 12-036**

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/14/2012**  
 Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **08/30/2012**  
 Contract term: **212 days**

4. Type of contract: **Interlocal Agreement**  
 Contract description: **Preheaters in Buses**

5. Purpose of contract:  
**This is the first amendment to the original interlocal agreement to provide for ongoing installation of fuel operated heaters (pre-heaters) in school buses. This amendment extends the termination date from August 30, 2012 to September 14, 2012 and increases the maximum amount from \$65,000 to \$94,000 due to extra grant funding to add pre-heaters on more school buses.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$65,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$29,000.00
4. New maximum contract amount:	\$94,000.00
and/or the termination date of the original contract has changed to:	09/14/2012

#### II. JUSTIFICATION

7. What conditions require that this work be done?  
This contract will help reduce the risk of exposure of school age children to dangerous emissions from diesel school bus engines.

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
The State does not have the resources or the expertise to provide these services.

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
 Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ahanso1	05/08/2012 10:39:44 AM
Division Approval	vgatrell	05/08/2012 13:35:20 PM
Department Approval	rbamford	05/08/2012 14:54:17 PM
Contract Manager Approval	vgatrell	05/08/2012 14:59:00 PM
Budget Analyst Approval	jrodrig9	05/12/2012 22:38:32 PM
BOE Agenda Approval	cwatson	05/14/2012 10:57:04 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13390**Agency Name: **ENVIRONMENTAL PROTECTION**Agency Code: **709**Appropriation Unit: **3186-06**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **RASNER CONSULTING INC**Contractor Name: **RASNER CONSULTING INC**Address: **3994 WESTWOOD DR**City/State/Zip: **CARSON CITY, NV 89703**

Contact/Phone: null775/882-7122

Vendor No.: T32000289

NV Business ID: NV20051780068

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP# - DEP 12-041

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/30/2012**Contract term: **121 days**4. Type of contract: **Contract**Contract description: **Permit Migration**

5. Purpose of contract:

**This is a new contract to extract permittee information from agency files for manual entry into the agency's Web Based E-Permitting system; recreate and populate Discharge Monitoring Report information as it relates to existing permit requirements; validate and reconcile agency file information with Web Based E-Permitting Reports; and verify that all information recorded is consistent with the Environmental Protection Agency's Integrated Compliance Information System requirements.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$34,000.00**

Other basis for payment: Monthly, based on work completed

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Web Based E-Permitting system, recreate and populate Discharge Monitoring Report (DMR) information as it relates to existing permit requirements, validate and reconcile agency file information with Web Based E-Permitting Reports, and verify that all information recorded is consistent with the Environmental Protection Agency (EPA) Integrated Compliance Information System (ICIS) requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It is necessary to complete these tasks in a excellerated timeframe to ensure strong, protective programs are developed and maintained that sufficiently address the current needs of the regulated community and public. Nevada Division of Environmental Protection (NDEP) does not have the staff available to complete these duties before the Grant expires.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?  
Contractor was one of the proposals chosen by the RFP evaluation committee.

d. Last bid date: 04/10/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

1977 - 1996, State Health Division - Service is satisfactory.  
1996 - 2011 Present, Nevada Division of Environmental Protection, Bureau of Water Pollution Control - Service is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	randrews	05/02/2012 13:58:42 PM
Division Approval	sneudaue	05/03/2012 08:52:13 AM
Department Approval	sneudaue	05/03/2012 08:52:16 AM
Contract Manager Approval	sneudaue	05/09/2012 11:06:03 AM
DoIT Approval	lmuelle1	05/14/2012 14:30:37 PM
Budget Analyst Approval	jrodrig9	05/16/2012 11:33:07 AM
BOE Agenda Approval	cwatson	05/16/2012 11:40:54 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **13436**

Agency Name: **ENVIRONMENTAL PROTECTION**  
 Agency Code: **709**  
 Appropriation Unit: **3193-06**  
 Is budget authority available?: **Yes**  
 If "No" please explain: Not Applicable

Legal Entity Name: Northwest Hydraulic Consultants Inc.  
 Contractor Name: **Northwest Hydraulic Consultants Inc.**  
 Address: **870 Emerald Bay Road, Suite 30**  
 City/State/Zip: **South Lake Tahoe, CA 96150**  
 Contact/Phone: Brent Wolfe 530-544-3788  
 Vendor No.:  
 NV Business ID: NV20101663580

To what State Fiscal Year(s) will the contract be charged? **2012-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: DEP 12-047

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2015**

Contract term: **3 years and 29 days**

4. Type of contract: **Contract**

Contract description: **Pollutant Reduction**

5. Purpose of contract:

**This is a new contract to provide direct technical support needed for staff to gain the knowledge, skills and abilities related to the Pollutant Load Reduction Model that are essential for performing appropriate and responsible regulatory oversight for implementation of the Lake Tahoe Total Maximum Daily Load as it relates to water clarity.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Other basis for payment: Quarterly, based on work completed

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Federal government via the Clean Water Act, Section 106 requires state agencies to carry out water quality management planning.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the expertise necessary to perform these duties.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 120501**

**Approval Date: 05/02/2012**

c. Why was this contractor chosen in preference to other?

This contractor has the expertise to complete the project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	randrews	05/08/2012 10:37:30 AM
Division Approval	ksertic	05/08/2012 12:51:55 PM
Department Approval	ksertic	05/08/2012 12:52:01 PM
Contract Manager Approval	sneudaue	05/08/2012 15:29:07 PM
Budget Analyst Approval	jrodrig9	05/12/2012 21:41:15 PM
BOE Agenda Approval	cwatson	05/14/2012 09:56:00 AM
BOE Final Approval	Pending	



STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only:  
# 120501

SOLICITATION WAIVER REQUEST FORM

- 1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:

Jason Kuchnicki  
Environmental Scientist IV  
Bureau of Water Quality Planning  
Division of Environmental Protection  
E: [jkuch@ndep.nv.gov](mailto:jkuch@ndep.nv.gov)  
P: 775-687-9450  
F: 775-687-9561

- b. Vendor contact information:

Brent Wolfe, P.E.  
Senior Engineer  
Northwest Hydraulic Consultants, Inc.  
870 Emerald Bay Road, Suite 308  
South Lake Tahoe, CA 96150  
E: [bwolfe@nhcweb.com](mailto:bwolfe@nhcweb.com)  
P: 530-544-3788  
F: 916-371-7475

- c. Type of waiver requested:  Sole or single source  Professional Service Exemption

- 2. Description of work/services to be performed or commodity/good to be purchased:

BACKGROUND

Since 2005, the Nevada Division of Environmental Protection has been working with the Lahontan Regional Water Quality Control Board (Lahontan Water Board) to develop a total maximum daily load (TMDL) to restore Lake Tahoe's famed clarity. The TMDL analysis implicated urban stormwater as the main source of fine sediment particle and phosphorous pollutants (which control clarity) to the Lake as well as the greatest opportunity to reduce loads on a source category basis. Consequently, NDEP and the Lahontan Water Board developed the Lake Clarity Crediting Program (Crediting Program) to drive accountability and motivate effective action to reduce stormwater pollutant load reductions.

The Crediting Program defines a comprehensive and consistent system to quantify, track and report load reduction actions taken by urban stormwater jurisdictions. In order to maximize review efficiency and consistency and comparability of results, the Crediting Program specifies the use of standardized protocols and tools. The Pollutant Load Reduction Model (PLRM) is one such tool, which is the standard load reduction estimation tool used to compare multiple alternatives against a baseline condition scenario to evaluate the potential load reductions achieved among the alternatives formulated. A catchment scale hydrologic and pollutant load generation model, the PLRM is capable of simulating the effects of implementation of hydrologic and pollutant source controls, and stormwater treatment devices installed in the catchment. To receive credit for load reduction actions accomplished, urban jurisdictions must run the PLRM model and submit the results to NDEP for review and approval.

#### DESCRIPTION OF SERVICES TO BE PURCHASED

As stated above, NDEP has approval authority of the PLRM modeling conducted by the urban jurisdictions. Thus, NDEP has the responsibility to review the modeling for appropriateness, identify any flaws, and determine and present any corrections that need to be made. However, staff members currently lack the confidence and expertise to perform these evaluations independently as the PLRM is just now beginning to see application for its intended uses. This contract will provide NDEP the direct technical support needed for staff to gain the knowledge, skills and abilities related to the PLRM that are essential for performing appropriate and responsible regulatory oversight.

3. Describe the unique qualification required for the service or good to be purchased:

Unique qualifications include:

1. PLRM development
2. Experience in using/application of the PLRM.
3. Thorough knowledge of the Lake Tahoe basin, Tahoe TMDL (total maximum daily load) and Lake Clarity Crediting Program.

4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

Northwest Hydraulic Consultants (NHC) led the development of the PLRM. Therefore, they possess the required expertise and are in the best position to provide a perspective of its application. No other service provider could provide the level of expertise necessary to provide the requested services.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

Many multi-million dollar water quality improvement projects currently under design are using the PLRM model to inform the development and selection of the most-cost-effective implementation strategies and actions. Without the services of the proposed contract, staff will be left on their own to make decisions regarding application of the model. Inappropriate decisions could lead to the implementation of less cost-effective solutions or solutions that overpredict actual load reductions. This goes against the intended purpose of the Crediting Program, which is to maximize accountability of expenditures of public funds.

Furthermore, not providing the resources necessary for staff to gain critical knowledge and skills regarding the PLRM will likely result in a longer time for staff to perform evaluations, make decisions and respond to project implementers. This in turn could disrupt and delay the project delivery schedule, resulting in increased costs incurred to the project. Because these cost increases could have been avoided, this would be considered wasteful governmental spending. Moreover, cost increases would potentially leave less money available for implementation and risk is run that the project may not be able to be implemented. Project implementation may also be jeopardized if delays are such that construction cannot be completed within the timeframes established by grant funding to implement the project. All of these actions would ultimately delay restoration of Lake Tahoe. Currently, degradation of Tahoe's water quality threatens its ecological functions and status, and its value as a recreational destination, a drinking water source, and an asset to the local and regional economies.

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

Staff determined the most cost-effective approach to accomplish the work is to retain the contractor who developed the PLRM. It is doubtful that any other service providers currently have the expertise necessary to provide the services requested. Finally, it would require significant time and resources for another contractor to come up to speed to perform the services requested.

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

This work would be accomplished through a time and materials contract. Support services will be billed on an as needed basis, as requested by NDEP, at the contractor hourly billing rate. At an average billing rate of \$150, approximately 150 hours of support services would be provided through the proposed contract, with consideration of overhead. The average billing rate of \$150 is considered reasonable based on best professional judgment of the Contract Coordinator, Contract Manager and Bureau Chief in consideration of current contractor rates for other agency contracts. Furthermore, NHC company rates were recently audited & accepted by the Oregon Department of Transportation. This audit is available upon request.

8. What is the estimated value and length of the contract, amendment or request?

a. New contract Y  N  \$25,000 term through June 30, 2015

b. Amendment Y  N  Amendment No. \_\_\_\_\_  
{provide copy of previous waiver(s)}

NDEP  
Requesting agency

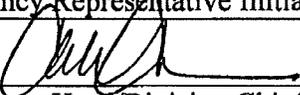
hereby requests approval for

Northwest Hydraulic Consultants  
Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X		4/25/12
	Agency Representative Initiating Request	Date
X		4/27/12
	Agency Head/Division Chief/Authorized Designee	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

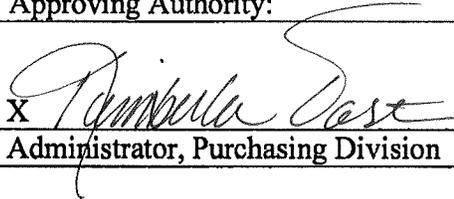
Signed:

X	-N/A-	
	Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X		5/2/12
	Administrator, Purchasing Division	Date

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **13368**

Agency Name: **ENVIRONMENTAL PROTECTION**  
 Agency Code: **709**  
 Appropriation Unit: **3193-06**  
 Is budget authority available?: **Yes**  
 If "No" please explain: Not Applicable

Legal Entity Name: **RAYMOND B GRABER II DDS LTD**  
 Contractor Name: **RAYMOND B GRABER II DDS LTD**  
 Address: **2600 COLLEGE PKWY HNGR H23**  
 City/State/Zip: **CARSON CITY, NV 89706-0758**  
 Contact/Phone: null775/882-3444  
 Vendor No.: T27003917  
 NV Business ID: NV19861010294

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: DEP 13-001

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2016**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Storage space**

5. Purpose of contract:

**This is a new contract to provide ongoing storage space for the boat, ATV's and other items owned by the Bureau of Water Quality Planning and Corrective Action.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$28,200.00**

Other basis for payment: Yearly. SFY-13 & 14, \$575. per month, yearly \$6,900. = \$13,800. and SFY-15 & 16, \$600. per month, yearly \$7,200. = \$14,400.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Bureau of Water Quality Planning owns a boat and ATVs used for field work. Those items and other items that do not fit in work cubicles will be stored in the storage unit.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The building occupied by the Bureaus of Water Quality Planning and Corrective Actions does not have sufficient storage space required by the bureaus.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The unit has been used by the bureaus previously. It would not be cost-effective to relocate all items currently in the storage unit to another location. Cost of relocation plus storage fees would exceed current rate being paid.

d. Last bid date: 02/01/2009 Anticipated re-bid date: 04/01/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2003-present, Division of Environmental Protection, Bureaus of Water Quality Planning and Corrective Actions. The quality of services has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	randrews	05/02/2012 13:52:04 PM
Division Approval	ksertic	05/03/2012 08:07:17 AM
Department Approval	ksertic	05/03/2012 08:07:25 AM
Contract Manager Approval	sneudaue	05/08/2012 11:35:41 AM
Budget Analyst Approval	jrodrig9	05/12/2012 21:35:20 PM
BOE Agenda Approval	cwatson	05/14/2012 09:54:51 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13327**

Agency Name: **ATHLETIC COMMISSION**  
Agency Code: **749**  
Appropriation Unit: **3952-04**

Is budget authority available?: **Yes**  
If "No" please explain: Not Applicable

Legal Entity Name: **ALEJANDRO ARAGONEZ**  
Contractor Name: **ALEJANDRO ARAGONEZ**  
Address: **1280 ANGEL FALLS STREET**  
City/State/Zip: **LAS VEGAS, NV 89142-1323**  
Contact/Phone: null702-592-0996  
Vendor No.: T29024904  
NV Business ID: NV20101904572

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>95.00 %</b>	<input checked="" type="checkbox"/>	Fees	<b>5.00 % Amateur Boxing Program</b>
	Federal Funds	0.00 %		Bonds	0.00 %
	Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**  
Anticipated BOE meeting date 06/2012

Retroactive? **No**  
If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2016**  
Contract term: **4 years**

4. Type of contract: **Contract**  
Contract description: **Speciality**

5. Purpose of contract:

**This is a new contract to provide ongoing unarmed combat inspector services for weigh-ins and events.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**  
Payment for services will be made at the rate of \$100.00 per weigh-in & event  
Other basis for payment: \$75.00 per event and \$25.00 per weigh-in for a total of \$100.00 not to exceed \$3,500.00 each year and \$14,000.00 over contract term. Maximum travel \$250.00 each year and \$1,000.00 over contract term.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Weigh-ins and events occur on evenings, weekends, and holidays. The Commission has a limited staff and other agencies would incur overtime in trying to fulfill these obligations.**

9. Were quotes or proposals solicited? **Yes**  
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):  
**[Empty Box]**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor has knowledge of the rules and regulations of the unarmed combatant sports. He serves as inspector to the Athletic Commission since July 2010 and always available to work as needed.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Mr. Aragonéz is an employee of Clark County School District.

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor is currently working as a contract inspector to the Athletic Commission. Performance is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	oaure	04/04/2012 15:35:00 PM
Division Approval	bbake2	04/09/2012 14:07:37 PM
Department Approval	lfiguero	04/19/2012 08:40:26 AM
Contract Manager Approval	oaure	04/23/2012 08:25:23 AM
Budget Analyst Approval	cglover	05/01/2012 10:10:14 AM
BOE Agenda Approval	cwatson	05/14/2012 13:47:42 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>12542</b>	Amendment Number: <b>3</b>
Agency Name: <b>DEPT OF MOTOR VEHICLES</b>	Legal Entity Name: <b>ADVANCED POWER PROTECTION</b>
Agency Code: <b>810</b>	Contractor Name: <b>ADVANCED POWER PROTECTION INDUSTRIES INC</b>
Appropriation Unit: <b>4715-26</b>	Address: <b>25395 COPPER LEAF CT</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>MURRIETA, CA 92563</b>
If "No" please explain: Not Applicable	Contact/Phone: <b>David Feivelson 866/975-2774</b>
	Vendor No.: <b>T29024555</b>
	NV Business ID: <b>NV20061744755</b>

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
<b>X Highway Funds</b>	<b>100.00 %</b>	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/13/2011**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **09/12/2012**

Contract term: **1 year**

4. Type of contract: **Contract**

Contract description: **Back-up Power Maint**

5. Purpose of contract:

**This is the third amendment to the original contract, which provides ongoing maintenance and emergency service to back-up power systems for the department. This amendment increases the maximum amount from \$31,494 to \$41,489 for the installation of a new Powerware 9355 Un-interruptible Power System (UPS) with internal batteries at the DMV facility located at 8250 West Flamingo Road, Las Vegas.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$21,509.00
2. Total amount of any previous contract amendments:	\$9,985.00
3. Amount of current contract amendment:	\$9,995.00
4. New maximum contract amount:	\$41,489.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Systems must be maintained to provide back-up power to computer equipment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees available in the area to provide this service.

9. Were quotes or proposals solicited? **Yes**  
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Emerson Network Power was originally awarded contract, but we were unable to come to a mutual agreement during negotiations. Advanced Power Protection was our second choice.

d. Last bid date: 06/01/2011 Anticipated re-bid date: 07/01/2012

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Previously under contract with DMV. Service was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cmunoz	05/02/2012 15:31:16 PM
Division Approval	cmunoz	05/02/2012 15:31:19 PM
Department Approval	dcook	05/02/2012 16:00:57 PM
Contract Manager Approval	hazevedo	05/02/2012 16:14:16 PM
Budget Analyst Approval	cwatson	05/14/2012 08:35:44 AM
BOE Agenda Approval	cwatson	05/14/2012 08:35:49 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **13084** Amendment Number: **1**

Agency Name: **DEPT OF MOTOR VEHICLES** Legal Entity Name: **DELL MARKETING LP**

Agency Code: **810** Contractor Name: **DELL MARKETING LP**

Appropriation Unit: **4715-26** Address: **1 DELL WAY RR1 MS 8035**

Is budget authority available?: **Yes** City/State/Zip: **ROUND ROCK, TX 78682**

If "No" please explain: Not Applicable Contact/Phone: null512/728-0242

Vendor No.: PUR0000038

NV Business ID: NV19991113026

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
<b>X Highway Funds</b>	<b>100.00 %</b>	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/13/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2016**

Contract term: **4 years and 110 days**

4. Type of contract: **Contract**

Contract description: **Install/Maintenance**

5. Purpose of contract:

**This is an amendment to the original contract, which provides for the installation, on-site support, training, and software support for the implementation of Dell Compellent multi-host storage array environment to include two internet storage area networks (SANs) one to be located in Las Vegas and the other to be placed in Carson City. This amendment increases the amount from \$61,042.00 to \$122,084.00 to clarify the consideration amount applies to the installation of two Dell Compellent Storage Array and Remote Instant Replays as opposed to one as stated in the original contract.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$61,042.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$61,042.00
4. New maximum contract amount:	\$122,084.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The San's support all of the Departments storage needs for SQL Server, Document Images, Storage Drives for users, E-mail, Web Servers and other related storage requirements that are essential to keep the DMV critical operations running efficiently.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees in the area able to provide this service.

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Dell is currently contracted with the State of Nevada Purchasing Division as preferred vendor under the Western States Contracting Alliance (WSCA) to be utilized by all state agencies.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Dell is currently contracted with State of Nevada Purchasing Division as preferred vendor under the Western States Contracting Alliance to be utilized by all state agencies. Services have been found to be satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
 Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csthil	05/01/2012 16:52:41 PM
Division Approval	dcook	05/02/2012 15:56:01 PM
Department Approval	dcook	05/02/2012 16:20:33 PM
Contract Manager Approval	hazevedo	05/02/2012 17:11:49 PM
DoIT Approval	lmuelle1	05/03/2012 09:20:00 AM
Budget Analyst Approval	cwatson	05/15/2012 08:31:16 AM
BOE Agenda Approval	cwatson	05/15/2012 08:31:22 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13298**Agency Name: **DEPT OF MOTOR VEHICLES**Agency Code: **810**Appropriation Unit: **4741-40**Is budget authority available?: **No**

If "No" please explain: Pending IFC approval - 45-day clock expires 6/11/12 (C23630)

Legal Entity Name: **INTELLECTUAL TECHNOLOGY INC**Contractor Name: **INTELLECTUAL TECHNOLOGY INC**Address: **1901 CAMINO VIDA ROBLE STE 204**City/State/Zip: **CARLSBAD, CA 92008**Contact/Phone: **null760/476-9100**Vendor No.: **T27006453**NV Business ID: **NV20101412115**To what State Fiscal Year(s) will the contract be charged? **2012-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Fee Funded</b>

Agency Reference #: **RFP # 2025**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/05/2012**Anticipated BOE meeting date **05/2012**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **05/31/2014**Contract term: **1 year and 360 days**4. Type of contract: **Contract**Contract description: **OHV-Automated**

5. Purpose of contract:

**This is a new contract to provide an automated method of collecting electronic data, printing secure and non-secure documents, finishing, mail preparation, transportation to the US Postal Service for same day mail entry and tracking of the documents for Off-Highway Vehicles (OHV).**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,110,176.00**

Payment for services will be made at the rate of \$490,370.00 per FY 13

Other basis for payment: \$619,806.00 per FY 14

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**SB 394 was passed during the 2009 Legislative Session and provides for a program to register and title Off-Highway Vehicles in Nevada under NRS 490.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**This was RFP was done as a cost savings measure to the state in lieu of hiring additional employees to perform this service.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor to submit a proposal, and in reviewing the proposal the Department of Motor Vehicle staff, it was found to be acceptable.

d. Last bid date: 02/08/2012 Anticipated re-bid date: 01/01/2014

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csthil	03/30/2012 10:17:05 AM
Division Approval	csthil	03/30/2012 10:17:19 AM
Department Approval	mradu	03/30/2012 10:22:28 AM
Contract Manager Approval	hazevedo	03/30/2012 11:14:40 AM
Budget Analyst Approval	cwatson	05/15/2012 08:35:39 AM
BOE Agenda Approval	cwatson	05/15/2012 08:35:43 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13307**

Agency Name:	<b>REHABILITATION DIVISION</b>	Legal Entity Name:	<b>BIG TOWN MECHANICAL SERVICE &amp;</b>
Agency Code:	<b>901</b>	Contractor Name:	<b>BIG TOWN MECHANICAL SERVICE &amp;</b>
Appropriation Unit:	<b>3253-10</b>	Address:	<b>MAINTENANCE DBA BIG TOWN SRVC</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>175 CASSIA WAY STE A115</b>
If "No" please explain:	Not Applicable	Contact/Phone:	<b>HENDERSON, NV 89014-6643</b>
		Vendor No.:	<b>AARON BROOKS 702/564-3620</b>
		NV Business ID:	<b>T27016366</b>
			<b>NV20051068872</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2013-2016</b>		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Business Enterprises Set Aside</b>

Agency Reference #: 1736-16-BEN

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2016**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **HVAC/Refrigeration**

5. Purpose of contract:

**This is a new contract to provide ongoing maintenance and repair services of heating, ventilating, and air conditioning (HVAC) units, commercial refrigerators and refrigeration units, freezers, ice makers, reach-ins and display units on a time and material basis; facility remodeling; and installation, repair, maintenance, relocation, and replacement of equipment, with purchase of parts as necessary at all southern Nevada Business Enterprises of Nevada program sites, including the three Hoover Dam sites.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$75,000.00**

Other basis for payment: Contractor will provide the services specified in paragraph five (5) at a cost for HVAC/Refrigeration @ \$90/hr and Plumbing @ \$110/hr, Monday-Friday, 7:00 a.m.-4:00 p.m.; Overtime for HVAC @ \$135/hr & Plumbing @ \$165/hr after 4:00 p.m. and Saturdays & HVAC @ \$180/hr & Plumbing @ \$220/hr on Sundays and Holidays; Immediate Response is \$40 over and above regular hourly rates. Immediate response time is to be interpreted as response time within 4 hours from receipt of call from authorized BEN program staff. A trip charge will be reimbursed at the State rate not to exceed \$30/round trip to the Hoover Dam Sites. Costs for parking at the Hoover Dam will be reimbursed upon approval of submitted parking receipts only. Payment will be made upon approval of submitted invoice with contract total not to exceed \$75,000 for the term of the contract.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Business Enterprises of Nevada program has a substantial inventory of equipment at various locations that need on-going maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work requires specialization in heating, ventilation, air conditioning, and commercial refrigeration units. State employees do not have the time or expertise to provide these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor is one in a pool of vendors chosen to provide these services.

d. Last bid date: 02/06/2012 Anticipated re-bid date: 02/05/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has been performing satisfactory service for the Department of Employment, Training and Rehabilitation, Rehabilitation Division, Bureau of Services to the Blind and Visually Impaired/Business Enterprises of Nevada since 2003.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	04/04/2012 08:26:27 AM
Division Approval	mcol1	04/19/2012 14:45:05 PM
Department Approval	tnash	04/25/2012 14:47:06 PM
Contract Manager Approval	bfor1	05/01/2012 12:44:38 PM
Budget Analyst Approval	cwatson	05/14/2012 13:41:57 PM
BOE Agenda Approval	cwatson	05/14/2012 13:42:01 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13241**

Agency Name: <b>REHABILITATION DIVISION</b>	Legal Entity Name: <b>GFY Enterprises Inc</b>
Agency Code: <b>901</b>	Contractor Name: <b>GFY Enterprises Inc</b>
Appropriation Unit: <b>3253-00</b>	Address: <b>2207 Heavenly View Dr</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Henderson, NV 89014</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Jim Sundstrom 702-242-9219</b>
	Vendor No.:
	NV Business ID: <b>NV19931040730</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2013-2016</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Revenue Contract</b>

Agency Reference #: **1708-16-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**Anticipated BOE meeting date **06/2012**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/30/2015**Contract term: **3 years and 91 days**4. Type of contract: **Revenue Contract**Contract description: **Concession Revenue**

5. Purpose of contract:

**This is a new revenue contract to provide snack bar concession services at the Black Mountain Aquatic Complex and Whitney Ranch Activity Pool on a daily basis when the facilities are in operation during the summer season from approximately May through December. A commission of ten percent of the monthly gross sales, after sales tax, from the concession services will be paid monthly to the Bureau of Services to the Blind and Visually Impaired/Business Enterprises of Nevada program.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Other basis for payment: Contractor will provide snack bar concession services at the Black Mountain Aquatic Complex and Whitney Ranch Activity Pool on a daily basis when the facilities are in operation during the summer season, approximately May-September. A commission of 10% of the gross monthly sales, after sales tax, from the concession services, will be paid monthly to the Business Enterprises of Nevada program. Payments are to be received by the program on or before the 10th of the following month and must include the applicable monthly sales report, to include, gross sales, sales tax, and commission paid to the program and a copy of the Combined Sales and Use Tax Return, as reported to the Nevada Department of Taxation. Revenue is anticipated to be \$10,000 or less per year and the total contract amount is not to exceed \$30,000.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Per NRS 426.640 & 426.715 and the Randolph Sheppard Act, the Bureau may enter into contracts with vendors for the establishment and operation of vending stands. These contracts must include provisions for the payment of commissions to the Bureau of Services to the Blind and Visually Impaired/Business Enterprises of Nevada based on revenues from the vending stands.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency staff or other State employees cannot legally provide concession services on a commission basis.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is a revenue contract.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor currently provides satisfactory services for the Department of Employment, Training and Rehabilitation, Rehabilitation Division, Bureau of Services to the Blind and Visually Impaired/Business Enterprises of Nevada and has been since July 2006.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mcost1	03/16/2012 07:52:10 AM
Division Approval	mcol1	04/19/2012 14:44:22 PM
Department Approval	tnash	04/25/2012 14:48:35 PM
Contract Manager Approval	bfor1	05/15/2012 12:20:46 PM
Budget Analyst Approval	knielsen	05/15/2012 12:49:56 PM
BOE Agenda Approval	cwatson	05/16/2012 08:54:20 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13308**Agency Name: **REHABILITATION DIVISION**Agency Code: **901**Appropriation Unit: **3253-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **JENSON TOTAL SERVICES**Contractor Name: **JENSON TOTAL SERVICES**Address: **2880 N COMMERCE ST**City/State/Zip: **NORTH LAS VEGAS, NV 89030-3908**Contact/Phone: **JIM JENSON 702/396-4000**Vendor No.: **T29005698**NV Business ID: **NV19991356528**To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Business Enterprises Set Aside</b>

Agency Reference #: **1733-16-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**Anticipated BOE meeting date **06/2012**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2016**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **HVAC/Refrigeration**

5. Purpose of contract:

**This is a new contract to provide ongoing maintenance and repair services of heating, ventilating, and air conditioning (HVAC) units, commercial refrigerators and refrigeration units, freezers, ice makers, reach-ins and display units on a time and material basis; facility remodeling; and installation, repair, maintenance, relocation, and replacement of equipment, with purchase of parts as necessary at all southern Nevada Business Enterprises of Nevada program sites, including the three Hoover Dam sites.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$75,000.00**

Other basis for payment: Contractor will provide the services specified in paragraph five (5) at a cost of \$89/hr., Monday-Friday, 8:00 a.m.-4:00 p.m.; \$134/hr. overtime; and \$96/hr. immediate response time. Immediate response time is to be interpreted as response time within 4 hours from receipt of call from authorized BEN program staff. A trip charge will be reimbursed at the State rate not to exceed \$30/round trip to the Hoover Dam Sites. Costs for parking at the Hoover Dam will be reimbursed upon approval of submitted parking receipts only. Payment will be made upon approval of submitted invoice with contract total not to exceed \$75,000 for the term of the contract.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Business Enterprises of Nevada program has a substantial inventory of equipment at various locations that need on-going maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work requires specialization in heating, ventilation, air conditioning, and commercial refrigeration units. State employees do not have the time or expertise to provide these services.

9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor is one in a pool of vendors chosen to provide these services.

d. Last bid date: 02/06/2012 Anticipated re-bid date: 02/05/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has been performing satisfactory service for the Department of Employment, Training and Rehabilitation, Rehabilitation Division, Bureau of Services to the Blind and Visually Impaired/Business Enterprises of Nevada since 2003.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	04/04/2012 08:25:14 AM
Division Approval	mmason	04/23/2012 14:04:38 PM
Department Approval	tnash	04/25/2012 14:47:51 PM
Contract Manager Approval	bfor1	05/01/2012 12:43:39 PM
Budget Analyst Approval	cwatson	05/14/2012 13:43:03 PM
BOE Agenda Approval	cwatson	05/14/2012 13:43:06 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13310**

Agency Name: <b>REHABILITATION DIVISION</b>	Legal Entity Name: <b>LLOYDS REFRIGERATION INC</b>
Agency Code: <b>901</b>	Contractor Name: <b>LLOYDS REFRIGERATION INC</b>
Appropriation Unit: <b>3253-10</b>	Address: <b>5701 W SUNSET RD</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89118</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>STEVE MARTINSON 702/798-1010</b>
	Vendor No.: <b>T29020196</b>
	NV Business ID: <b>NV19781009048</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2013-2016</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Business Enterprises Set Aside</b>

Agency Reference #: 1735-16-BEN

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2016**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **HVAC/Refrigeration**

5. Purpose of contract:

**This is a new contract which provides ongoing maintenance and repair services of heating, ventilating, and air conditioning units, commercial refrigerators and refrigeration units, freezers, ice makers, reach-ins and display units on a time and material basis; facility remodeling; and installation, repair, maintenance, relocation, and replacement of equipment, with purchase of parts as necessary at all southern Nevada Business Enterprises of Nevada program sites, including the three Hoover Dam sites.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$75,000.00**

Other basis for payment: Contractor will provide the services specified in paragraph five (5) at a cost of \$85/hr., Monday-Friday, 7:00 a.m.-4:30 p.m.; \$85/hr. overtime; and \$85/hr. immediate response time. Immediate response time is to be interpreted as response time within 4 hours from receipt of call from authorized BEN program staff. A trip charge will be reimbursed at the State rate not to exceed \$30/round trip to the Hoover Dam Sites. Costs for parking at the Hoover Dam will be reimbursed upon approval of submitted parking receipts only. Payment will be made upon approval of submitted invoice with contract total not to exceed \$75,000 for the term of the contract.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Business Enterprises of Nevada program has a substantial inventory of equipment at various locations that need on-going maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work requires specialization in heating, ventilation, air conditioning, and commercial refrigeration units. State employees do not have the time or expertise to provide these services.

9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor is one in a pool of vendors chosen to provide these services.

d. Last bid date: 02/06/2012 Anticipated re-bid date: 02/05/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has been performing satisfactory service for the Department of Employment, Training and Rehabilitation, Rehabilitation Division, Bureau of Services to the Blind and Visually Impaired/Business Enterprises of Nevada since 2003.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	04/04/2012 08:22:54 AM
Division Approval	mcol1	04/19/2012 14:41:12 PM
Department Approval	tnash	04/25/2012 14:45:29 PM
Contract Manager Approval	bfor1	04/30/2012 12:24:04 PM
Budget Analyst Approval	knielsen	05/14/2012 10:31:33 AM
BOE Agenda Approval	cwatson	05/14/2012 13:40:29 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13311**Agency Name: **REHABILITATION DIVISION**Agency Code: **901**Appropriation Unit: **3253-10**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **ROYAL REFRIGERATION INC**Contractor Name: **ROYAL REFRIGERATION INC**Address: **5150 S ARVILLE ST**City/State/Zip: **LAS VEGAS, NV 89118-1539**Contact/Phone: **MICHAEL McADAMS 702/645-3000**Vendor No.: **T81105132**NV Business ID: **NV19981376704**To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Business Enterprises Set Aside</b>

Agency Reference #: **1732-16-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**Anticipated BOE meeting date **06/2012**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2016**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **HVAC/Refrigeration**

5. Purpose of contract:

**This is a new contract which provides ongoing maintenance and repair services of heating, ventilating, and air conditioning (HVAC) units, commercial refrigerators and refrigeration units, freezers, ice makers, reach-ins and display units on a time and material basis; facility remodeling; and installation, repair, maintenance, relocation, and replacement of equipment, with purchase of parts as necessary at all southern Nevada Business Enterprises of Nevada program sites, including the three Hoover Dam sites.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$75,000.00**

Other basis for payment: Contractor will provide the services specified in paragraph five (5) at a cost of \$75/hr., Monday-Friday, 7:30 a.m.-4:30 p.m.; \$112.50/hr. overtime; and \$75/hr. immediate response time. Immediate response time is to be interpreted as response time within 4 hours from receipt of call from authorized BEN program staff. All service calls are subject to a \$7 fuel surcharge plus parts and materials. Costs for parking at the Hoover Dam will be reimbursed upon approval of submitted parking receipts only. Payment will be made upon approval of submitted invoice with contract total not to exceed \$75,000 for the term of the contract.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Business Enterprises of Nevada program has a substantial inventory of equipment at various locations that need on-going maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work requires specialization in heating, ventilation, air conditioning, and commercial refrigeration units. State employees do not have the time or expertise to provide these services.

9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor is one in a pool of vendors chosen to provide these services.

d. Last bid date: 02/06/2012 Anticipated re-bid date: 02/05/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has been performing satisfactory service for the Department of Employment, Training and Rehabilitation, Rehabilitation Division, Bureau of Services to the Blind and Visually Impaired/Business Enterprises of Nevada since 2003.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	04/04/2012 08:21:40 AM
Division Approval	mcol1	04/19/2012 14:41:57 PM
Department Approval	tnash	04/25/2012 14:44:03 PM
Contract Manager Approval	bfor1	05/03/2012 08:44:40 AM
Budget Analyst Approval	knielsen	05/14/2012 11:27:29 AM
BOE Agenda Approval	cwatson	05/14/2012 15:11:02 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13309**Agency Name: **REHABILITATION DIVISION**Agency Code: **901**Appropriation Unit: **3253-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **SOUTHWEST AIR CONDITIONING**Contractor Name: **SOUTHWEST AIR CONDITIONING SERVICE INC**Address: **3020 S VALLEY VIEW**City/State/Zip: **LAS VEGAS, NV 89102**Contact/Phone: **GRANT FARRAR 702/876-5444**Vendor No.: **T10841000**NV Business ID: **NV19721003279**To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Business Enterprises Set Aside</b>

Agency Reference #: **1734-16-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**Anticipated BOE meeting date **06/2012**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2016**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **HVAC/Refrigeration**

5. Purpose of contract:

**This is a new contract which provides ongoing maintenance and repair services of heating, ventilating, and air conditioning (HVAC) units, commercial refrigerators and refrigeration units, freezers, ice makers, reach-ins and display units on a time and material basis; facility remodeling; and installation, repair, maintenance, relocation, and replacement of equipment, with purchase of parts as necessary at all southern Nevada Business Enterprises of Nevada program sites, including the three Hoover Dam sites.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$75,000.00**

Other basis for payment: Contractor will provide the services specified in paragraph five (5) at a cost of \$76/hr., Monday-Friday, 7:00 a.m.-4:30 p.m.; \$114/hr. overtime; and \$76/hr. immediate response time. Immediate response time is to be interpreted as response time within 4 hours from receipt of call from authorized BEN program staff. A trip charge will be reimbursed at the State rate not to exceed \$30/round trip to the Hoover Dam Sites. Costs for parking at the Hoover Dam will be reimbursed upon approval of submitted parking receipts only. Payment will be made upon approval of submitted invoice with contract total not to exceed \$75,000 for the term of the contract.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Business Enterprises of Nevada program has a substantial inventory of equipment at various locations that need on-going maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work requires specialization in heating, ventilation, air conditioning, and commercial refrigeration units. State employees do not have the time or expertise to provide these services.

9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor is one in a pool of vendors chosen to provide these services.

d. Last bid date: 02/06/2012 Anticipated re-bid date: 02/05/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has been performing satisfactory service for the Department of Employment, Training and Rehabilitation, Rehabilitation Division, Bureau of Services to the Blind and Visually Impaired/Business Enterprises of Nevada since 2003.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	04/04/2012 08:24:08 AM
Division Approval	mcol1	04/19/2012 14:43:48 PM
Department Approval	tnash	04/25/2012 14:42:50 PM
Contract Manager Approval	bfor1	05/03/2012 08:40:18 AM
Budget Analyst Approval	knielsen	05/14/2012 10:58:14 AM
BOE Agenda Approval	cwatson	05/14/2012 15:11:47 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13399**Agency Name: **EMPLOYMENT SECURITY DIVISION**Agency Code: **902**Appropriation Unit: **4770-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **CENTRAL CHRISTIAN CHURCH**Contractor Name: **CENTRAL CHRISTIAN CHURCH**Address: **1001 NEW BEGINNINGS DR**City/State/Zip: **HENDERSON, NV 89015-1606**Contact/Phone: **Bob Ranney 702/735-4004**Vendor No.: **T29005391**NV Business ID: **#NV19651001426**To what State Fiscal Year(s) will the contract be charged? **2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % State Career Enhancement Program (CEP)**Agency Reference #: **FY13-CEP-GBB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2013**Contract term: **364 days**4. Type of contract: **Contract**Contract description: **FY13-CEP-GBB**

5. Purpose of contract:

**This is a new contract to provide media production and graphic arts training to incarcerated females at the Florence McClure Women's Correctional Center.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$175,000.00**

Other basis for payment: State will process payment when approved request for funds form is received and approved by the Department normally once monthly for the duration of the contract, not to exceed the contract maximum of \$175,000 for the term of the contract.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The State needs to provide specialized training to female prison inmates and felons because of the high recidivism rates.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The department does not have employees who can provide on-site inmate training.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Central Christian Church was the only applicant to respond to the DETR Request for Applications #01-12.

d. Last bid date: 03/23/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	05/03/2012 16:13:55 PM
Division Approval	rolso1	05/09/2012 15:11:40 PM
Department Approval	tnash	05/09/2012 15:35:58 PM
Contract Manager Approval	bfor1	05/09/2012 15:38:30 PM
Budget Analyst Approval	knielsen	05/14/2012 13:36:12 PM
BOE Agenda Approval	cwatson	05/15/2012 10:54:06 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13393**Agency Name: **EMPLOYMENT SECURITY DIVISION**Agency Code: **902**Appropriation Unit: **4770-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: DEPARTMENT OF CORRECTIONS

Contractor Name: **DEPARTMENT OF CORRECTIONS**Address: **ATTN BABB, PAM ADMINISTRATION  
PO BOX 7011**City/State/Zip: **CARSON CITY, NV 89702-7011**

Contact/Phone: Dawn Rosenberg 775-887-3219

Vendor No.: D44000026

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Career Enhancement Program</b>

Agency Reference #: FY13-CEP-PRIDE

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2013**Contract term: **1 year and 29 days**4. Type of contract: **Interlocal Agreement**Contract description: **Prison Re-entry**

5. Purpose of contract:

**This is a new intrastate interlocal agreement to provide the Purpose, Respect, Integrity, Determination, and Excellence (PRIDE) Program which will provide pre-release and post-release assistance to inmates and felons through a holistic program. The program incorporates intensive case management, transitional housing, employment training and placement, life skills training, mental health services, substance and drug abuse counseling, mentoring, and other comprehensive transitional services. The Nevada Department of Corrections will oversee all aspects of the project and coordinate with service providers to ensure a seamless transition, participate in coalitions and advisory groups that relate to overcoming barriers to prisoner re-entry, and refer a sufficient number of post-release individuals to selected identified service providers to meet the condition of program participation.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$550,000.00**

Other basis for payment: The Nevada Department of Corrections (NDOC) agrees to provide services at a cost not to exceed \$550,000. Payments to be made upon approval of the request for funds from NDOC, normally once a month, with the total contract amount not to exceed \$550,000.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The State needs to provide specialized service to prison inmates and felons because of the high recidivism rates.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The department does not have employees who can provide on-site inmate support to assist this organization with workforce system capacity building activities.**

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Intrastate Interlocal agreement.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
 Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	05/08/2012 10:37:38 AM
Division Approval	rolso1	05/08/2012 10:44:00 AM
Department Approval	tnash	05/08/2012 10:45:12 AM
Contract Manager Approval	bfor1	05/09/2012 14:04:32 PM
Budget Analyst Approval	knielsen	05/12/2012 08:57:09 AM
BOE Agenda Approval	cwatson	05/15/2012 09:12:37 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **13434**

Agency Name: <b>EMPLOYMENT SECURITY DIVISION</b>	Legal Entity Name: <b>GOVERNORS OFFICE OF ECONOMIC DEVELOPMENT</b>
Agency Code: <b>902</b>	Contractor Name: <b>GOVERNORS OFFICE OF ECONOMIC DEVELOPMENT</b>
Appropriation Unit: <b>4770-12</b>	Address: <b>808 W. NYE LANE</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>CARSON CITY, NV 89703-4240</b>
If "No" please explain: Not Applicable	Contact/Phone: null775/687-4325
	Vendor No.: D10200000
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % State Career Enhancement Program Funds</b>

Agency Reference #: **FY13-CEP-GOED**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/05/2012**

Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2013**

Contract term: **1 year and 25 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Economic Development**

5. Purpose of contract:

**This is a new interlocal agreement to provide funding in support of the Governor's Office of Economic Development training program, Train Employees Now (TEN). The program was launched to upgrade the skills of potential employees of businesses relocating to or expanding into Nevada, which is anticipated to reduce dependence on the Nevada unemployment system.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$500,000.00**

Other basis for payment: Payments to be made upon approval of the request for funds from the Governor's Office of Economic Development, normally once a month, with the total contract amount not to exceed \$500,000.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Nevada Revised Statutes 231.068 grants for programs for occupational education; accounting of money appropriated for awarding grants.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The division does not employ staff whose responsibility is to provide training, only to connect workers to training opportunities.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Governmental entity - Interlocal contract

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Governor's Office of Economic Development has been under contract with the Department of Employment, Training, and Rehabilitation since 1999 with satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	05/07/2012 16:33:04 PM
Division Approval	rolso1	05/08/2012 07:53:24 AM
Department Approval	tnash	05/08/2012 08:48:51 AM
Contract Manager Approval	bfor1	05/08/2012 16:06:24 PM
Budget Analyst Approval	knielsen	05/14/2012 10:03:39 AM
BOE Agenda Approval	cwatson	05/14/2012 13:41:20 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: <b>12273</b>	Amendment Number: <b>3</b>
Agency Name: <b>EMPLOYMENT SECURITY DIVISION</b>	Legal Entity Name: <b>NEVADAWORKS</b>
Agency Code: <b>902</b>	Contractor Name: <b>NEVADAWORKS</b>
Appropriation Unit: <b>4770-11</b>	Address: <b>BLDG A</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89509-6119</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Beth Wicks 775/284-1338</b>
	Vendor No.: <b>T27003177</b>
	NV Business ID: <b>Governmental Entity</b>

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **PY11-A-01**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2011**

Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2013**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Nevadaworks-Adult**

5. Purpose of contract:

**This is the third amendment to the original interlocal agreement, which provides ongoing employment and training services to adults in northern Nevada. This amendment increases the maximum amount from \$2,722,077 to \$2,746,778 based on a directive from the Department of Labor Training and Employment Guidance Letter Number 09-11 Change 1 that amended the temporary reduction of the advance allotments from 1.503% to 0.189%.**

**6. CONTRACT AMENDMENT**

1. The maximum amount of the original contract:	\$1,837,461.00
2. Total amount of any previous contract amendments:	\$884,616.00
3. Amount of current contract amendment:	\$24,701.00
4. New maximum contract amount:	\$2,746,778.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Workforce Investment Act (WIA) of 1998

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Governor's Workforce Investment Board designated the Local Workforce Investment Boards to facilitate the required employment and training services in compliance with WIA.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

CFR Part 652 et al - Governor's Designated Entity

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NevadaWorks has been under contract by the department since July, 2011 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	05/07/2012 15:48:57 PM
Division Approval	rolso1	05/08/2012 07:53:58 AM
Department Approval	tnash	05/08/2012 08:49:36 AM
Contract Manager Approval	bfor1	05/08/2012 16:07:29 PM
Budget Analyst Approval	knielsen	05/14/2012 09:20:07 AM
BOE Agenda Approval	cwatson	05/14/2012 13:38:21 PM



Coordinating Workforce Development for Northern Nevada

March 12, 2012

Karlene Johnson  
Workforce Investment Support Services  
Department of Employment, Training and Rehabilitation  
500 East Third Street  
Carson City, Nevada 89713

**Re: Program Year 2011 – Budgets for Contracts**

Dear Karlene:

Nevadaworks is submitting the Program Year 2011 Budgets as requested reflecting the TEGL 9-11 change I revised allotment levels. The Budgets also include a transfer of program allocations from the Dislocated Worker program to the Adult program that was approved under Modification # 1.

Programs and services will be delivered without a change in the Nevadaworks 2009 Local Workforce Area Plan.

If further information is required, please contact me.

Sincerely,

A handwritten signature in blue ink that reads "Elizabeth Wicks".

Elizabeth Wicks  
Finance Manager



**nevadaworks**  
Coordinating Workforce Development for Northern Nevada

**WIA Annual Budget - Budget Detail A  
Projected Funding and Expenditures**

Revised for TEGL 9-11 change 1

Local Workforce Investment Board			PROGRAM YEAR - 2011		
Name: <b>Nevadaworks</b>		From: 4/1/2011 To: 6/30/2013 Youth			
		From: 7/1/2011 To: 6/30/2013 AD,DW			
A. COST CATEGORY	B. CURRENT YEAR ALLOCATION	C. TRANSFERS TO/FROM	D. TOTAL FUNDS AVAILABLE	E. PROJECTED EXPENDITURES	F. PROJECTED CARRY FORWARD FUNDS
<b>1. Adults</b>					
a. Administration	203,178	0	203,178		0
b. Employment & Training Services	1,828,600	715,000	2,543,600		0
c. Total:	2,031,778	715,000	2,746,778		0
<b>2. Dislocated Workers</b>					
Administration	330,789	0	330,789		0
b. Employment & Training Services	2,977,096	(715,000)	2,262,096		0
c. Total:	3,307,885	(715,000)	2,592,885		0
<b>3. Youth</b>					
a. Administration	212,790		212,790		0
b. Employment & Training /Educational Services	1,915,112		1,915,112		0
4. Total	2,127,902		2,127,902		0
<b>B. Program Income</b>					
Total WIA Title I Allocations	7,407,659	0	7,407,659		0

<b>EMPLOYMENT AND TRAINING ADMINISTRATION</b> <b>ADVISORY SYSTEM</b> <b>U.S. DEPARTMENT OF LABOR</b> <b>Washington, D.C. 20210</b>	<b>CLASSIFICATION</b> WIA/Wagner-Peyser
	<b>CORRESPONDENCE SYMBOL</b> OWI
	<b>DATE</b> January 30, 2012

**ADVISORY: TRAINING AND EMPLOYMENT GUIDANCE LETTER NO. 9-11, Change 1**

**TO:** ALL STATE WORKFORCE AGENCIES  
ALL STATE WORKFORCE LIAISONS

**FROM:** JANE OATES   
Assistant Secretary

**SUBJECT:** Revised Fiscal Year (FY) 2012 "Advance" Funding Levels Available October 2011 for Workforce Investment Act (WIA) Programs and Clarification on the Level of Governor's Reserve

1. **Purpose.** The intent of this guidance is to provide states with revised allotment levels for WIA Adult and Dislocated Worker Fiscal Year 2012 funds which became available to states in October 2011. The original TEGL 9-11 indicated a 1.503 percent temporary rate of operations reduction; Change 1 amends this to a 0.189 percent rescission providing all fifty states and territories with additional funding.

2. **References.**

- Continuing Appropriations Act, 2012, Public Law (P.L.) 112-33, Sections 101, 115, and 133, enacted September 30, 2011, and Continuing Appropriations Act, 2012, P.L. 112-36, Sections 101, 115, and 133, enacted October 5, 2011; and Consolidated Appropriations Act, 2012, P.L. 112-74, Division F, Title I, enacted December 23, 2011
- Training and Employment Guidance Letter (TEGL) 26-10 (May 10, 2011)
- Full-Year Continuing Appropriations Act, 2011, P.L. 112-10, Division B, Title I, Section 1101, 1104, and 1119, and Section 1801 of Title VIII, signed April 15, 2011
- Department of Labor Appropriations Act, 2010, P.L. 111-117, Division D, Title I
- Training and Employment Guidance Letter (TEGL) 23-10 (May 3, 2011)
- Workforce Investment Act of 1998, (29 United States Code (U.S.C) 2801 et seq.), Public Law 105-220, as amended
- Wagner-Peyser Act, as amended (29 U.S.C. 49 et seq.)
- WIA Final Rule, 20 Code of Federal Regulations parts 660-671
- Planning Guidance for the Strategic State Plan for Title I of the Workforce Investment Act of 1998 and the Wagner-Peyser Act [(73 FR 72853) (Dec. 1, 2008)] (OMB No. 1205-0398)

<b>RESCISSIONS</b> None	<b>EXPIRATION DATE</b> Continuing
----------------------------	--------------------------------------

3. **Background.** TEGL 26-10, issued May 10, 2011, announced Program Year (PY) 2011 WIA allotments to states. TEGL 9-11 informed states that provisions contained in the two short-term Continuing Appropriations Acts of 2012 (P.L. 112-33 and P.L. 112-36), meant the Employment and Training Administration had to adjust initial figures and decrease state allotments by 1.503 percent (see sections 101 and 115 of both Acts). (These provisions remained in effect under the two subsequent continuing resolutions (P.L. 112-67 and 112-68)). Pursuant to section 527 of Division F of the Consolidated Appropriations Act, 2012 (P.L. 112-74), which was enacted in December 23, 2011 and contained an across-the-board rescission of 0.189% for Department of Labor appropriations in the Act and in prior-year advance appropriations for FY 2012, TEGL 9-11, Change 1 amends the initial 1.503 percent decrease to a 0.189 percent decrease for the FY 2012 WIA Adult and Dislocated Worker program funds. The revised allotment levels are listed in the attachments to this TEGL.

Revised allotments resulted in additional funding being available to all 50 states and five outlying areas (American Samoa, Guam, Northern Marianas, Palau and the U.S. Virgin Islands). Additional funding totals over \$20 million and ranges from \$2,000-\$3.2 million dollars per state/outlying area. The additional funding breakout by state/outlying area is attached to this TEGL. Note, all states and outlying areas have until June 30, 2012 to obligate their total DW allotment for PY2011 to 80 percent, or face recapture on the difference.

4. **Notice of Obligation (NOO).** The Department will issue a NOO with the new FY 2012 "advance" amounts for the Adult and Dislocated Worker programs.
5. **Other Policies and Reporting Pertaining to PY 2011 Funds.** See TEGL 26-10 and TEGL 9-11.
6. **Inquiries.** Questions regarding these allotments may be directed to the appropriate Regional Office. Information on allotments and planning requirements may also be found on the ETA Web site at <http://www.doleta.gov>.
7. **Action Required.** These modifications are effective immediately. Please make this information available to appropriate program and technical staff.
8. **Attachments.**
- I. WIA Dislocated Worker Program Revised FY 2012 "Advance" Allotments, Based on 0.189 percent Rescission
  - II. WIA Adult Program Revised FY 2012 "Advance" Allotments, Based on 0.189 percent Rescission
  - III. Additional FY 2012 "Advance" Funds for Dissemination

U. S. Department of Labor Employment  
and Training Administration WIA  
Dislocated Worker Activities  
**0.189 Percent Rescission to PY 2011 State Allotments Pursuant to P.L. 112-74 (Consolidated Appropriations Act, 2012)**  
**(Applicable to FY 2012 "Advance" Funds Available 10/1/11)**

State	Initial Allotment			FY 2012 0.189% Rescission	Revised Allotment with Rescission		
	Total	7/1/2011 (PY 2011)	10/1/2011 (FY 2012)		Total	7/1/2011 (PY 2011)	10/1/2011 (FY 2012)
<b>Total</b>	<b>\$1,287,544,000</b>	<b>\$227,544,000</b>	<b>\$1,060,000,000</b>	<b>(\$2,003,400)</b>	<b>\$1,285,540,600</b>	<b>\$227,544,000</b>	<b>\$1,057,996,600</b>
Alabama	16,128,630	3,085,372	13,043,258	(24,652)	16,103,978	3,085,372	13,018,606
Alaska	1,804,590	345,214	1,459,376	(2,758)	1,801,832	345,214	1,456,618
Arizona	21,992,101	4,207,042	17,785,059	(33,614)	21,958,487	4,207,042	17,751,445
Arkansas	6,535,066	1,250,144	5,284,922	(9,989)	6,525,077	1,250,144	5,274,933
California	170,303,818	32,578,755	137,725,063	(260,300)	170,043,518	32,578,755	137,464,763
Colorado	13,969,269	2,672,291	11,296,978	(21,351)	13,947,918	2,672,291	11,275,627
Connecticut	12,117,862	2,318,121	9,799,741	(18,522)	12,099,340	2,318,121	9,781,219
Delaware	2,526,887	483,388	2,043,499	(3,862)	2,523,025	483,388	2,039,637
District of Columbia	2,592,780	495,993	2,096,787	(3,963)	2,588,817	495,993	2,092,824
Florida	81,270,552	15,546,882	65,723,670	(124,218)	81,146,334	15,546,882	65,599,452
Georgia	35,502,366	6,791,526	28,710,840	(54,264)	35,448,102	6,791,526	28,656,576
Hawaii	2,539,205	485,744	2,053,461	(3,881)	2,535,324	485,744	2,049,580
Idaho	4,240,518	811,202	3,429,316	(6,481)	4,234,037	811,202	3,422,835
Illinois	52,391,500	10,022,382	42,369,118	(80,078)	52,311,422	10,022,382	42,289,040
Indiana	22,971,198	4,394,341	18,576,857	(35,110)	22,936,088	4,394,341	18,541,747
Iowa	6,222,410	1,190,334	5,032,076	(9,511)	6,212,899	1,190,334	5,022,565
Kansas	5,780,312	1,105,761	4,674,551	(8,835)	5,771,477	1,105,761	4,665,716
Kentucky	14,985,351	2,866,666	12,118,685	(22,904)	14,962,447	2,866,666	12,095,781
Louisiana	8,768,499	1,677,395	7,091,104	(13,402)	8,755,097	1,677,395	7,077,702
Maine	3,599,239	688,527	2,910,712	(5,501)	3,593,738	688,527	2,905,211
Maryland	14,302,198	2,735,980	11,566,218	(21,860)	14,280,338	2,735,980	11,544,358
Massachusetts	21,065,395	4,029,765	17,035,630	(32,197)	21,033,198	4,029,765	17,003,433
Michigan	51,285,260	9,810,760	41,474,500	(78,387)	51,206,873	9,810,760	41,396,113
Minnesota	12,889,304	2,465,696	10,423,608	(19,701)	12,869,603	2,465,696	10,403,907
Mississippi	10,150,118	1,941,696	8,208,422	(15,514)	10,134,604	1,941,696	8,192,908
Missouri	19,187,040	3,670,440	15,516,600	(29,326)	19,157,714	3,670,440	15,487,274
Montana	2,047,301	391,644	1,655,657	(3,129)	2,044,172	391,644	1,652,528
Nebraska	2,059,689	394,014	1,665,675	(3,148)	2,056,541	394,014	1,662,527
Nevada	14,332,064	2,741,693	11,590,371	(21,906)	14,310,158	2,741,693	11,568,465
New Hampshire	2,764,686	528,879	2,235,807	(4,226)	2,760,460	528,879	2,231,581
New Jersey	32,250,359	6,169,425	26,080,934	(49,293)	32,201,066	6,169,425	26,031,641
New Mexico	5,179,814	990,887	4,188,927	(7,917)	5,171,897	990,887	4,181,010
New York	55,889,913	10,691,620	45,198,293	(85,425)	55,804,488	10,691,620	45,112,868
North Carolina	35,096,512	6,713,887	28,382,625	(53,643)	35,042,869	6,713,887	28,328,982
North Dakota	499,920	95,634	404,286	(764)	499,156	95,634	403,522
Ohio	44,079,882	8,432,387	35,647,495	(67,374)	44,012,508	8,432,387	35,580,121
Oklahoma	6,917,377	1,323,279	5,594,098	(10,573)	6,906,804	1,323,279	5,583,525
Oregon	15,077,317	2,884,258	12,193,059	(23,045)	15,054,272	2,884,258	12,170,014
Pennsylvania	37,972,551	7,264,068	30,708,483	(58,039)	37,914,512	7,264,068	30,650,444
Puerto Rico	13,696,022	2,620,020	11,076,002	(20,934)	13,675,088	2,620,020	11,055,068
Rhode Island	5,104,108	976,405	4,127,703	(7,801)	5,096,307	976,405	4,119,902
South Carolina	19,186,456	3,670,328	15,516,128	(29,325)	19,157,131	3,670,328	15,486,803
South Dakota	840,914	160,865	680,049	(1,285)	839,629	160,865	678,764
Tennessee	22,128,000	4,233,039	17,894,961	(33,821)	22,094,179	4,233,039	17,861,140
Texas	62,020,936	11,864,472	50,156,464	(94,796)	61,926,140	11,864,472	50,061,668
Utah	6,063,094	1,159,857	4,903,237	(9,267)	6,053,827	1,159,857	4,893,970
Vermont	1,243,942	237,963	1,005,979	(1,901)	1,242,041	237,963	1,004,078
Virginia	18,481,552	3,535,481	14,946,071	(28,248)	18,453,304	3,535,481	14,917,823
Washington	22,272,901	4,260,758	18,012,143	(34,043)	22,238,858	4,260,758	17,978,100
West Virginia	4,558,971	872,121	3,686,850	(6,968)	4,552,003	872,121	3,679,882
Wisconsin	17,345,523	3,318,161	14,027,362	(26,512)	17,319,011	3,318,161	14,000,850
Wyoming	1,201,048	229,758	971,290	(1,836)	1,199,212	229,758	969,454
<b>State Total</b>	<b>1,063,432,320</b>	<b>203,432,320</b>	<b>860,000,000</b>	<b>(1,625,400)</b>	<b>1,061,806,920</b>	<b>203,432,320</b>	<b>858,374,600</b>
American Samoa	182,437	19,628	162,809	(308)	182,129	19,628	162,501
Guam	1,484,984	159,766	1,325,218	(2,505)	1,482,479	159,766	1,322,713
Northern Marianas	549,518	59,122	490,396	(927)	548,591	59,122	489,469
Palau	125,260	13,476	111,784	(211)	125,049	13,476	111,573
Virgin Islands	876,661	94,318	782,343	(1,479)	875,182	94,318	780,864
<b>Outlying Areas Total</b>	<b>3,218,860</b>	<b>346,310</b>	<b>2,872,550</b>	<b>(5,430)</b>	<b>3,213,430</b>	<b>346,310</b>	<b>2,867,120</b>
<b>National Reserve</b>	<b>220,892,820</b>	<b>23,765,370</b>	<b>197,127,450</b>	<b>(372,570)</b>	<b>220,520,250</b>	<b>23,765,370</b>	<b>196,754,880</b>

U. S. Department of Labor Employment  
and Training Administration WIA Adult  
Activities

**0.189 Percent Rescission to PY 2011 State Allotments Pursuant to P.L. 112-74 (Consolidated Appropriations Act, 2012)  
(Applicable to FY 2012 "Advance" Funds Available 10/1/11)**

State	Initial Allotment			FY 2012 0.189% Rescission	Revised Allotment with Rescission		
	Total	7/1/2011 (PY 2011)	10/1/2011 (FY 2012)		Total	7/1/2011 (PY 2011)	10/1/2011 (FY 2012)
<b>Total</b>	<b>\$770,921,920</b>	<b>\$58,921,920</b>	<b>\$712,000,000</b>	<b>(\$1,345,680)</b>	<b>\$769,576,240</b>	<b>\$58,921,920</b>	<b>\$710,654,320</b>
Alabama	12,090,307	924,068	11,166,239	(21,104)	12,069,203	924,068	11,145,135
Alaska	2,118,648	161,929	1,956,719	(3,698)	2,114,950	161,929	1,953,021
Arizona	14,638,503	1,118,827	13,519,676	(25,552)	14,612,951	1,118,827	13,494,124
Arkansas	6,399,544	489,120	5,910,424	(11,171)	6,388,373	489,120	5,899,253
California	113,937,862	8,708,323	105,229,539	(198,883)	113,738,979	8,708,323	105,030,656
Colorado	8,838,405	675,523	8,162,882	(15,428)	8,822,977	675,523	8,147,454
Connecticut	7,208,528	550,951	6,657,577	(12,583)	7,195,945	550,951	6,644,994
Delaware	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
District of Columbia	2,040,921	155,989	1,884,932	(3,563)	2,037,358	155,989	1,881,369
Florida	50,666,671	3,872,477	46,794,194	(88,441)	50,578,230	3,872,477	46,705,753
Georgia	22,840,137	1,745,682	21,094,455	(39,868)	22,800,269	1,745,682	21,054,587
Hawaii	2,375,218	181,539	2,193,679	(4,146)	2,371,072	181,539	2,189,533
Idaho	3,112,389	237,881	2,874,508	(5,433)	3,106,956	237,881	2,869,075
Illinois	33,485,477	2,559,310	30,926,167	(58,450)	33,427,027	2,559,310	30,867,717
Indiana	14,120,139	1,079,209	13,040,930	(24,647)	14,095,492	1,079,209	13,016,283
Iowa	3,872,586	295,984	3,576,602	(6,760)	3,865,826	295,984	3,569,842
Kansas	4,349,496	332,434	4,017,062	(7,592)	4,341,904	332,434	4,009,470
Kentucky	12,990,026	992,834	11,997,192	(22,675)	12,967,351	992,834	11,974,517
Louisiana	10,979,275	839,151	10,140,124	(19,165)	10,960,110	839,151	10,120,959
Maine	2,730,113	208,664	2,521,449	(4,766)	2,725,347	208,664	2,516,683
Maryland	9,553,233	730,158	8,823,075	(16,676)	9,536,557	730,158	8,806,399
Massachusetts	14,398,404	1,100,477	13,297,927	(25,133)	14,373,271	1,100,477	13,272,794
Michigan	38,927,229	2,975,226	35,952,003	(67,949)	38,859,280	2,975,226	35,884,054
Minnesota	10,065,109	769,281	9,295,828	(17,569)	10,047,540	769,281	9,278,259
Mississippi	9,805,450	749,435	9,056,015	(17,116)	9,788,334	749,435	9,038,899
Missouri	13,419,717	1,025,675	12,394,042	(23,425)	13,396,292	1,025,675	12,370,617
Montana	2,120,862	162,098	1,958,764	(3,702)	2,117,160	162,098	1,955,062
Nebraska	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
Nevada	8,185,256	625,603	7,559,653	(14,288)	8,170,968	625,603	7,545,365
New Hampshire	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
New Jersey	20,215,513	1,545,081	18,670,432	(35,287)	20,180,226	1,545,081	18,635,145
New Mexico	4,573,434	349,550	4,223,884	(7,983)	4,565,451	349,550	4,215,901
New York	45,933,685	3,510,733	42,422,952	(80,179)	45,853,506	3,510,733	42,342,773
North Carolina	22,906,147	1,750,727	21,155,420	(39,984)	22,866,163	1,750,727	21,115,436
North Dakota	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
Ohio	29,608,861	2,263,019	27,345,842	(51,684)	29,557,177	2,263,019	27,294,158
Oklahoma	6,455,261	493,379	5,961,882	(11,268)	6,443,993	493,379	5,950,614
Oregon	10,347,514	790,865	9,556,649	(18,062)	10,329,452	790,865	9,538,587
Pennsylvania	26,995,920	2,063,310	24,932,610	(47,123)	26,948,797	2,063,310	24,885,487
Puerto Rico	25,392,538	1,940,763	23,451,775	(44,324)	25,348,214	1,940,763	23,407,451
Rhode Island	3,245,983	248,092	2,997,891	(5,666)	3,240,317	248,092	2,992,225
South Carolina	13,141,414	1,004,404	12,137,010	(22,939)	13,118,475	1,004,404	12,114,071
South Dakota	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
Tennessee	15,820,576	1,209,174	14,611,402	(27,615)	15,792,961	1,209,174	14,583,787
Texas	49,503,599	3,783,583	45,720,016	(86,411)	49,417,188	3,783,583	45,633,605
Utah	3,276,560	250,429	3,026,131	(5,719)	3,270,841	250,429	3,020,412
Vermont	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
Virginia	12,422,005	949,420	11,472,585	(21,683)	12,400,322	949,420	11,450,902
Washington	14,762,815	1,128,329	13,634,486	(25,769)	14,737,046	1,128,329	13,608,717
West Virginia	4,403,989	336,599	4,067,390	(7,687)	4,396,302	336,599	4,059,703
Wisconsin	11,261,887	860,751	10,401,136	(19,658)	11,242,229	860,751	10,381,478
Wyoming	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
<b>State Total</b>	<b>768,994,615</b>	<b>58,774,615</b>	<b>710,220,000</b>	<b>(1,342,316)</b>	<b>767,652,299</b>	<b>58,774,615</b>	<b>708,877,684</b>
American Samoa	109,235	8,349	100,886	(191)	109,044	8,349	100,695
Guam	889,140	67,957	821,183	(1,552)	887,588	67,957	819,631
Northern Marianas	329,026	25,148	303,878	(574)	328,452	25,148	303,304
Palau	75,000	5,732	69,268	(131)	74,869	5,732	69,137
Virgin Islands	524,904	40,119	484,785	(916)	523,988	40,119	483,869
<b>Outlying Areas Total</b>	<b>1,927,305</b>	<b>147,305</b>	<b>1,780,000</b>	<b>(3,364)</b>	<b>1,923,941</b>	<b>147,305</b>	<b>1,776,636</b>

**U S Department of Labor, ETA  
WIA Adult and Dislocated Worker Activities  
Additional FY12 "Advance" Funds for Dissemination\***

Attachment III

State	Total	Adult 10/1/2011	DW 10/1/2011
<b>Total</b>	<b>\$20,693,825</b>	<b>\$9,355,680</b>	<b>\$11,338,145</b>
Alabama	318,113	146,725	171,388
Alaska	44,887	25,711	19,176
Arizona	411,344	177,649	233,695
Arkansas	147,106	77,663	69,443
California	3,192,425	1,382,717	1,809,708
Colorado	255,703	107,260	148,443
Connecticut	216,248	87,480	128,768
Delaware	50,183	23,331	26,852
District of Columbia	52,320	24,768	27,552
Florida	1,478,485	614,876	863,609
Georgia	654,442	277,182	377,260
Hawaii	55,808	28,825	26,983
Idaho	82,833	37,771	45,062
Illinois	963,100	406,370	556,730
Indiana	415,458	171,358	244,100
Iowa	113,117	46,996	66,121
Kansas	114,208	52,784	61,424
Kentucky	316,883	157,643	159,240
Louisiana	226,418	133,241	93,177
Maine	71,378	33,131	38,247
Maryland	267,915	115,935	151,980
Massachusetts	398,584	174,735	223,849
Michigan	1,017,384	472,409	544,975
Minnesota	259,113	122,147	136,966
Mississippi	226,855	118,996	107,859
Missouri	366,745	162,857	203,888
Montana	47,494	25,738	21,756
Nebraska	45,218	23,331	21,887
Nevada	251,631	99,334	152,297
New Hampshire	52,709	23,331	29,378
New Jersey	588,033	245,330	342,703
New Mexico	110,545	55,502	55,043
New York	1,151,343	557,438	593,905
North Carolina	650,930	277,982	372,948
North Dakota	28,643	23,331	5,312
Ohio	827,732	359,324	468,408
Oklahoma	151,845	78,339	73,506
Oregon	285,791	125,574	160,217
Pennsylvania	731,124	327,614	403,510
Puerto Rico	453,694	308,156	145,538
Rhode Island	93,630	39,392	54,238
South Carolina	363,362	159,480	203,882
South Dakota	32,267	23,331	8,936
Tennessee	427,134	191,994	235,140
Texas	1,259,817	600,761	659,056
Utah	104,193	39,764	64,429
Vermont	36,550	23,331	13,219
Virginia	347,141	150,750	196,391
Washington	415,837	179,157	236,680
West Virginia	101,891	53,446	48,445
Wisconsin	320,990	136,671	184,319
Wyoming	36,093	23,331	12,762
<b>State Total</b>	<b>20,632,692</b>	<b>9,332,292</b>	<b>11,300,400</b>
American Samoa	3,464	1,325	2,139
Guam	28,203	10,790	17,413
Northern Marianas	10,437	3,993	6,444
Palau	2,379	910	1,469
Virgin Islands	16,650	6,370	10,280
<b>Outlying Areas Total</b>	<b>61,133</b>	<b>23,388</b>	<b>37,745</b>

\* P.L. 112-74 (Section 527 of H.R. 2055, Consolidated Appropriations Act, 2012) enacted a 0.189 percent rescission on FY 2012 "Advance" funds appropriated in prior appropriations. Previously section 115 of H.R. 2017 (Continuing Appropriations Act, 2012) enacted a 1.503 percent temporary reduction on such funds. Therefore, states are due to receive additional funding from the FY 2012 "Advance" which was previously withheld pending a full year appropriation. This table contains only the amount of additional funding due to the states.

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **12272** Amendment Number: **3**

Agency Name: **EMPLOYMENT SECURITY DIVISION** Legal Entity Name: **NEVADAWORKS**

Agency Code: **902** Contractor Name: **NEVADAWORKS**

Appropriation Unit: **4770-11** Address: **BLDG A**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89509-6119**

If "No" please explain: **Not Applicable** Contact/Phone: **Beth Wicks 775/284-1338**

Vendor No.: **T27003177**

NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **PY11-DW-01**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2011**

Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2013**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Nevadaworks-DW**

5. Purpose of contract:

**This is the third amendment to the original interlocal agreement, which provides ongoing employment and training services to dislocated workers in northern Nevada. This amendment increases the maximum amount from \$2,557,680 to \$2,592,885 based on a directive from the Department of Labor Training and Employment Guidance Letter Number 09-11 Change 1 that amended the temporary reduction of the advance allotments from 1.503% to 0.189%.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$2,930,208.00
2. Total amount of any previous contract amendments:	-\$372,528.00
3. Amount of current contract amendment:	\$35,205.00
4. New maximum contract amount:	\$2,592,885.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Workforce Investment Act (WIA) of 1998

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Governor's Workforce Investment Board designated the Local Workforce Investment Board to facilitate the required employment and training services in compliance with WIA.

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

CFR Part 652 et al

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been contracted by DETR and the work is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
 Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	05/07/2012 15:48:04 PM
Division Approval	rolso1	05/08/2012 07:54:25 AM
Department Approval	tnash	05/08/2012 08:50:46 AM
Contract Manager Approval	bfor1	05/08/2012 16:08:31 PM
Budget Analyst Approval	knielsen	05/14/2012 09:19:20 AM
BOE Agenda Approval	cwatson	05/14/2012 13:39:01 PM

<b>EMPLOYMENT AND TRAINING ADMINISTRATION</b> <b>ADVISORY SYSTEM</b> <b>U.S. DEPARTMENT OF LABOR</b> <b>Washington, D.C. 20210</b>	<b>CLASSIFICATION</b> WIA/Wagner-Peyser
	<b>CORRESPONDENCE SYMBOL</b> OWI
	<b>DATE</b> January 30, 2012

**ADVISORY: TRAINING AND EMPLOYMENT GUIDANCE LETTER NO. 9-11, Change 1**

**TO:** ALL STATE WORKFORCE AGENCIES  
ALL STATE WORKFORCE LIAISONS

**FROM:** JANE OATES   
Assistant Secretary

**SUBJECT:** Revised Fiscal Year (FY) 2012 "Advance" Funding Levels Available October 2011 for Workforce Investment Act (WIA) Programs and Clarification on the Level of Governor's Reserve

1. **Purpose.** The intent of this guidance is to provide states with revised allotment levels for WIA Adult and Dislocated Worker Fiscal Year 2012 funds which became available to states in October 2011. The original TEGL 9-11 indicated a 1.503 percent temporary rate of operations reduction; Change 1 amends this to a 0.189 percent rescission providing all fifty states and territories with additional funding.

2. **References.**

- Continuing Appropriations Act, 2012, Public Law (P.L.) 112-33, Sections 101, 115, and 133, enacted September 30, 2011, and Continuing Appropriations Act, 2012, P.L. 112-36, Sections 101, 115, and 133, enacted October 5, 2011; and Consolidated Appropriations Act, 2012, P.L. 112-74, Division F, Title I, enacted December 23, 2011
- Training and Employment Guidance Letter (TEGL) 26-10 (May 10, 2011)
- Full-Year Continuing Appropriations Act, 2011, P.L. 112-10, Division B, Title I, Section 1101, 1104, and 1119, and Section 1801 of Title VIII, signed April 15, 2011
- Department of Labor Appropriations Act, 2010, P.L. 111-117, Division D, Title I
- Training and Employment Guidance Letter (TEGL) 23-10 (May 3, 2011)
- Workforce Investment Act of 1998, (29 United States Code (U.S.C) 2801 et seq.), Public Law 105-220, as amended
- Wagner-Peyser Act, as amended (29 U.S.C. 49 et seq.)
- WIA Final Rule, 20 Code of Federal Regulations parts 660-671
- Planning Guidance for the Strategic State Plan for Title I of the Workforce Investment Act of 1998 and the Wagner-Peyser Act [(73 FR 72853) (Dec. 1, 2008)] (OMB No. 1205-0398)

<b>RESCISSIONS</b> None	<b>EXPIRATION DATE</b> Continuing
----------------------------	--------------------------------------

3. **Background.** TEGL 26-10, issued May 10, 2011, announced Program Year (PY) 2011 WIA allotments to states. TEGL 9-11 informed states that provisions contained in the two short-term Continuing Appropriations Acts of 2012 (P.L. 112-33 and P.L. 112-36), meant the Employment and Training Administration had to adjust initial figures and decrease state allotments by 1.503 percent (see sections 101 and 115 of both Acts). (These provisions remained in effect under the two subsequent continuing resolutions (P.L. 112-67 and 112-68)). Pursuant to section 527 of Division F of the Consolidated Appropriations Act, 2012 (P.L. 112-74), which was enacted in December 23, 2011 and contained an across-the-board rescission of 0.189% for Department of Labor appropriations in the Act and in prior-year advance appropriations for FY 2012, TEGL 9-11, Change 1 amends the initial 1.503 percent decrease to a 0.189 percent decrease for the FY 2012 WIA Adult and Dislocated Worker program funds. The revised allotment levels are listed in the attachments to this TEGL.

Revised allotments resulted in additional funding being available to all 50 states and five outlying areas (American Samoa, Guam, Northern Marianas, Palau and the U.S. Virgin Islands). Additional funding totals over \$20 million and ranges from \$2,000-\$3.2 million dollars per state/outlying area. The additional funding breakout by state/outlying area is attached to this TEGL. Note, all states and outlying areas have until June 30, 2012 to obligate their total DW allotment for PY2011 to 80 percent, or face recapture on the difference.

4. **Notice of Obligation (NOO).** The Department will issue a NOO with the new FY 2012 "advance" amounts for the Adult and Dislocated Worker programs.
5. **Other Policies and Reporting Pertaining to PY 2011 Funds.** See TEGL 26-10 and TEGL 9-11.
6. **Inquiries.** Questions regarding these allotments may be directed to the appropriate Regional Office. Information on allotments and planning requirements may also be found on the ETA Web site at <http://www.doleta.gov>.
7. **Action Required.** These modifications are effective immediately. Please make this information available to appropriate program and technical staff.
8. **Attachments.**
- I. WIA Dislocated Worker Program Revised FY 2012 "Advance" Allotments, Based on 0.189 percent Rescission
  - II. WIA Adult Program Revised FY 2012 "Advance" Allotments, Based on 0.189 percent Rescission
  - III. Additional FY 2012 "Advance" Funds for Dissemination

U. S. Department of Labor Employment  
and Training Administration WIA  
Dislocated Worker Activities

**0.189 Percent Rescission to PY 2011 State Allotments Pursuant to P.L. 112-74 (Consolidated Appropriations Act, 2012)  
(Applicable to FY 2012 "Advance" Funds Available 10/1/11)**

State	Initial Allotment			FY 2012 0.189% Rescission	Revised Allotment with Rescission		
	Total	7/1/2011 (PY 2011)	10/1/2011 (FY 2012)		Total	7/1/2011 (PY 2011)	10/1/2011 (FY 2012)
<b>Total</b>	<b>\$1,287,544,000</b>	<b>\$227,544,000</b>	<b>\$1,060,000,000</b>	<b>(\$2,003,400)</b>	<b>\$1,285,540,600</b>	<b>\$227,544,000</b>	<b>\$1,057,996,600</b>
Alabama	16,128,630	3,085,372	13,043,258	(24,652)	16,103,978	3,085,372	13,018,606
Alaska	1,804,590	345,214	1,459,376	(2,758)	1,801,832	345,214	1,456,618
Arizona	21,992,101	4,207,042	17,785,059	(33,614)	21,958,487	4,207,042	17,751,445
Arkansas	6,535,066	1,250,144	5,284,922	(9,989)	6,525,077	1,250,144	5,274,933
California	170,303,818	32,578,755	137,725,063	(260,300)	170,043,518	32,578,755	137,464,763
Colorado	13,969,269	2,672,291	11,296,978	(21,351)	13,947,918	2,672,291	11,275,627
Connecticut	12,117,862	2,318,121	9,799,741	(18,522)	12,099,340	2,318,121	9,781,219
Delaware	2,526,887	483,388	2,043,499	(3,862)	2,523,025	483,388	2,039,637
District of Columbia	2,592,780	495,993	2,096,787	(3,963)	2,588,817	495,993	2,092,824
Florida	81,270,552	15,546,882	65,723,670	(124,218)	81,146,334	15,546,882	65,599,452
Georgia	35,502,366	6,791,526	28,710,840	(54,264)	35,448,102	6,791,526	28,656,576
Hawaii	2,539,205	485,744	2,053,461	(3,881)	2,535,324	485,744	2,049,580
Idaho	4,240,518	811,202	3,429,316	(6,481)	4,234,037	811,202	3,422,835
Illinois	52,391,500	10,022,382	42,369,118	(80,078)	52,311,422	10,022,382	42,289,040
Indiana	22,971,198	4,394,341	18,576,857	(35,110)	22,936,088	4,394,341	18,541,747
Iowa	6,222,410	1,190,334	5,032,076	(9,511)	6,212,899	1,190,334	5,022,565
Kansas	5,780,312	1,105,761	4,674,551	(8,835)	5,771,477	1,105,761	4,665,716
Kentucky	14,985,351	2,866,666	12,118,685	(22,904)	14,962,447	2,866,666	12,095,781
Louisiana	8,768,499	1,677,395	7,091,104	(13,402)	8,755,097	1,677,395	7,077,702
Maine	3,599,239	688,527	2,910,712	(5,501)	3,593,738	688,527	2,905,211
Maryland	14,302,198	2,735,980	11,566,218	(21,860)	14,280,338	2,735,980	11,544,358
Massachusetts	21,065,395	4,029,765	17,035,630	(32,197)	21,033,198	4,029,765	17,003,433
Michigan	51,285,260	9,810,760	41,474,500	(78,387)	51,206,873	9,810,760	41,396,113
Minnesota	12,889,304	2,465,696	10,423,608	(19,701)	12,869,603	2,465,696	10,403,907
Mississippi	10,150,118	1,941,696	8,208,422	(15,514)	10,134,604	1,941,696	8,192,908
Missouri	19,187,040	3,670,440	15,516,600	(29,326)	19,157,714	3,670,440	15,487,274
Montana	2,047,301	391,644	1,655,657	(3,129)	2,044,172	391,644	1,652,528
Nebraska	2,059,689	394,014	1,665,675	(3,148)	2,056,541	394,014	1,662,527
Nevada	14,332,064	2,741,693	11,590,371	(21,906)	14,310,158	2,741,693	11,568,465
New Hampshire	2,764,686	528,879	2,235,807	(4,226)	2,760,460	528,879	2,231,581
New Jersey	32,250,359	6,169,425	26,080,934	(49,293)	32,201,066	6,169,425	26,031,641
New Mexico	5,179,814	990,887	4,188,927	(7,917)	5,171,897	990,887	4,181,010
New York	55,889,913	10,691,620	45,198,293	(85,425)	55,804,488	10,691,620	45,112,868
North Carolina	35,096,512	6,713,887	28,382,625	(53,643)	35,042,869	6,713,887	28,328,982
North Dakota	499,920	95,634	404,286	(764)	499,156	95,634	403,522
Ohio	44,079,882	8,432,387	35,647,495	(67,374)	44,012,508	8,432,387	35,580,121
Oklahoma	6,917,377	1,323,279	5,594,098	(10,573)	6,906,804	1,323,279	5,583,525
Oregon	15,077,317	2,884,258	12,193,059	(23,045)	15,054,272	2,884,258	12,170,014
Pennsylvania	37,972,551	7,264,068	30,708,483	(58,039)	37,914,512	7,264,068	30,650,444
Puerto Rico	13,696,022	2,620,020	11,076,002	(20,934)	13,675,088	2,620,020	11,055,068
Rhode Island	5,104,108	976,405	4,127,703	(7,801)	5,096,307	976,405	4,119,902
South Carolina	19,186,456	3,670,328	15,516,128	(29,325)	19,157,131	3,670,328	15,486,803
South Dakota	840,914	160,865	680,049	(1,285)	839,629	160,865	678,764
Tennessee	22,128,000	4,233,039	17,894,961	(33,821)	22,094,179	4,233,039	17,861,140
Texas	62,020,936	11,864,472	50,156,464	(94,796)	61,926,140	11,864,472	50,061,668
Utah	6,063,094	1,159,857	4,903,237	(9,267)	6,053,827	1,159,857	4,893,970
Vermont	1,243,942	237,963	1,005,979	(1,901)	1,242,041	237,963	1,004,078
Virginia	18,481,552	3,535,481	14,946,071	(28,248)	18,453,304	3,535,481	14,917,823
Washington	22,272,901	4,260,758	18,012,143	(34,043)	22,238,858	4,260,758	17,978,100
West Virginia	4,558,971	872,121	3,686,850	(6,968)	4,552,003	872,121	3,679,882
Wisconsin	17,345,523	3,318,161	14,027,362	(26,512)	17,319,011	3,318,161	14,000,850
Wyoming	1,201,048	229,758	971,290	(1,836)	1,199,212	229,758	969,454
<b>State Total</b>	<b>1,063,432,320</b>	<b>203,432,320</b>	<b>860,000,000</b>	<b>(1,625,400)</b>	<b>1,061,806,920</b>	<b>203,432,320</b>	<b>858,374,600</b>
American Samoa	182,437	19,628	162,809	(308)	182,129	19,628	162,501
Guam	1,484,984	159,766	1,325,218	(2,505)	1,482,479	159,766	1,322,713
Northern Marianas	549,518	59,122	490,396	(927)	548,591	59,122	489,469
Palau	125,260	13,476	111,784	(211)	125,049	13,476	111,573
Virgin Islands	876,661	94,318	782,343	(1,479)	875,182	94,318	780,864
<b>Outlying Areas Total</b>	<b>3,218,860</b>	<b>346,310</b>	<b>2,872,550</b>	<b>(5,430)</b>	<b>3,213,430</b>	<b>346,310</b>	<b>2,867,120</b>
<b>National Reserve</b>	<b>220,892,820</b>	<b>23,765,370</b>	<b>197,127,450</b>	<b>(372,570)</b>	<b>220,520,250</b>	<b>23,765,370</b>	<b>196,754,880</b>

U. S. Department of Labor Employment  
and Training Administration WIA Adult  
Activities

**0.189 Percent Rescission to PY 2011 State Allotments Pursuant to P.L. 112-74 (Consolidated Appropriations Act, 2012)  
(Applicable to FY 2012 "Advance" Funds Available 10/1/11)**

State	Initial Allotment			FY 2012 0.189% Rescission	Revised Allotment with Rescission		
	Total	7/1/2011 (PY 2011)	10/1/2011 (FY 2012)		Total	7/1/2011 (PY 2011)	10/1/2011 (FY 2012)
<b>Total</b>	<b>\$770,921,920</b>	<b>\$58,921,920</b>	<b>\$712,000,000</b>	<b>(\$1,345,680)</b>	<b>\$769,576,240</b>	<b>\$58,921,920</b>	<b>\$710,654,320</b>
Alabama	12,090,307	924,068	11,166,239	(21,104)	12,069,203	924,068	11,145,135
Alaska	2,118,648	161,929	1,956,719	(3,698)	2,114,950	161,929	1,953,021
Arizona	14,638,503	1,118,827	13,519,676	(25,552)	14,612,951	1,118,827	13,494,124
Arkansas	6,399,544	489,120	5,910,424	(11,171)	6,388,373	489,120	5,899,253
California	113,937,862	8,708,323	105,229,539	(198,883)	113,738,979	8,708,323	105,030,656
Colorado	8,838,405	675,523	8,162,882	(15,428)	8,822,977	675,523	8,147,454
Connecticut	7,208,528	550,951	6,657,577	(12,583)	7,195,945	550,951	6,644,994
Delaware	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
District of Columbia	2,040,921	155,989	1,884,932	(3,563)	2,037,358	155,989	1,881,369
Florida	50,666,671	3,872,477	46,794,194	(88,441)	50,578,230	3,872,477	46,705,753
Georgia	22,840,137	1,745,682	21,094,455	(39,868)	22,800,269	1,745,682	21,054,587
Hawaii	2,375,218	181,539	2,193,679	(4,146)	2,371,072	181,539	2,189,533
Idaho	3,112,389	237,881	2,874,508	(5,433)	3,106,956	237,881	2,869,075
Illinois	33,485,477	2,559,310	30,926,167	(58,450)	33,427,027	2,559,310	30,867,717
Indiana	14,120,139	1,079,209	13,040,930	(24,647)	14,095,492	1,079,209	13,016,283
Iowa	3,872,586	295,984	3,576,602	(6,760)	3,865,826	295,984	3,569,842
Kansas	4,349,496	332,434	4,017,062	(7,592)	4,341,904	332,434	4,009,470
Kentucky	12,990,026	992,834	11,997,192	(22,675)	12,967,351	992,834	11,974,517
Louisiana	10,979,275	839,151	10,140,124	(19,165)	10,960,110	839,151	10,120,959
Maine	2,730,113	208,664	2,521,449	(4,766)	2,725,347	208,664	2,516,683
Maryland	9,553,233	730,158	8,823,075	(16,676)	9,536,557	730,158	8,806,399
Massachusetts	14,398,404	1,100,477	13,297,927	(25,133)	14,373,271	1,100,477	13,272,794
Michigan	38,927,229	2,975,226	35,952,003	(67,949)	38,859,280	2,975,226	35,884,054
Minnesota	10,065,109	769,281	9,295,828	(17,569)	10,047,540	769,281	9,278,259
Mississippi	9,805,450	749,435	9,056,015	(17,116)	9,788,334	749,435	9,038,899
Missouri	13,419,717	1,025,675	12,394,042	(23,425)	13,396,292	1,025,675	12,370,617
Montana	2,120,862	162,098	1,958,764	(3,702)	2,117,160	162,098	1,955,062
Nebraska	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
Nevada	8,185,256	625,603	7,559,653	(14,288)	8,170,968	625,603	7,545,365
New Hampshire	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
New Jersey	20,215,513	1,545,081	18,670,432	(35,287)	20,180,226	1,545,081	18,635,145
New Mexico	4,573,434	349,550	4,223,884	(7,983)	4,565,451	349,550	4,215,901
New York	45,933,685	3,510,733	42,422,952	(80,179)	45,853,506	3,510,733	42,342,773
North Carolina	22,906,147	1,750,727	21,155,420	(39,984)	22,866,163	1,750,727	21,115,436
North Dakota	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
Ohio	29,608,861	2,263,019	27,345,842	(51,684)	29,557,177	2,263,019	27,294,158
Oklahoma	6,455,261	493,379	5,961,882	(11,268)	6,443,993	493,379	5,950,614
Oregon	10,347,514	790,865	9,556,649	(18,062)	10,329,452	790,865	9,538,587
Pennsylvania	26,995,920	2,063,310	24,932,610	(47,123)	26,948,797	2,063,310	24,885,487
Puerto Rico	25,392,538	1,940,763	23,451,775	(44,324)	25,348,214	1,940,763	23,407,451
Rhode Island	3,245,983	248,092	2,997,891	(5,666)	3,240,317	248,092	2,992,225
South Carolina	13,141,414	1,004,404	12,137,010	(22,939)	13,118,475	1,004,404	12,114,071
South Dakota	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
Tennessee	15,820,576	1,209,174	14,611,402	(27,615)	15,792,961	1,209,174	14,583,787
Texas	49,503,599	3,783,583	45,720,016	(86,411)	49,417,188	3,783,583	45,633,605
Utah	3,276,560	250,429	3,026,131	(5,719)	3,270,841	250,429	3,020,412
Vermont	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
Virginia	12,422,005	949,420	11,472,585	(21,683)	12,400,322	949,420	11,450,902
Washington	14,762,815	1,128,329	13,634,486	(25,769)	14,737,046	1,128,329	13,608,717
West Virginia	4,403,989	336,599	4,067,390	(7,687)	4,396,302	336,599	4,059,703
Wisconsin	11,261,887	860,751	10,401,136	(19,658)	11,242,229	860,751	10,381,478
Wyoming	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
<b>State Total</b>	<b>768,994,615</b>	<b>58,774,615</b>	<b>710,220,000</b>	<b>(1,342,316)</b>	<b>767,652,299</b>	<b>58,774,615</b>	<b>708,877,684</b>
American Samoa	109,235	8,349	100,886	(191)	109,044	8,349	100,695
Guam	889,140	67,957	821,183	(1,552)	887,588	67,957	819,631
Northern Marianas	329,026	25,148	303,878	(574)	328,452	25,148	303,304
Palau	75,000	5,732	69,268	(131)	74,869	5,732	69,137
Virgin Islands	524,904	40,119	484,785	(916)	523,988	40,119	483,869
<b>Outlying Areas Total</b>	<b>1,927,305</b>	<b>147,305</b>	<b>1,780,000</b>	<b>(3,364)</b>	<b>1,923,941</b>	<b>147,305</b>	<b>1,776,636</b>

**U S Department of Labor, ETA  
WIA Adult and Dislocated Worker Activities  
Additional FY12 "Advance" Funds for Dissemination\***

Attachment III

State	Total	Adult 10/1/2011	DW 10/1/2011
<b>Total</b>	<b>\$20,693,825</b>	<b>\$9,355,680</b>	<b>\$11,338,145</b>
Alabama	318,113	146,725	171,388
Alaska	44,887	25,711	19,176
Arizona	411,344	177,649	233,695
Arkansas	147,106	77,663	69,443
California	3,192,425	1,382,717	1,809,708
Colorado	255,703	107,260	148,443
Connecticut	216,248	87,480	128,768
Delaware	50,183	23,331	26,852
District of Columbia	52,320	24,768	27,552
Florida	1,478,485	614,876	863,609
Georgia	654,442	277,182	377,260
Hawaii	55,808	28,825	26,983
Idaho	82,833	37,771	45,062
Illinois	963,100	406,370	556,730
Indiana	415,458	171,358	244,100
Iowa	113,117	46,996	66,121
Kansas	114,208	52,784	61,424
Kentucky	316,883	157,643	159,240
Louisiana	226,418	133,241	93,177
Maine	71,378	33,131	38,247
Maryland	267,915	115,935	151,980
Massachusetts	398,584	174,735	223,849
Michigan	1,017,384	472,409	544,975
Minnesota	259,113	122,147	136,966
Mississippi	226,855	118,996	107,859
Missouri	366,745	162,857	203,888
Montana	47,494	25,738	21,756
Nebraska	45,218	23,331	21,887
Nevada	251,631	99,334	152,297
New Hampshire	52,709	23,331	29,378
New Jersey	588,033	245,330	342,703
New Mexico	110,545	55,502	55,043
New York	1,151,343	557,438	593,905
North Carolina	650,930	277,982	372,948
North Dakota	28,643	23,331	5,312
Ohio	827,732	359,324	468,408
Oklahoma	151,845	78,339	73,506
Oregon	285,791	125,574	160,217
Pennsylvania	731,124	327,614	403,510
Puerto Rico	453,694	308,156	145,538
Rhode Island	93,630	39,392	54,238
South Carolina	363,362	159,480	203,882
South Dakota	32,267	23,331	8,936
Tennessee	427,134	191,994	235,140
Texas	1,259,817	600,761	659,056
Utah	104,193	39,764	64,429
Vermont	36,550	23,331	13,219
Virginia	347,141	150,750	196,391
Washington	415,837	179,157	236,680
West Virginia	101,891	53,446	48,445
Wisconsin	320,990	136,671	184,319
Wyoming	36,093	23,331	12,762
<b>State Total</b>	<b>20,632,692</b>	<b>9,332,292</b>	<b>11,300,400</b>
American Samoa	3,464	1,325	2,139
Guam	28,203	10,790	17,413
Northern Marianas	10,437	3,993	6,444
Palau	2,379	910	1,469
Virgin Islands	16,650	6,370	10,280
<b>Outlying Areas Total</b>	<b>61,133</b>	<b>23,388</b>	<b>37,745</b>

\* P.L. 112-74 (Section 527 of H.R. 2055, Consolidated Appropriations Act, 2012) enacted a 0.189 percent rescission on FY 2012 "Advance" funds appropriated in prior appropriations. Previously section 115 of H.R. 2017 (Continuing Appropriations Act, 2012) enacted a 1.503 percent temporary reduction on such funds. Therefore, states are due to receive additional funding from the FY 2012 "Advance" which was previously withheld pending a full year appropriation. This table contains only the amount of additional funding due to the states.



Coordinating Workforce Development for Northern Nevada

March 12, 2012

Karlene Johnson  
Workforce Investment Support Services  
Department of Employment, Training and Rehabilitation  
500 East Third Street  
Carson City, Nevada 89713

**Re: Program Year 2011 – Budgets for Contracts**

Dear Karlene:

Nevadaworks is submitting the Program Year 2011 Budgets as requested reflecting the TEGL 9-11 change I revised allotment levels. The Budgets also include a transfer of program allocations from the Dislocated Worker program to the Adult program that was approved under Modification # 1.

Programs and services will be delivered without a change in the Nevadaworks 2009 Local Workforce Area Plan.

If further information is required, please contact me.

Sincerely,

A handwritten signature in blue ink that reads "Elizabeth Wicks".

Elizabeth Wicks  
Finance Manager



**nevadaworks**  
Coordinating Workforce Development for Northern Nevada

**WIA Annual Budget - Budget Detail A  
Projected Funding and Expenditures**

Revised for TEGL 9-11 change 1

Local Workforce Investment Board Name: <b>Nevadaworks</b>		PROGRAM YEAR - 2011 From: 4/1/2011 To: 6/30/2013 Youth From: 7/1/2011 To: 6/30/2013 AD,DW			
A. COST CATEGORY	B. CURRENT YEAR ALLOCATION	C. TRANSFERS TO/FROM	D. TOTAL FUNDS AVAILABLE	E. PROJECTED EXPENDITURES	F. PROJECTED CARRY FORWARD FUNDS
<b>1. Adults</b>					
a. Administration	203,178	0	203,178		0
b. Employment & Training Services	1,828,600	715,000	2,543,600		0
c. Total:	2,031,778	715,000	2,746,778		0
<b>2. Dislocated Workers</b>					
Administration	330,789	0	330,789		0
b. Employment & Training Services	2,977,096	(715,000)	2,262,096		0
c. Total:	3,307,885	(715,000)	2,592,885		0
<b>3. Youth</b>					
a. Administration	212,790		212,790		0
b. Employment & Training /Educational Services	1,915,112		1,915,112		0
4. Total	2,127,902		2,127,902		0
B. Program Income					
Total WIA Title I Allocations	7,407,659	0	7,407,659		0

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13380**Agency Name: **EMPLOYMENT SECURITY DIVISION**  
Agency Code: **902**  
Appropriation Unit: **4770-11**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **WORKFORCE CONNECTIONS**  
Contractor Name: **WORKFORCE CONNECTIONS**  
Address: **7251 W LAKE MEAD BLVD STE 250**  
City/State/Zip: **LAS VEGAS, NV 89128-8365**  
Contact/Phone: **Ardell Galbreth 702/638-8750**  
Vendor No.: **T81079028**  
NV Business ID: **Governmental Entity**To what State Fiscal Year(s) will the contract be charged? **2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **PY12-Layoff Aversion-02**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**Anticipated BOE meeting date **06/2012**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2013**Contract term: **364 days**4. Type of contract: **Interlocal Agreement**Contract description: **Layoff Aversion-12**

5. Purpose of contract:

**This is a new interlocal agreement to fund layoff aversion services in southern Nevada. These services are a key component of the state's federally required Rapid Response plan. The services will be provided by a collaboration of public-private partners, called the Business Services Initiative Team, who will work together to align the publicly-funded workforce investment system with regionally-based economic development efforts. This team will drive the transformation of the workforce investment system and will work for improved coordination, communication, collaboration, and performance between the workforce investment system and the business community.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: State will process payment when approved requests for funds form is received and approved by the Department, normally once each week for the duration of the contract, not to exceed the contract maximum of \$250,000 for the term of the contract.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Workforce Investment Act of 1998**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The Governor's Workforce Investment Board designated the Local Workforce Investment Boards to facilitate the required employment and training services in compliance with the Workforce Investment Act.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Governor's Designated agency - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

workforce Connections has been under contract with the department since 2000 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	04/30/2012 10:38:29 AM
Division Approval	rolso1	05/01/2012 16:42:01 PM
Department Approval	tnash	05/02/2012 09:09:26 AM
Contract Manager Approval	bfor1	05/03/2012 08:38:08 AM
Budget Analyst Approval	knielsen	05/14/2012 11:03:44 AM
BOE Agenda Approval	cwatson	05/14/2012 15:13:18 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **12261** Amendment Number: **2**

Agency Name: **EMPLOYMENT SECURITY DIVISION** Legal Entity Name: **WORKFORCE CONNECTIONS**

Agency Code: **902** Contractor Name: **WORKFORCE CONNECTIONS**

Appropriation Unit: **4770-11** Address: **7251 W LAKE MEAD BLVD STE 200**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89128-8365**

If "No" please explain: Not Applicable Contact/Phone: **Ardell Galbreth 702/638-8750**

Vendor No.: **T81079028**

NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **PY11-DW-02**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2011**Anticipated BOE meeting date **06/2012**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **06/30/2013**Contract term: **2 years**4. Type of contract: **Interlocal Agreement**Contract description: **WIA-DW Allocation**

5. Purpose of contract:

**This is the second amendment to the original interlocal agreement, which provides ongoing employment and training services to dislocated workers in southern Nevada. This amendment decreases the maximum amount from \$6,637,823 to \$6,209,227 based on a directive from the Department of Labor's Training and Employment Guidance Letter Number 09-11 Change 1 that increases the Workforce Investment Act program year 2011 allotment budget by \$71,404 and transfers \$500,000 from the Dislocated Workers Program to the Adult Workers Program.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$5,943,200.00
2. Total amount of any previous contract amendments:	\$694,623.00
3. Amount of current contract amendment:	-\$428,596.00
4. New maximum contract amount:	\$6,209,227.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Workforce Investment Act (WIA) of 1998**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The Governor's Workforce Investment Board designated the Local Workforce Investment Boards to facilitate the required employment and training services in compliance with WIA.**

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governor's designated Agency - Interlocal contract  
 CFR Part 652 et al

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Workforce Connections has been under contract with the Department of Employment, Training, and Rehabilitation since 2000 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
 Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	05/02/2012 16:03:32 PM
Division Approval	rolso1	05/03/2012 17:12:27 PM
Department Approval	tnash	05/04/2012 09:22:38 AM
Contract Manager Approval	bfor1	05/14/2012 09:38:35 AM
Budget Analyst Approval	knielsen	05/14/2012 10:23:00 AM
BOE Agenda Approval	cwatson	05/14/2012 13:39:44 PM

<b>EMPLOYMENT AND TRAINING ADMINISTRATION</b> <b>ADVISORY SYSTEM</b> <b>U.S. DEPARTMENT OF LABOR</b> <b>Washington, D.C. 20210</b>	<b>CLASSIFICATION</b> WIA/Wagner-Peyser
	<b>CORRESPONDENCE SYMBOL</b> OWI
	<b>DATE</b> January 30, 2012

**ADVISORY: TRAINING AND EMPLOYMENT GUIDANCE LETTER NO. 9-11, Change 1**

**TO:** ALL STATE WORKFORCE AGENCIES  
ALL STATE WORKFORCE LIAISONS

**FROM:** JANE OATES   
Assistant Secretary

**SUBJECT:** Revised Fiscal Year (FY) 2012 "Advance" Funding Levels Available October 2011 for Workforce Investment Act (WIA) Programs and Clarification on the Level of Governor's Reserve

1. **Purpose.** The intent of this guidance is to provide states with revised allotment levels for WIA Adult and Dislocated Worker Fiscal Year 2012 funds which became available to states in October 2011. The original TEGL 9-11 indicated a 1.503 percent temporary rate of operations reduction; Change 1 amends this to a 0.189 percent rescission providing all fifty states and territories with additional funding.

2. **References.**
- Continuing Appropriations Act, 2012, Public Law (P.L.) 112-33, Sections 101, 115, and 133, enacted September 30, 2011, and Continuing Appropriations Act, 2012, P.L. 112-36, Sections 101, 115, and 133, enacted October 5, 2011; and Consolidated Appropriations Act, 2012, P.L. 112-74, Division F, Title I, enacted December 23, 2011
  - Training and Employment Guidance Letter (TEGL) 26-10 (May 10, 2011)
  - Full-Year Continuing Appropriations Act, 2011, P.L. 112-10, Division B, Title I, Section 1101, 1104, and 1119, and Section 1801 of Title VIII, signed April 15, 2011
  - Department of Labor Appropriations Act, 2010, P.L. 111-117, Division D, Title I
  - Training and Employment Guidance Letter (TEGL) 23-10 (May 3, 2011)
  - Workforce Investment Act of 1998, (29 United States Code (U.S.C) 2801 et seq.), Public Law 105-220, as amended
  - Wagner-Peyser Act, as amended (29 U.S.C. 49 et seq.)
  - WIA Final Rule, 20 Code of Federal Regulations parts 660-671
  - Planning Guidance for the Strategic State Plan for Title I of the Workforce Investment Act of 1998 and the Wagner-Peyser Act [(73 FR 72853) (Dec. 1, 2008)] (OMB No. 1205-0398)

<b>RESCISSIONS</b> None	<b>EXPIRATION DATE</b> Continuing
----------------------------	--------------------------------------

3. **Background.** TEGL 26-10, issued May 10, 2011, announced Program Year (PY) 2011 WIA allotments to states. TEGL 9-11 informed states that provisions contained in the two short-term Continuing Appropriations Acts of 2012 (P.L. 112-33 and P.L. 112-36), meant the Employment and Training Administration had to adjust initial figures and decrease state allotments by 1.503 percent (see sections 101 and 115 of both Acts). (These provisions remained in effect under the two subsequent continuing resolutions (P.L. 112-67 and 112-68)). Pursuant to section 527 of Division F of the Consolidated Appropriations Act, 2012 (P.L. 112-74), which was enacted in December 23, 2011 and contained an across-the-board rescission of 0.189% for Department of Labor appropriations in the Act and in prior-year advance appropriations for FY 2012, TEGL 9-11, Change 1 amends the initial 1.503 percent decrease to a 0.189 percent decrease for the FY 2012 WIA Adult and Dislocated Worker program funds. The revised allotment levels are listed in the attachments to this TEGL.

Revised allotments resulted in additional funding being available to all 50 states and five outlying areas (American Samoa, Guam, Northern Marianas, Palau and the U.S. Virgin Islands). Additional funding totals over \$20 million and ranges from \$2,000-\$3.2 million dollars per state/outlying area. The additional funding breakout by state/outlying area is attached to this TEGL. Note, all states and outlying areas have until June 30, 2012 to obligate their total DW allotment for PY2011 to 80 percent, or face recapture on the difference.

4. **Notice of Obligation (NOO).** The Department will issue a NOO with the new FY 2012 "advance" amounts for the Adult and Dislocated Worker programs.
5. **Other Policies and Reporting Pertaining to PY 2011 Funds.** See TEGL 26-10 and TEGL 9-11.
6. **Inquiries.** Questions regarding these allotments may be directed to the appropriate Regional Office. Information on allotments and planning requirements may also be found on the ETA Web site at <http://www.doleta.gov>.
7. **Action Required.** These modifications are effective immediately. Please make this information available to appropriate program and technical staff.
8. **Attachments.**
- I. WIA Dislocated Worker Program Revised FY 2012 "Advance" Allotments, Based on 0.189 percent Rescission
  - II. WIA Adult Program Revised FY 2012 "Advance" Allotments, Based on 0.189 percent Rescission
  - III. Additional FY 2012 "Advance" Funds for Dissemination

U. S. Department of Labor Employment  
and Training Administration WIA  
Dislocated Worker Activities

**0.189 Percent Rescission to PY 2011 State Allotments Pursuant to P.L. 112-74 (Consolidated Appropriations Act, 2012)  
(Applicable to FY 2012 "Advance" Funds Available 10/1/11)**

State	Initial Allotment			FY 2012 0.189% Rescission	Revised Allotment with Rescission		
	Total	7/1/2011 (PY 2011)	10/1/2011 (FY 2012)		Total	7/1/2011 (PY 2011)	10/1/2011 (FY 2012)
<b>Total</b>	<b>\$1,287,544,000</b>	<b>\$227,544,000</b>	<b>\$1,060,000,000</b>	<b>(\$2,003,400)</b>	<b>\$1,285,540,600</b>	<b>\$227,544,000</b>	<b>\$1,057,996,600</b>
Alabama	16,128,630	3,085,372	13,043,258	(24,652)	16,103,978	3,085,372	13,018,606
Alaska	1,804,590	345,214	1,459,376	(2,758)	1,801,832	345,214	1,456,618
Arizona	21,992,101	4,207,042	17,785,059	(33,614)	21,958,487	4,207,042	17,751,445
Arkansas	6,535,066	1,250,144	5,284,922	(9,989)	6,525,077	1,250,144	5,274,933
California	170,303,818	32,578,755	137,725,063	(260,300)	170,043,518	32,578,755	137,464,763
Colorado	13,969,269	2,672,291	11,296,978	(21,351)	13,947,918	2,672,291	11,275,627
Connecticut	12,117,862	2,318,121	9,799,741	(18,522)	12,099,340	2,318,121	9,781,219
Delaware	2,526,887	483,388	2,043,499	(3,862)	2,523,025	483,388	2,039,637
District of Columbia	2,592,780	495,993	2,096,787	(3,963)	2,588,817	495,993	2,092,824
Florida	81,270,552	15,546,882	65,723,670	(124,218)	81,146,334	15,546,882	65,599,452
Georgia	35,502,366	6,791,526	28,710,840	(54,264)	35,448,102	6,791,526	28,656,576
Hawaii	2,539,205	485,744	2,053,461	(3,881)	2,535,324	485,744	2,049,580
Idaho	4,240,518	811,202	3,429,316	(6,481)	4,234,037	811,202	3,422,835
Illinois	52,391,500	10,022,382	42,369,118	(80,078)	52,311,422	10,022,382	42,289,040
Indiana	22,971,198	4,394,341	18,576,857	(35,110)	22,936,088	4,394,341	18,541,747
Iowa	6,222,410	1,190,334	5,032,076	(9,511)	6,212,899	1,190,334	5,022,565
Kansas	5,780,312	1,105,761	4,674,551	(8,835)	5,771,477	1,105,761	4,665,716
Kentucky	14,985,351	2,866,666	12,118,685	(22,904)	14,962,447	2,866,666	12,095,781
Louisiana	8,768,499	1,677,395	7,091,104	(13,402)	8,755,097	1,677,395	7,077,702
Maine	3,599,239	688,527	2,910,712	(5,501)	3,593,738	688,527	2,905,211
Maryland	14,302,198	2,735,980	11,566,218	(21,860)	14,280,338	2,735,980	11,544,358
Massachusetts	21,065,395	4,029,765	17,035,630	(32,197)	21,033,198	4,029,765	17,003,433
Michigan	51,285,260	9,810,760	41,474,500	(78,387)	51,206,873	9,810,760	41,396,113
Minnesota	12,889,304	2,465,696	10,423,608	(19,701)	12,869,603	2,465,696	10,403,907
Mississippi	10,150,118	1,941,696	8,208,422	(15,514)	10,134,604	1,941,696	8,192,908
Missouri	19,187,040	3,670,440	15,516,600	(29,326)	19,157,714	3,670,440	15,487,274
Montana	2,047,301	391,644	1,655,657	(3,129)	2,044,172	391,644	1,652,528
Nebraska	2,059,689	394,014	1,665,675	(3,148)	2,056,541	394,014	1,662,527
Nevada	14,332,064	2,741,693	11,590,371	(21,906)	14,310,158	2,741,693	11,568,465
New Hampshire	2,764,686	528,879	2,235,807	(4,226)	2,760,460	528,879	2,231,581
New Jersey	32,250,359	6,169,425	26,080,934	(49,293)	32,201,066	6,169,425	26,031,641
New Mexico	5,179,814	990,887	4,188,927	(7,917)	5,171,897	990,887	4,181,010
New York	55,889,913	10,691,620	45,198,293	(85,425)	55,804,488	10,691,620	45,112,868
North Carolina	35,096,512	6,713,887	28,382,625	(53,643)	35,042,869	6,713,887	28,328,982
North Dakota	499,920	95,634	404,286	(764)	499,156	95,634	403,522
Ohio	44,079,882	8,432,387	35,647,495	(67,374)	44,012,508	8,432,387	35,580,121
Oklahoma	6,917,377	1,323,279	5,594,098	(10,573)	6,906,804	1,323,279	5,583,525
Oregon	15,077,317	2,884,258	12,193,059	(23,045)	15,054,272	2,884,258	12,170,014
Pennsylvania	37,972,551	7,264,068	30,708,483	(58,039)	37,914,512	7,264,068	30,650,444
Puerto Rico	13,696,022	2,620,020	11,076,002	(20,934)	13,675,088	2,620,020	11,055,068
Rhode Island	5,104,108	976,405	4,127,703	(7,801)	5,096,307	976,405	4,119,902
South Carolina	19,186,456	3,670,328	15,516,128	(29,325)	19,157,131	3,670,328	15,486,803
South Dakota	840,914	160,865	680,049	(1,285)	839,629	160,865	678,764
Tennessee	22,128,000	4,233,039	17,894,961	(33,821)	22,094,179	4,233,039	17,861,140
Texas	62,020,936	11,864,472	50,156,464	(94,796)	61,926,140	11,864,472	50,061,668
Utah	6,063,094	1,159,857	4,903,237	(9,267)	6,053,827	1,159,857	4,893,970
Vermont	1,243,942	237,963	1,005,979	(1,901)	1,242,041	237,963	1,004,078
Virginia	18,481,552	3,535,481	14,946,071	(28,248)	18,453,304	3,535,481	14,917,823
Washington	22,272,901	4,260,758	18,012,143	(34,043)	22,238,858	4,260,758	17,978,100
West Virginia	4,558,971	872,121	3,686,850	(6,968)	4,552,003	872,121	3,679,882
Wisconsin	17,345,523	3,318,161	14,027,362	(26,512)	17,319,011	3,318,161	14,000,850
Wyoming	1,201,048	229,758	971,290	(1,836)	1,199,212	229,758	969,454
<b>State Total</b>	<b>1,063,432,320</b>	<b>203,432,320</b>	<b>860,000,000</b>	<b>(1,625,400)</b>	<b>1,061,806,920</b>	<b>203,432,320</b>	<b>858,374,600</b>
American Samoa	182,437	19,628	162,809	(308)	182,129	19,628	162,501
Guam	1,484,984	159,766	1,325,218	(2,505)	1,482,479	159,766	1,322,713
Northern Marianas	549,518	59,122	490,396	(927)	548,591	59,122	489,469
Palau	125,260	13,476	111,784	(211)	125,049	13,476	111,573
Virgin Islands	876,661	94,318	782,343	(1,479)	875,182	94,318	780,864
<b>Outlying Areas Total</b>	<b>3,218,860</b>	<b>346,310</b>	<b>2,872,550</b>	<b>(5,430)</b>	<b>3,213,430</b>	<b>346,310</b>	<b>2,867,120</b>
<b>National Reserve</b>	<b>220,892,820</b>	<b>23,765,370</b>	<b>197,127,450</b>	<b>(372,570)</b>	<b>220,520,250</b>	<b>23,765,370</b>	<b>196,754,880</b>

U. S. Department of Labor Employment  
and Training Administration WIA Adult  
Activities

**0.189 Percent Rescission to PY 2011 State Allotments Pursuant to P.L. 112-74 (Consolidated Appropriations Act, 2012)  
(Applicable to FY 2012 "Advance" Funds Available 10/1/11)**

State	Initial Allotment			FY 2012 0.189% Rescission	Revised Allotment with Rescission		
	Total	7/1/2011 (PY 2011)	10/1/2011 (FY 2012)		Total	7/1/2011 (PY 2011)	10/1/2011 (FY 2012)
<b>Total</b>	<b>\$770,921,920</b>	<b>\$58,921,920</b>	<b>\$712,000,000</b>	<b>(\$1,345,680)</b>	<b>\$769,576,240</b>	<b>\$58,921,920</b>	<b>\$710,654,320</b>
Alabama	12,090,307	924,068	11,166,239	(21,104)	12,069,203	924,068	11,145,135
Alaska	2,118,648	161,929	1,956,719	(3,698)	2,114,950	161,929	1,953,021
Arizona	14,638,503	1,118,827	13,519,676	(25,552)	14,612,951	1,118,827	13,494,124
Arkansas	6,399,544	489,120	5,910,424	(11,171)	6,388,373	489,120	5,899,253
California	113,937,862	8,708,323	105,229,539	(198,883)	113,738,979	8,708,323	105,030,656
Colorado	8,838,405	675,523	8,162,882	(15,428)	8,822,977	675,523	8,147,454
Connecticut	7,208,528	550,951	6,657,577	(12,583)	7,195,945	550,951	6,644,994
Delaware	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
District of Columbia	2,040,921	155,989	1,884,932	(3,563)	2,037,358	155,989	1,881,369
Florida	50,666,671	3,872,477	46,794,194	(88,441)	50,578,230	3,872,477	46,705,753
Georgia	22,840,137	1,745,682	21,094,455	(39,868)	22,800,269	1,745,682	21,054,587
Hawaii	2,375,218	181,539	2,193,679	(4,146)	2,371,072	181,539	2,189,533
Idaho	3,112,389	237,881	2,874,508	(5,433)	3,106,956	237,881	2,869,075
Illinois	33,485,477	2,559,310	30,926,167	(58,450)	33,427,027	2,559,310	30,867,717
Indiana	14,120,139	1,079,209	13,040,930	(24,647)	14,095,492	1,079,209	13,016,283
Iowa	3,872,586	295,984	3,576,602	(6,760)	3,865,826	295,984	3,569,842
Kansas	4,349,496	332,434	4,017,062	(7,592)	4,341,904	332,434	4,009,470
Kentucky	12,990,026	992,834	11,997,192	(22,675)	12,967,351	992,834	11,974,517
Louisiana	10,979,275	839,151	10,140,124	(19,165)	10,960,110	839,151	10,120,959
Maine	2,730,113	208,664	2,521,449	(4,766)	2,725,347	208,664	2,516,683
Maryland	9,553,233	730,158	8,823,075	(16,676)	9,536,557	730,158	8,806,399
Massachusetts	14,398,404	1,100,477	13,297,927	(25,133)	14,373,271	1,100,477	13,272,794
Michigan	38,927,229	2,975,226	35,952,003	(67,949)	38,859,280	2,975,226	35,884,054
Minnesota	10,065,109	769,281	9,295,828	(17,569)	10,047,540	769,281	9,278,259
Mississippi	9,805,450	749,435	9,056,015	(17,116)	9,788,334	749,435	9,038,899
Missouri	13,419,717	1,025,675	12,394,042	(23,425)	13,396,292	1,025,675	12,370,617
Montana	2,120,862	162,098	1,958,764	(3,702)	2,117,160	162,098	1,955,062
Nebraska	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
Nevada	8,185,256	625,603	7,559,653	(14,288)	8,170,968	625,603	7,545,365
New Hampshire	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
New Jersey	20,215,513	1,545,081	18,670,432	(35,287)	20,180,226	1,545,081	18,635,145
New Mexico	4,573,434	349,550	4,223,884	(7,983)	4,565,451	349,550	4,215,901
New York	45,933,685	3,510,733	42,422,952	(80,179)	45,853,506	3,510,733	42,342,773
North Carolina	22,906,147	1,750,727	21,155,420	(39,984)	22,866,163	1,750,727	21,115,436
North Dakota	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
Ohio	29,608,861	2,263,019	27,345,842	(51,684)	29,557,177	2,263,019	27,294,158
Oklahoma	6,455,261	493,379	5,961,882	(11,268)	6,443,993	493,379	5,950,614
Oregon	10,347,514	790,865	9,556,649	(18,062)	10,329,452	790,865	9,538,587
Pennsylvania	26,995,920	2,063,310	24,932,610	(47,123)	26,948,797	2,063,310	24,885,487
Puerto Rico	25,392,538	1,940,763	23,451,775	(44,324)	25,348,214	1,940,763	23,407,451
Rhode Island	3,245,983	248,092	2,997,891	(5,666)	3,240,317	248,092	2,992,225
South Carolina	13,141,414	1,004,404	12,137,010	(22,939)	13,118,475	1,004,404	12,114,071
South Dakota	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
Tennessee	15,820,576	1,209,174	14,611,402	(27,615)	15,792,961	1,209,174	14,583,787
Texas	49,503,599	3,783,583	45,720,016	(86,411)	49,417,188	3,783,583	45,633,605
Utah	3,276,560	250,429	3,026,131	(5,719)	3,270,841	250,429	3,020,412
Vermont	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
Virginia	12,422,005	949,420	11,472,585	(21,683)	12,400,322	949,420	11,450,902
Washington	14,762,815	1,128,329	13,634,486	(25,769)	14,737,046	1,128,329	13,608,717
West Virginia	4,403,989	336,599	4,067,390	(7,687)	4,396,302	336,599	4,059,703
Wisconsin	11,261,887	860,751	10,401,136	(19,658)	11,242,229	860,751	10,381,478
Wyoming	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
<b>State Total</b>	<b>768,994,615</b>	<b>58,774,615</b>	<b>710,220,000</b>	<b>(1,342,316)</b>	<b>767,652,299</b>	<b>58,774,615</b>	<b>708,877,684</b>
American Samoa	109,235	8,349	100,886	(191)	109,044	8,349	100,695
Guam	889,140	67,957	821,183	(1,552)	887,588	67,957	819,631
Northern Marianas	329,026	25,148	303,878	(574)	328,452	25,148	303,304
Palau	75,000	5,732	69,268	(131)	74,869	5,732	69,137
Virgin Islands	524,904	40,119	484,785	(916)	523,988	40,119	483,869
<b>Outlying Areas Total</b>	<b>1,927,305</b>	<b>147,305</b>	<b>1,780,000</b>	<b>(3,364)</b>	<b>1,923,941</b>	<b>147,305</b>	<b>1,776,636</b>

**U S Department of Labor, ETA  
WIA Adult and Dislocated Worker Activities  
Additional FY12 "Advance" Funds for Dissemination\***

Attachment III

State	Total	Adult 10/1/2011	DW 10/1/2011
<b>Total</b>	<b>\$20,693,825</b>	<b>\$9,355,680</b>	<b>\$11,338,145</b>
Alabama	318,113	146,725	171,388
Alaska	44,887	25,711	19,176
Arizona	411,344	177,649	233,695
Arkansas	147,106	77,663	69,443
California	3,192,425	1,382,717	1,809,708
Colorado	255,703	107,260	148,443
Connecticut	216,248	87,480	128,768
Delaware	50,183	23,331	26,852
District of Columbia	52,320	24,768	27,552
Florida	1,478,485	614,876	863,609
Georgia	654,442	277,182	377,260
Hawaii	55,808	28,825	26,983
Idaho	82,833	37,771	45,062
Illinois	963,100	406,370	556,730
Indiana	415,458	171,358	244,100
Iowa	113,117	46,996	66,121
Kansas	114,208	52,784	61,424
Kentucky	316,883	157,643	159,240
Louisiana	226,418	133,241	93,177
Maine	71,378	33,131	38,247
Maryland	267,915	115,935	151,980
Massachusetts	398,584	174,735	223,849
Michigan	1,017,384	472,409	544,975
Minnesota	259,113	122,147	136,966
Mississippi	226,855	118,996	107,859
Missouri	366,745	162,857	203,888
Montana	47,494	25,738	21,756
Nebraska	45,218	23,331	21,887
Nevada	251,631	99,334	152,297
New Hampshire	52,709	23,331	29,378
New Jersey	588,033	245,330	342,703
New Mexico	110,545	55,502	55,043
New York	1,151,343	557,438	593,905
North Carolina	650,930	277,982	372,948
North Dakota	28,643	23,331	5,312
Ohio	827,732	359,324	468,408
Oklahoma	151,845	78,339	73,506
Oregon	285,791	125,574	160,217
Pennsylvania	731,124	327,614	403,510
Puerto Rico	453,694	308,156	145,538
Rhode Island	93,630	39,392	54,238
South Carolina	363,362	159,480	203,882
South Dakota	32,267	23,331	8,936
Tennessee	427,134	191,994	235,140
Texas	1,259,817	600,761	659,056
Utah	104,193	39,764	64,429
Vermont	36,550	23,331	13,219
Virginia	347,141	150,750	196,391
Washington	415,837	179,157	236,680
West Virginia	101,891	53,446	48,445
Wisconsin	320,990	136,671	184,319
Wyoming	36,093	23,331	12,762
<b>State Total</b>	<b>20,632,692</b>	<b>9,332,292</b>	<b>11,300,400</b>
American Samoa	3,464	1,325	2,139
Guam	28,203	10,790	17,413
Northern Marianas	10,437	3,993	6,444
Palau	2,379	910	1,469
Virgin Islands	16,650	6,370	10,280
<b>Outlying Areas Total</b>	<b>61,133</b>	<b>23,388</b>	<b>37,745</b>

\* P.L. 112-74 (Section 527 of H.R. 2055, Consolidated Appropriations Act, 2012) enacted a 0.189 percent rescission on FY 2012 "Advance" funds appropriated in prior appropriations. Previously section 115 of H.R. 2017 (Continuing Appropriations Act, 2012) enacted a 1.503 percent temporary reduction on such funds. Therefore, states are due to receive additional funding from the FY 2012 "Advance" which was previously withheld pending a full year appropriation. This table contains only the amount of additional funding due to the states.

---

## Workforce Investment Act State Compliance Policies

**Section: 3.8**

**Transfer of Funds Between Programs**

**November 2009**

---

### **I. General:**

All transfers must be authorized by the state on behalf of the Governor and must be included in the local plan or modification of the plan. Any increase/decrease due to transfer between programs requires a revision to the local plan. This policy does not preclude the Local Workforce Investment Board (LWIB) from submitting transfer requests with a regularly scheduled plan submission. [§667.140(b)]

- A. In considering transfer requests, the state will determine whether the request addresses the employment and training needs of eligible WIA program participants within the LWIB.
- B. In order to assure the maintenance of adequate funding levels, the state will also consider the impact the transfers will have on the state as a whole.
- C. Plan commitments that describe strategies and goals established prior to transfers must be considered when addressing potential transfers. Justification must be included in the request. Modifications or revisions to local plans must be submitted within thirty (30) days of approval of the transfer.
- D. After the state has approved the transfer request, the LWIB will be required to submit a modified Plan. The state will subsequently amend the contracts, as required. (§661.355)

### **II. Transfer Authority:**

The authorization to transfer funds provides states and local communities the flexibility to design programs and allocate resources to best serve the employment and training needs of adults and dislocated workers. The intent is also to allow greater flexibility as the system moves toward an integrated workforce development approach to consolidate programs and give greater authority to state and local decision makers.

A waiver request was submitted as part of the WIA One-Year Strategic Plan for July 1, 2009 through June 30, 2010. On November 9, 2009, the Department of Labor's approval letter granted LWIBs, with the state's approval on behalf of the Governor, the ability to transfer up to 50 percent of each program year's allocation between the adult and dislocated worker funding streams, beginning in program year 2009.

#### **Transfer Authority:**

The state will consider transfers up to the following percentages of original allocations:

Formula Adult to Dislocated Worker – 50 percent  
Formula Dislocated Worker to Adult – 50 percent

TEGL 14-08 Change 1 dated April 15, 2009, allows for a 30% transfer between adult and dislocated worker ARRA funding streams.

**Excluded from Transfer Authority:** Transfer of funds to and from the youth formula and ARRA programs is not allowed. [§667.140(c)]

March 29, 2012

Ms. Donna E. Romo, Program Specialist II  
Workforce Investment Support Services  
2800 East St. Louis Ave.  
Las Vegas, Nevada 89104

**RE: Updated Adult/Dislocated Worker -TEGL 9-1, Change 1 WIA Activities  
Allotment Budget**

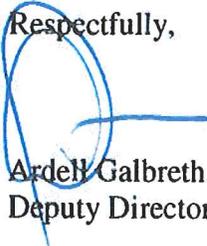
Dear Ms. Romo:

Please find enclosed Workforce Connections' Workforce Investment Act (WIA), adult and dislocated worker employment and training services budget revision. The revised budget reflects the adult and dislocated worker services funding allotment provided in the Department of Employment, Training and Rehabilitation, in accordance with U.S. Department of Labor TEGL 9-11, Change 1.

Even though we are allocated additional funding for adult and dislocated worker employment and training services, a revision of our Workforce Investment Act, Two-Year Plan is not necessary.

If you have any questions regarding the enclosed budget information, please contact Jim Kostecki or Carol Turner, at (702) 638-8750.

Respectfully,



Ardell Galbreth, CPM  
Deputy Director - Operations

Enclosure: Workforce Connections Revised Budget — PY2011

WORKFORCE CONNECTIONS  
 WIA ANNUAL BUDGET  
 PROJECTED FUNDING & EXPENDITURES  
 PROGRAM YEAR 2011

COST CATEGORY	CURRENT YEAR ALLOCATION	TRANSFERS TO/FROM	TOTAL FUNDS AVAILABLE
<b>1. ADULT</b>			
A ADMINISTRATION	\$ 566,097.00	\$ 6,966.00	\$ 573,063.00
B EMPLOYMENT & TRAINING SERVICES	\$ 5,094,878.00	\$ 62,700.00	\$ 5,157,578.00
C TOTAL	\$ 5,660,975.00	\$ 69,666.00	\$ 5,730,641.00
<b>2. DISLOCATED WORKER</b>			
A ADMINISTRATION	\$ 663,782.00	\$ 7,140.00	\$ 670,922.00
B EMPLOYMENT & TRAINING SERVICES	\$ 5,974,041.00	\$ 64,264.00	\$ 6,038,305.00
C TOTAL	\$ 6,637,823.00	\$ 71,404.00	\$ 6,709,227.00
<b>3. YOUTH</b>			
A ADMINISTRATION	\$ 576,074.00	\$ -	\$ 576,074.00
B EMPLOYMENT & EDUCATION/TRAINING SERVICES	\$ 5,184,669.00	\$ -	\$ 5,184,669.00
C TOTAL	\$ 5,760,743.00	\$ -	\$ 5,760,743.00
<b>TOTAL WIA ALLOCATIONS</b>	<u>\$ 18,059,541.00</u>	<u>\$ 141,070.00</u>	<u>\$ 18,200,611.00</u>

**workforce CONNECTIONS**  
PEOPLE. PARTNERSHIPS. POSSIBILITIES.

April 20, 2012

Mr. Grant Nielson  
Chief, Workforce Investment Support Services  
500 East Third Street  
Carson City, Nevada 89713-0001

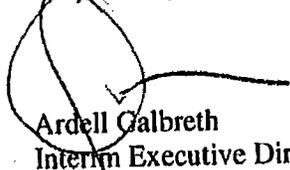
RE: PY 2011 WIA Dislocated Worker Activities Allotment Budget --  
with Funding Reduction/Transfer

Dear Mr. Nielson:

Please find enclosed the Workforce Connections (wC) PY2011, Workforce Investment Act (WIA), dislocated worker employment and training services budget. The budget outlined reflects the dislocated worker services funding allotment including a funding transfer in the amount of \$500,000.00 to our adult funding allocation. Even though there is a change in funding allocation for dislocated worker employment and training services, a revision of the wC current Workforce Investment Act, Two-Year Plan is not necessary.

If you have any questions regarding the enclosed budget information, please contact me at (702) 638-8750.

Respectfully,

  
Ardell Galbreth  
Interim Executive Director

Enclosure: Workforce Connections Dislocated Worker Allocation Budget with Statement of Work PY 2011.

**Workforce Connections  
Workforce Investment Act  
Dislocated Workers Grant Program Modification Request (Program Year 2011)**

**REQUESTING ORGANIZATION:** Workforce Investment Board  
7215 W. Lake Mead Blvd, Suite 200  
Las Vegas, NV 89128

**CONTACT PERSON:** Ardell Galbreth, Interim Executive Director  
(702) 638-8750  
agalbreth@snvwc.org

**REFERENCE CONTRACTS #:** PY11-A-02 and PY11-DW-02

**NATURE OF GRANT MODIFICATION REQUESTED:** Request grant modification to decrease program grant funds by transferring \$500,000 to Workforce Connection's adult worker program grant. This transfer will allow Workforce Connection's subrecipients (funded partners) to deliver much needed customized employment training services with guaranteed hiring of participants in gainful employment.

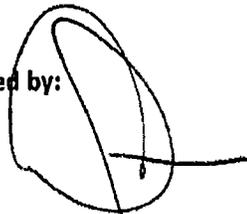
The outcome of this modification request will achieve the following of the grant period ending June 30, 2013:

1. Increase the number of adult program participants receiving intensive and employment training services.
2. Improve employment skills and job placement outcomes for adult program participants and increase their employability.

**REVISED BUDGET:** See Attachment

**GRANT COMPLETION DATE:** June 30, 2013

Submitted by:



Ardell Galbreth, Interim Executive Director

04/20/2012  
Date

Workforce Connections  
7251 W. Lake Mead Blvd, Suite 200  
Las Vegas, NV 89128  
(702) 638-8750

**Workforce Connections  
Program Year 2011**

**Date: April 16, 2012 Dislocated Worker Program Services**

PY 2011 Allocation	\$ 6,709,227.00
Transfer to WIA Adult Program	(500,000.00)
<b>TOTAL AVAILABLE</b>	<b>\$ 6,209,227.00</b>

**WC FUNDING ALLOCATIONS**

ADMINISTRATIVE SUPPORT ACTIVITIES	10%	\$ 620,923.00
LOCAL BOARD PROGRAMMATIC ACTIVITIES	90%	\$ 5,588,304.00
<b>TOTAL ALLOCATIONS</b>		<b>\$ 6,209,227.00</b>

**PROJECTED ADMINISTRATIVE AND PROGRAMMATIC ACTIVITIES**

LOCAL BOARD (ADMINISTRATIVE FUNDS)	\$ 620,923.00
LOCAL BOARD (PROGRAMMATIC)	\$ 5,588,304.00
<b>TOTAL COSTS</b>	<b>\$ 6,209,227.00</b>

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>12260</b>	Amendment Number: <b>2</b>
Agency Name: <b>EMPLOYMENT SECURITY DIVISION</b>	Legal Entity Name: <b>WORKFORCE CONNECTIONS</b>
Agency Code: <b>902</b>	Contractor Name: <b>WORKFORCE CONNECTIONS</b>
Appropriation Unit: <b>4770-11</b>	Address: <b>7251 W LAKE MEAD BLVD STE 200</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89128-8365</b>
If "No" please explain: Not Applicable	Contact/Phone: <b>Ardell Galbreth 702/638-8750</b>
	Vendor No.: <b>T81079028</b>
	NV Business ID: <b>Governmental Entity</b>

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **PY11-A-02**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2011**

Anticipated BOE meeting date **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2013**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **WIA Adult Allocation**

5. Purpose of contract:

**This is the second amendment to the original interlocal agreement, which provides ongoing employment and training services to adult workers in southern Nevada. This amendment increases the maximum amount from \$5,660,975 to \$6,230,641 based on a directive from the Department of Labor's Training and Employment Guidance Letter Number 09-11 Change 1 that increases the Workforce Investment Act program year 2011 allotment budget by \$69,666 and transfers \$500,000 from the Dislocated Workers Program to the Adult Workers Program.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$5,182,567.00
2. Total amount of any previous contract amendments:	\$478,408.00
3. Amount of current contract amendment:	\$569,666.00
4. New maximum contract amount:	\$6,230,641.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Workforce Investment Act (WIA) of 1998

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Governor's Workforce Investment Board designated the Local Workforce Investment Boards to facilitate the required employment and training services in compliance with the Workforce Investment Act.

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governor's Designated Agency - Interlocal contract  
 CFR Part 652 et al

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Workforce Connections has been under contract with the Department of Employment, Training and Rehabilitation since 2000 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
 Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	05/07/2012 15:46:56 PM
Division Approval	rolso1	05/08/2012 07:55:21 AM
Department Approval	tnash	05/08/2012 08:52:17 AM
Contract Manager Approval	bfor1	05/08/2012 16:09:44 PM
Budget Analyst Approval	knielsen	05/12/2012 09:17:18 AM
BOE Agenda Approval	cwatson	05/14/2012 15:08:53 PM

March 29, 2012

Ms. Donna E. Romo, Program Specialist II  
Workforce Investment Support Services  
2800 East St. Louis Ave.  
Las Vegas, Nevada 89104

**RE: Updated Adult/Dislocated Worker -TEGL 9-1, Change 1 WIA Activities  
Allotment Budget**

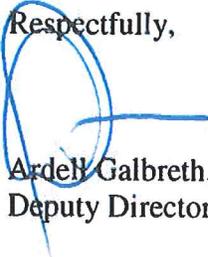
Dear Ms. Romo:

Please find enclosed Workforce Connections' Workforce Investment Act (WIA), adult and dislocated worker employment and training services budget revision. The revised budget reflects the adult and dislocated worker services funding allotment provided in the Department of Employment, Training and Rehabilitation, in accordance with U.S. Department of Labor TEGL 9-11, Change 1.

Even though we are allocated additional funding for adult and dislocated worker employment and training services, a revision of our Workforce Investment Act, Two-Year Plan is not necessary.

If you have any questions regarding the enclosed budget information, please contact Jim Kostecki or Carol Turner, at (702) 638-8750.

Respectfully,



Ardel Galbreth, CPM  
Deputy Director - Operations

Enclosure: Workforce Connections Revised Budget — PY2011

WORKFORCE CONNECTIONS  
 WIA ANNUAL BUDGET  
 PROJECTED FUNDING & EXPENDITURES  
 PROGRAM YEAR 2011

COST CATEGORY	CURRENT YEAR ALLOCATION	TRANSFERS TO/FROM	TOTAL FUNDS AVAILABLE
<b>1. ADULT</b>			
A ADMINISTRATION	\$ 566,097.00	\$ 6,966.00	\$ 573,063.00
B EMPLOYMENT & TRAINING SERVICES	\$ 5,094,878.00	\$ 62,700.00	\$ 5,157,578.00
C TOTAL	\$ 5,660,975.00	\$ 69,666.00	\$ 5,730,641.00
<b>2. DISLOCATED WORKER</b>			
A ADMINISTRATION	\$ 663,782.00	\$ 7,140.00	\$ 670,922.00
B EMPLOYMENT & TRAINING SERVICES	\$ 5,974,041.00	\$ 64,264.00	\$ 6,038,305.00
C TOTAL	\$ 6,637,823.00	\$ 71,404.00	\$ 6,709,227.00
<b>3. YOUTH</b>			
A ADMINISTRATION	\$ 576,074.00	\$ -	\$ 576,074.00
B EMPLOYMENT & EDUCATION/TRAINING SERVICES	\$ 5,184,669.00	\$ -	\$ 5,184,669.00
C TOTAL	\$ 5,760,743.00	\$ -	\$ 5,760,743.00
<b>TOTAL WIA ALLOCATIONS</b>	<u>\$ 18,059,541.00</u>	<u>\$ 141,070.00</u>	<u>\$ 18,200,611.00</u>

---

## Workforce Investment Act State Compliance Policies

**Section: 3.8**

**Transfer of Funds Between Programs**

**November 2009**

---

### **I. General:**

All transfers must be authorized by the state on behalf of the Governor and must be included in the local plan or modification of the plan. Any increase/decrease due to transfer between programs requires a revision to the local plan. This policy does not preclude the Local Workforce Investment Board (LWIB) from submitting transfer requests with a regularly scheduled plan submission. [§667.140(b)]

- A. In considering transfer requests, the state will determine whether the request addresses the employment and training needs of eligible WIA program participants within the LWIB.
- B. In order to assure the maintenance of adequate funding levels, the state will also consider the impact the transfers will have on the state as a whole.
- C. Plan commitments that describe strategies and goals established prior to transfers must be considered when addressing potential transfers. Justification must be included in the request. Modifications or revisions to local plans must be submitted within thirty (30) days of approval of the transfer.
- D. After the state has approved the transfer request, the LWIB will be required to submit a modified Plan. The state will subsequently amend the contracts, as required. (§661.355)

### **II. Transfer Authority:**

The authorization to transfer funds provides states and local communities the flexibility to design programs and allocate resources to best serve the employment and training needs of adults and dislocated workers. The intent is also to allow greater flexibility as the system moves toward an integrated workforce development approach to consolidate programs and give greater authority to state and local decision makers.

A waiver request was submitted as part of the WIA One-Year Strategic Plan for July 1, 2009 through June 30, 2010. On November 9, 2009, the Department of Labor's approval letter granted LWIBs, with the state's approval on behalf of the Governor, the ability to transfer up to 50 percent of each program year's allocation between the adult and dislocated worker funding streams, beginning in program year 2009.

#### **Transfer Authority:**

The state will consider transfers up to the following percentages of original allocations:

Formula Adult to Dislocated Worker – 50 percent  
Formula Dislocated Worker to Adult – 50 percent

TEGL 14-08 Change 1 dated April 15, 2009, allows for a 30% transfer between adult and dislocated worker ARRA funding streams.

**Excluded from Transfer Authority:** Transfer of funds to and from the youth formula and ARRA programs is not allowed. [§667.140(c)]

<b>EMPLOYMENT AND TRAINING ADMINISTRATION          ADVISORY SYSTEM          U.S. DEPARTMENT OF LABOR          Washington, D.C. 20210</b>	<b>CLASSIFICATION</b> WIA/Wagner-Peyser
	<b>CORRESPONDENCE SYMBOL</b> OWI
	<b>DATE</b> January 30, 2012

**ADVISORY: TRAINING AND EMPLOYMENT GUIDANCE LETTER NO. 9-11, Change 1**

**TO:** ALL STATE WORKFORCE AGENCIES  
 ALL STATE WORKFORCE LIAISONS

**FROM:** JANE OATES   
 Assistant Secretary

**SUBJECT:** Revised Fiscal Year (FY) 2012 "Advance" Funding Levels Available October 2011 for Workforce Investment Act (WIA) Programs and Clarification on the Level of Governor's Reserve

1. **Purpose.** The intent of this guidance is to provide states with revised allotment levels for WIA Adult and Dislocated Worker Fiscal Year 2012 funds which became available to states in October 2011. The original TEGL 9-11 indicated a 1.503 percent temporary rate of operations reduction; Change 1 amends this to a 0.189 percent rescission providing all fifty states and territories with additional funding.

2. **References.**
- Continuing Appropriations Act, 2012, Public Law (P.L.) 112-33, Sections 101, 115, and 133, enacted September 30, 2011, and Continuing Appropriations Act, 2012, P.L. 112-36, Sections 101, 115, and 133, enacted October 5, 2011; and Consolidated Appropriations Act, 2012, P.L. 112-74, Division F, Title I, enacted December 23, 2011
  - Training and Employment Guidance Letter (TEGL) 26-10 (May 10, 2011)
  - Full-Year Continuing Appropriations Act, 2011, P.L. 112-10, Division B, Title I, Section 1101, 1104, and 1119, and Section 1801 of Title VIII, signed April 15, 2011
  - Department of Labor Appropriations Act, 2010, P.L. 111-117, Division D, Title I
  - Training and Employment Guidance Letter (TEGL) 23-10 (May 3, 2011)
  - Workforce Investment Act of 1998, (29 United States Code (U.S.C) 2801 et seq.), Public Law 105-220, as amended
  - Wagner-Peyser Act, as amended (29 U.S.C. 49 et seq.)
  - WIA Final Rule, 20 Code of Federal Regulations parts 660-671
  - Planning Guidance for the Strategic State Plan for Title I of the Workforce Investment Act of 1998 and the Wagner-Peyser Act [(73 FR 72853) (Dec. 1, 2008)] (OMB No. 1205-0398)

<b>RESCISSIONS</b> None	<b>EXPIRATION DATE</b> Continuing
----------------------------	--------------------------------------

3. **Background.** TEGL 26-10, issued May 10, 2011, announced Program Year (PY) 2011 WIA allotments to states. TEGL 9-11 informed states that provisions contained in the two short-term Continuing Appropriations Acts of 2012 (P.L. 112-33 and P.L. 112-36), meant the Employment and Training Administration had to adjust initial figures and decrease state allotments by 1.503 percent (see sections 101 and 115 of both Acts). (These provisions remained in effect under the two subsequent continuing resolutions (P.L. 112-67 and 112-68)). Pursuant to section 527 of Division F of the Consolidated Appropriations Act, 2012 (P.L. 112-74), which was enacted in December 23, 2011 and contained an across-the-board rescission of 0.189% for Department of Labor appropriations in the Act and in prior-year advance appropriations for FY 2012, TEGL 9-11, Change 1 amends the initial 1.503 percent decrease to a 0.189 percent decrease for the FY 2012 WIA Adult and Dislocated Worker program funds. The revised allotment levels are listed in the attachments to this TEGL.

Revised allotments resulted in additional funding being available to all 50 states and five outlying areas (American Samoa, Guam, Northern Marianas, Palau and the U.S. Virgin Islands). Additional funding totals over \$20 million and ranges from \$2,000-\$3.2 million dollars per state/outlying area. The additional funding breakout by state/outlying area is attached to this TEGL. Note, all states and outlying areas have until June 30, 2012 to obligate their total DW allotment for PY2011 to 80 percent, or face recapture on the difference.

4. **Notice of Obligation (NOO).** The Department will issue a NOO with the new FY 2012 "advance" amounts for the Adult and Dislocated Worker programs.
5. **Other Policies and Reporting Pertaining to PY 2011 Funds.** See TEGL 26-10 and TEGL 9-11.
6. **Inquiries.** Questions regarding these allotments may be directed to the appropriate Regional Office. Information on allotments and planning requirements may also be found on the ETA Web site at <http://www.doleta.gov>.
7. **Action Required.** These modifications are effective immediately. Please make this information available to appropriate program and technical staff.
8. **Attachments.**
- I. WIA Dislocated Worker Program Revised FY 2012 "Advance" Allotments, Based on 0.189 percent Rescission
  - II. WIA Adult Program Revised FY 2012 "Advance" Allotments, Based on 0.189 percent Rescission
  - III. Additional FY 2012 "Advance" Funds for Dissemination

U. S. Department of Labor Employment  
and Training Administration WIA  
Dislocated Worker Activities  
**0.189 Percent Rescission to PY 2011 State Allotments Pursuant to P.L. 112-74 (Consolidated Appropriations Act, 2012)**  
**(Applicable to FY 2012 "Advance" Funds Available 10/1/11)**

State	Initial Allotment			FY 2012 0.189% Rescission	Revised Allotment with Rescission		
	Total	7/1/2011 (PY 2011)	10/1/2011 (FY 2012)		Total	7/1/2011 (PY 2011)	10/1/2011 (FY 2012)
<b>Total</b>	<b>\$1,287,544,000</b>	<b>\$227,544,000</b>	<b>\$1,060,000,000</b>	<b>(\$2,003,400)</b>	<b>\$1,285,540,600</b>	<b>\$227,544,000</b>	<b>\$1,057,996,600</b>
Alabama	16,128,630	3,085,372	13,043,258	(24,652)	16,103,978	3,085,372	13,018,606
Alaska	1,804,590	345,214	1,459,376	(2,758)	1,801,832	345,214	1,456,618
Arizona	21,992,101	4,207,042	17,785,059	(33,614)	21,958,487	4,207,042	17,751,445
Arkansas	6,535,066	1,250,144	5,284,922	(9,989)	6,525,077	1,250,144	5,274,933
California	170,303,818	32,578,755	137,725,063	(260,300)	170,043,518	32,578,755	137,464,763
Colorado	13,969,269	2,672,291	11,296,978	(21,351)	13,947,918	2,672,291	11,275,627
Connecticut	12,117,862	2,318,121	9,799,741	(18,522)	12,099,340	2,318,121	9,781,219
Delaware	2,526,887	483,388	2,043,499	(3,862)	2,523,025	483,388	2,039,637
District of Columbia	2,592,780	495,993	2,096,787	(3,963)	2,588,817	495,993	2,092,824
Florida	81,270,552	15,546,882	65,723,670	(124,218)	81,146,334	15,546,882	65,599,452
Georgia	35,502,366	6,791,526	28,710,840	(54,264)	35,448,102	6,791,526	28,656,576
Hawaii	2,539,205	485,744	2,053,461	(3,881)	2,535,324	485,744	2,049,580
Idaho	4,240,518	811,202	3,429,316	(6,481)	4,234,037	811,202	3,422,835
Illinois	52,391,500	10,022,382	42,369,118	(80,078)	52,311,422	10,022,382	42,289,040
Indiana	22,971,198	4,394,341	18,576,857	(35,110)	22,936,088	4,394,341	18,541,747
Iowa	6,222,410	1,190,334	5,032,076	(9,511)	6,212,899	1,190,334	5,022,565
Kansas	5,780,312	1,105,761	4,674,551	(8,835)	5,771,477	1,105,761	4,665,716
Kentucky	14,985,351	2,866,666	12,118,685	(22,904)	14,962,447	2,866,666	12,095,781
Louisiana	8,768,499	1,677,395	7,091,104	(13,402)	8,755,097	1,677,395	7,077,702
Maine	3,599,239	688,527	2,910,712	(5,501)	3,593,738	688,527	2,905,211
Maryland	14,302,198	2,735,980	11,566,218	(21,860)	14,280,338	2,735,980	11,544,358
Massachusetts	21,065,395	4,029,765	17,035,630	(32,197)	21,033,198	4,029,765	17,003,433
Michigan	51,285,260	9,810,760	41,474,500	(78,387)	51,206,873	9,810,760	41,396,113
Minnesota	12,889,304	2,465,696	10,423,608	(19,701)	12,869,603	2,465,696	10,403,907
Mississippi	10,150,118	1,941,696	8,208,422	(15,514)	10,134,604	1,941,696	8,192,908
Missouri	19,187,040	3,670,440	15,516,600	(29,326)	19,157,714	3,670,440	15,487,274
Montana	2,047,301	391,644	1,655,657	(3,129)	2,044,172	391,644	1,652,528
Nebraska	2,059,689	394,014	1,665,675	(3,148)	2,056,541	394,014	1,662,527
Nevada	14,332,064	2,741,693	11,590,371	(21,906)	14,310,158	2,741,693	11,568,465
New Hampshire	2,764,686	528,879	2,235,807	(4,226)	2,760,460	528,879	2,231,581
New Jersey	32,250,359	6,169,425	26,080,934	(49,293)	32,201,066	6,169,425	26,031,641
New Mexico	5,179,814	990,887	4,188,927	(7,917)	5,171,897	990,887	4,181,010
New York	55,889,913	10,691,620	45,198,293	(85,425)	55,804,488	10,691,620	45,112,868
North Carolina	35,096,512	6,713,887	28,382,625	(53,643)	35,042,869	6,713,887	28,328,982
North Dakota	499,920	95,634	404,286	(764)	499,156	95,634	403,522
Ohio	44,079,882	8,432,387	35,647,495	(67,374)	44,012,508	8,432,387	35,580,121
Oklahoma	6,917,377	1,323,279	5,594,098	(10,573)	6,906,804	1,323,279	5,583,525
Oregon	15,077,317	2,884,258	12,193,059	(23,045)	15,054,272	2,884,258	12,170,014
Pennsylvania	37,972,551	7,264,068	30,708,483	(58,039)	37,914,512	7,264,068	30,650,444
Puerto Rico	13,696,022	2,620,020	11,076,002	(20,934)	13,675,088	2,620,020	11,055,068
Rhode Island	5,104,108	976,405	4,127,703	(7,801)	5,096,307	976,405	4,119,902
South Carolina	19,186,456	3,670,328	15,516,128	(29,325)	19,157,131	3,670,328	15,486,803
South Dakota	840,914	160,865	680,049	(1,285)	839,629	160,865	678,764
Tennessee	22,128,000	4,233,039	17,894,961	(33,821)	22,094,179	4,233,039	17,861,140
Texas	62,020,936	11,864,472	50,156,464	(94,796)	61,926,140	11,864,472	50,061,668
Utah	6,063,094	1,159,857	4,903,237	(9,267)	6,053,827	1,159,857	4,893,970
Vermont	1,243,942	237,963	1,005,979	(1,901)	1,242,041	237,963	1,004,078
Virginia	18,481,552	3,535,481	14,946,071	(28,248)	18,453,304	3,535,481	14,917,823
Washington	22,272,901	4,260,758	18,012,143	(34,043)	22,238,858	4,260,758	17,978,100
West Virginia	4,558,971	872,121	3,686,850	(6,968)	4,552,003	872,121	3,679,882
Wisconsin	17,345,523	3,318,161	14,027,362	(26,512)	17,319,011	3,318,161	14,000,850
Wyoming	1,201,048	229,758	971,290	(1,836)	1,199,212	229,758	969,454
<b>State Total</b>	<b>1,063,432,320</b>	<b>203,432,320</b>	<b>860,000,000</b>	<b>(1,625,400)</b>	<b>1,061,806,920</b>	<b>203,432,320</b>	<b>858,374,600</b>
American Samoa	182,437	19,628	162,809	(308)	182,129	19,628	162,501
Guam	1,484,984	159,766	1,325,218	(2,505)	1,482,479	159,766	1,322,713
Northern Marianas	549,518	59,122	490,396	(927)	548,591	59,122	489,469
Palau	125,260	13,476	111,784	(211)	125,049	13,476	111,573
Virgin Islands	876,661	94,318	782,343	(1,479)	875,182	94,318	780,864
<b>Outlying Areas Total</b>	<b>3,218,860</b>	<b>346,310</b>	<b>2,872,550</b>	<b>(5,430)</b>	<b>3,213,430</b>	<b>346,310</b>	<b>2,867,120</b>
<b>National Reserve</b>	<b>220,892,820</b>	<b>23,765,370</b>	<b>197,127,450</b>	<b>(372,570)</b>	<b>220,520,250</b>	<b>23,765,370</b>	<b>196,754,880</b>

U. S. Department of Labor Employment  
and Training Administration WIA Adult  
Activities

**0.189 Percent Rescission to PY 2011 State Allotments Pursuant to P.L. 112-74 (Consolidated Appropriations Act, 2012)  
(Applicable to FY 2012 "Advance" Funds Available 10/1/11)**

State	Initial Allotment			FY 2012 0.189% Rescission	Revised Allotment with Rescission		
	Total	7/1/2011 (PY 2011)	10/1/2011 (FY 2012)		Total	7/1/2011 (PY 2011)	10/1/2011 (FY 2012)
<b>Total</b>	<b>\$770,921,920</b>	<b>\$58,921,920</b>	<b>\$712,000,000</b>	<b>(\$1,345,680)</b>	<b>\$769,576,240</b>	<b>\$58,921,920</b>	<b>\$710,654,320</b>
Alabama	12,090,307	924,068	11,166,239	(21,104)	12,069,203	924,068	11,145,135
Alaska	2,118,648	161,929	1,956,719	(3,698)	2,114,950	161,929	1,953,021
Arizona	14,638,503	1,118,827	13,519,676	(25,552)	14,612,951	1,118,827	13,494,124
Arkansas	6,399,544	489,120	5,910,424	(11,171)	6,388,373	489,120	5,899,253
California	113,937,862	8,708,323	105,229,539	(198,883)	113,738,979	8,708,323	105,030,656
Colorado	8,838,405	675,523	8,162,882	(15,428)	8,822,977	675,523	8,147,454
Connecticut	7,208,528	550,951	6,657,577	(12,583)	7,195,945	550,951	6,644,994
Delaware	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
District of Columbia	2,040,921	155,989	1,884,932	(3,563)	2,037,358	155,989	1,881,369
Florida	50,666,671	3,872,477	46,794,194	(88,441)	50,578,230	3,872,477	46,705,753
Georgia	22,840,137	1,745,682	21,094,455	(39,868)	22,800,269	1,745,682	21,054,587
Hawaii	2,375,218	181,539	2,193,679	(4,146)	2,371,072	181,539	2,189,533
Idaho	3,112,389	237,881	2,874,508	(5,433)	3,106,956	237,881	2,869,075
Illinois	33,485,477	2,559,310	30,926,167	(58,450)	33,427,027	2,559,310	30,867,717
Indiana	14,120,139	1,079,209	13,040,930	(24,647)	14,095,492	1,079,209	13,016,283
Iowa	3,872,586	295,984	3,576,602	(6,760)	3,865,826	295,984	3,569,842
Kansas	4,349,496	332,434	4,017,062	(7,592)	4,341,904	332,434	4,009,470
Kentucky	12,990,026	992,834	11,997,192	(22,675)	12,967,351	992,834	11,974,517
Louisiana	10,979,275	839,151	10,140,124	(19,165)	10,960,110	839,151	10,120,959
Maine	2,730,113	208,664	2,521,449	(4,766)	2,725,347	208,664	2,516,683
Maryland	9,553,233	730,158	8,823,075	(16,676)	9,536,557	730,158	8,806,399
Massachusetts	14,398,404	1,100,477	13,297,927	(25,133)	14,373,271	1,100,477	13,272,794
Michigan	38,927,229	2,975,226	35,952,003	(67,949)	38,859,280	2,975,226	35,884,054
Minnesota	10,065,109	769,281	9,295,828	(17,569)	10,047,540	769,281	9,278,259
Mississippi	9,805,450	749,435	9,056,015	(17,116)	9,788,334	749,435	9,038,899
Missouri	13,419,717	1,025,675	12,394,042	(23,425)	13,396,292	1,025,675	12,370,617
Montana	2,120,862	162,098	1,958,764	(3,702)	2,117,160	162,098	1,955,062
Nebraska	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
Nevada	8,185,256	625,603	7,559,653	(14,288)	8,170,968	625,603	7,545,365
New Hampshire	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
New Jersey	20,215,513	1,545,081	18,670,432	(35,287)	20,180,226	1,545,081	18,635,145
New Mexico	4,573,434	349,550	4,223,884	(7,983)	4,565,451	349,550	4,215,901
New York	45,933,685	3,510,733	42,422,952	(80,179)	45,853,506	3,510,733	42,342,773
North Carolina	22,906,147	1,750,727	21,155,420	(39,984)	22,866,163	1,750,727	21,115,436
North Dakota	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
Ohio	29,608,861	2,263,019	27,345,842	(51,684)	29,557,177	2,263,019	27,294,158
Oklahoma	6,455,261	493,379	5,961,882	(11,268)	6,443,993	493,379	5,950,614
Oregon	10,347,514	790,865	9,556,649	(18,062)	10,329,452	790,865	9,538,587
Pennsylvania	26,995,920	2,063,310	24,932,610	(47,123)	26,948,797	2,063,310	24,885,487
Puerto Rico	25,392,538	1,940,763	23,451,775	(44,324)	25,348,214	1,940,763	23,407,451
Rhode Island	3,245,983	248,092	2,997,891	(5,666)	3,240,317	248,092	2,992,225
South Carolina	13,141,414	1,004,404	12,137,010	(22,939)	13,118,475	1,004,404	12,114,071
South Dakota	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
Tennessee	15,820,576	1,209,174	14,611,402	(27,615)	15,792,961	1,209,174	14,583,787
Texas	49,503,599	3,783,583	45,720,016	(86,411)	49,417,188	3,783,583	45,633,605
Utah	3,276,560	250,429	3,026,131	(5,719)	3,270,841	250,429	3,020,412
Vermont	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
Virginia	12,422,005	949,420	11,472,585	(21,683)	12,400,322	949,420	11,450,902
Washington	14,762,815	1,128,329	13,634,486	(25,769)	14,737,046	1,128,329	13,608,717
West Virginia	4,403,989	336,599	4,067,390	(7,687)	4,396,302	336,599	4,059,703
Wisconsin	11,261,887	860,751	10,401,136	(19,658)	11,242,229	860,751	10,381,478
Wyoming	1,922,487	146,937	1,775,550	(3,356)	1,919,131	146,937	1,772,194
<b>State Total</b>	<b>768,994,615</b>	<b>58,774,615</b>	<b>710,220,000</b>	<b>(1,342,316)</b>	<b>767,652,299</b>	<b>58,774,615</b>	<b>708,877,684</b>
American Samoa	109,235	8,349	100,886	(191)	109,044	8,349	100,695
Guam	889,140	67,957	821,183	(1,552)	887,588	67,957	819,631
Northern Marianas	329,026	25,148	303,878	(574)	328,452	25,148	303,304
Palau	75,000	5,732	69,268	(131)	74,869	5,732	69,137
Virgin Islands	524,904	40,119	484,785	(916)	523,988	40,119	483,869
<b>Outlying Areas Total</b>	<b>1,927,305</b>	<b>147,305</b>	<b>1,780,000</b>	<b>(3,364)</b>	<b>1,923,941</b>	<b>147,305</b>	<b>1,776,636</b>

**U S Department of Labor, ETA  
WIA Adult and Dislocated Worker Activities  
Additional FY12 "Advance" Funds for Dissemination\***

Attachment III

State	Total	Adult 10/1/2011	DW 10/1/2011
<b>Total</b>	<b>\$20,693,825</b>	<b>\$9,355,680</b>	<b>\$11,338,145</b>
Alabama	318,113	146,725	171,388
Alaska	44,887	25,711	19,176
Arizona	411,344	177,649	233,695
Arkansas	147,106	77,663	69,443
California	3,192,425	1,382,717	1,809,708
Colorado	255,703	107,260	148,443
Connecticut	216,248	87,480	128,768
Delaware	50,183	23,331	26,852
District of Columbia	52,320	24,768	27,552
Florida	1,478,485	614,876	863,609
Georgia	654,442	277,182	377,260
Hawaii	55,808	28,825	26,983
Idaho	82,833	37,771	45,062
Illinois	963,100	406,370	556,730
Indiana	415,458	171,358	244,100
Iowa	113,117	46,996	66,121
Kansas	114,208	52,784	61,424
Kentucky	316,883	157,643	159,240
Louisiana	226,418	133,241	93,177
Maine	71,378	33,131	38,247
Maryland	267,915	115,935	151,980
Massachusetts	398,584	174,735	223,849
Michigan	1,017,384	472,409	544,975
Minnesota	259,113	122,147	136,966
Mississippi	226,855	118,996	107,859
Missouri	366,745	162,857	203,888
Montana	47,494	25,738	21,756
Nebraska	45,218	23,331	21,887
Nevada	251,631	99,334	152,297
New Hampshire	52,709	23,331	29,378
New Jersey	588,033	245,330	342,703
New Mexico	110,545	55,502	55,043
New York	1,151,343	557,438	593,905
North Carolina	650,930	277,982	372,948
North Dakota	28,643	23,331	5,312
Ohio	827,732	359,324	468,408
Oklahoma	151,845	78,339	73,506
Oregon	285,791	125,574	160,217
Pennsylvania	731,124	327,614	403,510
Puerto Rico	453,694	308,156	145,538
Rhode Island	93,630	39,392	54,238
South Carolina	363,362	159,480	203,882
South Dakota	32,267	23,331	8,936
Tennessee	427,134	191,994	235,140
Texas	1,259,817	600,761	659,056
Utah	104,193	39,764	64,429
Vermont	36,550	23,331	13,219
Virginia	347,141	150,750	196,391
Washington	415,837	179,157	236,680
West Virginia	101,891	53,446	48,445
Wisconsin	320,990	136,671	184,319
Wyoming	36,093	23,331	12,762
<b>State Total</b>	<b>20,632,692</b>	<b>9,332,292</b>	<b>11,300,400</b>
American Samoa	3,464	1,325	2,139
Guam	28,203	10,790	17,413
Northern Marianas	10,437	3,993	6,444
Palau	2,379	910	1,469
Virgin Islands	16,650	6,370	10,280
<b>Outlying Areas Total</b>	<b>61,133</b>	<b>23,388</b>	<b>37,745</b>

\* P.L. 112-74 (Section 527 of H.R. 2055, Consolidated Appropriations Act, 2012) enacted a 0.189 percent rescission on FY 2012 "Advance" funds appropriated in prior appropriations. Previously section 115 of H.R. 2017 (Continuing Appropriations Act, 2012) enacted a 1.503 percent temporary reduction on such funds. Therefore, states are due to receive additional funding from the FY 2012 "Advance" which was previously withheld pending a full year appropriation. This table contains only the amount of additional funding due to the states.

*workforce* **CONNECTIONS**  
PEOPLE. PARTNERSHIPS. POSSIBILITIES.

April 20, 2012

Mr. Grant Nielson  
Chief, Workforce Investment Support Services  
500 East Third Street  
Carson City, Nevada 89713-0001

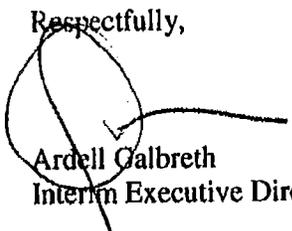
RE: PY 2011 WIA Dislocated Worker Activities Allotment Budget --  
with Funding Reduction/Transfer

Dear Mr. Nielson:

Please find enclosed the Workforce Connections (wC) PY2011, Workforce Investment Act (WIA), dislocated worker employment and training services budget. The budget outlined reflects the dislocated worker services funding allotment including a funding transfer in the amount of \$500,000.00 to our adult funding allocation. Even though there is a change in funding allocation for dislocated worker employment and training services, a revision of the wC current Workforce Investment Act, Two-Year Plan is not necessary.

If you have any questions regarding the enclosed budget information, please contact me at (702) 638-8750.

Respectfully,



Ardell Galbreth  
Interim Executive Director

Enclosure: Workforce Connections Dislocated Worker Allocation Budget with Statement of Work PY 2011.

**Workforce Connections  
Workforce Investment Act  
Adults Grant Program Modification Request (Program Year 2011)**

**REQUESTING ORGANIZATION:** Workforce Investment Board  
7215 W. Lake Mead Blvd, Suite 200  
Las Vegas, NV 89128

**CONTACT PERSON:** Ardell Galbreth, Interim Executive Director  
(702) 638-8750  
agalbreth@snvwc.org

**REFERENCE CONTRACTS #:** PY11-A-02 and PY11-DW-02

**NATURE OF GRANT MODIFICATION REQUESTED:** Request grant modification to increase program grant funds by transferring \$500,000 from Workforce Connection's dislocated worker program grant. This transfer will allow Workforce Connection's subrecipients (funded partners) to deliver much needed customized employment training services with guaranteed hiring of participants in gainful employment.

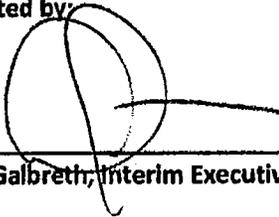
The outcome of this modification request will achieve the following of the grant period ending June 30, 2013:

1. Increase the number of adult program participants receiving intensive and employment training services.
2. Improve employment skills and job placement outcomes for adult program participants and increase their employability.

**REVISED BUDGET:** See Attachment

**GRANT COMPLETION DATE:** June 30, 2013

Submitted by:



Ardell Galbreth, Interim Executive Director

04/20/2012  
Date

Workforce Connections  
7251 W. Lake Mead Blvd, Suite 200  
Las Vegas, NV 89128  
(702) 638-8750

**Workforce Connections  
Program Year 2011**

**Date: April 16, 2012 Adult Program Services**

PY 2011 Allocation	\$ 5,730,641.00
Transfer from WIA Dislocated Worker Program	\$ 500,000.00
<b>TOTAL AVAILABLE</b>	<b>\$ 6,230,641.00</b>

**WC FUNDING ALLOCATIONS**

ADMINISTRATIVE SUPPORT ACTIVITIES	10%	\$ 623,064.00
LOCAL BOARD PROGRAMMATIC ACTIVITIES	90%	\$ 5,607,577.00
<b>TOTAL ALLOCATIONS</b>		<b>\$ 6,230,641.00</b>

**PROJECTED ADMINISTRATIVE AND PROGRAMMATIC ACTIVITIES**

LOCAL BOARD (ADMINISTRATIVE FUNDS)	\$ 623,064.00
LOCAL BOARD (PROGRAMMATIC)	\$ 5,607,577.00
<b>TOTAL COSTS</b>	<b>\$ 6,230,641.00</b>

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13447**Agency Name: **DETR ADMINISTRATIVE SERVICES**Agency Code: **908**Appropriation Unit: **3273-26**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **OREGON UNIVERSITY SYSTEM DBA**Contractor Name: **OREGON UNIVERSITY SYSTEM DBA**Address: **UNIVERSITY OF OREGON****PO BOX 3237**City/State/Zip: **EUGENE, OR 97403-0237**

Contact/Phone: null541/346-1055

Vendor No.: T80944277

NV Business ID: Government Entity

To what State Fiscal Year(s) will the contract be charged? **2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % State Career Enhancement Funds</b>

Agency Reference #: 1742-13-DETR

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2013**Contract term: **364 days**4. Type of contract: **Interlocal Agreement**Contract description: **Licensing Agreement**

5. Purpose of contract:

**This is a new interlocal agreement to license the Career Information System for utilization in the State of Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$68,800.00**

Other basis for payment: The cost of the contract is \$56,800 for the licensing components and \$75/hour for consulting services (not to exceed \$12,000). \$56,800 is payable to the University of Oregon within 30 days of receipt of an approved invoice. The maximum amount of the contract is not to exceed \$68,800 for the term of the contract.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**A licensing agreement is required to enter into this contract for the Career Information System (CIS) components, inclusive of CIS content, CIS software, and CIS materials.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have the capacity to perform this work.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal Agreement with another public agency. The Career Information System is a proprietary service offered by the University of Oregon.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The University of Oregon has been under contract with the Department of Employment, Training and Rehabilitation since 1992 and their performance has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	05/09/2012 13:26:42 PM
Division Approval	tnash	05/09/2012 14:29:57 PM
Department Approval	tnash	05/09/2012 14:30:00 PM
Contract Manager Approval	tnash	05/09/2012 15:45:29 PM
Budget Analyst Approval	knielsen	05/14/2012 16:40:26 PM
BOE Agenda Approval	cwatson	05/15/2012 10:00:59 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13315**Agency Name: **DETR ADMINISTRATIVE SERVICES**Agency Code: **908**Appropriation Unit: **All Appropriations**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **CAPTIONS UNLIMITED OF NEVADA**Contractor Name: **CAPTIONS UNLIMITED OF NEVADA**Address: **INC  
2330 Gatewood Dr.**City/State/Zip: **RENO, NV 89523**Contact/Phone: **Denise Phipps 775/746-3534**Vendor No.: **T81082135**NV Business ID: **NV19971149411**To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % All DETR Budget Accounts</b>

Agency Reference #: **1737-14-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**Anticipated BOE meeting date **06/2012**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2014**Contract term: **1 year and 364 days**4. Type of contract: **Contract**Contract description: **REAL TIME CAPTIONING**

5. Purpose of contract:

**This is a new contract to provide ongoing real time captioning, which includes rough draft transcripts for clients, employees, board members, council members, or consumers who are deaf or hearing impaired, for meetings, conferences, trainings, or other occasions, as needed.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$100/hr. with a two hour minimum. Payment to be made upon approval of submitted invoices, with the contract total not to exceed \$20,000.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**To meets the requirements of the Americans with Disabilities Acts.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Staff does not possess the necessary skills.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One in a vendor pool.

d. Last bid date: 03/31/2012 Anticipated re-bid date: 03/31/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Captions Unlimited has been providing service to the Department of Employment, Training, and Rehabilitation since July 2008 and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	04/12/2012 09:48:15 AM
Division Approval	tnash	04/25/2012 14:49:59 PM
Department Approval	tnash	04/25/2012 14:50:02 PM
Contract Manager Approval	bfor1	05/03/2012 08:43:36 AM
Budget Analyst Approval	knielsen	05/14/2012 11:22:28 AM
BOE Agenda Approval	cwatson	05/14/2012 15:12:29 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **11127** Amendment Number: **3**  
 Agency Name: **DETR ADMINISTRATIVE SERVICES** Legal Entity Name: **NORTHERN NEVADA INTERNATIONAL**  
 Agency Code: **908** Contractor Name: **NORTHERN NEVADA INTERNATIONAL**  
 Appropriation Unit: **All Budget Accounts - Category 04** Address: **CENTER**  
 Is budget authority available?: **Yes** City/State/Zip: **821 N CENTER ST RENO, NV 89501**  
 If "No" please explain: **Not Applicable** Contact/Phone: **DR.CARINA BLACK 775/784-7515**  
 Vendor No.: **T81099201**  
 NV Business ID: **NV19811015213**

To what State Fiscal Year(s) will the contract be charged? **2011-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % All DETR Budgets Accounts</b>

Agency Reference #: 1539-12-DETR

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2010**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2012**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Interpreters**

5. Purpose of contract:

**This is the third amendment to the original contract, which provides ongoing interpreter services, primarily for unemployment insurance claimants, but also for other department customers, predominately in Spanish on a word-for-word basis for clients. This amendment extends the termination date from June 30, 2012 to June 30, 2014 and increases the maximum amount from \$65,000 to \$125,000 due to an increase in rates and extension of the contract.**

**6. CONTRACT AMENDMENT**

- 1. The maximum amount of the original contract: \$8,500.00
  - 2. Total amount of any previous contract amendments: \$56,500.00
  - 3. Amount of current contract amendment: \$60,000.00
  - 4. New maximum contract amount: \$125,000.00
- and/or the termination date of the original contract has changed to: 06/30/2014

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Department of Labor requires the agency to provide interpreters for Unemployment Insurance hearings, if requested.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have sufficient employees with the expertise to accomplish this work.

9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One in the vendor pool.

d. Last bid date: 04/01/2010 Anticipated re-bid date: 04/02/2014

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Northern Nevada International Center has been providing satisfactory service to Department of Employment, Training, and Rehabilitation since July, 2010.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	03/15/2012 11:47:09 AM
Division Approval	tnash	04/25/2012 14:49:20 PM
Department Approval	tnash	04/25/2012 14:49:23 PM
Contract Manager Approval	bfor1	04/30/2012 12:28:48 PM
Budget Analyst Approval	knielsen	05/14/2012 10:53:22 AM
BOE Agenda Approval	cwatson	05/14/2012 13:37:34 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>CONV7147</b>	Amendment Number: <b>1</b>
Agency Name: <b>PUBLIC EMPLOYEES BENEFITS</b>	Legal Entity Name: <b>Beech Street/ Viant Corp.</b>
Agency Code: <b>950</b>	Contractor Name: <b>Beech Street/ Viant Corp.</b>
Appropriation Unit: <b>1338-10</b>	Address: <b>25500 Commercentre Dr</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Lake Forst, CA 92630</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Brenda Reyes 9496393836</b>
	Vendor No.: <b>T81033145</b>
	NV Business ID: <b>NV19991471418</b>

To what State Fiscal Year(s) will the contract be charged? **2009-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % 67% State Subsidy 33% Premium Revenue</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2008**

Anticipated BOE meeting date: **06/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2012**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Insurance Services**

5. Purpose of contract:  
**This is the first amendment to the original contract to provide a medical network to PEBP participants who reside outside of Nevada. This amendment increases the maximum amount from \$1,108,000 to \$1,138,000 due to higher than expected out of state retiree enrollment.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$1,108,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$30,000.00
4. New maximum contract amount:	\$1,138,000.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?  
The State of Nevada offers medical insurance coverage for its active employees and retirees of state and certain non state entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
The State of Nevada does not maintain medical networks and state employees are not licensed to provide this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen by the evaluation committee and ratified by the PEBP Board. Basis for scoring included demonstrated competence, conformance with the terms of the RFP and competitive pricing.

d. Last bid date: 10/01/2008 Anticipated re-bid date: 10/01/2011

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Beech Street is PEBP's current national medical network provider and PEBP is satisfied by their performance.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstron1	04/16/2012 10:36:52 AM
Division Approval	mstron1	04/16/2012 10:36:56 AM
Department Approval	mstron1	04/16/2012 10:36:59 AM
Contract Manager Approval	mstron1	04/16/2012 10:37:02 AM
Budget Analyst Approval	jstrandb	04/24/2012 11:35:37 AM
BOE Agenda Approval	jmurph1	05/11/2012 08:40:02 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13330**

Agency Name: **PUBLIC EMPLOYEES BENEFITS**  
Agency Code: **950**  
Appropriation Unit: **1338-12**

Is budget authority available?: **Yes**  
If "No" please explain: Not Applicable

Legal Entity Name: **HEALTHSCOPE BENEFITS INC**  
Contractor Name: **HEALTHSCOPE BENEFITS INC**  
Address: **27 CORPORATE HILL DR**  
City/State/Zip: **LITTLE ROCK, AR 72205-4537**  
Contact/Phone: null501/218-7810  
Vendor No.: T29028424  
NV Business ID: NV20011223201

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % 67% State Subsidy/ 33% Premium Revenue</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2016**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **National PPO**

5. Purpose of contract:

**This is a new contract to provide a medical Preferred Provider Organization (PPO) network for participants who reside outside of Nevada and for those who live in Nevada but choose to seek medical services out of state.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$8,900,000.00**

Other basis for payment: Per Participant Per Month (PPPM) administration fees and various negotiated rates for transplant services and other fees.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

PEBP provides medical coverage for its participants, in state and out of state as a part of the standard benefits package offered to active employees and retirees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State of Nevada does not maintain medical networks.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen by the evaluation committee and ratified by the PEBP Board for its ability to provide network discounts, beneficial negotiation rates, scope of network availability and noo contract exceptions. This vendor is also PEBP's current Third Party Administrator.

d. Last bid date: 09/01/2006 Anticipated re-bid date: 09/01/2015

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

HealthSCOPE Benefits is PEBP's current Third Party Administrator. PEBP is very satisfied by the services provided by HealthSCOPE.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstron1	04/05/2012 08:28:59 AM
Division Approval	mstron1	04/05/2012 08:29:02 AM
Department Approval	mstron1	04/05/2012 08:29:05 AM
Contract Manager Approval	mstron1	04/05/2012 08:29:08 AM
Budget Analyst Approval	jstrandb	05/14/2012 10:18:53 AM
BOE Agenda Approval	jmurph1	05/15/2012 10:31:46 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13048** Amendment Number: **1**  
 Agency Name: **LICENSING BOARDS & COMMISSIONS** Legal Entity Name: **FORTE LLP**  
 Agency Code: **BDC** Contractor Name: **FORTE LLP**  
 Appropriation Unit: **B005 - All Categories** Address: **2090 ALLEN ST**  
 Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89509-1108**  
 If "No" please explain: **Not Applicable** Contact/Phone: **null775/843-0150**  
 Vendor No.: **T29027637**  
 NV Business ID: **NV20101563043**  
 To what State Fiscal Year(s) will the contract be charged? **2012-2013**  
 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Industry fees</b>

Agency Reference #: 2012-1

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/31/2012**  
 Anticipated BOE meeting date 06/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2012**  
 Contract term: **1 year and 150 days**

4. Type of contract: **Provider Agreement**  
 Contract description: **Legislative Advocacy**

5. Purpose of contract:  
**This is the first amendment to the original contract, which provides advocacy services for advice and informaiton regarding various legislative interim committees. This amendment extends the termination date from June 30, 2012 to June 30, 2013 and increases the maximum amount from \$4,000 to \$34,500 since the board anticipates introducing a legislative bill at the 2013 Legislative Session.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$4,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$30,500.00
4. New maximum contract amount:	\$34,500.00
and/or the termination date of the original contract has changed to:	06/30/2013

#### II. JUSTIFICATION

7. What conditions require that this work be done?

There are several Legislative interim committees whose work may effect the board and its licensees. The board seeks the expertise, knowledge, and experience of a legislative advocate to monitor the committees, prepare reports, and otherwise advise the board during the interim session. Additionally, the Board intends to have a bill for the upcoming 2013 legislative session and will require legislative advocacy skills to manage the Board's bill.

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
 The board has only two employees, and neither has any experience, knowledge, or expertise in legislative advocacy.
9. Were quotes or proposals solicited? Yes  
 Was the solicitation (RFP) done by the Purchasing Division? No
- a. List the names of vendors that were solicited to submit proposals (include at least three):  
 \_\_\_\_\_
- b. Solicitation Waiver: **Not Applicable**
- c. Why was this contractor chosen in preference to other?  
 Prior experience with this board and its unique issues and concerns.
- d. Last bid date: \_\_\_\_\_ Anticipated re-bid date: \_\_\_\_\_
10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
 No
- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
 No
- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
 No If "Yes", please explain  
 Not Applicable
12. Has the contractor ever been engaged under contract by any State agency?  
 Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:  
 Chiropractic Physicians' Board of Nevada (2010-2011) - Service was excellent.
13. Is the contractor currently involved in litigation with the State of Nevada?  
 No If "Yes", please provide details of the litigation and facts supporting approval of the contract:  
 Not Applicable
14. The contractor is registered with the Nevada Secretary of State's Office as a:  
 LLP
15. a. Is the Contractor Name the same as the legal Entity Name?  
 Yes
16. a. Does the contractor have a current Nevada State Business License (SBL)?  
 Yes
17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
 Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	55443282	05/15/2012 10:51:06 AM
Division Approval	55443282	05/15/2012 10:51:11 AM
Department Approval	55443282	05/15/2012 10:51:15 AM
Contract Manager Approval	55443282	05/15/2012 10:51:19 AM
Budget Analyst Approval	kkolbe	05/15/2012 12:51:58 PM
BOE Agenda Approval	jmurph1	05/15/2012 14:34:03 PM

# OVERTIME/ACCRUED COMP USE BY DEPARTMENT

## FISCAL YEAR 2012 SUMMARY (QTR1-QTR3)

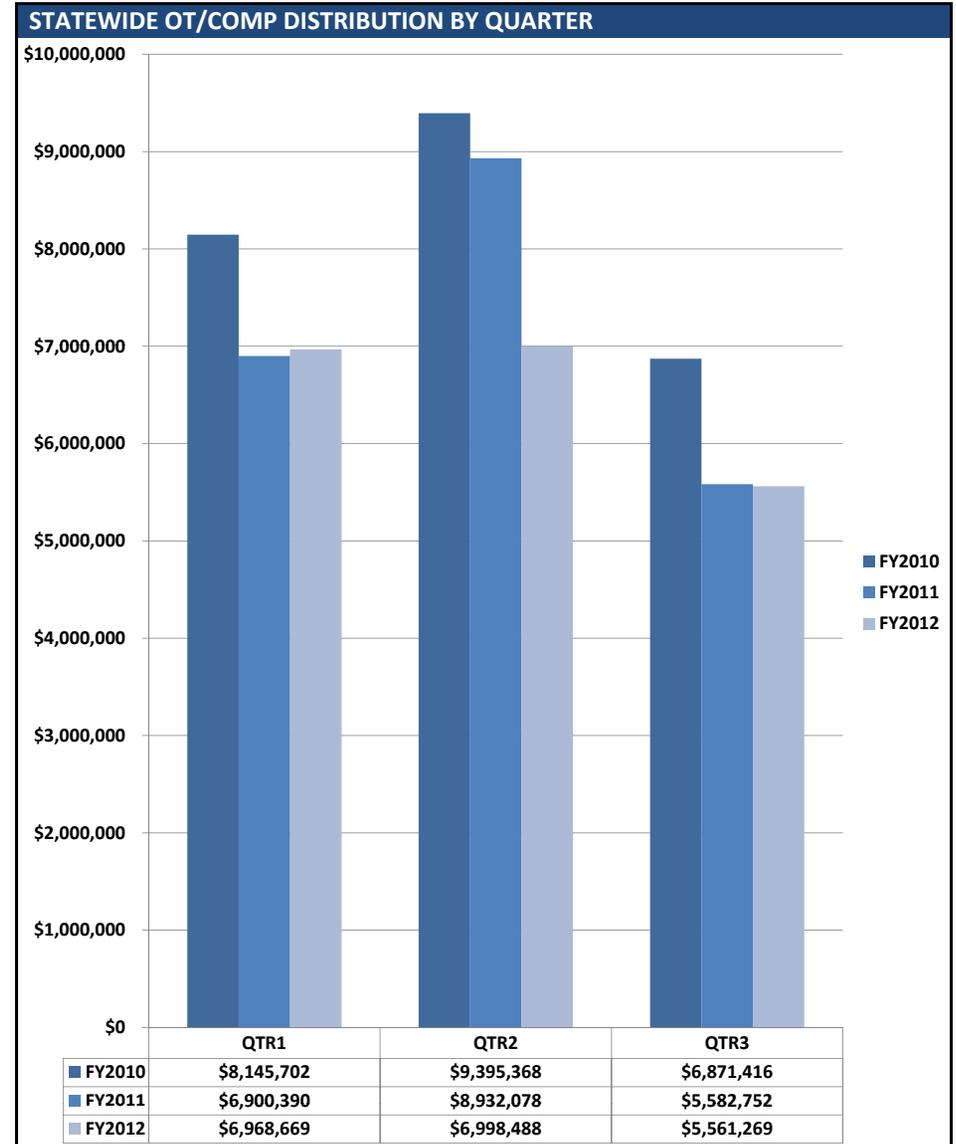
NEVADA DEPARTMENT OF ADMINISTRATION  
BUDGET DIVISION



Tuesday, June 05, 2012

CUMULATIVE STATEWIDE TOTALS (QTR1-QTR3)			
	FY2010	FY2011	FY2012
BASE PAY	\$673,797,540	\$660,233,776	\$614,433,849
OVERTIME PAY + ACCRUED COMP	\$24,412,486	\$21,415,221	<b>\$19,528,426</b>
TOTAL PAY	\$698,210,026	\$681,648,996	\$633,962,276
OT/COMP AS A SHARE OF TOTAL PAY	3.50%	3.14%	<b>3.08%</b>

FY2012 YTD			
Highest OT/Comp expenditures in dollars			
Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a Share of Total Pay
44	DEPARTMENT OF CORRECTIONS	\$6,371,677	6.74%
65	DEPARTMENT OF PUBLIC SAFETY	\$4,042,041	7.38%
80	DEPARTMENT OF TRANSPORTATION	\$2,772,596	4.08%
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$2,380,955	1.44%
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$1,530,497	5.67%
Highest percentages of OT/Comp as a share of Total Pay			
Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a Share of Total Pay
65	DEPARTMENT OF PUBLIC SAFETY	\$4,042,041	7.38%
24	OFFICE OF VETERANS SERVICES	\$451,063	6.81%
44	DEPARTMENT OF CORRECTIONS	\$6,371,677	6.74%
43	ADJUTANT GENERAL	\$244,694	6.69%
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$1,530,497	5.67%



# OVERTIME/ACCRUED COMP USE BY DEPARTMENT

## FY2012 QUARTERLY COMPARATIVE ANALYSIS vs FY2011

### NEVADA DEPARTMENT OF ADMINISTRATION

#### BUDGET DIVISION



Tuesday, June 05, 2012

FY2012 - QTR1		
Greatest increases in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011 QTR1
44	DEPARTMENT OF CORRECTIONS	\$648,384
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$340,658
80	DEPARTMENT OF TRANSPORTATION	\$112,449
08	DEPARTMENT OF ADMINISTRATION	\$32,242
95	PUBLIC EMPLOYEES BENEFITS	\$7,852

Greatest reductions in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011 QTR1
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	(\$479,755)
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	(\$284,520)
65	DEPARTMENT OF PUBLIC SAFETY	(\$44,342)
09	SUPREME COURT	(\$31,161)
74	DEPARTMENT OF BUSINESS AND INDUSTRY	(\$27,115)

FY2012 - QTR2		
Greatest increases in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011 QTR2
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$110,482
72	DEPARTMENT OF WILDLIFE	\$37,227
08	DEPARTMENT OF ADMINISTRATION	\$28,522
81	DEPARTMENT OF MOTOR VEHICLES	\$27,438
10	COMMISSION ON TOURISM	\$15,311

Greatest reductions in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011 QTR2
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	(\$605,840)
80	DEPARTMENT OF TRANSPORTATION	(\$463,753)
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	(\$266,019)
44	DEPARTMENT OF CORRECTIONS	(\$205,884)
65	DEPARTMENT OF PUBLIC SAFETY	(\$153,363)

FY2012 - QTR3		
Greatest increases in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011 QTR3
65	DEPARTMENT OF PUBLIC SAFETY	\$130,854
44	DEPARTMENT OF CORRECTIONS	\$84,739
72	DEPARTMENT OF WILDLIFE	\$48,044
08	DEPARTMENT OF ADMINISTRATION	\$43,829
80	DEPARTMENT OF TRANSPORTATION	\$40,378

Greatest reductions in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011 QTR3
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	(\$226,415)
43	ADJUTANT GENERAL	(\$29,684)
24	OFFICE OF VETERANS SERVICES	(\$14,883)
81	DEPARTMENT OF MOTOR VEHICLES	(\$13,228)
06	CONTROLLER'S OFFICE	(\$11,279)

FY2012 - QTR4		
Greatest increases in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011 QTR3
DATA FOR QTR 4 IS NOT AVAILABLE		

Greatest reductions in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011 QTR3
DATA FOR QTR 4 IS NOT AVAILABLE		

FY2012 - QTR1-QTR3 CUMULATIVE TOTALS		
Greatest increases in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011 QTR1-QTR3
44	DEPARTMENT OF CORRECTIONS	\$527,239
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$481,760
72	DEPARTMENT OF WILDLIFE	\$67,778
10	COMMISSION ON TOURISM	\$25,905
55	AGRICULTURE	\$8,968

Greatest reductions in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	(\$1,312,010)
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	(\$531,813)
08	DEPARTMENT OF ADMINISTRATION	(\$447,997)
80	DEPARTMENT OF TRANSPORTATION	(\$310,926)
24	OFFICE OF VETERANS SERVICES	(\$100,351)

# OVERTIME/ACCRUED COMP USE BY DEPARTMENT

## FY 2012 QUARTERLY DETAILED ANALYSIS

### NEVADA DEPARTMENT OF ADMINISTRATION

#### BUDGET DIVISION

Tuesday, June 05, 2012



Agency Code	Department	FY2012 QTR1				FY2012 QTR2				FY2012 QTR3				FY2012 QTR1-QTR3		
		Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Accrued Comp versus FY2011 - Q1	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Accrued Comp versus FY2011 - Q2	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Accrued Comp versus FY2011 - Q3	Overtime Pay and Accrued Comp (YTD)	Total Pay (YTD)	OT/Comp as a Share of Total Pay (YTD)
65	DEPARTMENT OF PUBLIC SAFETY	\$1,289,392	\$16,630,829	7.75%	(\$44,342)	\$1,512,480	\$20,544,707	7.36%	(\$153,363)	\$1,240,169	\$17,597,325	7.05%	\$130,854	\$4,042,041	\$54,772,861	7.38%
24	OFFICE OF VETERANS SERVICES	\$134,932	\$2,043,000	6.60%	(\$17,748)	\$168,932	\$2,466,976	6.85%	(\$67,720)	\$147,199	\$2,118,121	6.95%	(\$14,883)	\$451,063	\$6,628,096	6.81%
44	DEPARTMENT OF CORRECTIONS	\$2,234,020	\$29,211,986	7.65%	\$648,384	\$2,597,879	\$35,470,778	7.32%	(\$205,884)	\$1,539,778	\$29,824,418	5.16%	\$84,739	\$6,371,677	\$94,507,182	6.74%
43	ADJUTANT GENERAL	\$96,302	\$1,120,862	8.59%	\$13,145	\$89,661	\$1,351,433	6.63%	(\$7,756)	\$58,730	\$1,183,712	4.96%	(\$29,684)	\$244,694	\$3,656,008	6.69%
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$1,057,068	\$9,281,717	11.39%	\$340,658	\$315,322	\$9,590,775	3.29%	\$110,482	\$158,107	\$8,101,455	1.95%	\$30,620	\$1,530,497	\$26,973,947	5.67%
50	COMMISSION ON MINERAL RESOURCES	\$20,866	\$182,200	11.45%	(\$542)	\$1,671	\$166,524	1.00%	\$688	\$1,888	\$133,516	1.41%	\$775	\$24,426	\$482,240	5.07%
80	DEPARTMENT OF TRANSPORTATION	\$859,985	\$22,750,137	3.78%	\$112,449	\$831,057	\$22,421,968	3.71%	(\$463,753)	\$1,081,555	\$22,780,892	4.75%	\$40,378	\$2,772,596	\$67,952,998	4.08%
72	DEPARTMENT OF WILDLIFE	\$82,938	\$2,831,137	2.93%	(\$17,493)	\$86,516	\$3,351,043	2.58%	\$37,227	\$93,311	\$2,923,612	3.19%	\$48,044	\$262,765	\$9,105,792	2.89%
23	COMMISSION ON PEACE OFFICERS STANDARDS & TRAINING	\$5,884	\$212,359	2.77%	\$3,350	\$5,306	\$263,220	2.02%	\$3,241	\$6,633	\$215,390	3.08%	\$1,857	\$17,823	\$690,969	2.58%
61	GAMING CONTROL BOARD	\$102,942	\$5,505,255	1.87%	\$1,636	\$121,838	\$6,776,944	1.80%	(\$15,004)	\$124,231	\$5,762,197	2.16%	(\$8,522)	\$349,010	\$18,044,396	1.93%
30	DEPARTMENT OF EDUCATION	\$26,657	\$1,768,209	1.51%	(\$21,326)	\$32,234	\$2,186,084	1.47%	\$1,687	\$46,579	\$1,891,071	2.46%	\$1,262	\$105,470	\$5,845,364	1.80%
06	CONTROLLER'S OFFICE	\$1,028	\$488,931	0.21%	(\$237)	\$22,352	\$641,617	3.48%	\$745	\$2,740	\$522,808	0.52%	(\$11,279)	\$26,120	\$1,653,356	1.58%
55	DEPARTMENT OF AGRICULTURE	\$15,078	\$894,941	1.68%	\$5,100	\$16,934	\$1,100,220	1.54%	\$1,217	\$10,963	\$917,350	1.20%	\$2,651	\$42,975	\$2,912,512	1.48%
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$675,844	\$50,873,647	1.33%	(\$284,520)	\$991,447	\$60,777,385	1.63%	(\$266,019)	\$713,664	\$53,381,551	1.34%	\$18,727	\$2,380,955	\$165,032,583	1.44%
33	DEPARTMENT OF CULTURAL AFFAIRS	\$1,318	\$103,301	1.28%	(\$17,282)	\$0	\$4,322	0.00%	(\$10,204)	\$0	\$663	0.00%	(\$3,252)	\$1,318	\$108,285	1.22%
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$215,790	\$12,101,695	1.78%	(\$479,755)	\$15,822	\$11,456,947	0.14%	(\$605,840)	\$137,240	\$11,688,148	1.17%	(\$226,415)	\$368,853	\$35,246,790	1.05%
95	PUBLIC EMPLOYEES BENEFITS	\$7,852	\$341,319	2.30%	\$7,852	\$908	\$388,714	0.23%	\$444	\$0	\$326,245	0.00%	(\$71)	\$8,760	\$1,056,278	0.83%
10	COMMISSION ON TOURISM	\$1,659	\$1,099,580	0.15%	\$1,659	\$15,311	\$1,320,114	1.16%	\$15,311	\$8,935	\$1,230,209	0.73%	\$8,935	\$25,905	\$3,649,904	0.71%
74	DEPARTMENT OF BUSINESS AND INDUSTRY	\$32,505	\$6,624,376	0.49%	(\$27,115)	\$59,786	\$8,219,148	0.73%	(\$23,643)	\$50,284	\$7,139,888	0.70%	\$8,764	\$142,574	\$21,983,412	0.65%
01	GOVERNOR'S OFFICE	\$1,408	\$519,030	0.27%	\$831	\$5,044	\$635,896	0.79%	\$2,070	\$3,708	\$533,281	0.70%	(\$2,277)	\$10,160	\$1,688,206	0.60%
69	COLORADO RIVER COMMISSION	\$2,411	\$529,591	0.46%	(\$4,337)	\$754	\$662,661	0.11%	(\$3,042)	\$6,920	\$572,839	1.21%	\$780	\$10,085	\$1,765,091	0.57%
81	DEPARTMENT OF MOTOR VEHICLES	\$56,631	\$9,714,327	0.58%	(\$17,298)	\$62,645	\$12,048,827	0.52%	\$27,438	\$59,701	\$10,393,686	0.57%	(\$13,228)	\$178,977	\$32,156,840	0.56%
08	DEPARTMENT OF ADMINISTRATION	\$32,242	\$5,934,620	0.54%	\$32,242	\$28,522	\$7,243,824	0.39%	\$28,522	\$43,829	\$6,371,517	0.69%	\$43,829	\$104,593	\$19,549,961	0.54%
04	SECRETARY OF STATE'S OFFICE	\$3,448	\$1,309,930	0.26%	\$1,094	\$1,716	\$1,648,591	0.10%	(\$11,597)	\$6,762	\$1,412,899	0.48%	\$3,701	\$11,926	\$4,371,420	0.27%
96	SILVER STATE HEALTH INSURANCE EXCHANGE	\$0	\$489,602	0.00%	(\$12,551)	\$2,406	\$606,732	0.40%	(\$2,792)	\$151	\$46,838	0.32%	\$151	\$151	\$56,820	0.27%
05	TREASURER'S OFFICE	\$0	\$489,602	0.00%	(\$12,551)	\$2,406	\$606,732	0.40%	(\$2,792)	\$130	\$515,855	0.03%	(\$48)	\$2,537	\$1,612,190	0.16%
13	DEPARTMENT OF TAXATION	\$4,498	\$3,041,734	0.15%	(\$9,400)	\$2,616	\$3,761,376	0.07%	(\$3,311)	\$3,160	\$3,216,135	0.10%	\$904	\$10,274	\$10,019,246	0.10%
03	ATTORNEY GENERAL'S OFFICE	\$2,536	\$4,922,261	0.05%	(\$3,424)	\$2,371	\$6,129,988	0.04%	(\$2,644)	\$9,040	\$5,286,690	0.17%	\$4,933	\$13,948	\$16,338,939	0.09%
09	SUPREME COURT	\$3,436	\$6,204,920	0.06%	(\$31,161)	\$6,881	\$6,806,848	0.10%	(\$15,751)	\$5,863	\$6,255,810	0.09%	(\$5,813)	\$16,180	\$19,267,578	0.08%
58	PUBLIC UTILITIES COMMISSION	\$0	\$1,406,034	0.00%	\$0	\$75	\$1,813,318	0.00%	\$75	\$0	\$1,565,694	0.00%	\$0	\$75	\$4,785,046	0.00%
15	COMMISSION ON ETHICS	\$0	\$72,369	0.00%	N/A	\$0	\$96,742	0.00%	N/A	\$0	\$82,944	0.00%	N/A	\$0	\$252,054	0.00%
02	LIEUTENANT GOVERNOR'S OFFICE	\$0	\$58,760	0.00%	\$0	\$0	\$71,668	0.00%	\$0	\$0	\$64,191	0.00%	\$0	\$0	\$194,619	0.00%
12	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	\$0	\$320,604	0.00%	\$0	\$0	\$423,573	0.00%	\$0	\$0	\$451,545	0.00%	\$0	\$0	\$1,195,722	0.00%
22	JUDICIAL DISCIPLINE COMMISSION	\$0	\$48,545	0.00%	\$0	\$0	\$60,655	0.00%	\$0	\$0	\$58,079	0.00%	\$0	\$0	\$167,278	0.00%
36	COMMISSION ON POSTSECONDARY EDUCATION	\$0	\$53,473	0.00%	\$0	\$0	\$66,769	0.00%	\$0	\$0	\$57,230	0.00%	\$0	\$0	\$177,472	0.00%
92	DEFERRED COMPENSATION	\$0	\$18,325	0.00%	\$0	\$0	\$22,882	0.00%	\$0	\$0	\$19,613	0.00%	\$0	\$0	\$60,819	0.00%
<b>STATEWIDE TOTALS:</b>		<b>\$6,968,669</b>	<b>\$198,709,606</b>	<b>3.51%</b>	<b>\$179,870</b>	<b>\$6,998,488</b>	<b>\$230,609,252</b>	<b>3.03%</b>	<b>(\$1,630,503)</b>	<b>\$5,561,269</b>	<b>\$204,643,417</b>	<b>2.72%</b>	<b>\$116,429</b>	<b>\$19,528,426</b>	<b>\$633,962,276</b>	<b>3.08%</b>

# OVERTIME/ACCRUED COMP USE BY DEPARTMENT

## FY 2012 DETAILED CUMULATIVE COMPARISON (QTR1-QTR3) vs FY2010-FY2011

### NEVADA DEPARTMENT OF ADMINISTRATION

#### BUDGET DIVISION



Tuesday, June 05, 2012

		FY 2010 QTR1-QTR3			FY 2011 QTR1-QTR3			FY 2012 QTR1-QTR3				
Agency Code	Department	Overtime and Accrued Comp		OT/Comp as a Share of Total Pay	Overtime and Accrued Comp		OT/Comp as a Share of Total Pay	Difference in OT Pay/Accrued Comp versus FY2010	Overtime and Accrued Comp		OT/Comp as a Share of Total Pay	Difference in OT Pay/Accrued Comp versus FY2011
		Comp	Total Pay		Comp	Total Pay			Comp	Total Pay		
65	DEPARTMENT OF PUBLIC SAFETY	\$4,067,075	\$61,186,211	6.65%	\$4,108,893	\$59,293,939	6.93%	\$41,818	\$4,042,041	\$54,772,861	7.38%	(\$66,851)
24	OFFICE OF VETERANS SERVICES	\$416,843	\$7,387,859	5.64%	\$551,414	\$7,302,012	7.55%	\$134,571	\$451,063	\$6,628,096	6.81%	(\$100,351)
44	DEPARTMENT OF CORRECTIONS	\$5,417,852	\$106,824,778	5.07%	\$5,844,438	\$102,944,854	5.68%	\$426,586	\$6,371,677	\$94,507,182	6.74%	\$527,239
43	ADJUTANT GENERAL	\$185,466	\$3,952,419	4.69%	\$268,988	\$3,967,474	6.78%	\$83,522	\$244,694	\$3,656,008	6.69%	(\$24,295)
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$1,162,344	\$28,722,392	4.05%	\$1,048,738	\$27,658,757	3.79%	(\$113,607)	\$1,530,497	\$26,973,947	5.67%	\$481,760
50	COMMISSION ON MINERAL RESOURCES	\$37,243	\$541,038	6.88%	\$23,504	\$513,383	4.58%	(\$13,739)	\$24,426	\$482,240	5.07%	\$921
80	DEPARTMENT OF TRANSPORTATION	\$4,374,881	\$74,949,936	5.84%	\$3,083,522	\$72,578,803	4.25%	(\$1,291,359)	\$2,772,596	\$67,952,998	4.08%	(\$310,926)
72	DEPARTMENT OF WILDLIFE	\$222,371	\$10,044,778	2.21%	\$194,986	\$9,527,821	2.05%	(\$27,385)	\$262,765	\$9,105,792	2.89%	\$67,778
23	COMMISSION ON PEACE OFFICERS STANDARDS & TRAINING	\$13,494	\$704,590	1.92%	\$9,375	\$723,109	1.30%	(\$4,118)	\$17,823	\$690,969	2.58%	\$8,448
61	GAMING CONTROL BOARD	\$440,832	\$20,380,775	2.16%	\$370,900	\$19,682,295	1.88%	(\$69,933)	\$349,010	\$18,044,396	1.93%	(\$21,889)
30	DEPARTMENT OF EDUCATION	\$201,623	\$6,103,959	3.30%	\$201,848	\$5,942,245	2.08%	(\$77,775)	\$105,470	\$5,845,364	1.80%	(\$18,378)
06	CONTROLLER'S OFFICE	\$26,973	\$1,887,754	1.43%	\$36,891	\$1,776,189	2.08%	\$9,918	\$26,120	\$1,653,356	1.58%	(\$10,771)
55	AGRICULTURE	\$42,751	\$3,508,515	1.22%	\$34,007	\$3,310,964	1.03%	(\$8,745)	\$42,975	\$2,912,512	1.48%	\$8,968
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$4,337,534	\$182,810,255	2.37%	\$2,912,767	\$178,471,036	1.63%	(\$1,424,767)	\$2,380,955	\$165,032,583	1.44%	(\$531,813)
33	DEPARTMENT OF CULTURAL AFFAIRS	\$30,100	\$4,579,423	0.66%	\$32,056	\$4,494,077	0.71%	\$1,957	\$1,318	\$108,285	1.22%	(\$30,739)
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$2,292,506	\$36,748,564	6.24%	\$1,680,863	\$38,969,671	4.31%	(\$611,643)	\$368,853	\$35,246,790	1.05%	(\$1,312,010)
95	PUBLIC EMPLOYEES BENEFITS	\$1,824	\$1,164,392	0.16%	\$536	\$1,135,529	0.05%	(\$1,288)	\$8,760	\$1,056,278	0.83%	\$8,224
10	COMMISSION ON TOURISM	\$0	\$1,318,137	0.00%	\$0	\$1,320,479	0.00%	\$0	\$25,905	\$3,649,904	0.71%	\$25,905
74	DEPARTMENT OF BUSINESS AND INDUSTRY	\$240,680	\$24,705,902	0.97%	\$184,569	\$23,897,991	0.77%	(\$56,111)	\$142,574	\$21,983,412	0.65%	(\$41,994)
01	GOVERNOR'S OFFICE	\$8,093	\$2,479,273	0.33%	\$9,537	\$2,620,320	0.36%	\$1,443	\$10,160	\$1,688,206	0.60%	\$624
69	COLORADO RIVER COMMISSION	\$10,582	\$1,929,561	0.55%	\$16,683	\$1,881,071	0.89%	\$6,101	\$10,085	\$1,765,091	0.57%	(\$6,599)
81	DEPARTMENT OF MOTOR VEHICLES	\$452,751	\$35,410,927	1.28%	\$182,064	\$34,147,416	0.53%	(\$270,687)	\$178,977	\$32,156,840	0.56%	(\$3,087)
07	DEPARTMENT OF PERSONNEL	\$11,478	\$3,357,972	0.34%	\$10,993	\$3,203,492	0.34%					
08	DEPARTMENT OF ADMINISTRATION	\$98,142	\$9,827,259	1.00%	\$469,699	\$9,735,325	4.82%					
18	DEPARTMENT OF INFORMATION TECHNOLOGY	\$84,658	\$6,108,666	1.39%	\$63,643	\$5,893,967	1.08%					
19	STATE PUBLIC WORKS BOARD	\$9,579	\$2,871,260	0.33%	\$4,142	\$2,012,403	0.21%					
93	BOARD OF EXAMINERS	\$657	\$53,353	1.23%	\$4,112	\$123,609	3.33%					
08	DEPARTMENT OF ADMINISTRATION (NEW STRUCTURE)	\$204,514	\$22,218,509	0.92%	\$552,590	\$20,968,796	2.64%	\$348,076	\$104,593	\$19,549,961	0.54%	(\$447,997)
04	SECRETARY OF STATE'S OFFICE	\$62,990	\$4,415,561	1.43%	\$18,729	\$4,290,829	0.44%	(\$44,262)	\$11,926	\$4,371,420	0.27%	(\$6,803)
96	SILVER STATE HEALTH INSURANCE EXCHANGE	NO DATA AVAILABLE	NO DATA AVAILABLE		NO DATA AVAILABLE	NO DATA AVAILABLE			\$151	\$56,820	0.27%	N/A
05	TREASURER'S OFFICE	\$2,125	\$1,779,416	0.12%	\$17,928	\$1,801,682	1.00%	\$15,803	\$2,537	\$1,612,190	0.16%	(\$15,391)
13	DEPARTMENT OF TAXATION	\$83,551	\$11,374,782	0.73%	\$22,081	\$10,627,975	0.21%	(\$61,470)	\$10,274	\$10,019,246	0.10%	(\$11,807)
03	ATTORNEY GENERAL'S OFFICE	\$9,723	\$16,399,983	0.06%	\$15,084	\$16,423,738	0.09%	\$5,360	\$13,948	\$16,338,939	0.09%	(\$1,136)
09	SUPREME COURT	\$63,209	\$17,928,422	0.35%	\$68,905	\$18,483,549	0.37%	\$5,696	\$16,180	\$19,267,578	0.08%	(\$52,725)
58	PUBLIC UTILITIES COMMISSION	\$740	\$4,859,790	0.02%	\$0	\$4,948,512	0.00%	(\$740)	\$75	\$4,785,046	0.00%	\$75
02	LIEUTENANT GOVERNOR'S OFFICE	\$0	\$241,160	0.00%	\$0	\$198,310	0.00%	\$0	\$0	\$194,619	0.00%	\$0
12	COMMISSION ON ECONOMIC DEVELOPMENT	\$1,351	\$1,163,996	0.12%	\$0	\$1,191,714	0.00%	(\$1,351)	\$0	\$1,195,722	0.00%	\$0
15	COMMISSION ON ETHICS	NO DATA AVAILABLE	NO DATA AVAILABLE		NO DATA AVAILABLE	NO DATA AVAILABLE			\$0	\$252,054	0.00%	N/A
22	JUDICIAL DISCIPLINE COMMISSION	\$0	\$168,621	0.00%	\$0	\$171,342	0.00%	\$0	\$0	\$167,278	0.00%	\$0
36	COMMISSION ON POSTSECONDARY EDUCATION	\$463	\$186,302	0.25%	\$0	\$184,816	0.00%	(\$463)	\$0	\$177,472	0.00%	\$0
92	DEFERRED COMPENSATION	\$0	\$63,676	0.00%	\$0	\$63,326	0.00%	\$0	\$0	\$60,819	0.00%	\$0
59	RENEWABLE ENERGY & ENERGY EFFICIENCY AUTHORITY	\$0	\$68,367	0.00%	\$1,326	\$134,971	0.98%	\$1,326		ELIMINATED		
<b>STATEWIDE TOTALS:</b>		<b>\$24,412,486</b>	<b>\$698,210,026</b>	<b>3.50%</b>	<b>\$21,415,221</b>	<b>\$681,648,996</b>	<b>3.14%</b>	<b>(\$2,997,265)</b>	<b>\$19,528,426</b>	<b>\$633,962,276</b>	<b>3.08%</b>	<b>(\$1,886,794)</b>

At the start of FY 2012 the Dept. of Personnel, the Dept. of Information Technology, the State Public Works Board and the Board of Examiners were consolidated within the Dept. of Administration. For comparative purposes, figures for FY2010-FY2011 are represented as the sum of all five Agency's totals.